Haringey Council

NOTICE OF MEETING

Cabinet

TUESDAY, 24TH MARCH, 2009 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Kober (Chair), Reith (Vice-Chair), Adje, Amin, Basu, Bevan, Canver, Cooke, Haley and B. Harris

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AGENDA

1. APOLOGIES FOR ABSENCE

(if any)

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 19 below. New items of exempt business will be dealt with at item 23 below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and**/**or** it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES (PAGES 1 - 10)

To confirm and sign the minutes of the meeting of the Cabinet held on 24 February 2009.

5. DEPUTATIONS/PETITIONS/QUESTIONS

To consider any requests received in accordance with Standing Orders.

6. MATTERS, IF ANY, REFERRED BY THE OVERVIEW AND SCRUTINY COMMITTEE

7. THE COUNCIL'S PERFORMANCE - PERIOD 10 - APRIL 2008 TO JANUARY 2009 (PAGES 11 - 38)

(Joint Report of the Chief Executive and the Chief Financial Officer – To be introduced by the Leader and the Cabinet Member for Resources): To report on an exception basis financial and performance information for the year to January 2009 and to agree the budget virements in accordance with financial regulations.

8. DATA QUALITY STRATEGY 2009-12 (PAGES 39 - 66)

(Report of the Chief Executive – To be introduced by the Leader): To set out an approach that will ensure that the data used by the Council is fit for purpose and represents an accurate and consistent picture of the Council's activities.

9. AREA PRIORITY PLANS (PAGES 67 - 90)

(Report of the Assistant Chief Executive for Policy, Performance, Partnerships and Communications - To be introduced by the Cabinet Member for Community Cohesion and Involvement): To agree the development and implementation of Area Priority Plans to provide a co-ordinated framework for achieving service improvements at a local level.

10. SCHOOL EXPANSION CONSULTATION - RHODES AVENUE PRIMARY SCHOOL N22 (PAGES 91 - 110)

(Report of the Director of the Children and the Young People's Service – To be introduced by the Cabinet Member for Children and Young People): To report on the responses received to consultation and considers these and all other material considerations and to make a recommendation that the Council should publish statutory notices proposing the expansion of Rhodes Avenue school.

11. ADMISSIONS TO SCHOOLS -DETERMINATION OF ARRANGEMENTS. (PAGES 111 - 138)

(Report of the Director of the Children and the Young People's Service – To be introduced by the Cabinet Member for Children and Young People): To seek approval to determine the arrangements for admission to community primary and secondary schools and to St. Aidan's Voluntary Controlled School for the 2010/11 school year.

12. FEES AND CHARGES 2009-10 - CHILDREN & YOUNG PEOPLE'S SERVICE (PAGES 139 - 150)

(Report of the Director of the Children and Young People's Service – To be introduced by the Cabinet Member for Children and Young People): To approve fees and charges applicable from 1 April 2009 in relation to services provided by the Children and Young People's Service and to agree to receive a report at a later date in respect of charges where price increases are made from September each year.

13. HIGHWAYS WORKS PLAN 2009/10 (PAGES 151 - 204)

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Environment and Conservation) To seek approval for the Highways Works Plan for 2009/10 and to provide details of the Council's progress on delivering transport investment in 2008/09.

14. THE BRIDGE NDC DELIVERY PLAN 2009/10 (PAGES 205 - 282)

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Regeneration and Enterprise) To introduce the Bridge New Deal for Communities (NDC) Delivery Plan for 2009/2010; to highlight the NDC Partnership Board's view of its succession and legacy plans for 2009/2010; to note the contents of the Delivery Plan for the coming year; and seek endorsement of the Partnership Board's Programme forecast to March 2010.

15. REVISING THE SCHEME OF DELEGATION TO OFFICERS (PAGES 283 - 432)

(Report of the Monitoring Officer and Head of Legal Services - To be introduced by the Leader): To consider and informally approve a proposed revision of the scheme of delegation to officers and to note that the proposed revision will be considered by the Constitution Review Working Group for formal recommendation to the full Council for adoption.

16. MINUTES OF OTHER BODIES (PAGES 433 - 448)

a. Procurement Committee – 19 February 2009
b. Haringey Strategic Partnership Board – 26 February 2009
c. Procurement Committee – 3 March 2009

17. URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS (PAGES 449 - 456)

(Report of the Chief Executive): To inform the Cabinet of urgent actions taken by Directors in consultation with the Leader and Cabinet Members.

18. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (PAGES 457 - 466)

(Report of the Chief Executive): To inform the Cabinet of delegated decisions and significant actions taken.

19. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 2 above.

20. EXCLUSION OF THE PRESS AND PUBLIC

The following items are likely to be the subject of a motion to exclude the press and public as they contain exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).

Note from the Head of Local Democracy and Member Services

Items 21 and 22 allow for consideration of exempt information in relation to items 1 and 18 which appear earlier on this agenda.

21. MINUTES (PAGES 467 - 472)

To confirm and sign the exempt minutes of the meeting of the Cabinet held on 24 February 2009.

22. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (PAGES 473 - 474)

(Report of the Chief Executive): To inform the Cabinet of delegated decisions and significant actions taken.

23. NEW ITEMS OF EXEMPT URGENT BUSINESS

To consider any items admitted at 2 above.

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16 March 2009

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Agenda Item 4

MINUTES OF THE CABINET
TUESDAY, 24 FEBRUARY 2009

Councillors *Kober (Chair), *Reith (Vice-Chair), *Adje, *Amin, *Basu, *Bevan, *Canver, *Cooke, *Haley and *B. Harris

*Present

Also Present: Councillors Engert, Gorrie and Newton

MINUTE NO.	SUBJECT/DECISION	ACTION BY
CAB131.	**MINUTES** (Agenda Item 4) **RESOLVED:** That the minutes of the meeting of the Cabinet held on 26 January 2009 be confirmed and signed.	HLDMS
CAB132.	**THE COUNCIL'S PERFORMANCE - PERIOD 9 - APRIL - DECEMBER 2008** (Joint Report of the Chief Executive and the Chief Financial Officer – Agenda Item 7): In response to a question, we noted that measures were in hand in relation to the redeployment of Parks Constabulary Service staff. We also noted that one of the Urban Environment Directorate variations was against the budget for compulsory purchase of properties. The plan for the acquisition of three properties was with the Secretary of State for a decision but it was unlikely that a decision would be obtained in the current financial year and the budget would need to be re-phased. **RESOLVED:** That the report and the progress against Council priorities be noted an approval be granted to the virements as set out in Appendix 3 to the interleaved report.	CFO
CAB133.	**ACTION PLAN IN RESPONSE TO THE JOINT AREA REVIEW OF SAFEGUARDING IN HARINGEY** (Report of the Director of the Children and Young People's Service – Agenda Item 8): We noted that an addendum to the report had been circulated which provided an update on the recommendations from the Overview and Scrutiny Committee held on 17 February and included a proposed Cabinet response and updated Action Plan. Concern having been expressed about the capacity of the Overview and Scrutiny Committee to review all aspects of child protection as part of their work programme, we noted that the Council were proposing to establish a cross party Safeguarding Policy and Practice Panel that would focus on safeguarding issues leaving Overview and Scrutiny Committee to consider other elements of child protection. It would be up to that Committee to determine their own forward programme in relation	

	to reviews of children's social care. **RESOLVED:** That approval be granted to the proposed response to the Joint Area Review of Safeguarding in Haringey as outlined in the addendum and to the amended Action Plan as set out in the appendix thereto and to its submission to the Secretary of State for Children, Schools and Families.	DCYPS
CAB134.	**2008/09 - 2010/11 LAA REFRESH** (Report of the Assistant Chief Executive for Policy, Performance, Partnerships and Communications – Agenda Item 9): **RESOLVED:** 1. That approval be granted to the refreshed 2008/09-2010/11 Local Area Agreement as set out at Appendix 1 to the interleaved report for submission to Government Office for London on 2 March 2009 and subsequent Ministerial sign off in late March. 2. That approval be granted to the following changes to the targets within the LAA: In response to the Joint Area Review (JAR) findings it was necessary for Haringey to strengthen safeguarding within its priority outcomes to include – • NI 59 initial assessments for children's social care as designated target replacing NI 1 % of people who feel people from different backgrounds get on well (NI 1 to become a local target). • NI 61 stability of looked after children adopted following an agency decision; NI 62 stability of placements of looked after children – number of moves; and NI 67 child protection cases which were reviewed within the required timescales. (These to become local targets). Other changes to include – • Key Stage 3 targets to be removed from LAA • NI 127 self reported measure of social care users (local Target) to be removed from LAA • As an outcome of the economic downturn and the freezing of a number of economic indicators the stretch target of 'number of people on Incapacity Benefit helped into sustained work be measured as a local indicator. 3. That the Leader of the Council (as Chair of the Haringey Strategic Partnership) be authorised to agree any final revisions to the refreshed 2008/09-2010/11 Local Area Agreement required by Government Office for London.	ACE-PPPC ACE-PPPC ACE-PPPC

CAB135.	**HARINGEY'S SUSTAINABLE COMMUNITY STRATEGY PROGRESS REPORT** (Report of the Assistant Chief Executive for Policy, Performance, Partnerships and Communications – Agenda Item 10): **RESOLVED:** That the report and the draft progress summary be noted.	
CAB136.	**WOLVES LANE/ FAITH PLANT CENTRE – FUTURE OPERATION** (Report of the Director of Adult, Culture and Community Services – Agenda Item 11): At this juncture our Chair invited Anne Gray of the Growing in Haringey Steering Group to address the meeting. Ms. Gray spoke in support of the proposals contained in the report and indicated that if the Council could provide the Group with funding support then it would be able to expedite it fulfilling a brokerage role in engaging with other local organisations and borough wide networks. She also spoke of the urgent need to open up the Centre and to market the site and services available there. We thanked Anne Gray for her contribution and indicated that we would explore the possibility of involving both her Group and other interested voluntary sector organisations in the future management and operation of the site. We also asked the Cabinet Member for Community Cohesion and Involvement to consider the use of the Centre as a venue for a future Area Assembly meeting. **RESOLVED:** 1. That the Council directly manage the site, and move to a partnership arrangement with a new local 'not for profit' organisation within 3 years. 2. That the in house operation be managed and developed as a single function/ unit, with all staff transferred to and managed through a preferred Business Unit. 3. That the existing training, volunteering, education and retail activity be maintained and built upon and new provision be developed around the theme of sustainable food production. 4. That the Council's Adults Service, Haringey Adult Learning Service, Children's Service and Economic Regeneration Service redirect existing commissioning subsidy/funding to purchase relevant delivery from Wolves Lane. 5. That the development of a new local 'not for profit' community organisation and related partnership agreement(s) be supported. 6. That the net subsidy for the site be met through the investment growth bid in the current budget proposals, and either reduced	DACCS DACCS DACCS DACCS DACCS DACCS

	and/or supported by future prudential borrowing capital investment.	
	7. That early consideration be given to re-naming the site, and the Director of Adult, Culture and Community Services be authorised to approve the new name in consultation with the Cabinet Members for Leisure, Culture and Lifelong Learning and for Adult, Culture and Community Services.	DACCS
	8. That a more detailed operational improvement plan be developed before the end of 2008/9, for approved and monitoring through the 2009/10 – 2011/12 Business Plan, and the Better Haringey Programme Board.	DACCS
	9. That the Council and partners actively pursue external revenue and capital investment funding support.	DACCS
CAB137.	**FEES AND CHARGES 2009-10 FOR ADULT, CULTURE AND COMMUNITY SERVICES** (Report of the Director of Adult, Culture and Community Services – Agenda Item 12): **RESOLVED:**	
	1. That approval be granted to the Recreation Services annual increases in fees and charges for 2009/10 as set out in Appendices 1-5 of the interleaved report.	DACCS
	2. That approval be granted to increases of 2% in Adult Social Care maximum charges as set out in Appendix 6 of the interleaved report.	DACCS
	3. That approval be granted to their being no increases in fees for Libraries, Learning and Culture at this time but if there are any budget shortfall as a result of this decision it be met by the Service and that a full review of charges be completed during 2009/10.	DACCS
CAB138.	**URBAN ENVIRONMENT FEES AND CHARGES FOR 2009-10** (Agenda Item 13): 1. <u>Sustainable Transport and Parking Services</u> (Report of the Director of Urban Environment – Agenda Item 13 (1)): Concern having been expressed about the implications of the new tariff proposed for pay and display schemes for 'stop and shop' policies, we noted that it was not proposed to implement in 2009/10 the increases of 6.5% which had been agreed as part of the 2007/08 budget setting process but rather to address the inconsistencies that applied in pay and display charges across the Borough. It was proposed to introduce a charging model that would have an hourly rate for low, medium and high usage areas that could be purchased in increments of 15 minutes. While in most areas no change was proposed there was an increase of not	

	more than 30 pence per hour in others. **RESOLVED:** 1. That approval be granted to the new charging model for parking pay and display charges as outlined in the interleaved report. 2. That officers be authorised to proceed with statutory consultation on the proposed changes to pay and display charges and, subject to the outcome of that consultation, those increases be implemented from 1 April 2009. 3. That approval be granted to the increases proposed to the existing Sustainable Transport fees and charges to be implemented with effect from 1 April 2009. 4. That approval be granted to the new charges for Sustainable Transport Services as set out in paragraph 7.2 of the interleaved report and Appendix thereto. 2. <u>Enforcement Services</u> (Report of the Director of Urban Environment – Agenda Item 13 (2)): **RESOLVED:** That approval be granted to the increases and changes to fees and charges proposed for services administered by the Enforcement Service as set out in the Appendix to the interleaved report with effect from 1 April 2009. 3. <u>Planning and Regeneration</u> (Report of the Director of Urban Environment – Agenda Item 13 (3)): **RESOLVED:** That approval be granted to the new charging model for Planning and Regeneration and to the proposed increases in existing fees and charges as set out in the Appendix to the interleaved report with effect from 1 April 2009.	DUE DUE DUE DUE DUE DUE
CAB139.	**SUSTAINABLE MODES OF TRAVEL TO SCHOOL STRATEGY** (Report of the Director of Urban Environment – Agenda Item 14): Councillor Newton expressed concern about the lack of pro-active maintenance and monitoring of pedestrian crossings and other road markings in the vicinity of schools and he sought clarification of the present arrangements in this respect. He added that he had raised this issue at a consultation meeting concerning the Sustainable Modes of Travel to School Strategy where its inclusion had been agreed but hat he could not find reference to it in the Strategy Document now submitted.	

	We were advised that there was a team of officers who regularly carried out checks of road markings. It was accepted that the matters raised by Councillor Newton at consultation meetings ought to have been picked up and these would now be fed back to the author of the Strategy document for inclusion. **RESOLVED:** That, subject to the forgoing, approval be granted to the publication of the Sustainable Modes of Travel to School Strategy as set out at Appendix 1 to the interleaved report.	DUE
CAB140.	**HOMES FOR HARINGEY DECENT HOMES PROGRAMME 2009-14** (Report of the Director of Urban Environment – Agenda Item 15): **RESOLVED:** That approval be granted to the proposed Years 2-5 Decent Homes programme as set out at Appendix 2 to the interleaved report.	DUE
CAB141.	**MINUTES OF OTHER BODIES** (Agenda Item 16) **RESOLVED:** That the minutes of the following meetings be noted and any necessary action approved - a) Procurement Committee – 19 January 2009 b) Procurement Committee – 3 February 2009	
CAB142.	**URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS** (Report of the Chief Executive – Agenda Item 17): **RESOLVED:** That the report be noted and any necessary action approved.	
CAB143.	**DELEGATED DECISIONS AND SIGNIFICANT ACTIONS** (Report of the Chief Executive and the Chief Financial Officer – Agenda Item 18): The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person. **RESOLVED:** That the report be noted and any necessary action approved.	
CAB144.	**TREASURY MANAGEMENT REVIEW** (Report of the Chief Executive –	

Agenda Item 19):

We noted that following a tender process PricewaterhouseCoopers LLP had been appointed to conduct an independent review of the Council's treasury management functions in respect of investments, particularly in relation to the investment of funds in Icelandic banks. The report presented the conclusions of that review and recommended actions arising.

Councillor Gorrie expressed his disappointment that the terms of reference of the review had not allowed for input from elected Members and he also sought clarification of whether there would be an opportunity to discuss the review in any other Council forum. Clarification was also sought of whether the two Icelandic banks, Lansbanki and Glitnir Bank, had been authorised as banks for the purposes of the 1987 Banking Act and at what level and in which ways the Council's investments were kept under review.

We noted that the Cabinet Member for Resources and the former Leader of the Council had met with representatives of PricewaterhouseCoopers LLP and had been consulted at the time when the terms of reference of the review had been drafted. We also noted that a report from the Cabinet meeting including on this item would be made to the Council meeting on 30 March 2009.

It was confirmed that both Lansbanki and Glitnir had been authorised to trade in the UK by the Financial Services Authority and that strategic meetings took place between the Council's treasury advisors, Sector, and the Council's Chief Financial Officer, Head of Corporate Finance and Head of Finance (Budgets, Treasury and Pensions).

The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person; and to contemplated consultations or negotiations in connection with labour relations matters.

At this juncture the Leader welcomed to the meeting Mr Ian Elliott and Mr John Morris from PricewaterhouseCoopers LLP who introduced their review and answered questions put to them by Members. Our Chair thanked Mr Elliott and Mr Morris for their attendance and they then withdrew.

RESOLVED:

1. That the conclusions of the report of PricewaterhouseCoopers LLP as set out at Appendix 1 to the interleaved report be noted. CE

2. That approval be granted to the implementation of the following recommendations -

Treasury Management Strategy and Criteria for Lending

The Council seek to minimise the amount of funds invested in financial institutions that are placed on Negative Outlook or Ratings Watch Negative by credit ratings agencies, regardless of whether they meet the other minimum lending criteria at the time of the investment decision.

The Council consider using a matrix of counterparty limits dependent on the credit ratings of institutions

That the Treasury Management Strategy be formally reviewed on a quarterly basis and that meetings be held between the Cabinet Member for Resources and the Chief Financial Officer as part of this review.

That the geographical concentration of investments be considered with thresholds stipulated as part of the Council's investment policy.

Process for Review and Consideration of Information to Inform Risk and Investment Decisions

That a formal process for reviewing Sector communications on a daily basis be established. This process should be documented and a record or log maintained to demonstrate that Sector advice had been considered by officers with comments, where appropriate, noting the Council's response to the advice received.

Recognition of Banking Groups in Forming the Counterparty List

That consideration be given to applying the current counterparty limit to the collective banks within a group, rather than to individual institutions.

That the inter-dependencies between groups of banks be identified and recorded so that counterparty limits can be applied by officers, independently from the advice received from Sector.

Treasury Management / Investment Function

That a review of the treasury management function be undertaken to assess the increased role it has to play in the Council as a source of income generation and the heightened financial risks attached to this activity. Also a review of the skills and competencies required in the department for those who are investing public money on a daily basis should be performed.

Compliance with Daily Authorisation Limits

That compliance with daily authorisation limits be checked on a daily basis.

	3. That the Chief Executive report back in six months time on the outcomes of the actions taken as a result of the exempt report from PricewaterhouseCoopers.	CE
CAB145.	**LAND TRANSACTIONS FOR NORTHUMBERLAND PARK REGENERATION** (Joint Report of the Director of Urban Environment and the Director of Corporate Resources – Agenda Item 24): The interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information). **RESOLVED:** That approval be granted to recommendations 4.1 – 4.6 as set out in the interleaved report.	DUE/ DCR

CLAIRE KOBER
Chair

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Agenda Item 7

Haringey Council

Agenda item:

Cabinet	**On 24 March 2009**

Report Title. **The Council's Performance –April – January 2009 (Period 10)**	
Report of **The Chief Executive and Chief Financial Officer** Signed :	
Contact Officer : **Richard Hutton – Policy & Performance** **Telephone 020 8489 2549** **John Hardy – Corporate Finance** **Telephone 020 8489 3726**	
Wards(s) affected: **All**	Report for: **Key Decision**

1. Purpose of the report (That is, the decision required)

1.1. To report on an exception basis financial and performance information for the year to January 2009.

1.2. To agree the budget virements in accordance with financial regulations.

2. Introduction by Cabinet Member for Performance Management (Cllr Claire Kober)

2.1. Given the recent change to our CPA rating to 1 star it is vital that the Council has a renewed emphasis on improving performance across directorates. Clearly the main reason for the change was our Children's Services Score. It is important that improvements in this area which must be achieved through the JAR action plan should not be at the cost of performance in other areas. That is why it is encouraging in this report to see improvements in performance including the unit cost of home care continues to be below target, the number of NEETs further reducing to 6.7% and thefts of motor vehicles below target.

2.2. **Introduction by Cabinet Member for Resources (Cllr Charles Adje)**

2.3. I draw attention to section 18 of the report and to Appendix 2. In terms of the financial position I commend the report to Cabinet.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. This report gives an indication of the level and quality of services delivered on the ground. It monitors Haringey's position in relation to a number of indicators that will be used to assess the Council in the Comprehensive Area Assessment (CAA) and the Local Area Agreement (LAA).

4. Recommendations

4.1. To note the report and the progress being made against Council's priorities.

4.2. To agree the budget changes (virements) set out in Appendix 2.

5. Reason for recommendation(s)

5.1. Proposed budget changes (virements) are set out in Appendix 2 for approval in accordance with financial regulations.

6. Summary (Performance)

6.1. Of the 57 indicators monitored in this period 37 are meeting target, 10 are close to achieving their targets and 10 flagged as red.

6.2. Section 15 of this report provides highlights of performance for this reporting period. Appendix 1 highlights indicators on which we need to focus.

7. Chief Financial Officer Comments

7.1. The overall revenue budget monitoring, based on the January position, shows that the general fund is forecast to spend £1.1m above budget as shown in Appendix 2. CYPS, ACCS and Corporate Resources are each projected to overspend and this is partly offset by projected underspends in Non-Service Revenue (NSR), Policy, Performance, Partnerships and Communications (PPP&C) and People, Organisation and Development (POD). The reasons for the projected variations are detailed later in this report. There are also some budget pressures outlined in the report that services are seeking to contain within the budget and further work will be done with services to reduce non-essential expenditure to bring the revenue position back in to line with the approved budget by the year end.

7.2. The dedicated schools budget (DSB) element of the overall Children & Young People's Service budget is projected to underspend by £1.2m.

7.3. The net revenue projection with respect to the Housing Revenue Account (HRA) is to continue to spend at budget.

7.4. The aggregate capital projected position in 2008/09 is to underspend by £9.8m (7.2%). The reasons for this projected variation are detailed in the report.

8. Head of Legal Services Comments

8.1. There are no specific legal implications in this report, but there is likely to be a need for legal advice in future on certain of the specific projects mentioned.

9. Equalities & Community Cohesion Comments

9.1. Equalities are a central thread throughout the council's performance.

9.2. This report deals with the way that we manage projects many of which have an

impact on different sections of our community. Successful delivery of these projects will improve the services we provide to all sections of our community.

10. Consultation

10.1. Throughout the year the report will show the results of consultation with residents, service users and staff.

11. Use of appendices /Tables and photographs

11.1. Appendix 1. January performance scorecard

11.2. Appendix 2. Financial tables

12. Local Government (Access to Information) Act 1985

12.1. Budget management papers

12.2. Service PI returns including unit cost data

12.3. Council Plan

12.4. Business Plans

13. Background

13.1 This is the regular monthly for Period 10, January 2008/09 detailing the Council's performance against agreed targets,. Financial and performance information is based on the financial monitoring reports prepared for the budget and performance management review meetings for period 10.

13.2 Appendix 1 details performance against monthly reported indicators all linked to the Council's priorities:

- Making Haringey one of London's greenest boroughs
- Creating a better Haringey: Cleaner, Greener and Safer
- Encouraging lifetime well-being
- Promoting independent living

- Delivering quality services

13.3 The Comprehensive Area Assessment (CAA) will take account of our performance against all National Indicators (NIs), however a significant number of the new national indicators lend themselves to quarterly or annual monitoring rather than monthly these are not shown here but an update is included in the quarter reports throughout the year.

13.4 Appendix 2 shows the aggregate projected positions for revenue and capital, proposed budget changes (virements) for approval in accordance with financial regulations, and the RAG status of planned savings and planned investments.

13.5 Child protection performance information is not shown in this report as it is subject to a data quality checking. An update on child protection data validation is shown in paragraph 16.1.

14. Use of Traffic Lights

14.1 Progress on performance indicators continues to be tracked on a monthly and year to date position against the 2008/09 target using a traffic light annotation. This is the first month where the Appendix 1 is produced directly from the new corporate performance management system (Covalent) in line with a recommendation from Grant Thornton following last year's data quality audit. Traffic lights are used to show performance against target.

14.2 The Appendix starts with details of all performance indicators (PI) on an exception basis which are shown as year to date status red where:

 Green: Target achieved / performance better than planned

 Amber: Just below target (typically a 5% tolerance)

 Red: Target not achieved / below expectation

 Unable to calculate status – either missing data or target not set.

This is followed by a monthly summary and RAG status of each indicator. Both sections are grouped by council priority.

14.3 Trend arrows depict progress since the last financial year, so whilst an indicator may receive a red traffic light for not achieving target, it will show an upward trend arrow if performance has improved on the previous year's outturn. Between them, the lights and arrows indicate current progress and predict the likely annual position.

14.4 Where appropriate Appendix 1 shows the latest all England top quartile data (for 2006/07) with an indication of our quartile position in 2006/07.

15. Performance Highlights

15.1 In recognition of the need to accelerate our journey towards 'Delivering quality local services', we have amended our fifth council priority. This changed focus will demonstrate that we are committed to improving practice, service delivery and value for money for our residents.

15.2 The following are performance highlights under the Council's priorities from Appendix 1. The Appendix also shows on an exception basis indicators where focus is needed.

Priority 1**. Making Haringey one of London's greenest boroughs**

15.3 Percentage of household waste sent for reuse, recycling and composting - despite a rise in recycling percentage in January the year to date performance remains below target, this is due in part to recycling rate and tonnages apportionment from North London Waste Authority being less than forecast, and changes in the method of apportioning household and non-household waste such that more waste is counted as household waste than previously.

Priority 2. **Creating a better Haringey: Cleaner, Greener and Safer**

15.4 Robberies and thefts of motor vehicles are both below target and improved from the same period last year. There were 881 robberies against a target of 1170 and 897 motor vehicle thefts against a target of 955.

15.5 Serious knife crime is also improved with 406 incidents in the year to date compared with a target of 470.

15.6 Serious road accident casualties to Sept 2008 are showing a reduction of over 9% compared with 2007. Children seriously hurt in road accidents have reduced by over 12% in the same period.

15.7 Domestic burglaries continue to be lower than last year but higher than target with 2,199 in the year to date. Remedial action includes distributing light timers in burglary hotspot areas over the darker winter months when burglary traditionally peaks. There is a Partnership Action Plan for burglary including a target hardening programme for over a 100 properties in specific hotspot areas. Sophisticated analysis (including geographic and demographic mapping and victim and property profiling) is being used to target these measures. Better links are being built between housing and crime prevention which will in the long term ensure that future builds will be more resistant to burglary.

Priority 3. **Encouraging lifetime well-being**

15.8 Active card membership stands at 12,737 well ahead of target.

15.9 NEETS (16 to 18 year olds Not in Education Employment or Training) have reduced to 6.7% well ahead of the 10.4% target.

15.10 The number of NEET Not Knows, however, is now higher than last year at over 12% for December. This is a Local Area Agreement stretch target and for us to achieve the agreed target the average percentage for 'not knowns' for November '09, December 09 and January 2010 must be below 9.9%.

Priority 4. **Promoting independent living**

15.11 Adult social care assessments and timeliness of care packages are both ahead of target at 93%.

15.12 Delayed transfers of care from hospital have improved to 16.5 % but this is still a comparatively high figure. There are discussions at partnership level to drive improvements.

Priority 5. **Delivering quality services**

15.13 The unit cost of Home care continues to be below £17.51 target with the January figure at £14.76.

15.14 The year to date cost per library visit is £1.41 against a target of £1.77.

15.15 Eighty percent of visitors to customer service centres are seen within 15 minutes ahead of the 70% target.

15.16 Over 83% of statements of special educational needs are issued within timescale ahead of the 70% target.

15.17 Member enquires response rates have reached 91% on time for the year to date ahead of the 90% target.

15.18 Processing of minor planning applications - despite an improvement in January the year to date performance is at 79% against a target of 85%.

15.19 Relet times for January are provisionally at 37 days against a 31 target.

16. We are in the process of validating the information for the safeguarding children indicators and once the validation is complete data will be included in this report..

17. NI 14, Percentage of avoidable contact - To ensure consistency of the monthly whole Council figure, a temporary move to a sample methodology, based on CRM / Customer Services data is now being used. The January performance was 7.8%.

18. Finance

18.1 The overall revenue budget monitoring, based on the January position, shows that the general fund is forecast to spend £1.1m above budget as shown in Appendix 3. There are also some budget pressures detailed below that services are seeking to contain within the approved budget limit. Further work

will be done with services to reduce non-essential expenditure to bring the revenue position back in to line with the approved budget by the year end.

18.2 In Adults, Culture and Community Services there is a projected overspend of £0.5m being reported this month. This pressure is mainly in respect of commissioning of care in Learning Disabilities and Mental Health. Pressures in Mental Health Services result from unachieved savings targets relating to the delayed planned programme of moves for service users in traditional residential settings to more independent supporting housing options. Increased activity in this area during 2008/09 has also contributed to budget pressure. This may be as a direct consequence of the close of Finsbury Mental Health ward earlier this year. It is unlikely that projections will reduce significantly by the end of the year. However, further planned moves will ensure that budget pressures are minimised during the forthcoming financial year.

18.3 The projection for the Children and Young People's Service continues to identify an overspending on core funded activities (i.e. activities not funded through the Dedicated Schools Grant) of £1.5m. The major element of this is in respect of the placements budgets for looked after children where the number of children has increased over that assumed in the base budget provision. The Action Plan being developed following the recent Joint Area Review (JAR) is reviewing the assumptions made for this both in terms of placement costs as well as the process improvements necessary to improve safeguarding activities in the borough.

18.4 Those elements funded through the dedicated schools grant are projected to underspend by £1.2m which must, in consultation with the School Forum, be carried forward into 2010/11 and utilised for activities that fall within the dedicated schools budget. The major element leading to the increased underspend this month is the deferral of the behaviour project which now forms part of the 2010-11 budget strategy proposed by the School Forum and agreed recently at Cabinet.

18.5 In Urban Environment there is a risk that the projected parking income shortfall may increase from £0.5m, as reported last month, to £0.7m as a result of recent issues leading to a reduction in the number of on-street Civil Enforcement Officers, coupled with bad weather in the week ending 8th February. The revised projection takes account of improved performance in the six months up to the end of January and options to identify offsetting savings are being evaluated.

18.6 The Housing Revenue Account is projected to be balanced at the year end.

18.7 Corporate Resources continue to have a number of budget pressures as have previously been reported which overall give an overspend of £0.3 million. Action is being taken to restrict expenditure on non-essential items in order to reduce this sum.

18.8 Policy, Performance, Partnerships & Communications (PPP&C) Directorate has agreed to fund a number of one-off items of expenditure including external support to develop and embed strategic commissioning and is still projecting to underspend by £0.4m. This includes a £150k shortfall on the Achieving Excellence savings target of £1m for 2008/09 due to the delay on completion of the zero band budgets exercise for Children's' and Young People Service.

18.9 Non-service revenue is projecting to underspend by £0.8m. This is due to additional interest earnings projected for this year. As previously reported there is a budget pressure relating to Alexandra Palace Park and Trust which is offset by levies not required in 2008/09.

18.10 The RAG status of savings and investments is shown in Appendix 3. Planned savings classified as red are in respect of the community alarm budget and the commissioning budget for looked after children are included in the projected variations in this report.

Treasury Management

18.11 The Council formally approved in February 2009 a revised treasury management strategy that restricts the institutions deposits can be placed with to reduce risk given the continued difficulties in the global banking sector. The use of additional government backed AAA instruments has also been included. Detailed reports on the treasury Management position will be taken to the General Purpose Committee on a quarterly basis

18.12 The administration process for all banks is continuing and progress on this will continue to be included in this report as soon as information is available.

Capital

18.13 The aggregate capital projected position in 2008/09 is as shown in Appendix 3 and is projected to underspend by £9.8m (7.2%). In net terms Children & Young People are projected to underspend by £2.8m, Urban Environment by £0.9m, Corporate Resources by £1.7m, Adults, Culture & Community by £1m and HRA by £3.4m.

18.14 In the Children and Young People's Service a major component of the underspend in 2008/09 is in respect of the Building Schools for the Future Programme which is showing a further projected underspend this month of £0.8m after implementing the re-phasing approved last month; overall however, the programme is projected to spend to budget and thus represents slippage between financial years'. There is also a significant underspend of £1.3m against the Early Years Quality and Access project as the process of evaluating

bids and their suitability has resulted in slippage against this scheme. The DCSF has been notified of this delay which is common across several authorities.

18.15 There is a net projected underspend of £3.4m on the housing capital programme, compared with a net projected underspend of £2.0m reported last month. Of the total £3.4m underspend, £1.2m is in respect of the aids and adaptations programme within the Council's own housing stock. Commissioning for this has recently transferred to the Adults, Culture and Community Services Directorate. This transfer of responsibility will align procedures for vulnerable people with those in the private sector. Expenditure on estate remodelling and communal works is forecast to underspend by £0.9m as there is reported slippage as a result of planning restrictions and projects not being able to complete before the end of the financial year; a start on site has been achieved for 70% of the schemes. Expenditure on mechanical and electrical works is forecast to underspend by about £0.9m principally because of slippage on door entry works at the George Lansbury and Elizabeth Blackwell blocks where the contractor is still on site. A request to carry forward the £0.9m underspend for estate remodelling will be made. It is proposed to carry forward the underspend in respect of mechanical and electrical works through the Major Repairs Reserve. .A number of other smaller underspends are also coming through on the HRA capital programme.

18.16 In Corporate Resources, Property Services has increased the forecast under spend this financial year to £1.2m mainly in relation to the Hornsey Town Hall projects ; full spend against the projects is still expected overall however some costs will now fall into the first quarter of 2009/10. The ICT capital programme continues to forecast an under spend of £0.5m as a result of ensuring that proposals match agreed business requirements before expenditure is authorised.

18.17 For Adult, Culture and Community Services the capital programme is currently under spending by £1m. The contractor delays and insufficient tender applications have caused delays to both the Noel Park project and Leisure Centre refurbishment.

18.18 Proposed budget changes (virements) are set out in Appendix 2 for approval in accordance with financial regulations.

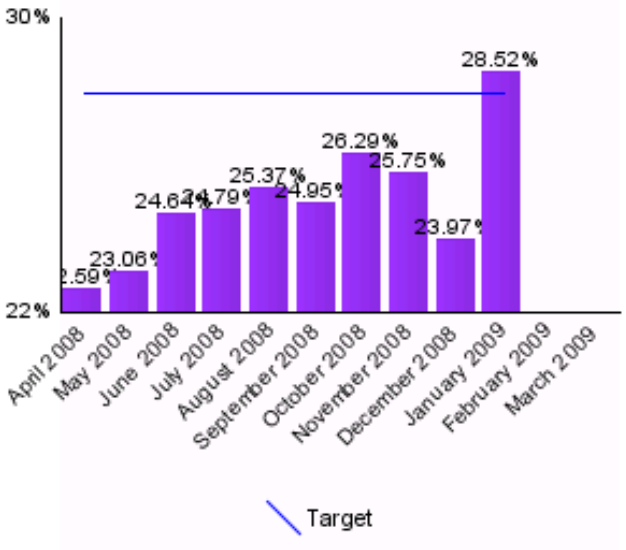
Exception Report: Make Haringey one of London's greenest boroughs

NI 192	Percentage of household waste sent for reuse, recycling and composting (2007-2010 stretch target)

The indicator measures percentage of household waste arisings which have been sent by the Authority for reuse, recycling, composting or anaerobic digestion. This is a key measure of local authorities' progress in moving management of household waste up the hierarchy, consistent with the Government's national strategy for waste management. The Government expects local authorities to maximise the percentage of waste reused, recycled and composted.

YTD Value	Target			
25%	28%			**Red**

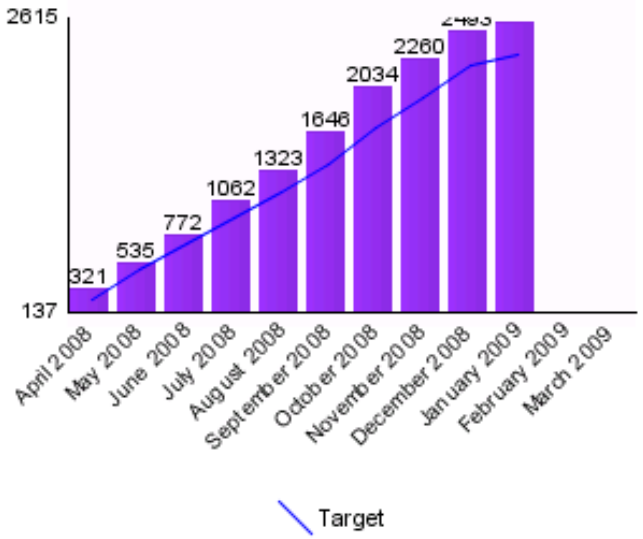
January's performance has shown a distinct improvement which can be partly attributed to the Christmas clear up arangements where an extra two days of recycling collections took place compared to refuse (due to the differing Christmas catch-up arrangements between refuse and recycling services). As such, January's household waste is lower, and recycling higher, than on an average month which positively impacts upon performance. Additional recycling tonnage from NLWA has been supplied this period for Q3 which has improved performance for Oct - Dec 08. The performance information for January is still provisional and subject to change.



Exception Report: Create a better Haringey: cleaner, greener and safer

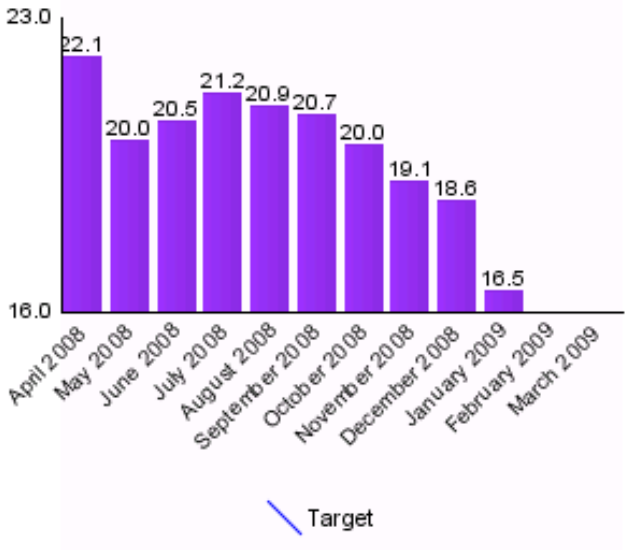
L0096	Theft from motor vehicle			
YTD Value	**Target**			**Red**
2563	2308			

This crime type is being tackled using the established police 'problem solving process'. Sophisticated analysis (including geographic and demographic mapping and victim and property profiling) will be used to target crime prevention communications.
Primary school children in Haringey are designing posters to refresh the awareness of the risks of leaving valuables on display in vehicles. The winning anti car crime poster will be placed on all parking meters in the borough. This poster will also be shown in the local press and on-street advertising boards.
The MPS Motor Vehicle Crime team carry out regular intelligence-led decoy operations. Other borough-wide interventions include the provision of crime prevention advice to residents living in hotspot areas



Exception Report: Promote Independent Living

NI 131	Delayed transfers of care			
This indicator measures the impact of hospital services (acute and non-acute) and community-based care in facilitating timely and appropriate discharge from all hospitals for all adults. This measures the ability of the whole system to ensure appropriate discharge from hospital for the entire adult population, and is an indicator of the effectiveness of the interface between health and social care services.				
YTD Value	**Target**			**Unknown**
16.5				
Delayed transfers of care from hospital have improved to 16.5 % but this is still a comparatively high figure. There are discussions at partnership level to drive improvements.				



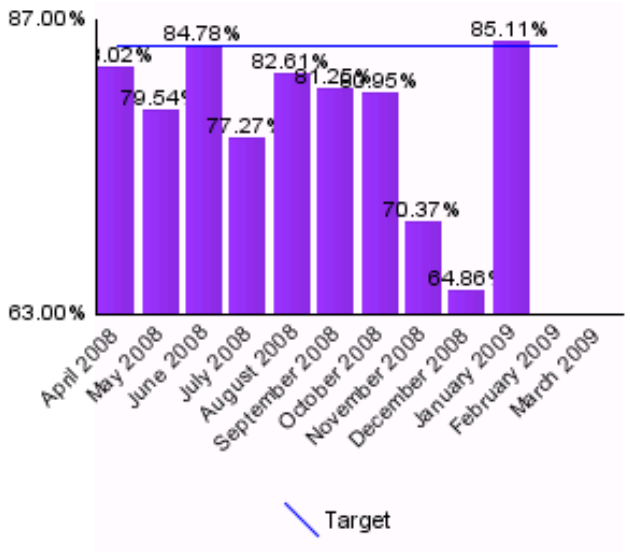
Exception Report: Deliver Quality Services

BV109b NI 157b	Processing of planning applications: Minor applications

To ensure local planning authorities determine planning applications in a timely manner.
This indicator measures the percentage of planning applications dealt with in a timely manner. Averaging out performance across very different types of application would render any target as meaningless. Therefore we have broken them down into four broad categories: major, minor, other, and a measure for all county matter applications. The fourth category only applies to county councils and those authorities who determine predominantly county level minerals and waste applications.

YTD Value	Target			
78.98%	85.00%			Red

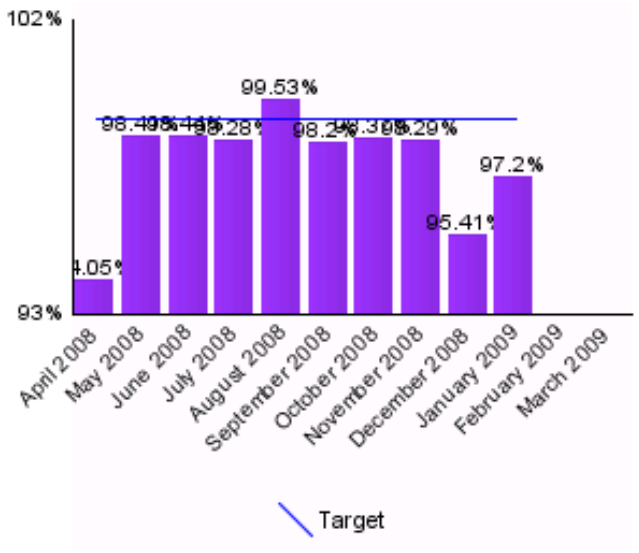
Peformance was on target in January which was a marked improvement from December. Whilst the YTD figure is below target the service is confident that the improved performance will be maintained.



BV 10	% of non-domestic rates due for the financial year which were received in year by the authority.

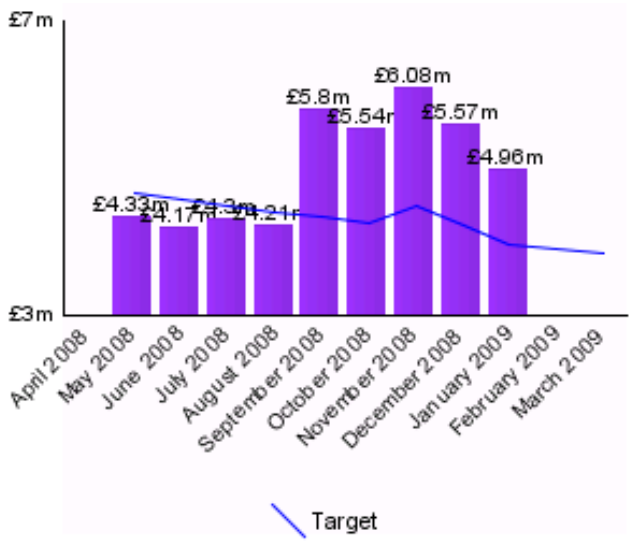
YTD Value	Target			
97.62%	99%			Red

NNDR collection has shown improvement from December but still remains under target due to the predicted issues related to the current economic climate and collection of the Empty Property Rates. This is also consistent across other London Authorities



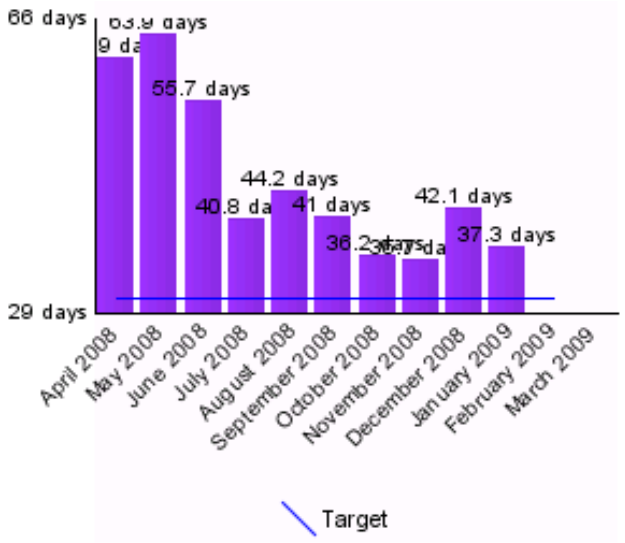
Fin 5b	Debt recovery - Overall Sundry debt. Reduction of Over 211 day debt			
YTD Value	**Target**			**Red**
£4.96m	£3.97m			

In Period 10, aged debt has continued to reduce and now stands at £4.96m, a £0.62m reduction compared to Period 9. In terms of the Aged Debt reduction target, there is currently a £0.97m shortfall, which includes Children and Young People (CYP) £595k, Adults £293k and Urban Environment £64k short of target. Actions are in place to maximise recovery, and certain debts are scheduled, appropriately, for write-off. However the main area of concern continues to be CYP where schools with cash flow problems and Haringey Schools Service Ltd, account for the majority of the shortfall.



BV 212 CPA H8	Average relet times for local authority dwellings let in the financial year (calendar days)			
YTD Value	**Target**			**Red**
37.3 days	31 days			

Please note that this is only a provisional figure for January, as it has not been approved by HfH's EMT Board.



L0073	Cost of recycling per tonne			
YTD Value	**Target**			**Red**
£193.72	£172			

Based on the information currently available performance for January showed an improvement due to additional recycling tonnage. Performance remains below target, as does year to date performance. Both this indicator and Cost of Waste Collection indicator were impacted by the Christmas and New Year clear up arrangements. The figure reported is subject to change as full tipping information is not yet available. Levels of recycling have reduced due to a reduction in the NLWA contribution to tonnage and a change in the method of apportioning household and non-household waste.



Create a better Haringey: cleaner, greener and safer

Generated on: 06 March 2009

PI Sort Code	Short Name	2007/08 Boroughs - TQ 200	London 07	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value		Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
NI 195a_F	Property Services - Improved street and environmental cleanliness : Litter			8%	✓	8%	✓	8%	✓	4%	✓	5%	✓	2%	✓	4%	✓	2%	✓	3%	✓	1%	✓	4.5%	✓	22%
NI 195b_F	Property Services - Improved street and environmental cleanliness: Detritus			27%	✓	22%	✓	21%	✓	11%	✓	12%	✓	6%	✓	7%	✓	4%	✓	9%	✓	7%	✓	12.6%	✓	35%
NI 59	Percentage of initial assessments for children's social care carried out within 7 working days of referral	88%																								
NI 60	Percentage of core assessments for children's social care that were carried out within 35 working days of their commencement																									
NI 61	Timeliness of placements of looked after children for adoption following an agency decision that the child should be placed for adoption																									75.0%
BV49 NI 62	Stability of placements of looked after children: number of moves																									
BV162 NI 67	Percentage of child protection cases which were reviewed within required timescales		100%																							100%
L0035	Domestic burglaries	2877		248	✓	487	✓	698	✓	898	✓	1112	✓	1310	✓	1553	✓	1839	▲	2067	▲	2351	▲	2351	▲	2193
L0036	Robberies	1503		98	✓	195	✓	287	✓	388	✓	480	✓	584	✓	678	✓	785	✓	851	✓	881	✓	881	✓	1170
L0037	Theft of motor vehicle	1234	No data for this ra	90	✓	199	✓	299	✓	425	✓	521	✓	607	✓	696	✓	794	✓	873	✓	897	✓	897	✓	955

PI Sort Code	Short Name	2007/08	London Boroughs - TQ 2007	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value		Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
L0129	Serious Youth Violence - Rolling Year	868	No data for this ra																					828		
L0096	Theft from motor vehicle	3358	No data for this ra	321		535		772		1062		1323		1646		2034		2260		2493		2563		2563		2308
NI 15	Serious violent crime rate																									
NI 16	Serious acquisitive crime rate	39.8																						6540		37.6
NI 20	Assault with injury crime rate	10.9	No data for this ra																							
NI 28	Serious knife crime rate	441	No data for this ra	35		82		122		169		229		280		322		362		390		406		406		470
NI 33	Arson incidents	512	No data for this ra																					168		476
NI 47	People killed or seriously injured in road traffic accidents	43%	No data for this ra	10.1%		11.5%		6.3%		9.3%		9.7%		9.6%										9.4%		5%
NI 48	Children killed or seriously injured in road traffic accidents			7.0%		16.3%		10.3%		10.5%		10.8%		20.0%										12.5%		6.0%

Make Haringey one of London's greenest boroughs

Generated on: 06 March 2009

PI Sort Code	Short Name	2007/08	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
L0051	Waste collection costs per tonne	£86	£92		£84		£87		£85		£100		£89		£104		£104		£101		£120		£120		£104
NI 191	Residual household waste per household	0	52		57		55		57		48		54		46		46		51		44		510		500
NI 192	Percentage of household waste sent for reuse, recycling and composting (2007-2010 stretch target)	25.37%	22.59%		23.06%		24.64%		24.79%		25.37%		24.95%		26.29%		25.75%		23.97%		28.52%		25%		28%

Encourage lifetime well-being

Generated on: 06 March 2009

PI Sort Code	Short Name	2007/08	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
L0084	Active Card Membership	9376	9575	?	9953	?	10381	▲	10821	✓	10505	▲	11412	✓	11961	✓	12263	✓	12011	✓	12737	✓	12737	✓	12171
L0085	Number of library users per 1000 of the population	9136	10099	✓	10255	✓	9053	✓	9367	✓	8556	▲	9648	✓	10272	✓	9528	✓	8016	●	9684	✓	9444	✓	9000
L0200	Sport and Leisure Usage	87658	10713	✓	11676	✓	11327	●	12551	✓	11297	▲	10592	✓	11160	✓	97776	▲	82559	▲	10321	●	10767	✓	108940
BV 170a	The no. of visits to/usages of museums per 1,000 population	193	184	●	194	✓	322	✓	202	✓	212	✓	218	✓	259	✓	269	✓	161	●	164	●	218	✓	194
L0004 LA	Number of schools achieving Healthy School Status (2007 - 2010 stretch target)	66%	68%	▲	68%	▲	68%	▲	69%	▲	69%	▲	69%	▲	69%	▲	76%	✓	76%	✓	76%	✓	76%	✓	75%
NI 117 b	Not Knowns -16 to 18 year olds who are not in education, employment or training (NEET) (2007-2010 stretch target)	9.6%	10.6%	●	11.7%	●	10.2%	▲	9.4%	✓	8.3%	✓	32.4%	●	18.5%	●	12.8%	●	12.6%	●	8.0%	✓	8.0%	✓	9.9%
NI 117	16 to 18 year olds who are not in education, employment or training (NEET) (2007-2010 stretch target)	10.4%	9.2%	✓	8.4%	✓	8.8%	✓	9.0%	✓	9.5%	✓	8.0%	✓	6.8%	✓	6.7%	✓	7.0%	✓	6.7%	✓	6.7%	✓	10.9%

Promote Independent Living

Generated on: 06 March 2009

PI Sort Code	Short Name	2007/08	London Boroughs - TQ 200[illegible]	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value	07	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
L0114 LAA	Number of older people permanently admitted into residential and nursing care (2007 -2010 stretch target)	139		6	✓	16	✓	29	✓	36	✓	54	✓	69	⚠	70	✓	84	✓	98	✓	112	✓	134	✓	112
L0115 LAA	Number of adults permanently admitted into residential and nursing care (2007 -2010 stretch target)	18		0	✓	0	✓	0	✓	1	✓	3	✓	4	✓	6	✓	6	✓	5	✓	8	✓	8	✓	28
NI 132	Timeliness of social care assessment (all adults)	78.0%	86.9%	92.3%	✓	92.4%	✓	91.7%	✓	92.5%	✓	92.7%	✓	92.8%	✓	93.5%	✓	92.8%	✓	92.9%	✓	93.3%	✓	93.3%	✓	80.0%
NI 133	Timeliness of social care packages following assessment	93.0%	91.7%	95.0%	✓	96.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%	✓	93.0%
NI 130	Social care clients receiving Self Directed Support per 100,000 population	152.0	No data for this ra	163.3	✓	186.0	✓	194.2	✓	200.1	✓	210.8	✓	217.9	✓	225.8	✓	232.2	✓	235.3	✓	239.8	✓	239.8	✓	205.0
NI 131	Delayed transfers of care	38.6		22.1	?	20.0	?	20.5	?	21.2	?	20.9	?	20.7	?	20.0	?	19.1	?	18.6	?	16.5	?	16.5	?	
NI 135	Carers receiving needs assessment or review and a specific carer's service, or advice and information	14.2%		26.0%	✓	28.0%	✓	21.0%	✓	23.0%	✓	22.0%	✓	23.0%	✓	22.0%	✓	22.0%	✓	21.0%	✓	21.0%	✓	21.0%	✓	14.2%
NI 111	First time entrants to the Youth Justice System aged 10-17	373		Not measured for Months																						

Deliver Quality Services

Generated on: 06 March 2009

PI Sort Code	Short Name	2007/08 Boroughs - TQ 200	London 07	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value		Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
ACC001	Unit Cost of Homecare	No data for this ra	No data for this ra	£16.2	✓	£16.2	✓	£16.2	✓	£16.2	✓	£16.2	✓	£16.2	✓	£16.2	✓	£14.7	✓	£14.7	✓	£14.7	✓	£14.7	✓	£17.51
L0134	Cost per visit to a leisure centre	£2.03		£0.22	?	£0.62	?	£2.27	?	£3.3	✓	£1.07	●	£1.45	●	£0.57	✓	£0.64	✓	£2.44	●	£1.43	●	£1.41	✓	£1.77
L0199	Cost per library visit	£2.53						£2.59	✓	£2.56	✓	£2.58	✓	£2.6	✓	£2.61	✓	£2.63	✓	£2.63	✓	£2.66	✓	£2.66	✓	£2.78
BV 9	% of council taxes due for the financial year which were received in year by the authority	93.89		93.01	●	93.44	▲	93.8%	▲	93.4%	▲	93.9%	✓	93.4%	▲	93.2%	▲	93.1%	▲	93%	▲	92.59	●	93.28	▲	93.85%
BV 10	% of non-domestic rates due for the financial year which were received in year by the authority.	98.69		94.05	●	98.41	▲	98.44	▲	98.28	▲	99.53	✓	98.2%	▲	98.37	▲	98.29	▲	95.41	●	97.2%	●	97.62	●	99%
BV 78a PM1	Speed of processing: a) Average time for processing new benefit claims (calendar days)	35		34	●	35	●	33	▲	34	●	36	●	32	✓	29	✓	27	✓	27	✓	35	●	32	✓	32
BV 78b PM5	Speed of processing; b) Average time for processing notifications of changes of circumstance (calendar days)	13		9.65	✓	9.8	✓	12	✓	9.4	✓	14	●	13.32	▲	10.9	✓	13.09	▲	15.54	●	18.83	●	12.42	✓	13
NI 180	The number of changes of circumstances which affect customers' HB/CTB entitlement within the year.	No data for this ra	No data for this ra									3572	●	9601	●	12183	●	18531	▲	21210	▲	24192	▲	24192	▲	26666
NI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	No data for this ra	No data for this ra	17	✓	19	●	17	✓	16	✓	19.88	●	18.6	▲	16.3	✓	17	✓	19.58	●	19.4	●	17.98	✓	18

PI Sort Code	Short Name	2007/08 Boroughs - TQ 2007	London	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value		Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
Fin 5b	Debt recovery - Overall Sundry debt. Reduction of Over 211 day debt	£4.16				£4.33		£4.17		£4.3m		£4.21		£5.8m		£5.54		£6.08		£5.57		£4.96		£4.96		£3.97m
BV 8	% of invoices for commercial goods and services that were paid by the authority within 30 days. COUNCIL	90.5%		89.35		91.88		91.18		92.17		91.72		91.79		93.39		93.08		94.02		86.07		91.38		91%
CS3	Call Centre calls answered as a % of calls presented	87%		95%		96%		96%		90%		94%		91%		96%		91%		96%		89%		93.46		90%
CS2	Call centre telephone answering in 30 seconds - of calls presented (all call centre calls)	57%		82%		87%		84%		68%		77%		67%		82%		67%		84%		59%		76%		70%
CS1	Customer Services Centres- Waiting times – personal callers seen in 15 mins	71%		75%		78%		83%		83%		83%		82%		79%		78%		81%		80%		80%		70%
NI 14	Avoidable contact: the proportion of customer contact that is of low or no value to the customer. Council wide	No data for this ra	No data for this ra																					7.8%		
NI 103	Special Educational Needs – statements issued within 26 weeks - excluding exemptions	No data for this ra	No data for this ra	33.3%		75.0%		90.0%		86.4%		95.8%		91.7%		100.0		100.0		100.0		88.9%		88.0%		82.0%
NI 103b	Special Educational Needs – statements issued within 26 weeks - including exemptions	No data for this ra	No data for this ra	25.0%		66.7%		81.8%		79.2%		95.8%		91.7%		100.0		100.0		100.0		88.9%		83.3%		70.0%
L0131	Unit cost Independent Schools SEN Placements - Residential	£6776	No data for this ra					£7140		£7136		£7136		£7271		£7245		£7268		£7259		£7276		£7276		£69325
L0132	Unit cost Independent Schools SEN Placements - Day	£3823	No data for this ra					£3848		£3894		£3894		£3898		£3964		£3906		£3906		£3900		£3900		£38454
BV 12 - ytd	The no. of working days/shifts lost due to sickness	9.67		5.59		6.06		6.75		6.42		4.57		6.15		7.22		6.35		6.24		6.08		8.31		8.8

PI Sort Code	Short Name	2007/08	London Boroughs - TQ 200[illegible]07	April 2008		May 2008		June 2008		July 2008		August 2008		September 2008		October 2008		November 2008		December 2008		January 2009		2008/09		Current Target
		Value		Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	Value	Status	
	absence per FTE employee YTD.COUNCIL																									
BV 12-rollingyr	The no. of working days/shifts lost due to sickness absence per FTE employee Rolling Year.COUNCIL	9.67	No data for this ra	9.53		9.4		9.18		9		8.95		9.07		9.05		8.74		8.65		8.55		8.55		8.8
L0038	Stage 1 public complaints dealt within target (10 day) timescale. COUNCIL	88%		86%		85%		88%		82%		94%		93%		93%		92%		94%		90%		90%		90%
L0039	Stage 2 public complaints dealt within target (25 day) timescale. COUNCIL	84%		90%		78%		73%		91%		90%		83%		91%		94%		100%		100%		89%		85%
L0041	Members Enquiries dealt with in target time. COUNCIL	88%		83%		82%		85%		93%		96%		94%		95%		94%		95%		95%		91%		90%
BV109a NI 157a	Processing of planning applications: Major applications	78.57	82.56	100.0				75.00		100.0		100.0		100.0		100.0				50.00		33.33		82.29		82.00%
BV109b NI 157b	Processing of planning applications: Minor applications	77.50	85.15	83.02		79.54		84.78		77.27		82.61		81.25		80.95		70.37		64.86		85.11		78.98		85.00%
BV109c NI 157c	Processing of planning applications: Other applications	88.32	92.86	90.65		94.96		90.40		91.30		90.07		91.52		92.47		86.32		86.54		83.17		89.74		90.00%
BV 66a CPA H6	Local authority rent collection and arrears: proportion of rent collected - inc arrears	98.2%	No data for this ra	94.6%		94.6%		97.8%		96.9%		96.9%		97.36		97.4%		97.3%		97.2%		97.65		97.65		97.6%
NI 156	Number of households living in temporary accommodation	5389		5275		5224		5182		5094		5005		4952		4815		4746		4695		4628		4628		4626
BV 212 CPA H8	Average relet times for local authority dwellings let in the financial year (calendar days)	50 days		60.9 days		63.9 days		55.7 days		40.8 days		44.2 days		41 days		36.2 days		35.7 days		42.1 days		37.3 days		45.8 days		31 days
IC01	% of rent collected (of rent due excluding arrears)	99.3%	No data for this ra	95.36		97.83		98.57		97.48		97.34		98.48		98.54		98.73		98.6%		98.71		98.71		100.5%
L0073	Cost of recycling per tonne	£146	No data	£177.		£177.		£179.		£167.		£203.		£177.		£205.		£189		£204.		£193.		£187.		£172

Appendix 3

Table 1: **Revenue 2008/09**

- The aggregate revenue projected position in 2008/09 is shown in the following table.

	Approved Budget	Projected variation
	£m	£m
Children and Young People	68.7	1.5
Adults, Culture & Community	77.5	0.5
Corporate Resources	7.7	0.3
Urban Environment	48.5	0.0
Policy, Performance, Partnerships & Communications	8.9	(0.4)
People, Organisation & Development	(0.1)	(0.1)
Chief Executive	0.8	0.0
Non-service revenue	26.9	(0.8)
Total - General Fund	**238.9**	**1.1**
Children and Young People (DSG) - Non-Schools	19.1	(1.2)
Children and Young People (DSG) - ISB	140.9	0.0
Total - Dedicated Schools Grant	**160.0**	**(1.2)**
Total - Housing Revenue Account	**(0.5)**	**0.0**

Appendix 3

Table 2: **Capital 2008/09** - The aggregate capital projected position in 2008/09 is as shown in the following table.

Capital	Approved Budget	Spend to date	Projected variation
	£m	£m	£m
Children & Young People			
BSF Schools Capital Programme	24.2	9.6	(0.8)
New Pupil Places - Expansion	6.3	5.6	(0.4)
Children's Centres	3.8	1.4	(1.4)
Devolved Capital	2.2	0.0	0.0
ICT Managed Service Provider	1.4	0.2	0.0
Computers for Pupils	1.1	0.6	0.0
Other schemes/projects under £1m	4.2	2.3	(0.2)
Total - Children & Young People	**43.2**	**19.7**	**(2.8)**
Markfield Recreation Ground	1.4	0.7	0.0
Disabled Facilities Grant (DFG)	1.2	0.7	0.0
Other schemes/projects under £1m	3.5	0.9	(1.0)
Total - Adults, Culture & Community	**6.1**	**2.3**	**(1.0)**
Corporate Resources			
Information Technology	2.4	1.2	(0.5)
Property Services	1.8	0.3	(1.2)
Corporate Management of Property	1.2	0.7	0.0
Accommodation Strategy Phase 2	1.0	0.5	0.0
Other schemes/projects under £1m	0.6	0.7	0.0
Total - Corporate Resources	**7.0**	**3.4**	**(1.7)**
Urban Environment – General Fund			
Marsh Lane - Growth Area Fund	6.1	5.7	(0.2)
New Deal Communities	2.2	1.5	0.0
Borough Roads and Footways	1.7	1.3	0.0
Hornsey Public Mortuary	1.6	1.7	0.5
Town Centres	1.6	1.1	0.0
Street Lighting	0.9	1.0	0.0
Other schemes/projects under £1m	12.4	5.0	(1.2)
Total - Urban Environment – General Fund	**26.5**	**17.3**	**(0.9)**
Urban Environment - HRA			
Decent Homes	27.5	17.9	0.0
Planned Preventative Maintenance	4.7	3.3	0.0
Mechanical and Electrical Works	4.7	1.7	(0.9)
Capitalised Repairs	4.4	3.6	0.0
Housing Aids and Adaptations	2.1	0.4	(1.2)
Boiler Replacement	1.7	1.4	0.0
Estate Remodelling and Communal Works	1.6	0.0	(0.9)
Housing Extensive Void Works	1.4	1.3	0.0
Professional Fees	1.2	0.6	0.0
Other schemes/projects under £1m	3.8	1.7	(0.4)
Total - Urban Environment - HRA	**53.1**	**31.9**	**(3.4)**
Policy, Performance, Partnerships & Communications			
Other schemes/projects under £1m	0.2	0.0	0.0
Total - Policy, Performance, Partnerships & Communications	**0.2**	**0.1**	**0.0**
Total- Haringey Capital Programme	**136.1**	**74.7**	**(9.8)**

Appendix 3

Table 3: **Proposed virements** are set out in the following table.

Revenue Virements						
Period	**Service**	**Key**	**Amount current year (£'000)**	**Full year Amount (£'000)**	**Reason for budget changes**	**Description**
10	CY	Rev	97	97	Corrective budget realignment	Adjustment of single status pay
10	AC	Rev	92	92	Corrective budget realignment	Adults stroke social care grants - 08/09 and 09/10
10	PPPC	Rev	65		Funding allocations 2008/09	Ministry of Justices Youth Crime Action Plan grant 2008/09
10	CY	Rev*	279		Funding allocations 2008/09	DCSF Aiming High for Disabled Children Funding Allocation grant for 2008/09
Capital Virements						
Period	**Service**	**Key**	**Amount current year (£'000)**	**Full year Amount (£'000)**	**Reason for budget changes**	**Description**
10	PP/AC	Cap	30		Corrective budget realignment	Funds transfer for development at Rangemoor Road and Herbert Road, N15
10	UE	Cap	9		Corrective budget realignment	Increase budget by TFL for Installation of on Electrical Street Recharging Points
10	UE	Cap*	581		Corrective budget realignment	Revised TFL Budget Allocation - A406 Project
10	UE	Cap*	294		Corrective budget realignment	Revised TFL Budget Allocation - for Schools Travel Plan
10	UE	Cap	147		New Projects	Section 106 Funding for New Projects - Williamson Rd N4 and 136a,b&c High Rd N22
10	UE	Cap	50		New Projects	New Project - Greenway corridor TFL funding
10	UE	Cap*	1,991		Corrective budget realignment	The HRA capital budget's main variations are in respect of the Decent Homes programme where works have been commissioned above government allocations, however the costs will be funded by leaseholder contributions. The forecast for the programme this year is, therefore, on budget. This position will require a budget virement of £1.991m and formal agreement to this is now requested.
10	UE	Cap*	516		Corrective budget realignment	The Mortuary project has a budget overspend of £0.5m. A proposal is being considered to meet the budget pressure from part of the GAF III programme allocation, which was received on 10th December 2008; a contribution from planned revenue underspends in view of the improving financial position for parking and any available underspends against this year's capital budget. This funding has been identified and was reported to Procurement Committee on 19 February 2009 as reported to Cabinet on the 24th February. Formal agreement to the necessary virement is requested.

1. Financial regulations require proposed budget changes to be approved by Cabinet. These are shown in the above table. These changes fall into one of two categories:

· budget virements, where it is proposed that budget provision is to be transferred between one service budget and another. Explanations are provided where this is the case;

· Increases or decreases in budget, generally where notification has been received in-year of a change in the level of external funding such as grants or supplementary credit approval.

2. Under the Constitution, certain virements are key decisions. Key decisions are:

· for revenue, any virement which results in change in a directorate cash limit of more than £250,000; and

· for capital, any virement which results in the change of a programme area of more than £250,000.

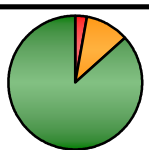
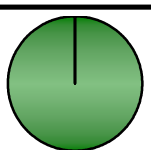
3. Key decisions are highlighted by an asterisk in the table.

4. The above table sets out the proposed changes. Each entry in the table refers to a detailed entry in the appendices, which show the budgets that are proposed to change. There are two figures shown in each line of the table and the detailed sheets. The first amount column relates to changes in the current year's budgets and the second to changes in future years' budgets (full year). Differences between the two occur when, for example, the budget variation required relates to an immediate but not ongoing need or where the variation takes effect for a part of the current year but will be in effect for the whole of future years.

5. Proposed virements are set out in the above table.

Appendix 3

Table 4: **RAG status** of planned savings and planned investments

Council Wide Savings and Investments	***2008/09 Target £'000***	**Jan-09**	
Planned Savings - Red		**325**	
Planned Savings - Amber		**1,214**	
Planned Savings - Green	*11,646*	**10,107**	
Planned Investments - Red			
Planned Investments - Amber			
Planned Investments - Green	*6,037*	**6,037**	

Agenda Item 8

8

Haringey Council

Agenda item: **[No.]**

Cabinet On 24 March 2009

Report Title: **Data Quality Strategy 2009-12**	
Report authorised by : Sharon Kemp (Assistant Chief Executive, PPP & C)	
Contact Officer : Eve Pelekanos (020 8489 2508) eve.pelekanos@haringey.gov.uk	
Wards(s) affected: All	Report for: **[Key / Non-Key Decision]** Non-Key Decision

1. Purpose of the report (That is, the decision required)

1.1 The purpose of this Data Quality strategy is to set out an approach that will ensure that the data we use is fit for purpose and represents an accurate and consistent picture of the council's activities.

2. Introduction by Cabinet Member (if necessary)

2.1 Implementation of this strategy will help the Council and our partners improve the quality and robustness of the data we use to plan and deliver our services.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1 Our aim is for high-quality data to be an integral part of the council's operational, performance management and governance arrangements so that it drives service improvement and informs policy to ensure that all the Council Plan and Community Strategy priorities are delivered.

4. Recommendations

4.1 The Cabinet is recommended:

- That the Data Quality Strategy and action plan be approved.

5. Reason for recommendation(s)

5.1 The introduction of the Comprehensive Area Assessment (CAA), from 2009, will re-enforce the importance of reliable information. Under the CAA data quality is a key theme within the Use of Resources assessment. Specifically the 'Governing the Business' theme recognises 'the vital importance of fit for purpose data and information to support decision making'. KLOE 2.2 of the Use of Resources focuses predominantly on arrangements for securing data quality and using fit for purpose information.

5.2 In addition, the approach set out in this Data Quality Strategy and Action Plan (Appendix 2), addresses recommendations made in the recent Joint Area Review by OFSTED and Council's 2008 Data Quality Audit by Grant Thornton.

5.3 Above all, we as a council recognise that the data we use for managing services and for making decisions needs to be robust, accurate and reliable.

6. Other options considered

6.1 Not applicable

7. Summary

7.1 In the 2008 Use of Resources and Data Quality assessment carried out by the Council's external auditors Grant Thornton, Haringey Council was judged as performing well in terms of data quality. However, the report noted the lack of a formal data quality strategy for the Council and this was one of the key recommendations from the assessment.

7.2 The draft Data Quality strategy covers a three year period and has been developed to address recommendations made following the Use of Resources assessment. The strategy sets out three desired outcomes:

- Data is accurate and reliable on which to base policies and decisions.
- There is clear accountability for good quality data – everyone recognises the need for good data quality and how they contribute to delivering it.
- Staff have the knowledge and competencies to produce, interpret and analyse good quality data

7.3 An action plan outlining the key activities required to implement the strategy and achieve these outcomes is attached at Appendix 2. The data quality action plan will be updated every year to reflect findings of the annual Data Quality audit and any data quality issues that may arise during the year.

7.4 The Strategy proposes a rolling year programme of performance data audits. – The proposed programme of audits is attached at Appendix 3. Their purpose is to ensure that data is fit-for-purpose by assessing representative samples of data. As data quality audits are resource intensive, prioritisation will be risk based and informed by:

- concerns around service outcomes
- the data source
- previous audits/inspections
- previous year's Use of Resources assessment
- analysis of national and local indicator data
- management concerns

7.5 The robustness of data used by the Haringey Strategic Partnership or other partnerships is equally crucial to the Council and as from April 2009 will be tested by the Area Assessment. For this reason this strategy and action plan proposes joint data quality audits of key partnership indicators.

8. Chief Financial Officer Comments

8.1 Any costs arising from the implementation of this strategy will be met from within the Policy & Performance Team's budget.

8.2 Ensuring that the Council uses fit for purpose data in managing services and in decision making is essential in achieving value for money. For this reason, under the CAA, data quality is a key theme within the Use of Resources assessment.

9. Head of Legal Services Comments

9.1 The Local Government and Public Involvement in Health Act 2007 introduced a new performance assessment regime for public Services, the Comprehensive Area Assessment (CAA). Under the CAA data quality is a key theme within the Use of Resources assessment. Specifically, the 'Governing the Business' theme recognises 'the vital importance of fit for purpose data and information to support decision making'.

10. Head of Procurement Comments –[Required for Procurement Committee]

10.1 Not applicable

11. Equalities and Community Cohesion Comments

11.1 The use of good quality data to inform decision making around service delivery is key in ensuring vulnerable groups are not discriminated against in any way. It is essential in the monitoring of the national and local priorities and in ensuring that the Council meets it obligations under Equalities Public Duties Scheme.

12. Consultation

12.1 The views of senior managers, performance managers and partnership thematic lead officers have been sought in preparing this strategy.

13. Service Financial Comments

13.1 The implementation of the action plan and in particular carrying out the data quality audits will require a dedicated resource. Resources will be identified from within the council's Policy & Performance Team and any financial expenditure will be met from within the Team's budget.

14. Use of appendices /Tables and photographs

14.1 Appendix 1 - Outcomes and Objectives
Appendix 2 – Data Quality Action Plan
Appendix 3 - Data Quality Audits Timetable

15. Local Government (Access to Information) Act 1985

- Use of Resources and Data Quality 2008 - Grant Thornton report (December 2008)
- The Audit Commission's Improving Information to Support Decision Making: Standards for Better Quality Data (external link) is a useful guide to the subject of data quality



Haringey Council

Draft Data Quality Strategy 2009-12

Introduction

1 Data is one of the Council's most important assets - it is increasingly being used by external bodies to assess our performance. Data quality is extremely important in Haringey as we want to be sure that information on which we base decisions and inform our planning is robust.

2 The Audit Commission now assesses councils on the quality of their performance data under the Use of Resources element of the Comprehensive Area Assessment This means that at every stage we need to ensure that records are accurate and that management information - especially that used for performance indicators - is accurate so that performance information is correct.

Purpose and aim

3 The purpose of this Data Quality strategy is **to set out an approach that will ensure that the data we use is fit for purpose and represents an accurate and consistent picture of the council's and joint partnership activities**.

4 Our aim is **for high-quality data to be an integral part of the council's operational, performance management and governance arrangements so that it drives service improvement and informs policy**.

5 For the purposes of this strategy the following definitions will be used:[1]

- **Data:** Numbers, words or images that have yet to be organised or analysed to answer a specific question.
- **Information:** Produced through processing, manipulating and organising data to answer questions, adding to the knowledge of the receiver.
- **Knowledge:** What is known by a person or persons. This involves interpreting information received, adding relevance and context to clarify the insights the information contains.

Scope

6 The scope of this strategy applies to:

- all council employees who need to provide, use or access data
- all information that is entered onto a manual or computerised system within the Council, whether centrally or locally maintained
- all partners and contractors with whom the Council provides services

[1] *Definitions from* The Audit Commission's Improving Information to Support Decision Making: Standards for Better Quality Data (external link)

The National Context

7 The 2006 Local Government White Paper, Strong and Prosperous Communities, and the Local Government and Public Involvement in Health Act 2007 have set a new performance framework for local services, the Comprehensive Area Assessment (CAA). The CAA will rely greatly on data quality as performance information will be used to inform ratings of the local authority. The expectation will also be for public services to use information to reshape services and to account to local people for performance (Duty to Involve).

8 The introduction of the **Comprehensive Area Assessment** (CAA), from 2009, will re-enforce the importance of reliable information. Under the CAA data quality is a key theme within the Use of Resources assessment. Specifically the 'Governing the Business' theme recognises '*the vital importance of fit for purpose data and information to support decision making'.* KLOE 2.2 of the Use of Resources focuses predominantly on arrangements for securing data quality and using fit for purpose information.

9 In November 2007, the Audit Commission published "Standards for Better Data Quality", for adoption on a voluntary basis by public bodies.[2] In summary, the six key characteristics of good quality data detailed in this report were:

- **Accuracy** – data should be sufficiently accurate for their intended purposes
- **Validity** – data should be recorded and used in compliance with relevant requirements, including the correct application of any rules or definitions
- **Reliability** – data should reflect stable and consistent data collection processes across collection points and over time
- **Timeliness** - data should be captured as quickly as possible after the event or activity and be available for the intended use quickly and frequently enough to support information needs and to influence service or management decisions.
- **Relevance** – data should be relevant to the purposes for which they are used. This entails periodic review of requirements to reflect changing needs.
- **Completeness** – data requirements should be clearly specified based on the information needs of the body and data collection processes matched to these requirements

10 The approach set out in this strategy aims to use these standards, which are based on good practice, flexibly and proportionately.

[2] The Audit Commission's Improving Information to Support Decision Making: Standards for Better Quality Data (external link) is a useful guide to the subject of data quality.

The Haringey Context

11 In the **2008 Use of Resources and Data Quality assessment** the council was judged as performing well in terms of data quality. The report states that '*corporate systems for collecting, recording, analysing and reporting performance data are robust and well designed. Processes for collecting and reporting this data are clearly aligned to the Council's priorities and objectives.*' The report makes a number of recommendations which are taken forward in this strategy.

12 This strategy will help us deliver effective services and manage the delivery of our targets.

Outcomes and Objectives

13 The outcomes we are aiming to achieve through this strategy are:

Outcome 1:
Data is accurate and reliable on which to base policies and decisions.

Outcome 2:
There is clear accountability for good quality data – everyone recognises the need for good data quality and how they contribute to delivering it.

Outcome 3:
Staff have the knowledge and competencies to produce, interpret and analyse good quality data

14 The table in Appendix 1:

- outlines the 13 objectives under each of these key outcomes
- assesses what is already in place – based on our independent annual data quality audit
- Sets out what needs to be done to achieve our desired outcomes in delivering this Data Quality Strategy.

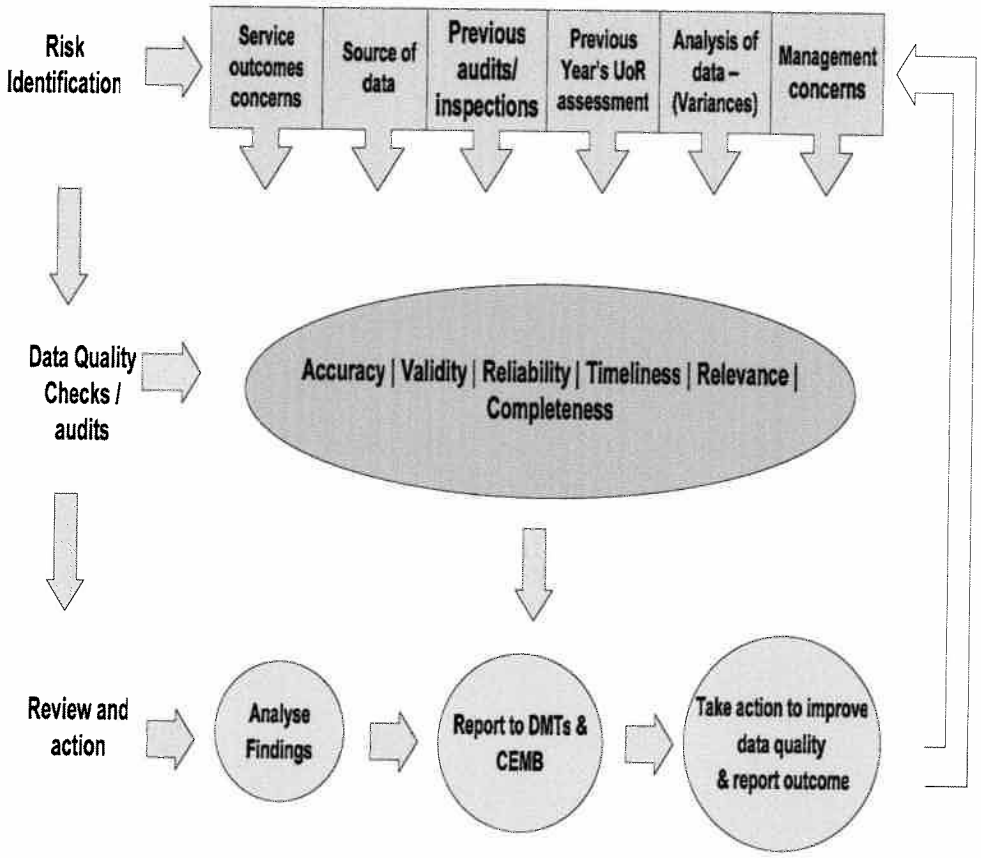
15 An action plan, shown in Appendix 2 lists the activities we will undertake in the coming year to achieve each objective.

Our Approach to Data Quality

16 Our approach to Data Quality is based on the six key characteristics of good quality data identified by the Audit Commission (see paragraph 9).

17 The diagram below outlines how we will manage data quality in Haringey from the identification of risk areas through to reporting processes to senior management and then implementation of actions to address any issues raised.

Data Quality Audit Approach



Note: Joint indicator audits will be reported to the HSP Performance Management Group.

Data Quality Audits

18 Data quality audits are a key element of this strategy. Their purpose is to ensure that data is fit-for-purpose by assessing representative samples of data against the six data quality dimensions defined by the Audit Commission (see paragraph 9).

19 We have developed a methodology for carrying out these audits based on Audit Commission guidance. The audits will be carried out by experienced performance analysts with a good knowledge of the performance indicators and the council. The Council's Policy and Performance Team has responsibility for the completion of the programme of audits.

20 Appendix 3 shows a timetable of audits to be undertaken in the coming year. As data quality audits are resource intensive, prioritisation will be risk based and informed by:

- concerns around service outcomes
- the data source
- previous audits/inspections
- previous year's Use of Resources assessment
- analysis of national and local indicator data
- management concerns

21 Responsibility for the signing off of performance indicators will sit the appropriate Director for the service.

22 Directors will be accountable for ensuring actions resulting from data quality audits are addressed in a timely fashion.

23 The robustness of data used by the Haringey Strategic Partnership or other partnerships is equally crucial to the Council and as from April 2009 will be tested by the Area Assessment. For this reason this strategy and action plan proposes joint data quality audits of key partnership indicators.

Data Quality Responsibilities

24 Responsibility for data quality does not lie with any one single individual but with each and every member of staff at all levels within the council. The following table outlines the specific key responsibilities and accountabilities for all employees around data quality.

Role	Responsibilities
All employees	▪ Accurate and timely recording of data on appropriate systems ▪ Performance appraisals to set out individual specific responsibilities regarding data quality
Directorate Performance Officers/ Managers	▪ Knowledge of relevant Performance Indicator definitions and guidance ▪ Ensure compliance with indicator definitions and guidance. ▪ Input accurate information onto Covalent ▪ Up-to-date record keeping (not entered in a block) ▪ Maintain a robust control environment ▪ Identify and rectify gaps in control environment ▪ Training/guidance
Corporate Performance Manager	▪ Maintain and update Data Quality Strategy action plan. ▪ Co-ordinate risk assessment of systems and PI Audits, liaising with internal and external auditors and performance leads ▪ Ensuring improvements have been implemented ▪ Communicating the commitment to Data Quality ▪ Reporting progress on Data Quality to monthly performance review meetings and CEMB
Head of Service	▪ Ensuring the data is accurate for their service for presentation to Director for sign-off ▪ Ensuring that actions arising from data quality audits are satisfactorily addressed
Departments (Directors)	▪ Overall responsibility for sign off of data and the reliability of performance information presented at CEMB and completion of actions arising from data quality audits.

Performance Management Framework and System

25 The Council has in place a performance management framework which was refreshed in 2008/09. Our auditors have judged this as meeting level 4 requirements, stating that *'it sets out a clear policy framework and establishes clear expectations and requirements for officers and members'*. This Data Quality Strategy complements the Performance Management Framework.

26 In 2008, the Council procured the Covalent Performance Management Information System to capture, monitor and report performance data at several levels in the local authority and our partners. The system will go live in early 2009 and will increase the sophistication and efficiency of our data collection and contribute greatly to the quality of data across the Council.

Ensuring Value for Money

27 The cost of collection, storing and collating data can be very high and there is often a trade-off between cost, accuracy and timeliness. Our aim is to be clear about the purpose of the data collected and its use. Where possible we will ensure data is collected using the **COUNT** principle – **C**aptured **O**nce and **U**sed **N**umerous **T**imes.

Information Governance

28 This Data Quality Strategy has been developed to ensure that the way we use data complies with the principles of effective information governance as embodied in the Data Protection Act.

29 The Data Protection Act is the legal framework that ensures personal information held by all organisations, including councils, is used fairly and lawfully. Under the Act, councils are required to ensure that only information for which use has been specified is held and that the information is held securely and only for an appropriate amount of time.

Equalities Impact

30 The use of good data quality to inform decision making and service delivery is key in ensuring vulnerable groups are not discriminated against in any way. It is essential in the monitoring of the national and local priorities and in ensuring that the Council meets it obligations under Equalities Public Duties Scheme.

Monitoring and Review

31 This strategy covers a three period from 2009 to 2012. The data quality action plan (Appendix 2) will be updated every year to reflect findings of the annual Data Quality audit and any data quality issues that may arise during the year.

Next steps

32 The development of this Data Quality Strategy is the first stage in developing an overarching information management framework for the Council. This is already underway as part of the work of the Information and Knowledge Management Stream Board within the Achieving Excellence Programme. Work is also underway to develop area based data and the data quality strategy will apply to that.

33 In addition, links need to be made with the development of the corporate Geographical Information Systems and the development and implementation of Council-wide policies and procedures for records management, in particular with regard to data storage.

Outcomes and Objectives

Appendix 1

Outcome 1: Data is accurate and reliable on which to base policies and decisions		
Objective	What we have in place [3]	What needs to be done
1.1 Ensure that appropriate systems are in place for the collection, recording, analysis and the reporting of the data is used to monitor performance.	Corporate systems for collecting, recording, analysing and reporting performance data are robust and well designed. Processes for collecting and reporting this data are clearly aligned to the Council's priorities and objectives, and the data collected supports review of progress towards these and delivery of business plans.	▪ There is a need for increased sophistication and efficiency within our corporate data collection systems. To address this, a procurement exercise is currently taking place for implementation of a web-based performance management application (Covalent).
1.2 Ensure effective arrangements for monitoring and review of data quality are in place	Data quality is reviewed and monitored through a number of separate mechanisms, including annual self-assessment and challenge from the corporate performance team. Data quality issues are also identified and addressed through corporate performance processes.	• Establish a formal programme of annual risk assessments of performance indicators • Embed provision for data quality checks to be undertaken from collection to reporting within new governance structure for the HSP, linked to the performance management framework.
1.3 Establish effective controls to ensure that information systems produce the quality of data needed to report on performance and inform decision making	There is a well-defined sequence of controls for corporate performance data both at a corporate level and within source systems at service level. The Council's self-assessment process for BVPI and key CPA indicators provides a good level of control on an annual basis	▪ Implementation of Covalent application should ensure that controls are designed adequately and proportionally to ensure that high-quality data is recorded on the system (e.g. workflow functionality). Subsequent reviews should assess the effectiveness of these controls.
1.4 Specify standards for shared data or data supplied by third parties.	Developing the Council's approach to data quality within partnerships is a key issue, which cuts across most areas of this review. The Council is already implementing new approaches to governance and performance management within the local strategic partnership.	▪ Develop a formal data sharing protocol which specifies the responsibilities of all partners to provide data which is 'fit for purpose' to give HSP confidence in quality of all of the data that it uses ▪ Ensure that where services are contracted out, agreements are in place that specify reporting requirements and the quality of reported data.

[3] What we have in place and what needs to be done is taken from our external 2008 Annual Data Quality Audit. For detailed actions see Action Plan (Appendix 2).

Outcome 2: There is clear accountability for good quality data – everyone recognises the need for good data quality and how they contribute to delivering it.		
Objective	What we have in place	What needs to be done
2.1 Establish robust security arrangements for performance information systems	The Council has good arrangements in place to ensure resilience and continuity for business-critical performance information systems. Manuals and process maps have been developed, and business continuity / disaster recovery plans are in place.	▪ Establish more robust assurance over all external processes through which information is provided. ▪ Develop and implement Council-wide policies and procedures for data storage and record management.
2.2 Ensure responsibility for data quality is clearly defined	Responsibility for data quality is clearly assigned at top management level. Data quality issues are considered by senior management through a range of different review and monitoring mechanisms.	▪ Include data quality issues as part of the member training induction on performance and budget management. ▪ Integrate data quality considerations into all planning, monitoring and reporting processes.
2.3 Ensure clear data quality objectives are set and formally documented.	The strategic importance of data quality is clearly understood, and is reflected in key corporate documents. Haringey's performance framework highlights the need "to be sure that information on which we base decisions and inform our planning is robust." The Council has a culture that focuses on achieving high-quality performance information.	▪ Establish formal data quality objectives for the organisation through development and implementation of a data quality strategy for all individual departments or functions. ▪ Extend data quality strategy throughout Haringey Strategic Partnership (HSP).
2.4 Define a clear organisational policy for data quality supported by current operational procedures and guidance	The new performance management framework sets out a clear policy framework and establishes clear expectations and requirements for officers and members.	▪ The Council's new performance framework meets the key requirements for level 4 in effect, but was approved just after the end of the financial year (although services have been operating in line with the principles set out for some time).
2.5 Ensure that data quality policies and procedures are followed by staff and applied consistently throughout the organisation	The new performance framework is supported by detailed guidance for officers and members, which has been published internally. There is also an internal network of performance specialists who have been effective in tackling data quality issues within services.	▪ Embed the new "strategic partnership code of corporate governance" within the HSP

Outcome 3: Staff have the knowledge and competencies to produce, interpret and analyse good quality data		
3.1 Ensure the responsibilities for achieving data quality are communicated clearly	Performance staff throughout the council have clearly identified roles and responsibilities in their job descriptions and staff are clear about their responsibilities in relation to data quality. The Council has a network of performance representatives for each service and department, and these officers play a key role in championing performance and data quality issues.	▪ There are no specific improvement opportunities identified in this area.
3.2 Ensure that staff with data quality responsibility have the necessary skills.	Data quality training is provided to key performance staff through periodic performance workshops and regular network meetings. Data quality is a component of the new staff induction process. The Council operates a range of key performance systems, including SAP, Framework I and Respond. A training programme for users supports each of these systems.	▪ Carry out needs analysis of which staff require data quality training and extent of training needed. ▪ Develop a training programme to ensure these needs are being, or should be met.
3.3 Establish arrangements to ensure data supporting performance information is also used to manage and improve the delivery of services.	Haringey have a sophisticated performance reporting framework, which effectively supports service improvement at a strategic and operational level.	▪ No specific improvement opportunities were identified.
3.4 Develop effective validation procedures to ensure the accuracy of data used in reported performance indicators.	Audit trails for BVPIs and key CPA indicators are captured through the Council's annual self-assessment process. This requires responsible managers to approve all values before reporting. The Council has not had any reservations arising from the BVPI audit in recent years, suggesting that definitions are usually applied correctly.	▪ Establish a risk-based corporate system for proportional verification of all externally reported data. ▪ Develop a formal, documented procedure for checking externally reported indicators.

Data Quality Strategy Action Plan

Appendix 2

Outcome 1: Data is accurate and reliable on which to base policies and decisions					
Objective (s)	Project	Activities	Completion date	Lead officer	Progress
1.1 Ensure that appropriate systems are in place for the collection, recording, analysis and the reporting of the data is used to monitor performance.	Implement Covalent performance management system	Procure new web-based performance management application (Covalent).	December 2008	Eve Pelekanos	Complete
		Implement Covalent application to ensure that controls are designed adequately and proportionally to ensure that high-quality data is recorded on the system (e.g. workflow functionality).	March 2009	Catherine Cobb Richard Hutton Service Performance Officers	Staff Training underway.
1.2 Ensure effective arrangements for monitoring and review of data quality are in place.	Establish a risk-based programme of data quality audits across all services for high risk indicators.	Draft programme for consideration by CEMB sign off	January 2009	Eve Pelekanos	Started December 2008
		Report results of the data quality audits to the relevant directorate management teams at end of each audit	On-going	Eve Pelekanos	Started December 2008
1.3 Ensure effective arrangements for monitoring and review of data quality are in place.	Embed provision for data quality checks to be undertaken from collection to reporting within new governance structure for the HSP	Establish programme of audits for HSP information	January 2009	Eve Pelekanos	Complete
		Carry out joint data quality audits of cross cutting indicators with key partners to verify the quality of data.	December 2009	Eve Pelekanos, Richard Hutton	
		Report data quality issues to the HSP Performance Management Group and Thematic Boards as part of the quarterly performance reporting	Ongoing	Thematic Board Leads & Head of Performance	

Data Quality Strategy Action Plan

Appendix 2

Outcome 1: Data is accurate and reliable on which to base policies and decisions					
Objective (s)	Project	Activities	Completion date	Lead officer	Progress
1.4 Ensure that appropriate systems are in place for the collection, recording, analysis and the reporting of the data is used to monitor performance.	Ensure compliance with Data Protection Act and the Council's Data Protection Policy and Procedures.	Establish a formal process for the periodic testing of local practices for a sample of business units Subsequent reviews should assess the effectiveness of these controls.	April 2009	Ian Christie Anita Hunt	
		Establish process to monitor and assess the adequacy of the procedures in place at third party service providers with regard to the management and storage of confidential data.			
1.5 Develop effective validation procedures to ensure the accuracy of data used in reported performance indicators.	Strengthen procedures to verify externally reported data	Complete self-assessments for all data submitted to external agencies. and quality assured by the Council's Performance team prior to submission	Ongoing	Margaret Gallagher, Christine Jorge, Sarah Barter, Neil Gage, Richard Hutton, Tony Michael, Leon Summers	
		Heads of Service sign self assessment forms.	Ongoing	Heads of Service / Directors	
		Quality assure self-assessments	Ongoing	Margaret Gallagher / Richard Hutton	

Data Quality Strategy Action Plan

Appendix 2

Outcome 2: There is clear accountability for good quality data – everyone recognises the need for good data quality and how they contribute to delivering it.					
Objective (s)	Project	Activities	Completion date	Lead officer	Progress
2.1 The council has clear data quality objectives and these are formally documented. 2.2. Responsibility for data quality is clearly defined 2.3 Ensure the responsibilities for achieving data quality are communicated clearly	Implement Data Quality Strategy	Revise Business planning guidance for 2009/10 to ensure data quality issues are addressed in each business plan and updated departmental risk registers.	January 2009	Dylan Todd	Complete
		Develop Council Data Quality Strategy	March 2009	Eve Pelekanos	Draft to CEMB 27/1/09
		Implement Data Quality Strategy Action Plan	From March 2009	Margaret Gallagher, Christine Jorge, Sarah Barter, Neil Gage, Richard Hutton, Tony Michael, Leon Summers	
		Publish Data Quality strategy on Harinet	March 2009	Richard Hutton	
		Carry out annual review of the Data Quality Strategy action plan Re-enforce the need for compliance at our quarterly performance management network.	December 2009	Eve Pelekanos/ Margaret Gallagher	
2.4 Establish robust security arrangements for performance information systems	Develop formal Council-wide policies and procedures for	Establish process to periodically review the policies and procedures and update these, where necessary, to reflect any changes in regulation or legislation.	Ongoing	Diana Edmonds (AD Archives, Museums & Libraries)	

Outcome 2: There is clear accountability for good quality data – everyone recognises the need for good data quality and how they contribute to delivering it.					
Objective (s)	Project	Activities	Completion date	Lead officer	Progress
2.5 Ensure that data quality policies and procedures are followed by staff and applied consistently throughout the organisation	records management and data storage.	Publish up-to-date procedures relating to the Freedom of Information Act on Harinet	February 2009	Anita Hunt	
		Publish records management policy on Harinet	TBC	Diana Edmonds (AD Archives, Museums & Libraries)	
2.6 Specify standards for shared data or data supplied by third parties.	Develop a formal HSP data sharing protocol which specifies the responsibilities of all partners to provide data which is 'fit for purpose'	Extend data quality strategy throughout Haringey Strategic Partnership (HSP).	Report to PMG March 2009	Eve Pelekanos	
		Develop data sharing protocols for Thematic boards where these do not exist.	March 2009	Mary Connolly	
		Review compliance with partnership data sharing protocols as part of the annual review of the HSP Governance Framework.	Annually	Mary Connolly	
	Ensure that clear standards of data quality and reporting requirements are specified in the contract specification for all new contracted services	Specify data quality and reporting requirements are specified in the contract specification for all new contracted services	As from April 2009	Head of Procurement Heads of Service	

Outcome 3: Staff have the knowledge and competencies to produce, interpret and analyse good quality data					
Objective	Project	Activities	Completion date	Lead officer	Progress
3.1 Ensure that staff with data quality responsibility have the necessary skills.	Develop and implement data quality and Covalent training programme	Provide Covalent training to users of the system prior to provision of a log-in.	Ongoing	Richard Hutton, Rebecca Cribb	All users received initial training.
		Provide all Covalent users with a manual.	March 2009	Richard Hutton, Rebecca Cribb	Manual given out at training and will be online for all new users.
		Define roles and responsibilities around data quality.	March 2009	Eve Pelekanos	Roles and responsibilities defined within the Data Quality Strategy
		Carry out needs analysis of which staff need data quality training.	March 2009	Heads of Service as part of People Planning	
		Develop a training programme to ensure these needs are being, or should be met.	September 2009	Eve Pelekanos, Margaret Gallagher, Philippa Morris	
		Carry out review of the use of Covalent one year after implementation	March 2010	Richard Hutton, Rebecca Cribb	

Appendix 3 Data Quality Audit Timetable		03/03/2009														✓	Complete
Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✘	Scheduled
	Green font - National Indicator		3	6	3	13	12	14	9	10	6	8	7	8	0	99	
Adults, Culture & Community		AA															
NI 13	Migrants English language skills and knowledge	A						✘									
NI 113	Prevalence of Chlamydia in under 25 year olds	JA						✘									
NI 123	Stopping smoking - Number of self reporting 4 week smoking quitters per 100,000 of the 16+ population	JA						✘									
NI 125	Achieving independence for older people through rehabilitation/intermediate care	A						✘									
LAA Proxy	Achieving independence for older people through rehabilitation/intermediate care	A															
Proxy	User reported measure of respect and dignity in their treatment. Proxy. Outturn estimated based upon this year's OT survey where a similar question was asked.	A						✘									
NI 130	Social Care clients receiving Self Directed Support (Direct Payments and Individual Budgets) per 100,000 population	A	✓														
NI 131	Delayed transfers of care from hospitals	JA						✘									
NI 132	Timeliness of social care assessment (all adults)	A	✓														
NI 133	Timeliness of social care packages following assessment	A								✘							
NI 135	Carers receiving needs assessment or review and a specific carer's service, or advice and information	A	✓														

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✘	Scheduled
NI 136	People supported to live independently through social services (all adults)	A								✘							
NI 141	Percentage of vulnerable people achieving independent living	A					✘										
NI 142	Percentage of vulnerable people who are supported to maintain independent living	A					✘										
NI 145	Adults with learning disabilities in settled accommodation	A						✘									
NI 146	Adults with learning disabilities in employment	A							✘								
NI 149	Adults receiving secondary mental health services in settled accommodation	A							✘								
NI 150	Adults in contact with secondary mental health services in employment	A							✘								
LAA Local	Number of accidental dwelling fires (2007 -2010 stretch target)	JA												✘			
LAA Local	Number of smoking quitters in the N17 area (2007 -2010 stretch target)	JA												✘			
LAA Local	% of HIV infected patients with CD4 count <200 cells per mm^3 at diagnosis	JA												✘			
LAA Local	Number of older people permanently admitted into residential and nursing care (2007 -2010 stretch target)	A												✘			
LAA Local	Number of adults permanently admitted into residential and nursing care (2007 -2010 stretch target)	A												✘			
NI 197	Improved local biodiversity – active management of local sites	A						✘									
Children & Young People		AA															
NI 51	Effectiveness of child and adolescent mental health (CAMHs) services	JA				✘											
NI 53	Prevalence of breastfeeding at 6-8 weeks from birth	JA				✘											

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✘	Scheduled
NI 58	Emotional and behavioural health of children in care	A				✘											
NI 59	Initial assessments for children's social care carried out within 7 working days of referral	A				✘											
NI 60	Core assessments for children's social care that were carried out within 35 working days of their commencement	A				✘											
NI 61	Stability of looked after children adopted following an agency decision that the child should be placed for adoption	A				✘											
NI 62 (BV 49)	Stability of placements of looked after children: Perecentage with 3 or placements	A				✘											
NI 63	Stability of placements of looked after children: percetage in same placemnt for 2 years.	A				✘											
NI 64	Child protection plans lasting 2 years or more	A				✘											
NI 65	Children becoming the subject of a Child Protection Plan for a second or subsequent	A				✘											
NI 66	Looked after children cases which were reviewed within required timescales	A				✘											
NI 67	Child protection cases which were reviewed within required timescales	A				✘											
NI 68	Referrals to children's social care going on to initial assessment	A					✘										
NI 70	Hospital admissions caused by unintentional and deliberate injuries to children and young people	JA					✘										
NI 112	Under 18 conception rate	JA				✘											
NI 103	Special Educational Needs – statements issued within 26 weeks	A											✘				
NI 147	Care leavers in suitable accommodation	A					✘										
NI 148	Care leavers in employment, education or training	A					✘										

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✘	Scheduled
LAA Local	Increase the % of children MMR immunised by the 2nd birthday	JA												✘			
NI 50	Emotional health of children	A					✘										
NI 114	Rate of permanent exclusions from school	A					✘										
NI 117	16 to 18 year olds who are not in education, training or employment (NEET)	A						✘									
Corporate Resources		AA															
NI 14	Avoidable contact: The average number of customer contacts per received customer request.	A		✘													
NI 180	Changes in Housing Benefit/ Council Tax Benefit entitlements within the year	A		✘													
NI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	A		✘													
NI 179	Value for money – total net value of on-going cash-releasing value for money gains that have impacted since the start of the 2008-9 financial year	A									✘						
NI 185	CO_2 reduction from Local Authority operations	A		✘													
Policy, Performance, Partnerships and Communicatio		AA															
NI 30	Re-offending rate of prolific and priority offenders	JA									✘						
NI 32	Repeat incidents of domestic violence	JA									✘						
NI 33	Arson incidents	JA							✘								
NI 34	Domestic violence – murder	JA									✘						

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✘	Scheduled
NI 35	Building resilience to violent extremism	JA							✘								
NI 36	Protection against terrorist attack	JA							✘								
NI 40	Drug users in effective treatment	JA							✘								
NI 43	Young people within the Youth Justice System receiving a conviction in court who are sentenced to custody	JA							✘								
NI 44	Ethnic composition of offenders on Youth Justice System disposals	JA							✘								
NI 45	Young offenders engagement in suitable education, employment or training	JA								✘							
NI 46	Young offenders access to suitable accommodation	JA								✘							
NI 49	Number of primary fires and related fatalities and non-fatal casualties, excluding precautionary checks	JA								✘							
NI 111	First time entrants to the Youth Justice System aged 10 – 17	JA								✘							
LAA Local	Victim Support Services for children & young people	JA								✘							
LAA stretch	Increase the proportion of incidents of domestic violence which result in sanction detections	JA								✘							
LAA Local	Repeat victimisation of domestic violence (2007-2010 stretch target)	JA								✘							
LAA Proxy	Volunteer placements achieved by the HAVCO volunteer centre	JA								✘							
Urban Environment		AA															

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	x	Scheduled
NI 187a	Tackling fuel poverty – people receiving income based benefits living in homes with a low energy efficiency rating	A									x						
NI 187b	Tackling fuel poverty – people receiving income based benefits living in homes with a low energy efficiency rating	A									x						
LAA Local	Number of eligible individuals supported into employment through the Haringey Guarantee taking up Working Tax Credit	A											x				
LAA Local	Adults achieving a Skills for Life qualification and entered employment and those gaining a qualification in the workplace	A											x				
LAA Local	Adults achieving a full level two qualification and entered employed and those gaining a qualification in the workplace	A											x				
LAA Local	Number of lone parents helped into sustained work.	A											x				
LAA Local	Number of people on incapacity benefits helped into sustained work.	A											x				
LAA Local	Number of people from priority neighbourhoods helped into sustained work.	A											x				
NI 154	Net additional homes provided	A										x					
NI 155	Number of affordable homes delivered (gross)	A										x					
NI 157a	Processing of planning applications as measured against targets for 'major' application types	A										x					
NI 157b	Processing of planning applications as measured against targets for 'minor' application types	A										x					
NI 157c	Processing of planning applications as measured against targets for 'other' application types	A										x					

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✘	Scheduled
NI 159	Supply of ready to develop housing sites	A			✘												
NI 170	Previously developed land that has been vacant or derelict for more than 5 years	A										✘					
NI 186	Per capita CO_2 emissions in the LA area (Tonnes)	A					✘										
NI 188	Adapting to climate change	A					✘										
NI 47	People killed or seriously injured in road traffic accidents (Percentage change in 3 year rolling average)	A										✘					
NI 48	Children killed or seriously injured in road traffic accidents (Percentage change in 3 year rolling average)	A										✘					
NI 168	Principal roads where maintenance should be considered	A						✘									
NI 169	Non-principal roads where maintenance should be considered	A						✘									
NI 182	Satisfaction of businesses with local authority regulation services	A						✘									
NI 183	Impact of local authority regulatory services on the fair trading environment	A						✘									
NI 184	Food establishments in the area which are broadly compliant with food hygiene law	A						✘									
NI 191	Residual household waste per Household	A		✘													
NI 192	Household waste recycled and composted	A		✘													
NI 194	Level of air quality – reduction in NOx and primary PM10 emissions through local authority's estate and operations.	A					✘										
NI 196	Improved street and environmental cleanliness – fly tipping	A					✘										
NI 198a	Children travelling to school – mode of travel usually used- %Primary School children Travelling by car	A												✘			

Ref.	Description	Low Risk (LR) Audit (A) Joint Audit (JA) Delayed Indicator(DI)	Dec/08	Jan/09	Feb/09	Mar/09	Apr/09	May/09	Jun/09	Jul/09	Aug/09	Sep/09	Oct/09	Nov/09	Dec/09	✖	Scheduled
NI 198b	Children travelling to school – mode of travel usually used- % Secondary School children Travelling by car	A												✖			
NI 156	Number of households living in Temporary Accommodation	A			✖												
Homes for Haringey		AA															
NI 158	% non decent council homes	A			✖												

Agenda Item 9

Haringey Council

Agenda item:

[No.]

Cabinet On 24 March 2009

Report Title. Area Priority Plans	
Report of: Sharon Kemp, Assistant Chief Executive PPP&C Signed :	
Contact Officer : Sean Burke Head of Neighbourhood Management sean.burke@haringey.gov.uk Tel: 020 8489 4532	
Wards(s) affected: **All**	Report for: **Non Key Decision**

1. Purpose of the report

1.1. To agree the development and implementation of Area Priority Plans to provide a co-ordinated framework for achieving service improvements at a local level.

2. Introduction by Cabinet Member (if necessary)

2.1. I very much welcome the introduction of the Area Priority Plans. They clearly set out for the first time the work Neighbourhood Management is undertaking with the Council and its Partners.

2.2. Neighbourhood Management is central to supporting the work the Council and Partners in building our engagement with residents and community groups to ensure that local people have greater opportunities to have their say. From April 2009 Council's new 'duty to involve' will require a culture of engagement and empowerment across the authority's functions.

2.3. Area Priority Plans provide a co-ordinating framework for joint working to achieve service improvements at a local level. These are seen as organic documents and will therefore evolve over the coming period. I would welcome comments.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1 **Council Plan priorities** - Delivering excellent, customer focused, cost effective services

3.2 **SCS Priorities** – People at the heart of change, Be people and customer focused

3.3 **Key Local Area Agreement (LAA) targets** –

- NI1% of people who believe people from different backgrounds get on well together in their local area
- NI4 % of people who feel that they can influence decisions in their locality

3.4 Links with existing strategies and initiatives e.g**.** Children and Young People's Strategic Plan, Well-being Strategic Framework, Greenest Borough Strategy, Homelessness Strategy, COMPACT, Local Involvement Networks (LINks), Youth Council, Local Area Assemblies, Research Governance in social care, service user representation on partnership boards,

3.5 Links with forthcoming strategies and initiatives e.g. Consultation Strategy, Communication Strategy, Volunteering strategy, participatory budgeting, and the Council's Draft Community Engagement Framework

4. Recommendations

That the Area Priority Plans be agreed as a framework to co-ordinate activities to achieve key priorities in each Area Assembly

5. Reason for recommendation(s)

5.1 The development of Area Priority Plans provide transparent priorities that structure the work of the Council and Partners within the Assembly Areas.

5.2 From April 2009 local authorities will be expected to introduce the new 'duty to involve' which seeks to ensure that local people have greater opportunities to have their say. The aspiration for the new duty is to embed a culture of engagement and empowerment across the authority's functions.

5.3 The Audit Commission will be testing the level and quality of public engagement (and empowerment) as part of the CAA assessment process. This assessment will seek evidence of resident involvement in local decision making and positive outcomes.

6. Other options considered

6.1. N/A

7. Summary

7.1. This report contains the seven Draft Area Priority Plans which form the work programme for the Neighbourhood Management Service to deliver in conjunction with other Council Services and Partners. These plans are based upon local information and address key issues raised within local communities. Area Priority Plans are being developed as a co-ordinating framework for achieving service improvements at a local level. The Plans are attached at Appendix A are draft and still subject to further development and amendment.

7.2. It updates members on progress in developing Area Priority Plans and the role in strengthening the local collection and use of information across Council Services and Partners to better understand and meet customer needs and community priorities.

8. Background

8.1 Involving local people in improving local services is central to the work of the Neighbourhood Management Service and the Council and Partners. This ensures that there is a flow of information and intelligence from residents to those delivering services in each neighbourhood. Area Assemblies, support to councillors and engagement with residents, community groups and at residents' meetings, and area based working meetings all work to facilitate this process. The Making the Difference programme is an important mechanism for local people to have their say in what improvements they would like to see in their area.

8.2 Area priority Plans are based on local priorities and link to delivering LAA outcomes. Delivery of priority plans will be through area based working.

8.3 There are many other examples of projects initiated and coordinated at a local level through the Area Based Working process which have been able to provide long term solutions to complex problems or have been able to influence services and resources to address locally specific problems or issues.

8.4 Examples of results achieved form co-ordinated multi agency action include:

- In Wood Green Neighbourhood successful multi agency action has been taken to control anti social behaviour and other problems in un-adopted alleys (waste management/dumping/criminal behaviour);
- In Bruce Grove Neighbourhood through drawing together agencies and directorates to tackle a long standing street drinking problem;
- In Tottenham and Seven Sisters Neighbourhood joint working with Homes for Haringey, Traffic Engineers and the Planning Service to attract funding and to develop an alternative to bin stores on key estates;
- In St. Ann's and Harringay Neighbourhood, after many years of working in a multi agency, problem solving way through the Green Lanes Strategy Group, all agencies have agreed to consult with residents and businesses to develop a charter around service standards and improvement.
- In Crouch End Neighbourhood, Safer Neighbourhood Police teams have been supported to work directly with youth in a positive and effective way to tackle anti social behaviour and to deliver a moped safety project.

9. Area Priority Plans

9.1 Area Priority Plans aim to:

- Use area profiles as a strategic evidence base to identify local priorities in each neighbourhood by using ward data, statistics and local intelligence;
- Ensure that they provide a co-ordinated framework for achieving service improvements at a local level;
- Identify actions to meet local priorities and contribute to the achievement of Community Strategy, Council Plan and Local Area Agreement outcomes;

9.2 Area Priority Plans bring greater focus to the work of local agencies working in partnership. The plans also translate Haringey Community and Strategic Partnership aims and objectives into a local framework for Haringey's Assembly Areas. **See Appendix A for an examples of the current Area Priority Plans**

9.3 The development of Area Priority Plans is a new initiative and it should be recognised that these plans will change and develop throughout the year to respond to local issues. They represent a local multi agency framework to deliver

shared outcomes in response to local need. We need to further refine our capacity to agree SMART targets with our partners and key services, and to ensure that service performance can be measured locally. Each Neighbourhood has analysed baseline information covering themes of people, community cohesion, environment, housing, community safety, economic well being, education, health and social well being, culture and leisure and transport and access. Information and intelligence from the community and partners, and data at ward level has been used to identify key priorities.

9.4 Plans will be reported to the Area Assembly Chairs and local ward Councillors for their area. It is proposed that the Cabinet Member for Community Cohesion and Involvement would agree and sign off each neighbourhood plan with the relevant Area Assembly Chair.

9.5 Updates on achievement of the Area Priority Plans will be provided quarterly to the Cabinet Member for Community Cohesion and Involvement, Area Assembly Chairs and other key stakeholders.

10. Chief Financial Officer Comments

10.1. The Chief Financial Officer has been consulted on the preparation of this report and has no specific comments to make

11. Head of Legal Services Comments

11.1. The recommendations in this report should assist the Council in complying with the new statutory “duty to involve”.

12. Head of Procurement Comments – [Required for Procurement Committee]

12.1. [click here to type]

13. Equalities &Community Cohesion Comments

13.1. The Neighbourhood Management Service will continue to ensure that community engagement and empowerment is targeted and designed to be accessible to all residents. Particular efforts will be made to provide the opportunity for hard to reach communities to engage with the Council and its partners.

14. Consultation

14.1. Consultation with partners, Area Assembly Chairs and ward Councillors has fed into developing the priorities with in the Area Priority Plans.

15. Service Financial Comments

15.1. There are no additional funding implications identified in the implementation of the recommendations of this report.

16. Use of appendices /Tables and photographs

16.1. Appendix A example of the draft Area Priority Plans.

17. Local Government (Access to Information) Act 1985

Local Government and Public Involvement in Health Act (2007)
This is the key legislative driver for the development of the community engagement framework as it provides context for engaging people at the local level. From April 2009, Local Authorities have a duty to involve local communities in local decisions, policies and services. Specifically to inform, consult and involve.

Strong and Prosperous Communities
The White Paper promotes community and neighbourhood engagement. It develops the role of overview and scrutiny in relation to external bodies. It provides new requirements on service providers to engage with Sustainable Community Strategies and LAAs.

Communities in Control: real people real power (2008)
This White Paper recognises and supports representative and participative democracy at both the national and local level

CROUCH END NEIGHBOURHOOD

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	• Residents planning new local services • Engage residents to for cleaner and greener streets. • Tackle anti-social behaviour with resident engagement • youth engagement in decision making. • Provide on-street community notice boards and support community led fun days and festivals.	• Improve kerb-side flower beds and tree planting • New gardening projects for sheltered housing • Improve parkland much loved by local residents. • Tackle fly tipping and dumping hotspots, prioritising alleyways & narrow streets behind shopping parades • Introduce junior citizenship schemes at local schools.	• Reduce worklessness and maximise income on Campsbourne estate • Promote and support the local economy, to create sustainable economic activity for local traders.
What we have achieved so far	• Resident led decision making in CPZs in Crouch End; Planning services at the new Hornsey Neighbourhood Health Centre ; Decisions about waste collection and storage arrangements in Crouch End alleyways. • Resident led gardening projects. • New young advisors training programme • New Camspace community room. • Three new community notice boards. • Two neighbourhood festivals and a multi-cultural youth cookery project	• Improved three kerbside flowerbeds, and new trees. • New gardens at Carlton Lodge and Campsbourne. • Resident led improvements to Shepherds Hill Gardens • Engaged residents in local action planning on greening and sustainability issues. • New junior citizenship scheme at Stroud Green School • Significant improvements in street cleanliness in Stroud Green Road including fly posting and graffiti. • Significant reductions in fly tipping and dumping. • Children's gardening club at Hornsey Library.	• New welfare rights project on Campsbourne. • Employment advice and support for Campsbourne residents. • Support for families with small children facing deprivation in Hornsey, prioritising teenage parents and young Turkish speaking families. • New 'Camspace' community room on Campsbourne. • Financial support to the Crouch End positive dialogue with local traders' groups.
What we plan to do next	• (1) **We will** introduce a junior citizenship / warden scheme at Highgate Wood Secondary School. • (2) **We will** implement a Hornsey inter-generational project in Hornsey. • (3) **We will** develop the capacity of the Campsbourne Community Residents' • (4) **We will** promote volunteering. • (5) **We will** engage with residents on parking issues. • (7) **We will** increase resident engagement in local Policing Panels and promote neighbourhood watches. • (8) **We will** create citizenship amongst young people	1. **We will** introduce a new grants programme for residents associations on 'Homes for Haringey' estates to create community gardens and allotments on housing estates. 2. **We will** initiate a new gardening advice project, in partnership with BTCV, to develop residents' gardening expertise. 3. **We will** tackle effectively and long-term fly tipping and dumping in alleyways behind shopping streets and other hotspots across the three wards.	1. **We will** introduce adult education classes at Camspace 2. **We will** provide benefits advice to sheltered housing projects 3. **We will** run two job and training fairs on Campsbourne. 4. **We will** work with educational and training partners and local employers to create employment opportunities for Hornsey residents. 5. **We will** create locally based volunteering opportunities 6. **We will** develop an action plan for addressing multiple deprivation on Lower Stroud Green.
Some of our targets	• Junior citizenship scheme at Highgate Wood School Hornsey Inter-Generational Project by June 2009 • Lower Stroud Green Residents Network by Sept 09 • 20 residents to volunteering project by April 2010. • Increase resident engagement in local Police Panels by 25% and two youth representatives per panel. • Citizenship projects at 3 local secondary schools	• Creation of three community gardens or allotments on 'Homes for Haringey' estates by March 2010. • Gardening advice project by March 2010. • Tackle effectively 3 serious fly tipping and dumping hotspots in each ward by December 2009.	• 60 people in Hornsey benefits advice , March 2010. • 30 people living in Hornsey Ward provided support through the Haringey Guarantee; • 2 job and training fairs held by March 2010. • Action plan published for addressing multiple deprivation on Lower Stroud Green Dec 2009

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	• Reduce incidents of anti-social behaviour on Campsbourne and the fear of crime. • Develop good quality youth provision, with decision making led by young people themselves. • Tackle and reduce drug-related crime.	• Promote healthy living and develop locally accessible primary services within the community.	• Build cohesion through an inclusive youth and community project reaching out to all ethnic groups • Build a residents' network for Lower Stroud Green
What we have achieved so far	• Anti-social behaviour resident's survey on Campsbourne leading to temporary dispersal zone on Campsbourne, new environmental projects to design out hotspots and quality youth programme. • Stapleton Youth Club opened in Stroud Green supporting youths at risk from drug crime. • Partnership working on Stroud Green estates to close down properties being used for drug crime. • Installed door locks at homes at risk of burglary.	• New holistic services at Campsbourne Children's Centre to support parents with young children in Hornsey. • Engaged residents in decision making about service planning at the new Hornsey Neighbourhood Health Centre, through debate at an area assembly meeting and local workshops.	• Inter-cultural youth cookery project – (Kurdish, Somalian, African and Caribbean communities). • New residents' association at Carlton Lodge. • Supported community festival in Lower Stroud Green. • Local 'making the difference' programme focused entirely around local residents' ideas. • New representative focus group bringing together Crouch End residents associations in decision making • Youth Advisors trained to support decision making
What we plan to do next	**(1) We will** deliver two projects with leadership from the newly trained 'young advisors'. **(2) We will** launch the project– 'Hornsey Joining in Song' - to take forward inter-generational work. **(3) We will** create more neighbourhood watches, targeting Campsbourne Estate as first priority. **(4) We will** commission a drugs education agency to work with young people on estates. **(5) We will** carry out a feasibility study at the entrance to the Oxford Road gate to Parkland Walk to design out drug crime and prostitution.	**(1) We will** promote healthy eating and fitness projects. **(2) We will** investigate the feasibility of providing chiropody for older residents in sheltered housing. **(3) We will** work to increase awareness of sexual health as a key component of youth education on local estates. **(4) We will** provide a new multi-use games area for young people on the Campsbourne Estate. **(5) We will** plan towards opening a children's centre satellite at Chettle Court. **(6) We will** work with Islington Council to provide new children's centre services for Crouch End.	**(1) We will** continue to promote multi-cultural projects that build greater social cohesion within the area, and develop awareness of local need and the development of culturally sensitive and responsive local services. **(2) We will** create a residents network in Lower Stroud Green to engage residents better in service planning **(3) We will** take forward initiatives to revitalise and capacity build the Campsbourne Community Residents Association. **(4) We will** promote local neighbourhood watches, and achieve greater resident engagement within Safer Neighbourhoods Policing Panels.
Some of our targets	• Two projects delivered with leadership from the newly trained young advisors by December 2009. • Hornsey 'Joining in Song' inter-generational project delivered by July 2009. • Neighbourhood watch(es) established on Campsbourne Estate by July 2009, and three new watches in each ward by December 2009. • Set up youth drugs education projects on two housing estates by October 2009.	• Establish three new resident led health eating and fitness projects (including residents from across the generations) by March 2010. • Sexual health awareness project delivered on local estates by October 2009. • Multi-use games area in place on Campsbourne Estate by July 2009 as a location for delivery of a sport-based youth project during the 2009 summer holiday.	• Deliver two community projects by March 2010 that bring together residents from different ethnic / cultural groups within the area. • Create Lower Stroud Green residents network by September 2009.

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ST ANN'S & HARRINGAY NEIGHBOURHOOD

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	• (1) To improve services and the environment • (2) To address issues relating to population churn • (3) Work with businesses • (4) Provide a better, cleaner public realm • (5) Promote community cohesion and build community capacity • (6) Improve supporting facilities, services & infrastructure • (7) Deliver the Making the Difference projects	• (1) Improve the local environment • (2) Promote sustainable transport and traffic management within Green Lanes and surrounding area • (3) Tackle fly tipping, dumping, crime and anti social hotspot areas • (4) Tackle eyesores	• (1) Increase sustainable economic activity • (2) Improve the services and support to businesses in the neighbourhood's town Centre • (3) Promote Access to Services to hard to reach groups
What we have achieved so far	• (1 – 7)Supported the Green Lanes strategy Group • (1,5,6 & 7)Supported friends groups to deliver their vision for improved opens spaces. • (1-6)Supported the HMO Working Group; Fairfax/ Falkland Open Space Working Group • (1-6)Supported the West Green Road and Philip Lane Business Strategy Group • (1,3,4,5 and7)Delivered the Making the Difference	• (1) Worked with local groups to maintain improvements, implement planting and street cleanliness projects • (1) Secured 250K for improvement works to Fairfax and Falkland Road open Space • (3) Designated a Dispersal Order around Fairfax/Falkland • (4) Maintained the Green Lanes Bridge	• (1 & 2)Provided training and information in key community languages to Traders Associations • (1 & 2) Published Green Lanes Business Pack • (1-3) Held Access to Services days aimed at Turkish Speaking, Kurdish, Polish , Somalian and Greek Communities • (1 & 2) Contributed towards the provision of festive lights
What we plan to do next	• (2) **We will** Develop a HMO Pilot Strategy for Harringay and St Ann's • (1,3,4,5,6 & 7) **We will** Develop a Charter and 5 year strategy for Green lanes to feed into future priority plans • (1 and 6) **We will** hold a meeting with the Area Assembly to look at transport and traffic • (5) **We will** increase residents engagement in particular, young people	• (1) **We will** continue to improve the facilities and increase the use of Ducketts Common and Fairfax / Falkland open Space • (1) **We will** plant more trees as part of the Council's annual planting programme and any project submitted under MTD scheme • (1, 3 and 4) **We will** continue to tackle hotspots and continue to maintain difficult sites.	• (1 & 2) **We will** work with economic regeneration to support new and existing businesses to become sustainable and compliant • (1 & 3) **We will** continue to work with hard to reach groups to gain access to services
Some of our targets	• Reduce levels of crime • We will improve levels of litter. • improve transport and traffic related issues • Promote access to services to hard to reach groups • Build community cohesion with the diverse community	• Increase the number of groups supported • Increase the number of local voluntary / organisation groups supported • Reduce the number of hotspots • Increase the number of trees planted • Maintain the existing number hanging baskets provided	• Increase the number of Business supported • Increase the number of groups supported • Increase the number of people received benefits advice

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	• (1) Work in partnership Reduce the incidence and fear of crime • (2) Address anti-social behaviour • (3) Reduce burglaries	• (1) Improve facilities and Increase the use of parks • (2) Work with agencies and organisations to tackle health inequalities • (3) To support the PCT and MHT consultation process in shaping health services in the community • (4) To support healthy living policies	• (1) Deliver transparent and accountable local leadership • (2) Provide greater opportunity for civic engagement and participation • (3) Make our children and young people active citizens • (4) Improve service and opportunities for children and young people
What we have achieved so far	• (1) Provided information encouraging responsible dog ownership. • (1) introduced a no drinking zone along Harringay Passage • (1) Successful compliance of planning and licensing • (1) Provided security locks and smoke detectors to vulnerable residents and properties	• (1 & 2) Delivered activities in our open spaces for all ages • (2) Delivered fitness programmes for older people groups • (1 & 2) Developed youth football teams • (1 & 2) Supported healthy lifestyles projects aimed at young people • (2 & 3) Invited PCT and MHT to attend Area Assembly meetings to provide information and up dates.	• (1 – 4)The Making the Difference fund has provided £50k a year, in this neighbourhood to community projects. • (1 & 2) Established a number of local forums • (1 – 4)Created two new Friends of Parks/Open Spaces • (1 & 2) Programme of area assemblies resident driven agendas based on local priorities
What we plan to do next	• **We will** continue to develop projects in partnership with the SNT and council to improve community safety • **We will** continue to work with the council and partner agencies to ensure planning and licensing compliance. • (1) **We will** continue to gain local intelligence to tackle anti social behaviour	• (1 & 2) **We will**. continue to support healthy living projects • (1 & 2) **We will** develop projects with our partners to tackle health inequalities • (1 & 2) **We will** continue to support and improve facilities at our open spaces to promote healthy lifestyles	• (3 & 4) **We will** align the Children's Centre in the area with local primary schools to provide 0-19 service that reflects the needs of the local community. • (3 & 4) **We will** Improve Summer University too attract young people • (1 – 3) **We will** continue to encourage community attendance at Area Assemblies • (1 &2) **We will** develop opportunities to engage with hard to reach groups
Some of our targets	• Reduces incidents of Misuse/ Disorder Drugs and Alcohol • Reduce Burglary • Reduce Robbery/ Mugging/Pick Pockets • Improve Personal Safety	• Increase the number of residents involved in healthy living projects • Regularly invited Representatives of PCT and MHT to Area Assembly meetings	• We will organise a special Area Assembly to involve local regarding traffic and transportation • Increase the number of people attending Area Assembly and public meetings • Develop/ improve attendance of local forums

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MUSWELL HILL NEIGHBOURHOOD

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	• Engage local residents in planning new services Engage Friends of Parks Groups in planning and implementing improvements to local parks. • Develop quality youth engagement in decision making • Provide on-street community notice boards for local residents groups to publicise local events	• Support local residents groups with projects to promote the ecology of local woods and green spaces. • Create new gardens and plant trees Work with local schools to promote engagement in greening projects. • Tackle fly tipping and dumping hotspots	• To revitalise local traders' groups to help stimulate the local economy.
What we have achieved so far	• Seven notice boards managed by local residents Resident led projects to improve local Resident engagement in decision making about services at the new Hornsey Neighbourhood Health Centre. • Resident led street audit of Palace Gates Road and surrounding streets. • Exposure Youth Project and local residents produced local history DVD. • New Young Advisors Training Programme.	• Tree condition survey at Hillcrest Estate, leading to installation of new bird boxes and introduction of leaf composting. • Supported a bird survey at Queen's Wood & leaflet Created community garden rear of Highgate Library. • Tree planting at locations nominated by residents. • New flower troughs on Muswell Hill Broadway. • Conducted a nature trail in Coldfall Woods • Achieved reductions in fly tipping	• Worked with traders in Muswell Hill and Archway Road to revitalise the local traders' associations. • Financed Christmas lights in Muswell Hill to help stimulate local trade.
What we plan to do next	• **We will** implement an inter-generational history project on Coldfall Estate • **We will** facilitate a further resident-led street audit to guide future improvements to the street environment. • **We will** initiate community development programmes on isolated social housing estates in Highgate.	• **We will** make improvements to Muswell Hill Playing Fields, with active involvement by local residents. • **We will** support local Friends of Parks Groups. • **We will** tackle fly tipping and dumping on Coldfall Estate and Muswell Hill Playing Fields.	• **We will** continue to work with traders in Muswell Hill and Archway Road to revitalise the local economy and support local traders. • **We will** carry out a feasibility study into the potential for introducing a community toilet scheme in Muswell Hill Broadway.
Some of our targets	• Number of Street Audits planned and delivered • Number of community engagement initiatives • Number residents groups set on social housing estates	• Improvements plan to Muswell Hill Playing Fields agreed and delivered, • Number of Friends of Parks Group supported • Number of fly-tipping hot spots cleared	• Traders forum revitalised in Muswell Hill and Archway Road (Sept 09) • Feasibility study on potential for toilet scheme in Muswell Hill Broadway agreed (Sept 09)

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	• Tackle anti-social behaviour in Muswell Hill Broadway associated with night-clubs through partnership working. • Open a new youth club for residents of the Coldfall Estate.	• Promote healthy living and develop locally accessible primary care services within the community. • Conduct research to obtain a better understanding of the needs for children centre services across the various local neighbourhoods	• Build cohesion through an inclusive youth and community project that successfully reaches out to all ethnic communities. • Provide opportunities for young people to more engaged in decision making
What we have achieved so far	• Intensive inter-agency operation to tackle and resolve problems night-time street drinking and anti-social behaviour associated with night clubs in Muswell Hill • Partnership project to tackle and resolve anti-social behaviour on Albert Road Recreation ground and outside Alexandra Library. • Opened new youth club at the Wilton Community Centre for young people living on Coldfall Estate, otherwise remote from existing provision.	• Worked with Haringey Age Concern to promote a new health advice drop-in project at North Bank, Pages Lane. • Conducted local research, and engagement with parents of young children, to inform the future planning and development and of new children's centre services across the Muswell Hill Area.	• Provided support to the local Jewish communityl, including equipment for youth club and Chanukah lights. • Provided support to the 'Jan Project' who work with Muslim women in the area. • Provided equipment to Muswell Hill Baptist Church to support their soup kitchen for rough sleepers. • area assemblies & making the difference programme • Youth Advisors trained to support decision making around new services for young people within the area.
What we plan to do next	• **We will** provide new street lighting at priority locations across the Muswell Hill Area. • **We will** engage residents in work to tackle concerns around traffic safety. • **We will** continue to give priority to tackling night-time anti-social behaviour	• **We will** develop plans for introduction, from the 2010/ 2011 financial year, of children's centre services to residents of Coldfall Estate • **We will** open the new Hornsey Neighbourhood Health Centre as a local hub for primary care health services. • **We will** examine the feasibility of locally based primary care support for isolated older residents living in Highgate Ward.	• **We will** develop projects to bring together diverse communities across the Muswell Hill Area – people of different faiths, ages, incomes and locations.
Some of our targets	• Deliver programme for new street lighting at priority locations across the Muswell Hill Area.(Date) • Deliver engagement programme on work to tackle concerns around traffic safety (Date). • Problem solving approach to tackling night-time anti-social behaviour on Muswell Hill Broadway – programme of engagement (May 09)	• Scope consultation and engage with community on children's centre services to residents of Coldfall Estate linking with Coldfall School, Barnet Council (Coppetts Wood Health Centre) and North Bank. • Scope feasibility for locally based primary care support for isolated older residents living in Highgate Ward.	• Agree project plan bring together diverse communities the Muswell Hill Area – people of different faiths, ages, incomes and locations (June 09)

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NORTHUMBERLAND PARK AND WHITE HART LANE NEIGHBOURHOOD

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	• Provide a better, cleaner public realm and built environment • Promote community cohesion and build community capacity • Deliver quarterly Area Assembly meetings • Improve supporting facilities, services & infrastructure • Deliver Making The Difference projects	• Improve the local environment • Tackle fly tipping, dumping, crime and anti-social behaviour hotspot areas •	• Reduce worklessness • Maximise income • Increase sustainable economic activity • Improve services and opportunities for children and young people living in the area • Improve services and opportunities for older people living in the area
What we have achieved so far	• Engaged with residents, businesses, partners and Council services on improving White Hart Lane Station and the surrounding area; WHL Station has now been formally adopted by a local resident • Delivered two intergenerational events – a day trip to Southend and "Love Thy Neighbour", bringing together older and younger residents • Engaged with residents from the Living Under One Sun community group, voluntary organisations, partners and businesses to create a community allotment project on Tottenham Marshes, promoting organic produce and sustainability • Supported two thriving older peoples' groups in the neighbourhood. • Delivered quarterly Area Assembly meetings. • Held Access to Services days aimed at Turkish speaking and Somali communities. • Worked with residents from diverse backgrounds to engage with the Council's Planning Service on how planning system works and affects the community. • Delivered a third successful Community Leadership Programme in partnership with the University of Westminster and local residents • Delivered Making The Difference projects	• Worked with local groups, particularly Living Under One Sun, residents trained by Living Streets in both wards and local Community Wardens to maintain improvements and street cleanliness • Achieved a Green Flag Award on Tottenham Marshes as a result of the community allotment developed by Living Under One Sun • Worked with the Council's Sustainable Transport Service, Planning Service, TfL, local businesses and residents to promote the Tottenham High Road Improvement Works Programme - £1.9m worth of and delivering a successful event to celebrate the works to the High Road ("Love Your High Road") • Worked with local residents, Tottenham Civic Society, Planning and Conservation, Bruce Castle Museum and London Open House on promoting the special character of the Tower Gardens Estate on the annual London Open House weekend • Worked with local residents, Council Services and partners through the Area-Based Working Group and with Ward Panels to tackle fly tipping, dumping and anti-social behaviour hotspots in the area.	• The Employment Action Network supports local residents on advice on facing multiple barriers into work • The Families Into Work Project in Northumberland Park began in 2008 and is working with families who face enduring barriers into work • The Reaping The Benefits project will achieve its target in 2008/9 of 400 new clients in three priority neighbourhoods, including Northumberland Park. The project has achieved an overall financial gain for residents of more than £550,000. • The Living Under One Sun community group, working with various partners, has helped to create employment for local people by training them as canoeing coaches to run sessions on the River Lee • We now have five local centres for young people – the Aspire Base, Somerford Grove Adventure Play, the Kickz Project, fortnightly football coaching at the Selby Centre and Tower Gardens Youth Club - delivered in partnership with Youth Service, the voluntary sector, HFH, local schools, SNT Spurs. • We have three thriving older people groups. They have received advice on heating and insulation, crime prevention and personal safety and diet and nutrition.
What we plan to do next	• **We will** work with residents, businesses, partners and Council Services in the ongoing improvements to WHL Station. • **We will** Introduce a Junior citizenship / warden scheme at Northumberland Park Community School • **We will** develop further inter-generational activities • **We will** Introduce a Junior citizenship / warden scheme at Lee Valley Primary School	• **We will** continue to work with local community groups and residents to maintain improvements and street cleanliness • **We will** work with the Council's Urban Environment Directorate and Frontline Services to promote the Community Warden Scheme and recruit more residents to this from the neighbourhood • **We will** continue to work with residents and partners	• **We will** deliver twice-weekly RtB sessions at the Neighbourhood Resource Centre in Northumberland Park • **We will** offer employment advice through the Employment Action Network and Families Into Work at the Neighbourhood Resource Centre in Northumberland Park • **We will** continue to work with Living Under One Sun

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	• **We will** deliver another programme of Making The Difference projects. • **We will** develop the capacity of local residents' associations to engage with and influence local decision making. • **We will** promote volunteering, including the sharing and exchange of skills, working with the Time Bank, HAVCO and others • **We will** deliver, in partnership with a leading University, three further Community Leadership Programmes in 2009/10	to promote the Tower Gardens Estate as part of London Open House • **We will** continue to work with local residents, Council Services and partners to eradicate fly tipping, dumping and anti-social behaviour hotspots in the neighbourhood.	and partners to promote further canoe instructor training programmes for local residents to help them gain employment • **We will** work with other Business Units to achieve maximum benefit for local residents from the Spurs redevelopment, Bull Lane project and Northumberland Park Community School's Building Schools for the Future programme. • **We will** continue to work with partners to promote and maintain the youth provision in our neighbourhood • **We will** continue to work with and support older people in the neighbourhood to ensure better access to services and information for them • **We will** hold further Access to Services events for hard-to-reach groups in 2009/10
Some of our targets	• Deliver two Junior Citizenship/Wardens schemes at local schools • Deliver more inter-generational events in the neighbourhood • Four Area Assemblies in 2009/10 • Deliver another programme of Making The Difference projects in 2009/10 • Develop community capacity • Promote volunteering with residents and partner agencies • Three Community Leadership Programmes in 2009/10	• Deliver improved street cleanliness in the neighbourhood • Recruit more residents as Community Wardens • Retain the Green Flag on Tottenham Marshes • Promote Tower Gardens Estate and Conservation Area as part of London Open House and with local residents to preserve its special character • Work to eradicate fly tipping, dumping and anti-social behaviour hotspots in the neighbourhood	• Deliver twice-weekly RtB advice sessions at the Neighbourhood Resource Centre in Northumberland Park. • Offer employment advice through the EAN and Families Into Work at the Neighbourhood Resource Centre • Deliver canoe instructor training for local residents • Work in partnership with providers to maintain and enhance youth provision in the neighbourhood • Hold an event for older people in the neighbourhood on accessing services

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	• Address anti-social behaviour • Tackle domestic violence in specific communities	• Increase the use of parks and open spaces • work with agencies and organisations to tackle health inequalities •	• Deliver transparent and accountable local leadership • Provide greater opportunity for civic engagement and participation • Make our children and young people active citizens • Improve service and opportunities for children and young people
What we have achieved so far	• Tackling anti-social behaviour through enhancing good quality youth projects, such as the Aspire Base, Tower Gardens Youth Club and Somerford Grove Adventure Play, partnership working with residents associations, Ward Panels, inter-generational dialogue and designing out crime. • Delivered an area assembly entitled "Gangs, guns and knives – what can be done?" in response to local concerns – 65 local residents attended • Supporting WHL Safer Neighbourhoods Team in delivering fortnightly football coaching for young people • Supporting NP Safer Neighbourhoods Team in delivering summer programme of football coaching for young people, in partnership with a local football team • Worked with Northumberland Park Community School, Safer Schools Police and Safer Neighbourhoods to deliver a Kid Cop Academy event, teaching young people about the police and criminal justice system • Delivered a Domestic Violence Conference for African women with the Equalities Service, Hearthstone, the Police Diversity WHL SNT, voluntary sector and local residents – over 100 people from the target audience attended.	• Delivered, in partnership with the Council's Youth Service, Safer Neighbourhoods Teams and voluntary sector organisations a programme of sporting and other activities for young people in parks and open spaces in the neighbourhood during holiday periods • Increased knowledge and use of Tottenham Marshes by local residents from the neighbourhood through working in partnership with the Living Under One Sun community group and many others on a community allotment project • engaged with residents from diverse backgrounds from the Living Under One Sun community group to deliver a weekly "cook, eat and learn" session, linking with the primary care trust, voluntary sector and other partners to promote healthy eating, healthy living, well-being and community cohesion • Delivered, in partnership with the Primary Care Trust, practical sessions for older residents in White Hart Lane on healthy eating • Delivered, in partnership with the voluntary sector, weekly chair-based Shiatsu exercise sessions for older residents in White Hart Lane • Delivered an Area Assembly with a health and well-being theme • Trained local residents and staff to lead health walks • Invited the Primary Care Trust to the Area Assembly to provide information and updates on local health services	• The Making The Difference fund has provided £50k per year in the neighbourhood for community projects • Area Assembly agendas driven by local residents based on local concerns and priorities • Initiatives such as Community Justice featured on Area Assembly agendas, with residents being encouraged to get involved in the CJ court and to put themselves forward to become magistrates • Increased resident participation in both Ward Panels, Time Bank and Neighbourhood Watches • Promote the forthcoming Community Leadership Programme and encourage residents to participate • Encouraging young people to lead and participate in inter-generational events and activities, such as young people from the Aspire Base teaching older residents IT skills. •
What we plan to do next	• **We will** develop the work programme with newly trained young advisors. • **We will** develop the Kid Cop Academy project with further events at Northumberland Park School, with a view to rolling it out across the borough • **We will** work with residents, NP Ward Panel and NP Safer Neighbourhoods Team to create more neighbourhood watches in Northumberland Park	• **We will** develop the holiday activities for young people in parks and open spaces in the neighbourhood, working with partners • **We will** encourage more residents from the neighbourhood to get involved in community allotment projects on Tottenham Marshes and in De Quincey Allotments and a new site in Risley Avenue • **We will** continue to engage with and encourage	• **We will** work with residents, Members and partners to increase attendance at Area Assemblies. • **We will,** with Members and others, review the format for Area Assemblies. • **We will** encourage residents to put themselves forward for positions in the community, such as chairing and leading residents' associations, becoming Community Wardens and magistrates, and will seek these outcomes from those who

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	• **We will** work with older residents, both Ward Panels and both Safer Neighbourhoods Teams on "Be Safe, Be Secure" events to reduce targeting of older residents by burglars and artifice burglars • **We will** work with residents and appropriate partners to follow up on issues raised at the Domestic Violence Conference and the subsequent workshop.	residents from diverse backgrounds to participate in healthy living activities, such as the weekly "cook, eat and learn" sessions run by Living Under One Sun • **We will** deliver more healthy eating sessions for older residents in 2009/10 • **We will** continue to deliver regular exercise sessions for older residents in the neighbourhood • **We will** continue to feature healthy living and well-being issues at Area Assemblies, in consultation with residents	attend the Community Leadership Programme. • **We will** work with residents and partners to increase the involvement of young people in leading and participating in inter-generational activities.
Some of our targets	• Young Advisors Project to start in the neighbourhood in Spring/Summer 2009 • Next Kid Cop Academy event at Northumberland Park Community School on 3 April 2009 – 65 young people to take part • More neighbourhood watches in Northumberland Park in 2009/10 • Four "Be Safe, Be Secure" events for older people in the neighbourhood in 2009/10 • Two Domestic Violence events in the neighbourhood in 2009/10	• Holiday activities for young people in four locations in the neighbourhood in 2009/10 • Community allotment open days to be publicised locally to promote greater resident involvement in growing food organically and learning about sustainability – "Dig for a day" event at Tottenham Marshes, 7 March 2009 • More outreach work to recruit residents to participate in Living Under One Sun's activities • Healthy eating sessions for older residents at two locations in the neighbourhood in 2009/10 • Exercise sessions for older residents at two locations in the neighbourhood in 2009/10 • Health and well-being issues to feature on Area Assembly agendas	• Increase resident attendance and community participation at Area Assemblies. • Promote opportunities for residents to gain positions in the community and work more closely with Resident Involvement Team from Homes for Haringey and RSLs to achieve this. • More outreach work to increase young peoples' involvement in inter-generational activities.

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TOTTENHAM & SEVEN SISTERS NEIGHBOURHOOD

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	• Provide a catalyst for better local outcomes. • Work to develop more effective partnerships and responsive services. • Engage residents in improving the cleanliness of the streets and make them greener. • Empower and support residents and the hard to reach • Deliver Making the Difference Projects • Deliver quarterly Area Assembly meetings.	• Improve the environment in our parks and open spaces • Tackle fly tipping, dumping, crime and anti-social behaviour in hotspot areas. • Work with partners and residents to improve the facilities and usage in our parks	• Reduce worklessness and maximise income through partnership interventions. • Promote and practically support the local economy, to create sustainable economic activity for local traders.
What we have achieved so far	• Engaged with partners to improve Tottenham Hale Station and Seven Sisters station. • Supported Chaverim to submit a successful 10K YOF bid from the OJ community • Supported FL Blocks youth to submit a successful 10K YOF Bid for the Ferry Lane Estate. • Worked with CYPs Service to submit a successful 75K Bid to Home Office Preventing Violent Extremism programme to develop a Somali mentoring project in Haringey schools. • Supported the establishment of the Haringey Somali Forum. • Enabled 40 participants to benefit from the Choices + ESOL project • Delivered a programme of Access to Services Days to a range of different Community Groups. • Piloted Meet the Neighbours to aid community cohesion covering a range of local groups • Improve services and opportunities for children, young people and older people living in the area. • Delivered a Community Leadership Programme • Expanded the MTD programme by securing NDC match funding. • Delivered Area Assemblies & the MTD programme.	• Worked with partners to build local interest and secure a successful HLF bid for environmental improvements to Markfield Park. • Organised and led on the community consultation for the works to both Markfield Park and Rangemore. • Supported and promoted Markfield Community Garden. • A new play area provided for local children as part of the work to create a fully functioning community park • Supported the improvement of Paighnton Park • Created a new park and a play area in Tiverton. • Supported 3 inter-generational projects and 15 youth projects through the MTD and WNF. • Supported resident led Door Step Challenge to clean up and improve local area and gardens. • Worked in partnership with Living Streets to organise an audit of the Tottenham High Road.. • Worked with a range of partners, to promote the Tottenham High Road Improvements. • Worked with range of partners through ABW Group to tackle fly tipping, dumping, anti social behaviour. • Organised Community Clean Ups in local hotspots	• Engaged with partners on improving local shopping areas. • Establish good partnership with Tottenham Traders and small Business Partnership • Worked with the Employment Action Network - focussing on offering locally available employment advice and support to residents with multiple barriers. • Work with the community and local partners to increase youth activities and programmes • Supported the Markfield Café project. • Worked with the local community to develop the Markfield Beam Engine. • Worked with NDC to build on the achievements of the LAP group and continue to provide business support and advice to businesses in the Seven Sisters area. • Worked with a range of partners to organise and deliver two successful Job and Enterprise Fairs for the Tottenham and Seven Sisters area. • Establish West Green Road & Philip Lane Strategy Group. • Secured Christmas lights to improve the local shopping areas. • Worked with partners to coordinate Hanukah Lights in key locations in the borough.
What we plan to do next	• **(1) We will** continue to work with partners to identify and address gaps in provision for children and YP. • **(1) We will** Work with partners and the community to improve the delivery of youth people's services – consulting young people whenever possible. • **(2) We will** continue to support the development of 'Friends of' groups, ensuring that they are involved in	• **We will** continue to work with the local community and residents to maintain improvements and street cleanliness • **We will** continue to work with residents and partners to eradicate fly tipping, dumping and anti social behaviour in local hotspots. • **(2 We will** continue to a support a range of Friends	• **Deliver** employment advice to families through our Children's Centres • **Deliver** 2 Building Schools for the Future projects • Build on the Somali Youth Club pilot. • **Work** with partners to organise another series of Job Fair and Enterprise events.

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	the management of our parks.	of groups • **(1) We will** plant 10 trees in our area this year. • **Work with** Enforcement and a range of partners to deliver the South Tottenham Action Plan	• **Work with** Economic Regeneration and other partners on measures to support local businesses. • **Develop** a Shop Local Initiative in partnership with local traders and economic regeneration • **Deliver** another Beat the Credit Crunch event **.**
Some of our targets	• Work with a range of partners to increase access to community facilities for local people and groups • To work with local faith groups in order to maximise the community work they do and encourage them to become local hubs for community activities • To work with a range of partners to deliver a youth conference to engage, consult and inform young people. • To create better representation of young people's views at local forums.	• **Promote** the 18 new play areas created /refurbished **Increase** the number of trees in our streets and open spaces • **Continue** to support Resident's associations • **Respond** swiftly to clear fly-tipping hot spots. • **Work** with partners on the Dumping Action Plan Pilot	• Work in partnership to track the number of people supported through Haringey Guarantee in the local area • Track and increase participation in the West Green Road and Philip Lane Strategy Group • Consolidate work to provide support for NEETs

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	• Reduce incidents of anti-social behaviour and the fear of crime • Work with partners to develop quality youth provision. • Tackle and reduce drug related crime • Supported the development of the Ashby Road Neighbourhood Watch (which has now become a RA	• (1) Increase the use of parks and open spaces • (2) work with agencies and organisations to tackle health inequalities • Promote healthy living and develop locally accessible services within the community	• (1) Deliver transparent and accountable local leadership • (2) Provide greater opportunity for civic engagement and participation • (3) Improve services and opportunities for children and young and enable them to become active citizens
What we have achieved so far	• (1) Tackling anti-social behaviour through enhancing good quality youth projects, such as Somali Youth Club; developed better more effective partnership working with RAs, Ward Panels; enable inter-generational dialogue and designing out crime projects. • (1) Delivered an diverse range of youth activities and diversionary programmes through the Making the Difference. • In partnership with SNP, progress key community safety issues through Area Based Working Group	• (1) Delivered, in partnership a programme of sporting and other activities for young people in parks and open spaces in the neighbourhood during holiday periods • (1) Increased knowledge and use of Tottenham Marshes by local residents • (2) Delivered, in partnership weekly exercise sessions for older residents (2) Supported BCTV programme of walks and events	• Making The Difference fund has provided £50k per year in the neighbourhood for community projects, with a further 10K provided by the NDC in match funding. • (1) Area Assembly agendas driven by local residents based on local concerns and priorities • (2) Initiatives such as Community Justice featured at Area Assembly • (2) Increased participation in Ward Panels, RAs and Neighbourhood Watches • Attendance at Area Assemblies have increased.
What we plan to do next	• (1) **We will** work with residents, and SNT to increase attendance at panel meetings. • **We will** organise a youth Conference in partnership with youth and local community **We will organise** Open Evening event for West Green Road & Philip Lane Business Strategy Gp.	• (1) **We will** develop the holiday activities for young people in parks and open spaces in the neighbourhood • (1) **We will** encourage more residents from the neighbourhood to get involved in allotments and green activities projects on Tottenham Marshes, Markfield Community Garden, and 2 new ones being developed in seven Sisters.	• (1) **We will** work with partners to further increase attendance at Area Assemblies. • (2) **We will** encourage residents to become more active citizens. • (2) **We will** work with residents and partners to increase the involvement of youth in leading and participating in inter-generational activities.
Some of our targets	• Young Advisors Project to start in the neighbourhood in Spring/Summer 2009 • (1) Support to Residents Association across the wards in 2009/10 • (1Three “Be Safe, Be Secure” events for older people in the neighbourhood in 2009/10	• (1) Holiday activities for young people in four locations in the neighbourhood in 2009/10 • (2) Healthy eating sessions for older residents at two locations in the neighbourhood in 2009/10 • (2) Exercise sessions for older residents at two locations in the neighbourhood in 2009/10	• (1) Increase resident attendance and community participation at Area Assemblies. • (2) Promote opportunities for residents to gain positions in the community and work more closely with Resident Involvement Team from Homes for Haringey and RSLs to achieve this. • Promote and increase local take up of Community Leadership programme

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WEST GREEN AND BRUCE GROVE NEIGHBOURHOOD

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	• Engage residents to influence the improvement and development of local services. • Promote community cohesion • Develop good quality youth projects. • Celebrate and build pride in our neighbourhoods – in our diverse communities, heritage buildings, schools, parks.	• Tackle fly-tipping and dumping hotspots • Promote responsible waste management • Increase levels of recycling • Improve and promote sustainable transport • Work with residents and businesses to make the area more environmentally attractive and a place to be proud of.	• Address the serious issues of poverty, debt and unemployment in our area. • Support and promote local businesses. • Work with partners to reduce the numbers of young people not in education or employment. • Promote lifelong learning
What we have achieved so far	• Resident led parking consultation • Joint schools and community sculpture project • Carols & Christmas lights on West Green Common • Support for BWF Community Kitchen project • Support for 'grassroots' Lordship Rec Festival • Support development of new Friday Youth Club on West Green Road. • Exercise classes; Over 50's club; parenting class, employment advice at Milton Road CC • Fun activities Lordship Rec & Downhills Park • U3A classes for Over 50s in IT; piano and arts & crafts • ESOL classes at Broadwater Farm Community Centre	• Multi-agency partnership work to tackle dumping hotspots • Clean Sweep 2008: Waste awareness through door knocking; bulb and tree planting by local school children; adult day centre users; residents • Environment Theme Day at Park View Academy with 250 young people counting carbon footprints; auditing waste; designing media campaign • Supported two projects which are educating Somali, Bengal and Arabic speaking women to learn and to be more environmentally aware in their daily lives.	• Delivering second year of "Reaping the Benefits" – providing free, quality-assured, independent advice on benefits and debt in easily accessible local venues. • Provided employment advice through Haringey Action Network/Guarantee in two local venues . • Delivered Employment Advice Day for Somali community in March 2009. • Helped to bring detached youth team to Napier Road; now encouraging young people into education and training.
What we plan to do next	• **We will** create opportunities to bring together people from across our community for activities which contribute positively to the neighbourhood. • **We will** develop initiatives to reach out to isolated and new communities • **We will** promote volunteering	• **We will** develop innovative campaigns to develop respect for our environment. • **We will** adopt an area renewal approach which aims to improve cleanliness and the environment generally in some of our worse affected roads. • **We will** continue to work with residents and our colleagues in the Parks service on major improvements to our parks	• **We will** promote Access to Service Day. • **We will** continue to develop Reaping the Benefits and increase the number of WG&BG residents who benefit. • **We will** work with traders, councillors etc. trough the West Green and Philip Lane Strategy Group to promote local businesses and address issues of concern to them.
Some of our targets	• Deliver two intergenerational project to be completed by April 2010 • Support 3 regular community activities at Milton road benefiting a minimum of 60 people in 2009/10 • Hold annual Christmas lights event • Make links with three new or faith communities	• Reduce complaints about dumping hotspots by 25%. • Design out two environmental/dumping hotspots. • Achieve an average B score on street cleanliness in 2009/10.	• 125 new clients from West Green and Bruce Grove to receive benefits or debt advice in 2009/10. • Develop plan with traders and partners to improve West Green and Philip Lane shopping road by November 2009

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	• Create safe neighbourhoods, where people of all ages feel safe on the streets and in their homes. • Tackle anti social behaviour • Design out enviro-crime/ASB where possible. • Create safer roads for pedestrians and vehicles	• Tackle health inequalities • Promote healthier lifestyles including exercise and good food	• Increase resident satisfaction with services and the area • Deliver transparent and accountable local leadership • Opportunity for civic engagement and participation • Build on strength of the voluntary and community sector • Make our children and young people active citizens
What we have achieved so far	• Youth Service programme in Napier Road including training; music project and football and new youth club in West Green area • Supported Just4Girlz group on Broadwater Farm • Developed multi agency response (including outreach) to serious, long standing problems of street drinking in Moorefield Road • Developed multi agency response to problems such as prostitution, vehicle crime in our neighbourhood. • Worked in partnership on gating project in Adams Road. • Worked with colleagues to create safer roads for pedestrians	• Through Making the Difference delivered exercise classes at Milton road Community Centre • Worked with PCT to organise two walking clubs in area and through MTD supported their fun outing to Southwold. • Support Just4Girlz , a group for girls and women based at BWF Community Centre, where girls can train in football and other sports and enjoy other cuisines. • Support BWF Community Kitchen – a project brining together people to cook healthy meals from different traditions. They have also started a food coop selling wholesome produce and there are plans to start community garden to grow food. • Area Assembly which focussed on Stroke prevention and feet care (3 March 2009)	• Supported the work of 8 residents associations and 3 Friends of Parks groups in the area • Organised the West Green and Bruce Grove Better Places Theme group which brings together representatives of residents and community groups and organisations to share issues and problem solve together • Supported the Friends of Parks groups in their work • Working with councillors and colleagues created the West Green and Philip Lane Strategy Group, bringing together businesses and residents to work for improvements along these main shopping roads • Worked to get residents voices heard on a whole range of topics • Implemented consultation on the future of community services on Broadwater Farm Estate and on the future of the Community Centre.
What we plan to do next	• **We will** deliver summer programme for young • **We will** work with schools to promote safety • **We will** work in partnership on road safety • **We will** support our Safer Neighbourhood Teams	• **We will** develop more projects to get people active • **We will** promote healthy living messages • **We will** support the BWF Community Kitchen project • **We will** work with colleagues to increase usage of our parks and open spaces.	• **We will** work to ensure that service providers understand and respond to the needs and concerns of local people and businesses • **We will** ensure that we feedback on progress in service improvements and new developments to residents and businesses
Some of our targets	• Work with Park View Academy Students and the school to develop a project which addresses an issue of importance to them (eg. safety on buses; the environment) and contributes to the community. • Sustain the youth activities started in Napier road and West Green Road throughout 2009/10 • Attend 4 SNT Panel meetings • Hold one community safety event by April 2010.	• Work with partners to introduce 3 new activities in the neighbourhood which will encourage healthier lifestyles by April 2010. • Work with project team delivering major improvements on Lordship Rec. to increase visitor numbers. • Enable 10 new residents to get involved with the BWF Community Kitchen project.	• Hold one community meeting which will feed into the LIP submission. • Attend 6 community meetings throughout the year. • Hold 3 West Green and Philip Lane Strategy Group meetings in the year.

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Wood Green Neighbourhood

	People at the heart of change	An environmentally sustainable future	Economic vitality and prosperity shared by all
What we said we would do	(1) **Support** older people, vulnerable adults and carers (2) **Improve** services and opportunities for the children and young people (3) **Improve** facilities and increase the use of our parks and open spaces and increase use and to tackle the reported and perceived issues of ASB in our parks (4) **Address** the issues relating to population churn and private and rented accommodation	(1) **Improve** the environment in our parks and open spaces (2) **Improve** services and opportunities for the children and young people living in our neighbourhoods (3) **Promote** safe, sustainable and accessible transport	(1) **Address** the issues relating to population churn and private and rented accommodation (2) **Improve** services and opportunities for the children and young people living in our neighbourhoods.
What we have achieved so far	(2) **Set** up a North Area Youth Forum (3) **Supported** 'Friends of' groups (4) **Supported** Resident Associations (4) **Supported** the Myddleton Road Strategy Group.	(1) **Carried out** improvement work in our parks (1) **Created** a management plan for Palace Gates Embankment Reserve (1) **Achieved 1** Green Flag and 1 Green Pennant. (2) **Supported** an inter-generational gardening project at Bounds Green Junior School and Passmore Edwards House.	(1) The **Employment Action Network** - focussing on offering locally available employment advice (2) **In 2008-09 Reaping the Benefits** – locally available debt and benefit advice service (3) **Planning** and environmental enforcement work to Address unauthorised actions and poor waste management in our area.
What we plan to do next	(2) **We will** improve the delivery of young people's services and activities (3) **We will** continue to support our 'Friends of' groups (4) **We will** continue to enhance our community engagement mechanisms (4) **We will** deliver a Myddleton Road Homes of Multiple Occupancy Pilot Project and use the learning to develop a HMO Strategy for the borough.	(1) **We will** complete major improvement works in Russell Park by April '09. (1) **We will** plant over 40 trees in our area this year funded by Making the Difference (2) **We will** develop a gardening project at Wood Green Youth Club **by April 2009.** (3) **We will** start a 'walking bus' at Noel Park School by April 2009.	(1) **We will** continue to deliver the EAN and RtB –to residents most in need of this support. (2) **We will** deliver Building Schools for the Future in our Area (3) **We will** deliver a shop front and vacant property regeneration project on Myddleton Road **in 2009 - 2011.**
Some of our targets	(2) **Hold 4** Youth Forum meetings in 2009 and ensure that it fully represents young people in our area (3) **To** have **5** active 'Friends of' groups in our area. (3) **To** have completed the HMO Pilot report for Myddleton Road by **April 2009**	(1) **By 2011 gain** 1 more Green Flag award in our area. (1) **Increase by 50** the number of trees in our streets and open spaces. (1) **In 2009 have** a successful growing season in the Passmore Edwards House garden and **1** celebration event.	(1) **Deliver** 40 weekly RtB advice sessions at Noel Park Children's Centre. (1) **Offer** employment advice through the EAN **twice** a week at Noel Park Children's Centre. (1) **Deliver** an employment event in partnership with MHT at Sky City **in April 2009.** (2) **Complete** the building of the new Heartlands School by Sept 2010. (2) **Complete** the improvement works at the Young People's Centre by summer **2010**

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	Safer for all	Healthier people with a better quality of life	People and customer focused
What we said we would do	(1) **Reduce** the incidence and fear of crime around Bounds Green tube and Bowes Park station. (2) **Reduce** the instances of street drinking in Noel Park ward (3) **Reduce** anti-social behaviour associated with young people in Woodside ward (4) **Tackle** the reported and perceived issues of crime and anti-social behaviour in our parks.	(1) **Support** older people, vulnerable adults and carers (2) **Increase** the usage of our parks by increasing the amount and diversity of park based activities.	(1) Improve services and opportunities for the children and young people living in our neighbourhoods. (2) Address the issues relating to population churn and private and rented accommodation and the impact this has on the wider community.
What we have achieved so far	(1) **Daily** high visibility patrols at Bowes Park station and Bounds Green tube between 5 – 7pm. (2) **Alcoho**l free zones in our area that are enforced by the police and enforcement officers. (3) **Woodside** SNT involved in the Wood Green Youth Club – building positive relationships with young people. (4) **Safer** Neighbourhood Teams patrolling parks and taking part in park based activities.	(2) **Delivered** activities in our parks for all ages (2) **Well** London worked with Noel Park Children's Centre to deliver a summer programme in Russell Park in 2008. (2) **Supported** a variety of community events in our parks in 2008.	(1) **Youth** clubs – a permanent one in White Hart Lane and youth programmes in Noel Park and Bounds Green. (1) **A Summer** University in 2009 offering activities and opportunities for young people in the holiday period. (1) **Well** London has appointed a young resident from The Sandlings to be involved in its youth programme.
What we plan to do next	(1) **We will** run weekly operations until May 09. (1) **We will** continue screen arch operations at Bounds Green Tube. (2) **We will** investigate ways to 'design out' street drinking. (3) **We will** organise a youth involvement day at White Hart Lane Sports Centre in June 2009. (4)**We will implement** Park Force to provide a community police presence in our parks from Apr 09.	(2) **We will** develop a second Well London summer programme of activities in Russell Park in 2009. (2) **We will** continue to support community events in all our parks in 2009 – seeking involvement from all parts of our communities. (2) **We will** deliver a holiday time programme of park based activities through Recreation Services in 2009. (2) **We will** deliver at least 1 environmental activity in each of our parks with our partners.	(1) **We will** realign the Children's Centres in our areas with a local primary school to provide a 0-19 years service that reflects the needs of the local community by April 2010. (2) **We will** support advisory groups such as the Myddleton Road Strategy Group giving local residents and businesses to get involved in local decision making.
Some of our targets	(1) **A** reduction in reported crime at Bounds Green tube and Bowes Park station up to May 2009. (2) **A** reduction in the number of street drinkers and cases of drink being removed from people in public by May 2009. (3) **A** reduction in the reported youth crime and anti-social behaviour by May 2009. (4) **A** reduction in the reported incidents of crime and anti social behaviour in parks.	(2) **To** have **200** local residents taking part in the Well London summer programme in 2009. (2) **To** support at least **1** community event in each of our parks throughout 2009. (2) **To** increase the number of local residents taking part in Recreation Service's activities in our area in 2009. (2) **To** enable regular youth football training to take place at White Hart Lane Recreation Ground.	(1) **Noel** Park and Woodside Children's Centres will be aligned with a local primary school in April 2009. (1) **We** will organise an Area Assembly to explore schools being at the heart of our communities in March 2009. (2) **Learning** from these groups' work will be written up and shared with colleagues in other areas of Haringey. (2) **Regular** meetings of the groups will be held and action plans tracking their work completed and shared.

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Agenda Item 10

Haringey Council

Agenda item:

[No.]

Cabinet On 24th March 2009

Report Title. School Expansion Consultation – Rhodes Avenue Primary School N22

Report of **Peter Lewis, Director of the Children and Young People's Service**

Signed :

Contact Officer : Eveleen Riordan 020 8489 5019 eveleen.riordan@haringey.gov.uk

Wards(s) affected: all, but with particular possible impact on Alexandra, Bounds Green, Muswell Hill, Noel Park, Fortis Green and Woodside wards as they surround Alexandra ward where Rhodes Avenue School is.	Report for: **key decision**

1. Purpose of the report

1.1 The July 2008 School Place Planning Report proposed consultation on the possible expansion of Rhodes Avenue Primary School in Alexandra Ward within the West Area Children's Network from 2 to 3 forms of entry (fe). The consultation on this possible expansion took place between the 10th October and the 28th November 2008. Any expansion would take effect from September 2011 beginning with that year's reception intake. This report sets out the responses received to the consultation and considers these and all other material considerations and makes a recommendation that the Council should publish statutory notices proposing the expansion of Rhodes Avenue.

1.2 If this recommendation is agreed, a further report will be brought to Cabinet in June 2008 for a final decision to be made.

2. Introduction by Cabinet Member

2.1 We have seen an unexpected and substantial rise in the birth rate in the borough, and this trend is replicated in Enfield and Barnet. We estimate therefore that this planning area will need additional reception school places by 2011 if we are to avoid a situation where we have children with no school place to go to. Within the planning area it is localities to the south, south-east and east of Rhodes which are of most concern. I therefore support the recommendation that we expand Rhodes Avenue primary school.

3. Links with Council Plan Priorities and actions and /or other Strategies:

3.1 The careful planning and control of school places in the borough will contribute to the Council's Priority 3 "Encouraging lifetime well-being, at home, work, play and learning" and Priority 5 "Delivering excellent, customer focused, cost effective services".

4. Recommendations

Members are asked to:

4.1 Note the feedback from the consultation

4.2 Note the analysis of other factors influencing the provision of and demand for school places in Haringey and in particular in Alexandra ward.

4.3 Agree the recommendation that we proceed to statutory notices on the proposed expansion of Rhodes Avenue Primary School from 2fe to 3fe, commencing with the reception intake in September 2011.

4.4 Agree to design work continuing on the potential expansion concurrently with the consultation on statutory notices.

5 Reason for recommendation(s)

Background

5.1 The July 2008 School Place Planning Report recommended the need to consider whether or not to provide additional places in Alexandra Ward. A rising population across the borough means that surplus places in reception classes are reducing generally. Demand is more intense in Planning Area 1 (PA1) than in any other planning area. PA1 comprises Alexandra, Fortis Green and Muswell Hill wards and contains the following schools – Tetherdown, Coldfall, St James', Our Lady of Muswell and Rhodes Avenue (see Appendix 1 for a map of all of the Planning Areas across the borough).

5.2 Our projections, reported in the July report (Appendix 2) showed that, based on birth rates and demand for school places, if we did not take any action, we would run out of school places in across the borough. The Report identified Rhodes Avenue as the school that should be considered for expansion from 2fe to 3fe to meet projected demand. St James' C of E Primary School have also put forward a body of information and evidence as to why they should be considered over Rhodes Avenue, and this is examined in more detail later in this report. Since that report in 2008 we have had the benefit of three more pieces of evidence – the January 2009 PLASC[1], the admissions data for September 2009 entry and the latest birth rates for the borough (2006/7). All of the new data that we have confirms the

[1] PLASC – Pupil Level Annual School Census

concerns we had for PA1's school place capacity when balanced against demand and makes the evidence for expansion even stronger.

5.3 The 2008 School Place Planning Report set out that a 1fe expansion at Rhodes requires formal statutory consultation as well as substantial building works. The statutory consultation has two main stages: 1) a consultation exercise with all stakeholders, followed by a decision to proceed or not, and 2) formal publication of statutory notices. We would need to begin the first stage of consultation in 2008 in order to meet a timetable for any expansion in 2011. The Report in July 2008 therefore recommended that stage 1 be approved so that we could carry out consultation and report back to Cabinet on the consultation and other material considerations in deciding whether or not we should proceed to statutory notices.

5.4 In examining all of these considerations we have been conscious of the need to make a balanced and fair decision based on all of the information before us. If we do not respond to the evidence that points to the need for additional places in this part of the borough we run a very real possibility that we will have insufficient school places to meet demand by 2011. However, if we were to expand a school and demand for places did not rise or were to fall we could affect the viability of local schools, seeing them short of pupils and therefore short of funding. The results of the consultation and all other considerations are set out below under headed sections for ease of reference. They consider material factors across the borough, as well as more local information pertaining to the area around Rhodes Avenue. These considerations include birth rates, admissions data, reception rolls, the current economic climate and the results of the consultation.

5.5 **Demand for Reception Places and Reception Roll**

The demand for reception places in the borough is increasing (see Appendix 2). When looking at rising demand, we have plotted actual births against actual demand for a reception place in the corresponding school year. For example, of the 3844 births in 2002/3, 2932 required reception place when they reached school age in the school year 2007/8. The number of school places available for that year across all of our schools was 3083. This left a 4.90% surplus of reception places across the borough (but only 0.98% in PA1). We need to ensure that there is a balance between assisting schools with their long term financial planning by reducing the number of vacant places, against allowing some real scope for parental preference, and the DCSF accepts that this can be met by allowing for around a 5% surplus capacity at entry across schools. This is not evenly distributed across the borough, however, and PA1 is now in a position where that surplus capacity hovers at around 1%. Looking at population figures and demand for reception places (both real and projected by using figures given to us by the GLA), we have predicted that by 2011/12 we will not have enough reception places to meet the predicted demand across the borough, with the greatest pressure in PA1.

5.6 Reception roll information shows that our reception numbers are rising (Appendix 3). In October 2007 we had 2783 reception children in our schools. By January 2009 this figure had risen to 2987. We currently have the capacity for up to 3062 reception children across all of our primary schools. This figure of 3062 is known as the Planned Admission Number or 'PAN'

[2] This refers to total applications – that is, irrespective of whether a first or fourth choice.

5.7 **Admission Applications**

Applications to Haringey primary schools are also steadily rising (Appendix 3), up from 2662 on-time applications for reception admission in September 2007, to 2807 applications for admission in September 2009 - an increase in demand for reception places across the borough of 5.2% between 2007 and 2009, i.e. 145 more pupils are seeking a place for entry into primary school for September 2009 when compared with 2007. 145 children represent 4.8 reception classes (145 divided by 30).

5.8 **Borough Births**

The birth rate for Haringey is also rising – we can see this from actual figures that plot our birth rates dating from 1991/2 through to 2006/7. The GLA also gives us population projections which show how our birth rate is expected to increase or decrease in years to come, right up until 2017/18. Their projections suggest that the birth rate will continue to rise within the borough, as indeed they are predicted to rise across London and the south-east (birth rates in London have risen steadily for the last 19 years).

5.9 Our most up-to-date actual birth figures 2006/7 show that the birth rate for that year across the borough was 4292. This was a rise of 270 births from the figure for 2005/6 which was 4022. At the time that the School Place Planning Report was written in July 2008, we did not have an actual birth rate figure for 2006/7, only a projection. That projected figure was 3983. This means that there have been **309 more** births than had been anticipated by the GLA when they projected our figures. Births are therefore rising at a higher rate than we had anticipated when we decided that we needed to plan for additional capacity in reception places in PA1. This is a material consideration in the debate as to whether or not to expand Rhodes Avenue.

5.10 **The Economic situation**

The impact of the current economic climate on possible birth rate and demand for reception places is a factor that must be given due consideration. The School Place Planning Report 2008 acknowledged that the economic climate or 'credit crunch' had to be considered in planning for future school place demand. Since that time we have spoken with the GLA about their evidence, both past and present, of the impact of an economic downturn on the demand for school places in London. The GLA advice is that an economic downturn on its own cannot be a reason not to expand a good school. The evidence in Haringey is that there has been a sharp increase in births since 2005. This sharp increase follows a steadier increase that we have seen year on year for the last nineteen years. Latest actual figures for births in 2006/7 shows that the rise in birth rates has increased further than was projected, and has exceeded the projections that the GLA made for our birth rates. The children born in 2006/7 will enter reception class in 2011/12, and they represent a rise of approximately 10% on those born in 2003/4 (who entered reception in 2008/9). Latest provisional birth figures across England for the first half of 2008 show that births were up by nearly 5% when compared with the first half of 2007. So, while there may be a downturn coming, figures have not yet borne this out.

5.11 A further aspect of recession is the additional numbers entering reception classes due to the collapse of the housing market. The GLA would normally expect (and Haringey's figures bear this out) that many parents of pre-school children move away from London and so dilute the crude birth numbers before that cohort enters school. Evidence presented to the GLA Demography Liaison Group in October 2008 shows that this does not seem to be happening at the same rate as before as families are trapped in homes that they cannot sell,

or they are not willing to move to a larger home outside of the capital because of uncertainty around retaining their employment and therefore earning ability.

5.12 There has been some national evidence that the economic downturn has had a negative impact on the demand for private school places, which in turn has led to increased demand for state school places. We do not have any empirical evidence for Haringey. The Economist (22nd January 2009) has indicated that the funds available to prop up private school fees at the last recession, including sale of property and Grandparent investment returns, are less readily available in this recession, and so there may be a greater impact in terms of those taking their children out of private education and putting them into state education. It remains to be seen how this plays out. The Guardian (11th February 2009) has reported that The Headmasters and Headmistresses' Conference (Feb 2009) had indicated that independent schools are defying the slump at the present time, but commentator's have predicted that the effects of the recession might not be felt on independent schools for another year or two. In conclusion, we need to continue to monitor the effect of the economic downturn. Current evidence does not suggest that, so far, it has meant a reduction demand for school places within the borough, or indeed within the area that is local to Rhodes Avenue, and GLA advice is that a recession *may* actually result in an increased demand for school places as people are stuck in their homes and unable to move.

5.13 **Births in and around PA1**

Appendix 4 shows the births rates broken down into the fourteen Planning Areas across the borough. The birth rate for PA1 in 2005/6 (the cohort of children who will enter school in 2010/2011) increased by 33 births in one year i.e. the equivalent of just over one reception class. Even allowing for some of these families to move away from the borough and not demand a school place in 2010/2011, this represents a substantial increase in the number of children who are likely to come forward in that year for a reception place. Further, the GLA have indicated that there is likely to be less mobility of pre-school families during an economic downturn. With reception classes very nearly at or at full capacity, there are almost no surplus places for these children to fill in PA1. PA1 is surrounded by PA2, PA3, PA13 and PA14. The demand for and supply of school places in these planning areas has a bearing on PA1 (and vice versa), even allowing for the fact that parents will have preferences for where they want their children to go to school.

Year of birth	Equivalent year for entry into reception	PA1	PA2	PA3	PA13	PA14
2005/6	2010/11	458	155	368	214	405
2006/7	2011/2012	491	146	420	201	443

5.14 If these Planning Areas, PA14 (containing St Martin of Porres, Bounds Green, Earlham, Nightingale, St Michaels CE and St Pauls RC) is probably the most relevant Planning Area as it contains the schools (particularly Bounds Green) that are sited closest to Rhodes Avenue School. The birth rate in PA14 has risen too, up by 38 births (9.4%) from 2005/6 to 2006/7. Birth rates are also up (by 14%) in PA3 but down in PA2 (5.8%) and PA13 (6.1%) for the corresponding period. Overall the net gain in births across all of these Planning Areas is 101 children, equivalent to over 3 reception classes.

5.15 **Local Situation in PA1 – Reception Rolls and admission applications**
Appendix 5 shows the number of pupils who are currently in reception across PA1. Rolls in PA1 are high with close to 0% surplus capacity across the schools in this area. We have also looked at admission applications for reception for the last four years. This information takes us up to those children who will be starting school in September 2009. This information is set out in Appendix 7. The admissions data shows that the number of applications has remained fairly steady over the last few years at around 450.

5.16 **Dry Runs**
We have been able to carry out 'dry runs' on the admissions data that we have for September 2009 entry. These runs give us an indication of which schools the children that have applied to school will actually be offered. We have also created a dry run on the assumption that Rhodes Avenue would be 3fe in 2009. This enables us to look at the impact that the expansion of Rhodes Avenue would have on surrounding schools at a particular point in time i.e. September 2009 (two years before the proposed expansion of Rhodes Avenue which is scheduled for 2011). The advantage of a dry run is that it gives us some indication as to what would happen to school rolls in the area. There are limitations on carrying out a dry run however. These include: 1) not knowing if those families who have applied to church schools will meet the criteria and therefore whether they will get into those schools or will require a place at another school; 2) not knowing if all of the offers made to pupils will be accepted – some families may opt to go to school out of borough or privately, or may move before they are due to take up a place. The dry runs suggest that, even on 2009 numbers of applications, expanding Rhodes Avenue would not significantly affect offers to other local schools.

5.17 **Consultation**
As part of the decision making process on whether we should proceed to statutory notices with the expansion of Rhodes Avenue to 3fe, the Council carried out consultation with local schools, parents, residents and other interested parties. This consultation was carried out between the 10th October and the 28th November 2008. The start date of the consultation was delayed from the end of September 2008 so that it did not clash with the local bye-election that was being held in Alexandra Ward. As part of that consultation we held three public meetings. Appendix 9 sets out in detail what the response to the consultation was. Overall, the response was fairly even with a similar number of responses being for and against the expansion. Those against the expansion cited issues including:

- Disruption during construction works and impact on local residents
- Increase in traffic and congestion at drop off and pick up
- Impact on the quality of the children's education
- The school's unique sense of community will be damaged
- Credit crunch and current sufficiency of places means we should not expand at the current time
- Negative impact on surrounding local schools
- Expand other local schools to 3fe where there is existing physical capacity to do so
- Creating more places in a good school will attract more people to the area demanding school places
- St James C of E would like to expand so let them.

Those in favour of the expansion cited the following reasons for support:

- The importance of allowing children school places close to their homes
- There is a need for additional school places in the area
- A larger school would allow more children to benefit from an excellent school
- The extra places would have a positive impact on pockets of the local area where it is hard to secure a local school of choice
-

5.18 We also received 8 responses from Governing Bodies of local schools, the Diocesan of London Board for Schools (C of E), Barnet Council, a primary school in Barnet and the Police.

The Chair of Governors from St James', supported by the Director of the London Diocesan Board for Schools (Anglican), has made a case for why we should be expanding St James from its current 1 fe to 2fe to provide additional school places in the area as an alternative to the Rhodes Avenue proposal. In addition, the Chair addressed one of the public meetings that were held to set out why he considered that St James should be the first choice of school for expanding in the local area. He set out a four-fold case for St James:

1) Two teachers per year group allows an experienced teacher to be harnessed with an NQT, and also allows for greater flexibility in teaching different subject matters;
2) Year on year St James receive three applications[2] for every place, and so some local families are disappointed. Expanding to 2fe would allow a further 30 children a year to have access to a school that is rated as "outstanding" by Ofsted.
3) As a 1fe St James struggles yearly to avoid budget deficits, and there are no economies of scale available. Expanding to 2fe would enable the school to cover its fixed overheads much more readily, making budget balancing easier while continuing to achieve strong results.
4) The School and Diocesan Board have stated that an undertaking was made in 2003/4 to look at St James' as the next candidate for expansion when places were needed in the area. The School and Diocesan Board believe this undertaking has not been properly honoured.

5.19 We have listened very carefully to the reasons that have been put forward by St James for their school to expand as opposed to Rhodes Avenue. There are two factors that have led us to conclude that, at the present time, St James should not be the school in PA1 that is expanded. Both of these reasons centre on demand and supply. Firstly, we have looked at the latest admission applications that we have for September 2009 entry, and we have also looked at admission data for preceding years. The overall picture for admission applications in PA1 (where both Rhodes Avenue and St James are situated) is an upward trend with first preference applications up from 409 across the planning area in 2006 to 451 for September 2009 entry (an increase of 9%). First preference applications for St James between 2006 and 2008 averaged 37. However, the applications for entry in September 2009 have shown a marked drop – with only 19 families placing St James as their first preference (0.6 applications for every available place). Based on this information, we are not confident that the case for St James as a sustainable 2fe school at the present time is as clear as the case for Rhodes Avenue as a sustainable three-form entry school. Linked to this is a geographical analysis of where the demand for places is that is not being met, and the admissions criteria. Residents have labelled an area to the south, south-east and east of Rhodes Avenue as the

'black hole'. This is an area where it is less likely that parents will secure any of their preferences. St James' is to the south-west of this area, some distance away from the so called 'black hole. This is also the area that the Council identified when we made our decision to explore the need for additional school places in the area.

5.20 Pressure for school places has been somewhat relieved in this part of the borough in recent years by the expansion of Tetherdown Primary school from 1fe to 2fe, and, to a lesser extent, by the expansion of Coldfall Primary from 2fe to 3fe. However, some pockets still exist where – at least on first offer – places cannot be offered at local schools. At Appendix 6 is a map that shows these pockets by a shaded area. These areas are mainly in Alexandra ward, particularly around Rhodes Avenue primary school. Added to this uncertainty as to whether St James' is the right school to expand is the admissions criteria for the school. St James' is a C of E school and the admissions criteria differ from other local (non-denominational) schools. St James' places 'church commitment' as criterion 4 on its Admissions Criteria for 2009 entry. This means that it is likely that applications for the school will come from a wider geographical area. Based on the evidence admissions applications for St James' for 2009 entry and the local areas generally where there is very short supply of reception places, our current concern would be that the admissions criteria would not allow supply to be directed to those parts of PA1 where it is needed. Rhodes Avenue is geographically placed in a more appropriate position to meet the areas where there is greatest shortfall in the supply of preference places.

5.21 **Other Local Schools**

In considering the expansion of a school, regard must be had to the potential impact of that expansion on surrounding schools. One of the Principles of School Place Planning that were first outlined in the School Place Planning Report 2005 is that we must have "regard for the impact of any changes on the viability and standards at existing and new schools". The public meetings were attended by several local head teachers, and two of the local schools, St James' and Our Lady of Muswell, have written to us expressing views on the possible expansion. St James' views have been clearly outlined above and they opposed to the expansion for the reasons as set out in 5.20 above. Our Lady of Muswell (OLM) has also expressed opposition to the proposal. Their Governors have commented that they do not believe that the proposal for additional places in Alexandra ward is supported by sufficient evidence of projected demand. It is their view that the recent additional expansions in places are now beginning to impact the system, and are adequate to address the present and foreseeable demand. They have further commented that "the number of applications for Our Lady of Muswell this year (2008 entry) has decreased from previous years" and that they "do not believe that the proposal for additional places in Alexandra ward is supported by sufficient evidence of projected demand. Indeed, it is our view that the recent additional expansions in places are now beginning to impact the system, and are adequate to address the present and foreseeable demand. They conclude by saying that: "It is our view that to proceed to create additional places will, as the Consultation concedes, increase the risk of existing places at other schools not being taken up, with the consequential adverse impact on funding for those schools". Admission applications data for September 2009 admission show that OLM has had an increase in demand, up from 56 first place preferences in 2008, to 62 first place preferences for 2009. Further, OLM's objections need to be balanced against other evidence, including an actual birth rate that exceeds all projections. The local Barnet school, Hollickwood, have expressed concern at an expansion because of the potential impact on their school rolls. However, Barnet have

indicated that birth rates in their borough are rising, and that first preference applications for Hollickwood are also rising (see para. 5.22 below).

5.22 **Cross Borough Issues**

We have spoken to the two neighbouring authorities, Barnet and Enfield, to ask them to tell us about their school place planning in the area immediately adjacent to the boundary with Haringey, and close to Rhodes Avenue Primary School. Neither borough expressed an objection to the proposal, although Barnet did comment that: "we would not have any formal objection to the expansion as there is clearly pressure for places in that area of Haringey. Our only concern would be the impact on Hollickwood school, which is near the Haringey boundary and currently has a number of empty places". They went onto conclude that: "although we are concerned about Hollickwood, we understand the need for Haringey to look at this expansion and would not object to it going ahead" since they have made those comments, both boroughs have been in receipt of two important pieces of information: the September 2009 admission data and the latest birth rates from the GLA. As a result of this we have spoken again to Barnet. They have told us that there has been an upward trend in demand for places at Hollickwood primary – up from 17 first place preferences in 2008 to 25 first place preferences for 2009. Their birth rates have also risen – births in 2006/7 (i.e. children who will enter reception in 2011) have jumped by more than 28%. One can expect that this will result in an increased demand for school places in that year, even allowing for families that might move away from the area in the intervening years.

5.23 Enfield too has confirmed that their birth rates are rising and they are facing very real challenges in the provision of reception places across the borough. They have already experienced a shortfall between demand and supply which has necessitated some temporary classrooms and a programme of school expansion. within the area close to our boundary they have indicated that the recent North Circular Area Action Plan (NCAAP) could provide up to 2000 new residential units along the North Circular Road (NCR) in the next 5 - 10 years. Enfield are keen to see a large portion of these units in the form of family housing with the resultant impact on demand for school places. Bowes Primary, situated just over the borough boundary, currently provides places for 90 Haringey children. As part of the NCAAP, there is a proposal to move Bowes primary to the other side of the NCR onto the Broomfield (Secondary) School site which would take it further from the borough boundary and make it less likely that Haringey children would gain a place there. Some of these families are likely to look to Bounds Green and Rhodes Avenue for places. Finally, the Ladderwood Estate and surrounding area to the south of Garfield school (in Enfield) is being redeveloped, with the replacement of small flatted units with more family type accommodation. Again, this has potential for an increased demand for school places. Even if Enfield are able to contain this demand within its own schools, the increase pressure will mushroom out across the borough boundary and is likely to affect demand in our schools.

6 Other options considered

6.1 We have given consideration to two other options. The first is to leave Rhodes Avenue at 2fe and to expand St James' C of E Primary School from 1fe to 2fe. However, as discussed in paragraph 5.13 above, we have concerns that an expansion of St James' would not meet the demand for school places in the part of the borough experiencing the greatest pressure. Further, latest admissions applications data gives us concern that demand for St James' as

a sustainable 2fe school is not proven. We have looked impartially at the cost of expanding St James' and not expanding Rhodes Avenue and have concluded that there is no economic advantage of expanding one school over the other.

6.2 We also have the option to do nothing – based on data available in 2008, we predicted that if we did not take action, that we would run out of school places in the local area by 2011. More recent data, including birth rates, admission app0lciations and the January PLASC, gives added weight to these fears.

7 Chief Financial Officer Comments

7.1 Through the Dedicated Schools Grant (DSG) the authority receives funding, and is in turn obliged to fund its schools, based on the actual numbers of pupils on roll at the time of the January PLASC count. In a stable environment it is possible for schools to plan class organisation to match as closely as possible pupil numbers regardless of the theoretical admission number(s).

7.2 However, schools often experience financial planning difficulties where there are surplus places in an area (as this maximises parental choice and planning uncertainties). Such difficulties are acutely felt in 1FE schools where the scope to merge classes and cover fixed overheads is particularly affected by downward pupil number fluctuations.

7.3 The School Forum has recommended, and Cabinet has agreed, to changes to the Haringey Formula for Financing Schools in 2009-10 to increase the lump sum allocations to 1FE schools in recognition of some of these difficulties.

7.4 In summary the risks that need to be balanced in this proposal relate to the possible inefficient use of capital resources and the potential effect on surrounding schools if demand was not as predicted, leading to surplus places being created.

8 Head of Legal Services Comment

8.1 The Head of Legal Services has been consulted on the content of this report. Section 14 of the Education Act 1996 requires the authority to secure that there are sufficient schools for providing primary and secondary education in its area. Consideration of the data set out in the report should be undertaken with this duty in mind. While this is not an issue for the determination of this report, the authority will need to bear in mind the duty to respond to parental representations concerning the provision of schools introduced by Section 3 of the Education and Inspections Act 2006. The School Organisation (Prescribed Alterations to Maintained Schools) (England Regulations) 2007 (as amended) state that all interested parties as specified in Schedule 5 Part 2 should be consulted in relation to any expansion. Section 176 of the Education Act 2002 also provides that Local authorities should consult pupils on the expansion that may affect them. In terms of the statutory proposals it must include the prescribed information as specified in Schedule 5 Part 1 of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulation 2007 (as amended). A statutory notice including details of the proposals with details of how copies of the proposals can be found must be published in a local newspaper and also be posted on all entrances of the school and at another place in the area such as a local library of post office. Regard should be had to Schedule 5 Part 2 section 28 the School Organisation (Prescribed Alterations to Maintained Schools (England) Regulation 2007 (as amended) which sets out the process for publication of proposals.

9 Equalities &Community Cohesion Comments

9.1 Providing local school places to meet local demand helps to contribute towards the development of sustainable communities.

10 Consultation

10.1 Alongside the publication of Statutory Notices on the proposed expansion, the Council will carry out a further four week period of consultation with local school, residents and other interested parties running during April 2009. The results of this consultation will be fed back to HASOF in May 2009 as part of the report recommending whether or not the expansion should proceed. If there have been objections to the proposal, the consultation will also be reported to the July 2009 Cabinet who will make the final determination on the expansion.

11 Service Financial Comments

11.1 Current estimates based on early feasibility work are that the cost of expanding Rhodes Avenue, taking account of other works to address suitability and conditions problems (most of which would need to be attended to in any event) would be £8.4m. This project would be funded by government capital grant.

11.2 In common with most London Boroughs, we have submitted information to the DCSF through London Councils to show that further funding will be needed in coming years to meet other primary place needs. Haringey has put forward a case for a further £18m to provide for additional capacity by 2015.

11.3 To allow places at the school to be available by 2011, if expansion were to be subsequently approved by Cabinet, design work, with consequent fees expenditure, will need to continue concurrently with the consultation of statutory notices.

12 Use of appendices /Tables and photographs

Appendix 1 - Map of Haringey School Planning Areas (PA1 – P14)
Appendix 2 - Provision of primary school places
Appendix 3 - Total Reception Rolls and Demand for Reception places across the Borough
Appendix 4 - Birth Rates by Planning Area
Appendix 5 - Number and surplus capacity of children in reception across PA 1.
Appendix 6 - Furthest Distance Offered (On offer Day) For September 2008
Appendix 7 - Primary Admission Applications 2006-2009

13 Local Government (Access to Information) Act 1985

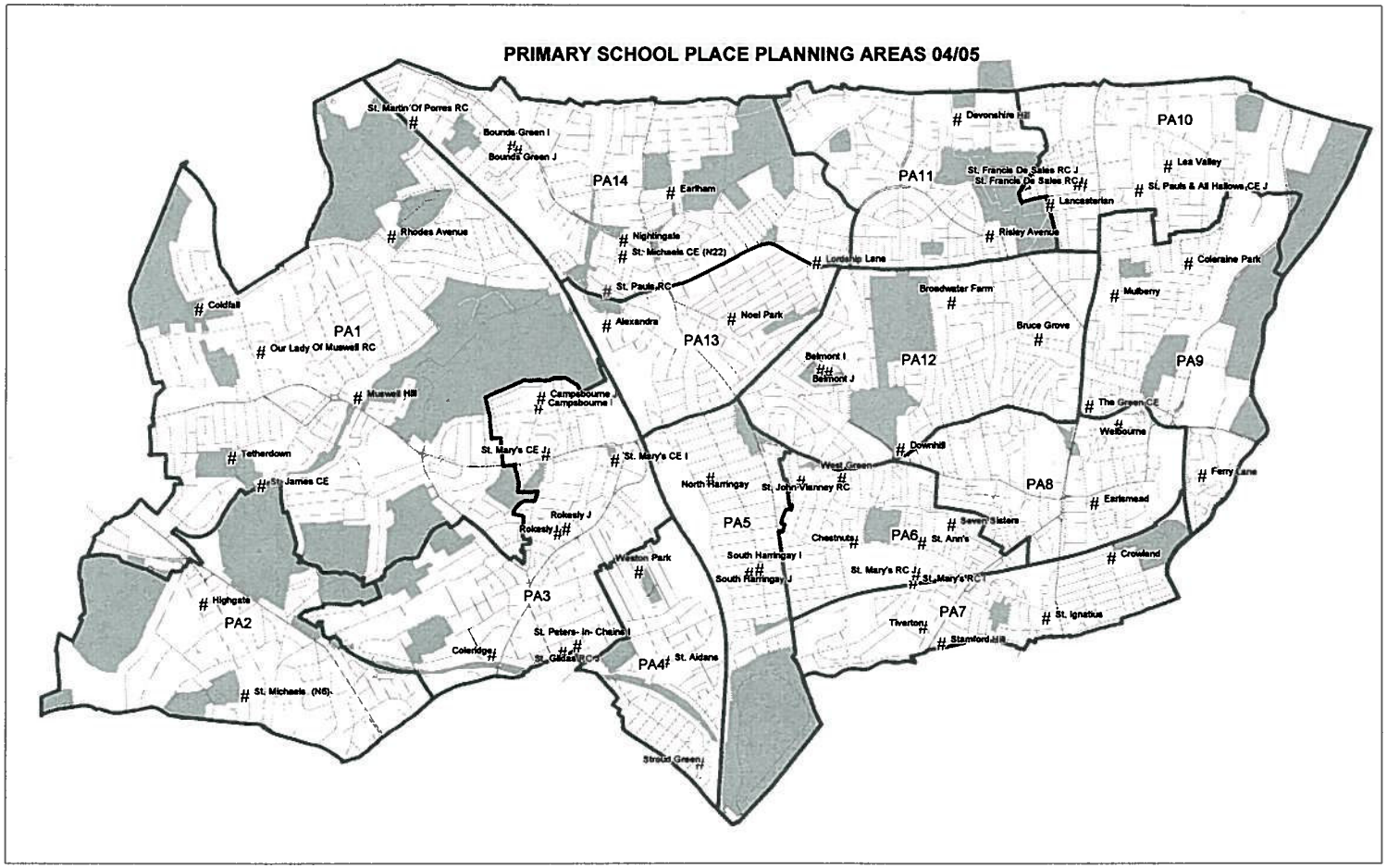
13.1 School Place Planning Reports 2007 and 2008
GLA roll and birth rate projections
Haringey PLASC returns
The Economist – January 2009
The Guardian – February 2009

Haringey Council

Appendices

Appendix 1 Detailed information about Planning Areas 1-14

To enable manageable analysis and planning, primary school roll data is provided in localities. As in the 2005 report the borough has been split into 14 planning areas. Each corresponds to one or more wards (the Greater London Demography system does not permit more than 14 areas).



Haringey Council

Appendix 2 Provision of primary school places

The GLA projections show an increasing demand for places at reception. This is driven by two related factors: the increasing birth rate and the continuing high level of housing development in and around the Borough. If actual experience follows the projections we can expect that by September 2010 the number of reception aged pupils could exceed the number of school places available at reception. For this reason it would be prudent to plan for additional capacity within our schools.

Intake year	Actual & projected births applicable for that cohort intake	Actual (1996-2007) & Projection (2008-2017) reception aged pupils	PAN figure	% of reception surplus
1996/97	3386	2919	3020	3.34%
1997/98	3397	2849	3020	5.66%
1998/99	3396	2835	3020	6.13%
1999/00	3372	2880	3050	5.57%
2000/01	3474	2943	3071	4.17%
2001/02	3635	2978	3050	2.36%
2002/03	3581	2849	3050	6.59%
2003/04	3652	2820	3080	8.44%
2004/05	3689	2840	3059	7.16%
2005/06	3777	2855	3089	7.61%
2006/07	3759	2899	3119	7.05%
2007/08	3844	2932	3083	4.90%
2008/09	4021	2973	3062	2.91%
2009/10	3943	3004	3041	1.22%
2010/11	4022	3066	3041	-0.82%
2011/12	3983 (projection)	3073	3041	-1.05%
2012/13	3984 (projection)	3075	3041	-1.12%
2013/14	4004 (projection)	3100	3041	-1.94%
2014/15	4031 (projection)	3131	3041	-2.96%
2015/16	4058 (projection)	3159	3041	-3.88%
2016/17	4076 (projection)	3162	3041	-3.98%
2017/18	4082 (projection)	3178	3041	-4.51%

Appendix 3 Total Reception Rolls and Demand for Reception places across the Borough

Reception roll information shows that reception numbers in our schools are rising.

	PLASC Count	Actual	PLASC Count	Projection	PLASC
Number of pupils	Oct-07	Jan-08	Oct-08	Jan-09	Jan-09
	2783	2932	2959	2973	2987
Percentage Increase	5.35% increase		Maximum PAN=3062		0.95% increase

Source: October 07 and o8 counts and January 08 PLASC count

Demand for Reception places across the borough

The numbers of applications for reception are also rising.

First preference for intake Sept 07	2662	
First preference for intake Sept 08	2775	4.1% increase from 07
First preference for intake Sept 09	2807	1.2% increase from 08

Haringey Council

Appendix 4 **Birth rates by Planning Area**

Year of birth	Number of births for the equivalent school intake year	PA 1	PA 2	PA 3	PA 4	PA 5	PA 6	PA 7	PA 8	PA 9	PA 10	PA 11	PA 12	PA 13	PA 14	Total
1998/1999	2003/2004	382	142	325	188	207	198	279	225	253	204	181	465	177	434	3660
1999/2000	2004/2005	429	164	317	196	194	222	244	250	257	193	208	414	188	380	3656
2000/2001	2005/2006	440	146	350	183	198	212	242	251	266	252	190	480	197	373	3780
2001/2002	2006/2007	428	142	347	172	191	215	240	246	245	234	234	480	209	353	3736
2002/2003	2007/2008	441	118	370	184	215	233	240	288	249	263	205	471	168	388	3833
2003/2004	2008/2009	487	176	381	188	229	214	268	257	261	279	193	508	208	358	4007
2004/2005	2009/2010	437	141	395	174	215	241	269	252	242	254	234	494	194	401	3943
2005/2006	2010/2011	458	155	368	182	233	221	281	259	257	294	227	468	214	405	4022
2006/2007	2011/2012	491	146	420	181	247	271	297	240	275	280	260	540	201	443	4292
2010/2011 difference		33	-9	52	-1	14	50	16	-19	18	-14	33	72	-13	38	
% increase or decrease		7.2%	-5.8%	14.1%	-0.5%	6.0%	22.6%	5.7%	-7.3%	7.0%	-4.8%	14.5%	15.4%	-6.1%	9.4%	
% difference between average of 2008/09-2010/11 against 2011/12 births		6.6%	-7.2%	10.1%	-0.2%	9.5%	20.3%	8.9%	-6.3%	8.6%	1.6%	19.3%	10.2%	-2.1%	14.2%	

Haringey Council

Appendix 5 Number and surplus capacity of children in reception across PA 1.

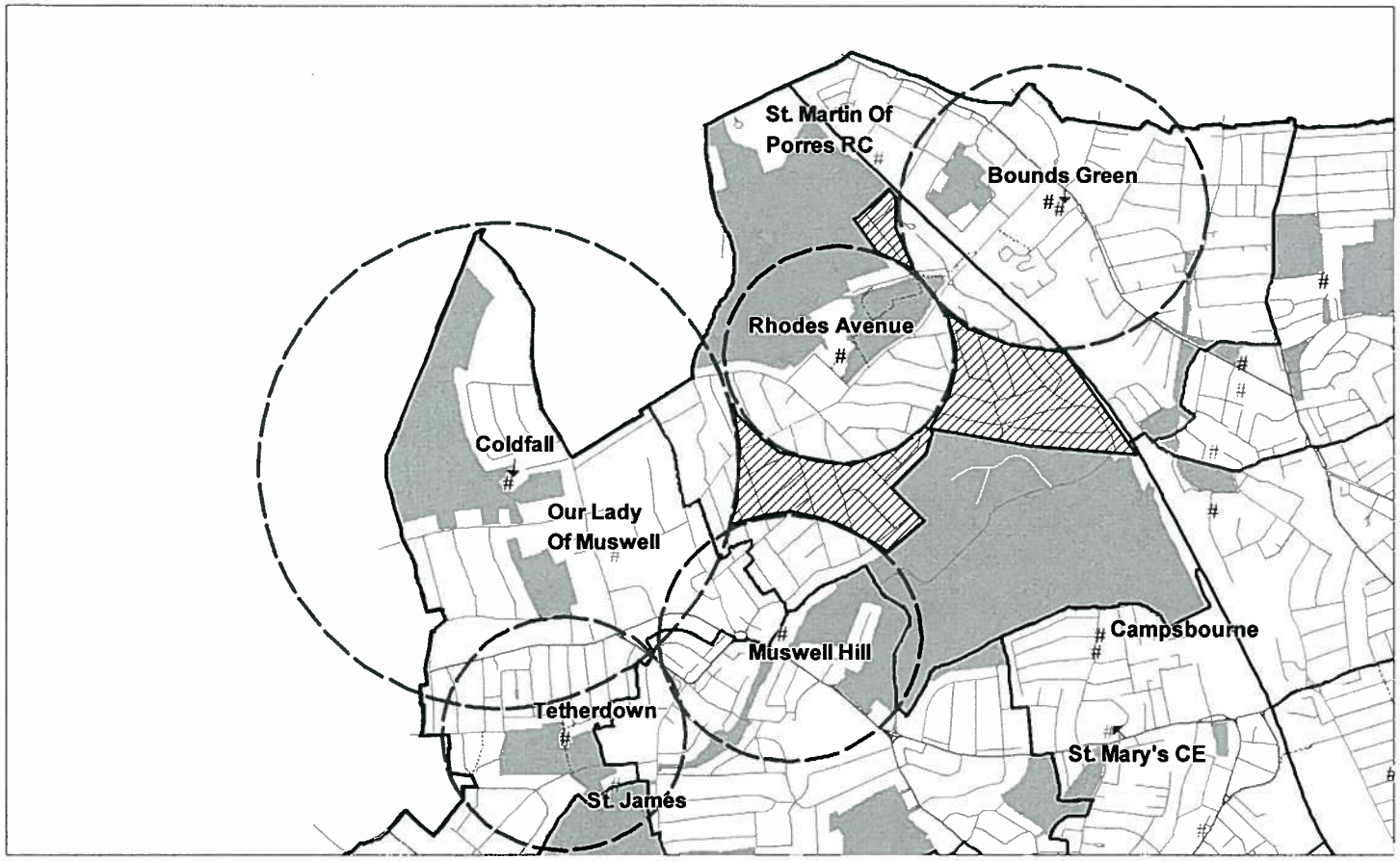
The schools across planning area 1 are full with very little surplus capacity.

Name of School	Reception numbers by year		
	2007	2008	2009
Coldfall	86	89	90
Our Lady of Muswell RC	60	59	56
Rhodes Avenue	60	60	60
St. James CE	30	30	30
Muswell Hill	60	60	60
Tetherdown	60	60	60
Total	**356**	**358**	**356**

Name of School	Surplus Capacity		
	2007 Surplus	2008 surplus	2009 surplus
Coldfall JMI	4%	1%	0%
Our Lady of Muswell RC	0%	2%	7%
Rhodes Avenue	0%	0%	0%
St. James CE	0%	0%	0%
Muswell Hill	0%	0%	0%
Tetherdown	0%	0%	0%
Total	**1.1%**	**0.6%**	**1.1%**

Haringey Council

Appendix 6 Furthest Distance Offered (On offer Day) For September 2008 – shaded area shows pockets where Families were not offered any of their preferences



Appendix 7 Primary admissions applications 2006-2009

Planning Area	Network	School Name	Admission information					
			Number of 1st place preferences (admissions data)				Difference between 09 and 08 first preference applications	Difference between average of 06-08 and 09 first preference applications
			2009	2008	2007	2006		
1	West	Coldfall JMI	100	86	83	55	14	25
1	West	Our Lady of Muswell RC	62	56	70	63	6	-1
1	West	Rhodes AvenueJMI	98	93	102	93	5	2
1	West	St. James CE JMI	19	38	39	34	-19	-18
1	West	Muswell Hill Primary	65	81	61	69	-16	-5
1	West	Tetherdown JMI	107	90	103	95	17	11
PA 1 Total			**451**	**444**	**458**	**409**	**7**	**14**
2	West	Highgate JMI	31	42	39	46	-11	-11
2	West	St. Michael's CE JMI N6	75	82	70	81	-7	-3
PA 2 Total			**106**	**124**	**109**	**127**	**-18**	**-14**
3	West	Campsbourne Infant/junior	32	37	37	40	-5	-6
3	West	Coleridge JMI	152	149	138	132	3	12
3	West	Rokesly Infant	87	96	79	89	-9	-1
3	West	Rokesly junior	N/A	N/A	N/A	N/A	N/A	N/A
3	West	St. Gilda's RC Junior	N/A	N/A	N/A	N/A	N/A	N/A
3	West	St. Mary's CE Infant/(junior)	59	67	61	67	-8	-6
3	West	St. Mary's CE junior	N/A	N/A	N/A	N/A	N/A	N/A
3	West	St. Peter-in-Chains RC Infant	54	44	43	57	10	6
PA 3 Total			**384**	**393**	**358**	**385**	**-9**	**5**
14	North	Bounds Green Infants	60	67	35	53	-7	8
14	North	Bounds Green Junior	N/A	N/A	N/A	N/A	N/A	N/A
14	North	Earlham JMI	35	34	21	48	1	1
14	North	Lordship Lane Primary	68	84	70	88	-16	-13
14	North	Nightingale JMI	36	50	47	59	-14	-16
14	North	St. Martin of Porres RC JMI	42	51	41	54	-9	-7
14	North	St. Michael's CE JMI N22	17	18	24	24	-1	-5
14	North	St. Paul's RC JMI	25	22	23	23	3	2
PA 14 Total			**283**	**326**	**261**	**349**	**-43**	**-29**

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Agenda Item 11

Haringey Council

Agenda item:

[No.]

Cabinet On 24 March 2009

Report Title: **Admissions to Schools – Determination of arrangements**	
Forward Plan reference number (if applicable):	
Report of: **Director of the Children and Young People's Service** Signed:	
Wards(s) affected: **All**	Report for: **Key**

1. Purpose

1.1 To request Cabinet's approval to determine the arrangements for admission to community primary and secondary schools and to St Aidan's Voluntary Controlled School for the 2010/11 school year.

2. Introduction by Cabinet Member

2.1 This report concerns the admission arrangements to be published and implemented for the 2010/11 school year by the Council as the admission authority for community and voluntary controlled schools in Haringey.

2.2 It includes admission arrangements to nursery classes in Haringey community primaries and St Aidan's Voluntary Controlled primary school, and admission arrangements to Sixth Forms in Haringey community secondary schools and the Sixth Form Centre. Cabinet is also asked to note that it contains admission arrangements for the new community secondary school, Heartlands High School.

2.3 Consultation on admission issues is an annual requirement for local authorities under Section 89 of the School Standards and Framework Act 1998 as amended by the Education and Inspections Act 2006.

2.4 Cabinet is asked to note that the DCSF has placed a duty on local authorities to co-ordinate **all** 'in-year' applications for admission. I have a concern about the additional resources required to take on the additional in-year admissions. DCSF does not accept the need for additional resources. I have asked officers to monitor the impact.

2.5 Cabinet is asked to note that agreement has not yet been reached with Fortismere governors in relation to the in-year fair access protocol. Failure to agree a protocol across all admission authorities means we will need to request the Secretary of State to impose one. I am recommending that we do this if the issue is not settled at our next meeting with Fortismere.

2.6 The possibility of Pan-London reception class admissions reported to Cabinet in the previous report has been delayed by DCSF until the September 2011 intake.

3. Recommendations

3.1 To determine the proposed admission arrangements for consultation for all community primary and secondary schools and St Aidan's Voluntary Controlled Primary School.

3.2 To determine the proposed admission arrangements for Haringey community secondary schools (including Heartlands High School) and for sixth form provision in Alexandra Park School, the Highgate/Hornsey Consortium and the Sixth Form Centre.

3.3 To determine the amendment to the Authority's proposed system of measurement between the home address and the school where the main entrance of the school is to be used instead of the post office address point.

3.4 To determine the proposed Qualifying Scheme for the co-ordination of transfer from primary to secondary school as a member of the Pan-London consortium.

3.5 To determine the Qualifying scheme for the co-ordination of admission to reception classes within Haringey. Cabinet is asked to determine the amended timetable which will bring Haringey into line with five of our six neighbouring authorities. (The exception is Waltham Forest). This will assist parents in making cross-borough applications, and will eliminate some of the late applications received for Haringey primary schools.

3.6 To determine the reduction in the published admission number for Woodside High School from 243 pupils to 216 pupils entering Year 7 in September 2010. This reduction is to rationalise the number of secondary school places available with the opening of Heartlands High School, balanced against demand.

3.7 To approve the proposal to approach the Secretary of State and request that an In-Year Fair Access Protocol is imposed on all admission authorities in the area if agreement is still not reached following the next meeting with Fortismere.

Report Authorised by: :

Peter Lewis, Director of the Children and Young People's Service

Contact Officer: **Ian Bailey, Deputy Director (020 8489 4601) and Sheila Locke, Head of Admissions (020 8489 8350)**

4. Director of Finance Comments

4.1 Paragraph 10.4 raises the possibility of additional resources being necessary. The need for such resources would be felt after September 2010 i.e. in the 2010-11 Financial Year (FY), although given the uncertainty around the precise requirement and the DCSF contention that no additional resources are needed it might be prudent to review post September 2010 and reflect in the budget setting process for 2011-12 FY.

4.2 In any case the cost of Admissions is a call against the Dedicated Schools Grant (DSG) and

would need to be reflected in the budget strategy presented to the Schools Forum for that year,"

5. Head of Legal Services Comments

5.1 The Head of Legal Services has been consulted on the content of this report and its appendices. The recommendations set out in the report comply with the statutory framework, which is set out below in Paragraph 6.

6. Local Government (Access to Information) Act 1985

- The Education and Inspections Act 2006
- The Education and Skills Act 2008
- The Education (Co-ordination of Admission Arrangements) (England) Regulations 2007
- The School Admissions Code (2007)
- The School Admissions Code (2009)
- The School Admissions (Admission Arrangements) (England) Regulations 2008
- The Education (Co-ordination of Admission Arrangements) (England) Regulations 2008

7. Strategic Implications

7.1 Section 89 of the School Standards and Framework Act 1998, as amended by the Education and Inspections Act 2006 and associated Regulations require admission authorities to consult annually on their admission arrangements for the following academic year. The Children and Young People's Service gives advice to governing bodies who are the admission authorities for other maintained primary and secondary schools in Haringey (i.e. St Thomas More Catholic School, The John Loughborough School, Fortismere School and Greig City Academy). Consultation for all admission authorities should be completed by 1 March 2009, and determined by 15 April 2009. However, the Authority is consulted earlier than in previous years in order to report back to Cabinet on time in early March.

The new arrangements will then come into effect from the September 2010 intake.

8. Admission arrangements for the 2010/11 school year – secondary schools

8.1 The oversubscription criteria for admission to mixed community secondary schools in Haringey are attached as Appendices 1 and 2, and are fully compliant with advice given in the School Admissions Code and no changes are proposed.

No comments were received.

Recommendation – that Cabinet approve the oversubscription criteria outlined in Appendices 1 and 2 for determination.

9. Admission arrangements for the 2010/11 school year – primary schools

9.1 Appendix 3 shows the oversubscription criteria applied to nursery classes attached to primary schools. These arrangements are used where there are more applications than places for full time provision to ensure children most in need are targeted.

9.2 The current oversubscription criteria for admission to community primary schools in Haringey is attached as Appendix 4, and are fully compliant with the School Admissions Code. No changes are proposed for the September 2010 intake.

No comments were received.

Recommendation – that Cabinet approve the oversubscription criteria outlined in Appendices 3 and 4 for determination.

10. Casual Admissions

10.1 The current arrangements for 'casual' admissions (i.e. admission at stages other than at entry to reception classes or on transfer from primary to secondary school) will use the same oversubscription criteria described in appendices 1 and 2 (Hornsey School for Girls will follow the same oversubscription criteria as other Haringey community secondary schools). Priority for admission to secondary schools (not primary) is normally given to children without school places over those transferring from other schools. This policy is to ensure priority is given to the most vulnerable children. It is not proposed to change this arrangement.

10.2 As stated above, there is now a requirement for local authorities to co-ordinate all applications for admission to all statutory year groups. For secondary schools, this will mean the Admissions Service will have the additional task of co-ordinating applications for Fortismere School, Greig City Academy, The John Loughborough School and St Thomas More Catholic School. The overriding reason for this change is to assist parents in locating a school place quickly. The information about availability of places for all schools in the borough will be held centrally.

10.3 The scheme would be essentially the same as for secondary transfer but without a set timetable. The main elements would be:

- Applications received after 1 September 2010 and applications for places in a year groups other than the normal year of entry to primary and secondary school (i.e. reception and Year 7) will be treated as casual admissions.
- This means that applications for admission to all primary year groups in all Haringey primary schools (including voluntary aided schools) must be made directly to the Authority for co-ordination and NOT to individual schools. The object of this change is to ensure that parents need only contact the Authority to check the availability of places for all age groups across the borough.
- With regard to secondary admissions, all applications for any year group received at any stage of the academic year for years 7-11 will be made directly to the Authority. This will include applications for admission to Fortismere, Greig City Academy The John Loughborough School and St Thomas More Catholic School.
- As with the reception and secondary transfer rounds, governors who are the admission authority for their school will continue to apply their determined arrangements to rank applicants.
- Application forms for all year groups for all schools will be drawn up by the Authority; schools that use supplementary information forms will need to provide these for other year groups in order to apply their arrangements.
- Offer letters will be sent to the parent by the Authority, and schools will be notified of these offers at the same time.
- The co-ordination for casual admissions would not require a timetable of events as with reception and secondary transfer as applications are received at all stages throughout the year. In accordance with the DCSF proposal to enable parents to

access all information in one visit to the Authority, it would be very helpful for schools to make supplies of their supplementary forms available to the Admissions Service and agree to their being accessed online.

No comments were received on this issue.

Recommendation: That Cabinet approve 'in-year' co-ordination for all Haringey secondary schools for determination

10.4 Currently the administration of admission to primary age groups has been delegated to the schools. The voluntary-aided primary schools will also participate in the scheme. The additional burden that co-ordination will cause for the Admissions Service is significant, though impossible to gauge at present. At this time, it is appropriate to assess whether additional resources will be needed after the process has started. DCSF do not accept that local authorities will need additional resources.

Comment received:

'I am Chair of Governors at Muswell Hill Primary School and am responding on their behalf. Our only comment concerns the casual or 'in-year' admissions which will now be co-ordinated by the Authority rather than the school.

We fully support this change (assuming of course that any such admissions will be dealt with swiftly and efficiently!) since there is anecdotal evidence to suggest that under the current arrangements some schools are not simply taking the next child on the waiting list but are attempting to check on the child's background and aptitude before offering a place. Since Muswell Hill Primary School follows the admissions criteria to the letter, we consider that the change to administer the casual or 'in-year' admissions centrally would be a much fairer system for all concerned.

Recommendation – That Cabinet approve 'in-year' co-ordination for all Haringey primary schools for determination

11. Co-ordinated Admissions – secondary schools

11.1 The Pan-London co-ordinated scheme for children transferring from primary to secondary school is about to enter its fifth year. The preference success rate for Haringey residents in the last two years is shown below. The figures have remained fairly consistent

% of all applicants	School Year	
	2007/08	2008/09
offered their first preference	70	67
offered one of their preferences	92	92
allocated a place at the nearest secondary school with places available	8	8

11.2 A Transfer Advisor was appointed in September 2007 to advise parents about secondary school applications. Some parents find the admission procedures very difficult to understand, and the advisor can offer parents support that is independent of the Admissions Team. It is the government's belief that advisors will ensure that parents make realistic preferences, and raise the percentage of pupils who are offered their first preference school.

11.3 In the last report to Cabinet, the outcome of the appeals for the September 2008 entry was not known. The data is as follows:

	2007/8	Appeals upheld	2008/9	Appeals upheld
Number of appeals heard	171	19	130	7

There were seventeen appeals upheld for Fortismere in 2007 and the school is not included in the figures for 2008.

11.4 There are still a significant number of parents who make unrealistic preferences despite the information and guidance widely available. It is hoped that the Transfer Advisor will have a significant impact on this number; however many parents believe they have a free choice of school for their child.

11.5 The proposed scheme for the 2010/11 school year is attached as Appendix 5.

No comments were received on this issue.

Recommendation – That Cabinet approve the secondary co-ordinated scheme for determination.

12. Co-ordinated admissions – primary schools

12.1 The preference success rate in Haringey remains very similar to last year.

% of all applicants	School Year	
	2007/08	2008/09
offered their first preference	82	81
offered one of their preferences	96	95
allocated a place at the nearest primary school with places available	4	5

12.2 The number of appeals heard fell in 2008. This is likely to reflect the fact that infant class size appeals are rarely upheld due to the very limited powers of the independent appeal panels in these cases. It may also be reaction to the fact that none were upheld in 2007/08, and this information was published in the primary booklet. The figures for 2007 and 2008 are as follows:

	School Year	
	2007/08	2008/09
Number of appeals heard	55	38
Number of appeals upheld	0	1

12.3 The planned admission numbers for each community primary and secondary school and St Aidan's voluntary controlled school were included in the consultation documents.

The proposed scheme for the 2010/11 school year is attached as Appendix 6.

No comments were received on this issue.

Recommendation – That Cabinet approve the co-ordinated scheme for reception class admissions for determination.

13. eAdmissions

13.1 There was no government target for online applications in 2009. However, the percentage in Haringey rose slightly. In 2008 14.7% of secondary applications were made online, and in 2009 it was 17.6%. For reception, 17.4% of applications were made online in 2008 and this figure rose to 19.4% in 2009.

14. The In-Year Fair Access Protocol.

14.1 At the time of writing, agreement had not been reached with all admission authorities in Haringey with Fortismere governors deciding they were unable to agree the protocol in its current format.

14.2 Failure to agree a protocol across all admission authorities will result in the Authority requesting the Secretary of State to impose a protocol on all parties across Haringey.

No comments were received on this issue.

Recommendation – That Cabinet recommend DCSF impose a protocol if agreement cannot be reached following the Authority's next and final discussion with Fortismere on this issue.

15. Entry to Sixth Forms (Years 12 and 13).

15.1 Appendices 7, 8 and 9 outline the proposed admission arrangements for sixth form provision in Haringey, namely Alexandra Park School, the Highgate / Hornsey Consortium, and the new Haringey Sixth Form Centre. The School Admissions Code permits some elements of academic selection in admission arrangements at this level. Haringey Council is the admission authority and therefore must approve the admission arrangements.

15.2 Applications from prospective students are made directly to each individual provider who will administer the agreed admission arrangements.

Comments received:

The Haringey Sixth Form advised that their admission number from 2010 should be increased from 500 to 560 students.

Recommendation – That Cabinet agree the arrangements for admission to sixth forms as described in Appendices 7, 8 and 9, with the amendment to the admission number for the Haringey Sixth Form Centre as described above.

16. Conclusion

16.1 The Education and Inspections Act 2006 and implementing Regulations require Local Education Authorities to consult on their admission arrangements annually.

16.2 The recommendations included in this report incorporate advice contained within the current DCSF School Admissions Code.

17. Recommendations

17.1 To approve the proposed admission arrangements for determination for all community primary and secondary schools and St Aidan's Voluntary Controlled Primary School.

17.2 To approve the proposed admission arrangements for determination of the in-year co-ordination scheme.

17.3 To approve the proposed admission arrangements for determination for sixth form provision in Alexandra Park School, the Highgate/Hornsey Consortium and the Sixth Form Centre.

17.4 To approve for determination the amendment to the Authority's proposed system of measurement between the home address and the school where the main entrance of the school is to be used instead of the post office address point.

17.5 To approve for determination the proposed consultation for a Qualifying Scheme for the co-ordination of transfer from primary to secondary school as a member of the Pan-London consortium.

17.6 To approve for determination a Qualifying scheme for the co-ordination of admission to reception classes within Haringey. Cabinet is asked to approve an amended timetable which will bring Haringey into line with five of our six neighbouring authorities. (The exception is Waltham Forest). This will assist parents in making cross-borough applications, and will eliminate some of the late applications received for Haringey primary schools.

17.7 To approve for determination a reduction in the published admission number for Woodside High School from 243 pupils to 216 pupils entering Year 7 in September 2010.

18. Equalities Implications

18.1 The current oversubscription criteria for Haringey community schools and the advice given to governors of schools who are their own admission authority (Appendix 1) complies with the advice given in the DfES School Admissions Code of Practice. The Code has due regard to the provisions of the Sex Discrimination Act 1975, the Race Relations Act 1976 (as amended by the Race Relations (Amendment) Act 2000), and the Disability Discrimination Act 1995 (as amended by the Special Educational Needs and Disability Act 2001).

19. Use of Appendices

Appendix 1	Oversubscription criteria for Haringey mixed community secondary schools for the 2010/11 school year. (NOT Hornsey School for Girls)
Appendix 2	Oversubscription criteria for Hornsey School for Girls for the 2010/11 school year
Appendix 3	Oversubscription criteria for nursery classes in Haringey community primary schools and St Aidan's Voluntary Controlled School.
Appendix 4	Oversubscription criteria for Haringey community primary schools and St Aidan's voluntary controlled primary school for the 2010/11 school year.
Appendix 5	Draft Qualifying Scheme for the co-ordination of admission to Year 7 in Haringey maintained secondary schools in the 2010/11 school year
Appendix 6	Draft Qualifying Scheme for co-ordination of admission to reception classes in Haringey maintained primary schools for the 2010/11 school year
Appendix 7	Arrangements for admission to Alexandra Park Sixth Form
Appendix 8	Arrangements for admission to the Highgate/Hornsey consortium
Appendix 9	Arrangements for admission to the Haringey Sixth Form Centre

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Haringey Council

Appendix 1

Oversubscription criteria for Haringey mixed community secondary schools for the 2010/11 school year. (NOT Hornsey School for Girls)

Children with a statement of special educational needs which name the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs naming the school is higher than the number of places available, the following criteria are applied, in the order set out below to decide who is offered a place:

a) Children who are looked after by a local authority.

b) Children who the Authority accepts have an exceptional medical, social or educational need for a place at the school. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. In each case, the connection between the child's need and the specific school applied for must be clearly demonstrated.

c) Children with a brother or sister already attending the school and who will still be attending on the date of admission. This category includes foster brothers and sisters, half brothers and sisters or stepbrothers and sisters. Parents should note that in all these cases, the brother or sister must be living at the same address as the child for whom the application is being made.

d) Children living closest to the preferred school (distance is measured in a straight line using a computerised mapping system).

The tie-breaker for all criteria is children living closest to the school (measured in a straight line from the home post office address point to the main entrance of the school (using a computerised mapping system).

Haringey

Appendix 2

Proposed admission arrangements for Hornsey School for Girls for the 2010/11 school year.

Children with a statement of special educational needs which name the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs naming the school is higher than the number of places available, the following criteria are applied, in the order set out below to decide who is offered a place:

a) Girls who are looked after by a local authority.

b) Girls who the Authority accepts have an exceptional medical, social or educational need for a place. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. In each case, the connection between the child's need and Hornsey School for Girls must be demonstrated.

c) Girls with a sister already attending the school, and who will still be attending on the date of admission. This category includes foster sisters, half sisters and stepsisters. Parents should note that in all of these cases, the sister must be living at the same address as the child for whom the application is being made.

d) Girls allocated places in proportion to the applications received from each primary school. If there are more requests from girls attending a particular primary school than the proportionate allocation, places will be allocated to those girls living closest to Hornsey School for Girls. If a place becomes available but there are no remaining requests from that particular primary school, (school A), the place will be added to the proportion allocated to the primary school (school B) **which is the primary school with the highest unmet demand.** Girls who attend independent schools or who move into the area and who are unplaced in a primary school will be assigned to their nearest community primary school.

The waiting list for Hornsey School for Girls will be held in this order until the start of the autumn term September 2009 when, after criteria a), b) and c), criterion d) will be replaced by criterion e) below:

e) The remaining places will be allocated to those girls who live closest to Hornsey School for Girls. (Distance is measured in a straight line using a computerised mapping system).

The tie-breaker for all criteria is children living closest to the school measured in a straight line from the home post office address point to the main entrance of the school (using a computerised mapping system).

Haringey

Appendix 3

Oversubscription criteria for nursery classes in Haringey community primary schools and St Aidan's voluntary controlled primary school for the 2010/11 school year.

Children can begin in the nursery class from the September following their child's third birthday. If there are more requests than part-time places available, the criteria shown below for full time places will be applied.

If the number of applicants is higher than the number of full-time places available, the following criteria are applied:

- children with special educational needs
- children with a social or medical need, for example a child in the care of the local authority and children on the risk register
- children who are residents of Haringey and who:
  - are housed in temporary accommodation
  - are cared for by a lone parent
  - are refugees or asylum-seekers
  - are from a family receiving Income Support
  - have English as an additional language
  - are from a family with a number of pre-school-age children.

If a child has one or more of these needs, there is no guarantee of a full time place, however your child may be given a higher priority for a place. If you think your child has any of these needs, please contact your preferred school or centre to discuss this in detail.

Parents/carers should note that admission to a nursery class in a school does not guarantee a place in the reception class at the same school, and separate application forms must be completed for the nursery and the reception class.

Early admission to nursery

Some places may be available to children for one or two terms before the school year in which they have their fourth birthday. Priority for these places is given to children in greatest need. Please ask at your local school/centre for information in the first instance.

Haringey

Appendix 4

Oversubscription criteria for Haringey community primary schools and St Aidan's voluntary controlled primary school for the 2010/11 school year.

Children with a statement of special educational needs which name the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs which name the school is higher than the number of places available, the following criteria are applied, in the order set out below to decide who is offered a place:

1) Children who are looked after by a local authority.

2) Children who the Authority accepts have an exceptional medical, social or educational need for a place at the school. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. In each case, the connection between the child's need and the specific school applied for must be clearly demonstrated.

3) Children who will have a brother or sister attending the school (or its associated Infant or Junior school) at the time of admission. This category includes foster brothers and sisters, half brothers and sisters or stepbrothers and sisters. Parents should note that in all these cases, the brother or sister must be living at the same address as the child for whom the application is being made. (However, this does not include younger siblings in the school's nursery class).

4) Children living closest to the preferred school.

The tie-breaker for all criteria is children living closest to the school measured in a straight line from the home post office address point to the main entrance of the school (using a computerised mapping system).

Haringey

Appendix 5

Qualifying Scheme for co-ordination of admission to Year 7 in Haringey maintained secondary schools for the 2010/11 school year.

The Haringey Children and Young People's Service proposes carrying forward the co-ordinated arrangements currently in place for admission to maintained secondary schools in September 2009. The Qualifying Scheme outlined below incorporates all admission authorities for maintained secondary schools in Haringey as required under current legislation. These are:

The Children and Young People's Service is the admission authority for the community secondary schools in Haringey, specifically:

- Alexandra Park School,
- Gladesmore Community School,
- Heartlands High School,
- Highgate Wood School,
- Hornsey School for Girls,
- Northumberland Park Community School,
- Park View Academy
- Woodside High Lane School

The respective governing bodies are the admission authorities for the following schools:

- Greig City Academy
- Fortismere School
- St Thomas More RC School
- The John Loughborough School

Applications

i) Parents applying for all maintained secondary schools in Haringey at the primary-secondary transfer stage will be required to complete the secondary transfer form for the area in which they live, regardless of the location of the secondary schools they are applying for.

ii) In accordance with paragraph 1.73 of the School Admissions Code other admission authorities within Haringey (i.e. Greig City Academy, Fortismere, St Thomas More RC School and The John Loughborough School) will **not** use supplementary forms except where the information on the Common Application Form is insufficient for consideration against the school's published admission criteria.

iii) Applicants will be able to express up to six preferences on the Common Transfer form, and this will include all maintained secondary schools whether situated in Haringey or not, as well as Academies and any City Technology College that has agreed to participate in their Authority's scheme.

iv) The order of preference given by parents on the Common Application Form will not be revealed as admission authorities do not require this information in order to apply their oversubscription criteria. However, the preference information will be given to another authority where a parent has applied for a participating secondary school in that authority's area to enable that authority to run their co-ordination scheme.

Processing (Timetable)

v) Applicants living in Haringey must return the completed Common Application Form **which will be available to be submitted on line** to Haringey Admissions Service by **26 October 2009**. The October closing date is recommended by the School Admissions Code is 24 October, or the next working day, however, 24 October often falls during the half term break.

vi) Application data relating to applications to schools in other Participating Authorities will be up-loaded to the Pan-London Register by **9 November 2009**. In any year when this is not a working day, the deadline will be the next working day. The last date for uploading late applications that are accepted as 'on-time' to the PLR will be **11 December 2009.**

vii) The timetable for processing applications in accordance with oversubscription criteria for all admission authorities in Haringey (please see proposed oversubscription for Haringey community secondary schools under point 1 in the consultation document) will be as follows:

- **20 November 2009** – Deadline for Haringey Admissions Service to send details of applicants (without preference information to Greig City Academy, Fortismere, The John Loughborough School and St Thomas More RC School.

- **23 November 2009 to 8 January 2010**, admission authorities in Haringey consider applications using their respective published admission arrangements.

♦ **13 January 2010** – Deadline for Greig City Academy, Fortismere, The John Loughborough School and St Thomas More RC School to return lists of all applicants, in rank order, to the Haringey Children's Service.

viii) It is proposed that late applications should be accepted only where they are late for a good reason. This carries forward the current published arrangement for Haringey community schools which states that:

'Applications received after the closing date.....will only be considered with those submitted before the closing date where there are exceptional circumstances. This can be where the family moved (in which case evidence of the change of address will be required) or there are other exceptional reasons which prevented the family from applying on time. In each case, supporting evidence will be required.'

ix) Where a parent moves from one participating home authority to another after submitting an on-time application under the terms of the former home authority's scheme, the new home authority will accept the application as on-time up to 11 December 2009, on the basis that an on-time application already exists within the Pan-London system.

x) Haringey will participate in the application data checking exercise to be scheduled between December 2009 and January 2010 in the Pan-London timetable.

xi) The latest up-load of late applications to the PLR is **11 December 2009.**

xii) Haringey Children and Young People's Service will up-load the highest potential offer to an applicant for a Haringey maintained school to the PLR by **3 February 2010** . The PLR will transmit the highest potential offer made by the Maintaining LEA (the LEA where the school is situated) to the Home LEA (the LEA where the applicant lives).

xiii) Haringey's Local Admissions System (LAS) will eliminate all but the highest ranked offer where the applicant has more than one potential offer across Maintaining LEAs. This will involve exchanges of information between LAS and the PLR until a steady state is achieved (which PLR will indicate). Haringey will then transmit to PLR information about which final offers have and have not been made at least 5 working days before 1 March. The PLR will transmit this information to the LAS of the relevant Maintaining Authorities for their information.

Offers

xiv) Notification will be sent to parents concerning the outcome of their applications on the Prescribed Day, this being **1 March 2010.**

xv) On the same day, Haringey residents who have not been offered one of their preferred schools will be allocated a place at an alternative school. This will usually be the nearest community school, but, with the agreement of the governing bodies, this may be either of the voluntary aided secondary schools or the academy, provided they have places available.

xvi) Haringey Admissions will participate in the offer data checking exercise to be scheduled February 2010 in the Pan-London timetable.

xvii) For the purposes of Paragraph 2(e), 4 (d) and 4 (e) of the Schedule to the Regulations, the Home LA (Haringey Children and Young People's Services) will inform applicants living in the area of their highest offer of a school place and, where relevant, the reasons why higher preferences were not offered, irrespective of whether they were for schools in the Home LA or in other Participating LAs. Where a place has been refused at a Haringey school where the governors are the admission authority, parents will be advised to contact the school concerned for detailed reasons why their application was refused.

Post-Offer

xviii) Haringey Children and Young People's Services will continue to co-ordinate admissions after 1 March notifications have been sent until a steady state is achieved. **This will be until September 2010.** At that stage, the LA will notify Greig City Academy, Fortismere, The John Loughborough School and St Thomas More RC School.

xix) Haringey Admissions will request that resident parents accept or decline the offer of a place by 15 March 2010.

xx) Where a parent resident in Haringey accepts or declines a place in a school maintained by another authority by 15 March 2010, we will forward the information to the maintaining authority by 22 March 2010. Where such information is received from parents between 15 March and 31 August 2010, we will pass it to the maintaining authority as it is received.

xxi) In the period 1 March to 31 August 2010, Haringey Admissions will seek to ensure that a place is not offered at a school in its area which is ranked on the CAF as a lower preference than any school already offered to a parent.

xxii) In the period 1 March to 31 August 2010, Haringey will inform the home authority, where different, of any change to an applicant's offer status as soon as it occurs.

xxiii) In the period 1 March to 31 August 2010, Haringey Admissions will accept new applications (including additional preferences) for its schools from home authorities.

xxiv) It is proposed that waiting lists for Haringey community secondary schools will be kept in the order of the oversubscription criteria. From September 2010, the waiting list for Hornsey School for Girls will be altered and the proportionality category will cease. In its place, applicants under this category will be placed in order of distance of the home address to the school. Applicants remain only on waiting lists for higher preferences than the one offered. (This will not affect parents' right to appeal against any decision to refuse a place).

Number of places

The current admission limits for year 7 pupils in each Haringey community secondary schools is as follows:

Alexandra Park	216
Gladesmore Community School	243
Heartlands High School	216
Highgate Wood School	243
Hornsey School	243
Northumberland Park Community School	210
Park View Academy	243
Woodside High School	216

Haringey

Appendix 6

Qualifying Scheme for co-ordination of admission to reception classes in Haringey maintained primary schools for the 2010/11 school year.

Children who have their fifth birthday on or between 1 September 2010 and 31 August 2011 are due to start in reception classes in Haringey in September 2010. The current arrangements for admission to Haringey community primary schools and St Aidan's voluntary controlled School do not provide for children of other age groups to start in reception in September 2010. Parents will be required to show documentary evidence of their child's date of birth.

The proposals outlined below incorporate all admission authorities for maintained primary schools in Haringey with reception classes. These are:

i) Haringey Children and Young People's Service as admission authority for the community primary schools in Haringey.

ii) The Governing Bodies of the following voluntary aided primary and infant schools:

St Francis de Sales RC Infants' School
St Ignatius RC Primary
St John Vianney RC Primary
St Martin of Porres RC Primary
St Mary's RC Infants' School
St Peter-in-Chains RC Infants' School
The Green CE Primary
St Ann's CE Primary
St James CE Primary
St Mary's CE Infants' School
St Michael's CE Primary (N6)
St Michael's CE Primary (N22)
St Paul's & All Hallows CE Infants' School

Application Forms

For the September 2010 intake, parents applying for all maintained primary schools in Haringey in the normal year of entry (i.e to reception classes) will be required to complete the Haringey common application form, regardless of the applicant's borough of residence. All preferences named on the common application form will be valid preferences.

In accordance with paragraph 1.73 of the School Admissions Code other admission authorities within Haringey (i.e. the voluntary aided primary and infant schools listed above) will **not** use supplementary forms except where the information on the common application form is insufficient for consideration against the school's published admission criteria. (This will usually be where schools require evidence of religious commitment as part of their admission arrangements).

However, Governors will be required to state in their admission arrangements that these are not application forms, and the completion of a supplementary form alone is not a valid application. Where supplementary forms have been returned directly to the schools, they must notify the Haringey Admissions Service to check whether the common application form has been completed, and if not, contact the parent and request them to complete one.

The Children's Service is proposing that applicants should be able to name up to four schools on the common application form in order of preference, and this will include all maintained primary schools in Haringey (but not primary schools in any other authority's area). Parents will also be invited to give reasons for their preferences.

Confidentiality of preference information

The Authority will forward information about all applicants to the relevant admission authorities within Haringey, but will not give the preference ranking.

The Equal Preference System

Preferences for maintained primary schools (including voluntary aided schools) will be considered without reference to the parent's order of preference. Admission authorities should supply a list of all applicants in criteria order to the Admissions Service who will apply the ranking information to offer the highest possible preference.

Governing bodies of voluntary aided schools in their capacity as admission authority for that school will be responsible for applying their own determined and published admission arrangements, and these should make clear that preferences will be considered equally, and without reference to the preference order stated by the parent.

Haringey's Local Admissions System (LAS) will eliminate all but the highest ranked offer where the applicant has more than one potential offer across admission authorities within the authority's area.

Determining the offers in response to the common application form.

The closing date for applications is proposed as 29 January 2010, and the deadline for changing preferences should be the same date. The forms must be returned to Haringey Admissions Service by this date.

It is proposed that there is a frequent exchange of data relating to schools where the governing body is the admission authority (i.e. voluntary aided primary and infant schools in Haringey) both before and after the closing date to ensure that application procedures have been followed correctly and the necessary forms have been completed).

The Haringey Admissions Service will act as a clearing house for the allocation of places by the relevant admission authorities in response to the application forms. The Authority will only make any decision with respect to the offer or refusal of a place in response to any preference expressed on the common application form where:

a) it is acting in its separate capacity as an admission authority, or

b) an applicant is eligible for a place at more than one school, or

c) an applicant is not eligible for a place at any school that the parent has nominated.

By **5 March 2010**, the Haringey Admissions Service will notify the admission authority for each of the schools of every nomination that has been made for that school, including all relevant details and any supplementary form received by this date which schools require in order to apply their oversubscription criteria.

By **5 April 2010** the admission authority for each school will consider all applications for their schools, apply the school's oversubscription criteria (if appropriate) and provide the Haringey Admissions Service with a list of those applicants ranked according to the school's oversubscription criteria.

The LA will match this ranked list against the ranked lists of the other schools nominated and:

- where the child is eligible for a place at the nominated/only one of the nominated schools, that school will be allocated to the child

- where the child is eligible for a place at two or more of the nominated schools, they will be allocated a place at whichever of these is the highest ranking nominated school for which they are eligible for a place

- where the child is not eligible for a place at the nominated school/any of the nominated schools, the child will be allocated a place at the nearest appropriate school to the child's home address with a place available. They will also be given information on other schools in the LEA's area which still have places available.

On **30 April 2010** the Admissions Service will inform schools of the pupils to be offered places at their schools

On **30 April 2010** the Admissions Service will post letters to parents notifying them they are being offered a place at the allocated school. This letter will give the following information:

- the name of the school at which a place is offered;
- the reason why the child is not being offered a place at any of the other schools which may have been nominated on the common application form;
- information about their statutory right of appeal against the decisions to refuse places at other nominated schools;
- contact details for the school and LA (and those nominated VA schools where they were not offered a place so that they can lodge an appeal with the governing body);
- if the child has been refused a place at a nominated school that was a higher preference than the one offered, an invitation for the child's name to be placed on a waiting list for reallocation if places become free after the offer date.

On **30 April 2010** the LA will also inform neighbouring LAs of any offers of a place at its schools made to neighbours' residents

14 May 2010: the deadline for parents to accept the place offered. If they do not respond by this date, it will be assumed that they do not accept the place.

After offers have been made

The Admissions Service will continue co-ordinated procedures for a time after the 30 April 2010 notifications have been sent until a steady state is achieved. This is because duplicate offers will be possible where applicants have applied to schools in another authority's area, or parents decide to accept a place for their child in the private sector. **It is anticipated that this will be until September 2010.**

Waiting lists should be kept in the order of the oversubscription criteria and in order to avoid duplicate offers, **applicants remain only on waiting lists for higher preferences than the one offered.** (This will not affect the parents' right to appeal against any decision to refuse a place).

Timetable

The proposed timetable for processing applications in accordance with oversubscription criteria for all admission authorities in Haringey is suggested as follows:

Deadline for receipt of completed application forms – **29 January 2010**

Community and voluntary aided schools advised of all applications received for their schools – **5 March 2010**

Voluntary aided schools to send lists of all applicants in criteria order to Haringey Admissions Service – **5 April 2010**

Letters notifying parents of the outcome of their applications – **30 April 2010**

Late applications

The closing date for receipt of completed common application forms is 29 January 2010. Applications received after this date will be accepted as 'on time' **only** where they are late for a good reason. This is in line with the School Admissions Code.

Further guidance on exceptional circumstances will be given in the new primary school booklet.

Applications made directly to any school on the common transfer form must be forwarded to Haringey Admissions Service immediately. Where only the supplementary form is received, the school must inform the authority immediately so it can verify whether a common application form has been received from the parent, and if not, contact the parent and ask them to complete one. The Authority will enter the details onto its central database and after consultation with the relevant admission authority, offer a place at the nominated or highest ranking school with a place available, or if this is not possible, at the nearest appropriate school with a place available.

Applications received after 1 September 2010 (Casual admissions)

Applications received after 1 September 2010 and applications for places in a year group other than the normal year of entry to primary school will be treated as casual admissions, and referred to the relevant admission authority for determination. Individual admission authorities will operate arrangements for casual admissions. In the case of the Children and

Young People's Service, the waiting lists for community primary schools and St Aidan's Voluntary Controlled School will be kept in the order of the oversubscription criteria.

Waiting lists.

The waiting lists for reception classes in Haringey community primary schools and St Aidan's Voluntary Controlled School will be kept in the order of the oversubscription criteria..

Alexandra JMI	30	Lordship Lane	90
Belmont Infants	56	Mulberry	90
Bounds Green Infant	60	Muswell Hill	60
Broadwater Farm	60	Nightingale	60
Bruce Grove	60	Noel Park	81*
Campsbourne Infant	60	North Harringay	60
Chestnuts Primary	60	Rhodes Avenue	60
Coldfall	90	Risley Avenue	90
Coleraine Park	60	Rokesley Infant	90
Coleridge	120	St Aidan's VC Primary	30
Crowland	60	Seven Sisters	60
Devonshire Hill	60	South Harringay Infant	60
Downhills	60	Stamford Hill	30
Earlham	60	Stroud Green	60
Earlsmead	60	Tetherdown	60
Ferry Lane	30	Tiverton	60
Highgate	56	Welbourne	60
Lancasterian Infant	58	West Green	30
Lea Valley	60	Weston Park	30

*The Authority is proposing to reduce the number admitted to the reception year at Noel Park School from 81 to 60 from the 2010/11 school year.

Haringey

Appendix 7

Arrangements for admission to Alexandra Park Sixth Form

Total number of students to be admitted in September 2010 = **250**

Total number of students to be admitted from outside the school = **100**

To study AS/A levels students must have at least five Grades A* – C at GCSE. Some subjects have specific entry requirements and for many AS/A level subjects a B grade in that subject at GCSE is a strong preference.

Students without five Grades A* – C at GCSE, are able to apply for our Intermediate courses – OCR National in Science, OCR National in Business and BTEC Music providing that their performance at GCSE indicates that they will be able to cope with the demands of the course.

Students wishing to join the Sixth Form after having completed their AS levels at another institution may be able to complete A2s in Year 13 at Alexandra Park School. To do so they must have secured satisfactory passes in their AS levels, and their course choice is compatible with our timetable.

The Alexandra Park Sixth Form will normally be able to offer places to all applicants provided they meet the minimum entry requirements. In the unlikely event that this is not possible due to the number of applications, priority will be given in the following order to students who meet the minimum entry requirements:

1. To students in the care of a local authority or who have statements of Special Educational Needs specifically naming the institution;
2. To students who will have a sibling attending the school at the point of admission . This category includes foster brothers and sisters, half brothers and half-sisters or stepbrothers and stepsisters. They must also be living at the same address as the applicant.
3. To students living closest to the school. Distance will be measured in a straight line from the post office address point of the student's home to the main entrance of the school.

Haringey Council

Appendix 8

Arrangements for admission to Hornsey/Highgate Wood Sixth Form Consortium

Total number of students to be admitted in September 2010 = 300

Total number of students to be admitted from outside the school = 100

Years 12 and 13 (500 students) are based in separate accommodation. For a number of years at post 16 both schools have existed as a joint sixth form. General entry requirements are as follows:

A/S and A2 Level -	Four GCSE passes at A* - C. Some subjects will require a pass at grade 'B', for example Maths and Sciences.
GNVQ Intermediate - grade 'D' or	Four GCSE passes two of which should be at pass with Merit (2 yr course) or Distinction at Level 1 GNVQ.
GNVQ – Foundation -	Preferably mainly G – E passes at GCSE (2 yr course)

All students will be invited to an informal discussion about their subject choice.

The Hornsey/Highgate Wood Sixth Form Consortium will normally be able to offer places to all applicants provided they meet the minimum entry requirements. In the unlikely event that this is not possible due to the number of applications, priority will be given in the following order to students who meet the minimum entry requirements:

1. To students in the care of a local authority or who have statements of Special Educational Needs specifically naming the institution;
2. To students who will have a sibling on roll at the school where the applicant will be enrolled at the point of admission. This category includes foster brothers and sisters, half brothers and half-sisters or stepbrothers and stepsisters. They must also be living at the same address as the applicant.
3. To students living closest to the school. Distance will be measured in a straight line from the postal address point of the student's home to the main entrance of the institution where they would be on roll.

Agenda Item 12

Haringey Council

Agenda item:

[No.]

CABINET **On 24 March 2009**

Report Title. Fees and Charges 2009-10 – Children and Young People's Service	
Report of **Peter Lewis - Director of Children and Young People's Service** Signed :	
Contact Officer : Neville Murton – Head of Finance – Children and Young People's Service	
Wards(s) affected: **All**	Report for: **[Key / Non-Key Decision]**

1. Purpose of the report (That is, the decision required)

1.1. To approve fees and charges applicable from April 2009 in relation to services provided by the Children and Young People's Service (CYPS).

1.2. To agree to receive a report at a later date in respect of CYPS where price increases are made from September each year.

2. Introduction by Cabinet Member (if necessary)

2.1. This report covers in detail those charges for CYPS which will change in April 2009. A further report will be brought forward later in the year covering those charges to be reviewed from September 2009.

2.2. Fee levels have been set taking into account anticipated demand and are designed to cover fully the cost of services provided. This is because the responsibility and resources for these services have been delegated to schools through their individual budgets.

2.3. There is no requirement for the Council to provide these services although there are clearly benefits in doing so and the provision of cost effective quality services to schools allows head teachers to focus on the core functions of teaching and learning.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. All of the services provided to schools are provided on a fully traded basis and as such are bound by the Council's priority to ***Deliver excellent, customer focused, cost effective services.***

3.2. As well as ensuring that costs are fully recovered, the Service Level Agreements with schools sets out service standards, guarantees and key contact information.

3.3. In addition many of the services provided support schools directly to achieve their objectives focussed on the Council's priority of: ***Encouraging lifetime well-being, at home, work, play and learning.***

4. Recommendations

4.1. That the Cabinet approves the proposed increases in charges for 2009-10 as set out in the tables within this report.

4.2. That the cabinet receives a report on those services proposing increases from September 2009 at a later date. In particular those in respect of Pendarren House (outdoor education centre), the School Meals Service, the play and early years services.

5. Reason for recommendation(s)

5.1. The fee increases proposed will enable the full costs of services to be covered in accordance with the Council's policy. For the ICT, Personnel and Payroll services the proposed increases reflect decisions made as apart of the Pre-Business Plan Review Process (PBPR)

6. Other options considered

6.1. The Local Authority could choose not to offer these services as they are not statutory in nature. However, many of the services were provided centrally by the LA before delegation and there is therefore expertise within the LA that is of benefit to schools. Continuing to provide services to schools also enables fixed costs of the service to be spread over a broader base.

6.2. A range of price increases could be proposed including linking such increases to either the Government's Minimum Funding Guarantee (2.1%) or the overall per pupil increase in the Dedicated Schools Grant (3.5%). It is however considered more appropriate to operate these traded services on a more 'commercial' basis ensuring that costs are covered.

7. Summary

*7.1. **Background***

7.1.1. Within the Children and Young People's Service (CYPS) there are a number of areas where fees and charges are levied. A significant area of income generation relates to activities involving schools usually where responsibilities have been

delegated to them in the past and the Council provides services on a 'traded' basis. The charges for these services are increased from April each year generally to align with the issue of school budgets for the new financial year. For all those services where delegation has taken place, charges are made on the assumption of covering in full the costs of the service which is in accordance with the Council's policy. A workshop giving specific guidance has been given to the relevant services in 2008 to emphasise the need to reflect full costs of the service and to consider the effect of changing patterns of demand and how to fund service development.

7.1.2. In addition a number of charges are increased from September each year to align with the academic year and a further report will be brought back to Cabinet to reflect proposed increases in those charges. These areas include specifically the outdoor education centre at Pendarren House, the School Meals Service for Schools and the play and early years services.

Proposed Increases from April 2009

7.2. ***Music Services for Pupils***

7.2.1. The Music Service offers individualised music tuition to pupils independently, as paired groups and as part of ensemble or bigger groups. These charges are met by parents directly.

7.2.2. It is proposed to increase the basic hourly rate charged to parents, for individualised tuition, by 1.8%. For this element there are concessions available to those pupils entitled to a free school meal which are unchanged by these proposals. However, in view of the general economic situation further work will be undertaken to ensure that the concessionary arrangements continue to target appropriately those in most need of support.

7.2.3. The Head of the Music Service has also benchmarked and reviewed the cost of instrumental hire against provision in neighbouring boroughs and is proposing that the charges for this area (between £17-£25 dependent on instrument) remains unchanged.

7.2.4. The service has also received notice of a significant increase in the level it is to be charged for the hire of premises it uses for ensemble groups and it is therefore proposed to increase those charges by 10%. The Table below summarises the proposed charges.

Figures in £ per term (10 weeks)	2008-09	2009-10	
30 minutes individual tuition	132.50	135.00	+1.9%
20 minutes individual tuition	88.40	90.00	+1.8%
30 minutes paired tuition	66.30	67.50	+1.8%
Ensemble Group 1	15.00	17.50	+16.7%
Ensemble Group 2	20.00	22.00	+10%
Ensemble Group 3	25.00	27.50	+10%
Symphony Orchestra	45.00	49.50	+10%

7.2.5. In addition to the above, schools can also participate in a range of activities designed to provide whole class tuition at a range of levels including for primary

schools and to support secondary level GCSE and A level courses. The table below summarises the proposed charges.

Figures in £ per hour	2008-09	2009-10	
Small groups (<10 pupils)	28	29	3.6%
Large groups (10 -20 pupils)	34	35	2.9%
Whole class (up to 40)	39	40	2.6%

7.3. ***Services to Schools (general)***

7.3.1. Services to schools covers a range of activities where the resources and responsibilities have been delegated to schools through the Individual Schools Budget. Schools are therefore able to exercise choice of provider and the Council may choose to offer a service to them. As such a number of areas within the Council trade with schools, including areas outside of Children's Services. Schools have been given a Minimum Funding Guarantee (MFG) increase of 2.1% for 2009-10 reflecting the Governments view of schools' aggregate inflation pressures, although it should be noted that the Dedicated Schools Grant (DSG), which must be primarily delegated to schools, has increased by 3.5% per pupil in 2009-10.

7.4. ***Services to Schools (School Standards and Inclusion)***

7.4.1. The School Improvement and inclusion Service offers advice and support to all Haringey Schools. The support could be for management, curriculum advice or assistance with teaching and learning. The service is in addition to the statutory functions of the Local Authority in respect of raising achievement in schools.

7.4.2. The service is offered as a package of days support and the proposal is to increase the charge made to schools by an inflationary increase of £50 per package which is broadly in line with the 2.1% MFG funding increase in school budgets.

7.4.3. The Table below summarises the proposed charges.

Figures in £	2008-09	2009-10	
4 Day Package	2,100	2,150	+2.4%
5 Day Package	2,250	2,300	+2.2%
6 Day Package	2,500	2,550	+2.0%

7.5. ***Services to Schools (Continuing Professional Development)***

7.5.1. This service provides a high quality training and development programme to staff in schools, enabling them to meet their personal professional development needs and to meet the needs of schools in their objective to raise standards.

7.5.2. The service is subscription based although it is possible to attend individual training courses on an ad-hoc or a bespoke basis. Different price levels apply dependent on the phase of education as set out below.

7.5.3. The service has structured its prices to reflect the fact that larger schools have potentially more staff with CPD needs attending courses and so there is an

element relating to numbers of pupils; the per pupil element has been maintained at 2008-09 levels with a larger 5% increase being put onto the fixed price element. For an average sized school the overall increase is broadly in line with the 2.1% MFG. The service is proposing to increase its charges for ad-hoc services at a higher rate to encourage schools to participate in the subscription service and increase certainty of income.

7.5.4. The table below summarises the proposed charges.

Figures in £	2008-09	2009-10	
Subscription service			
Primary and Special Schools (lump sum)	2,320	2,440	+5.2%
Primary and Special Schools (per pupil)	3.10	3.10	0%
Secondary Schools (lump sum)	2,830	2,975	+5.1%
Secondary Schools (per pupil)	3.10	3.10	0%
Non subscription service			
Ad-hoc – per day	270	290	+7.4%
Ad-hoc – per half day (3 hrs)	200	215	+7.5%
Ad-hoc - per half day/ twilight (2 hrs)	110	120	+9.0%
Bespoke service			
Bespoke – per day	655	675	+3.0%
Bespoke – per half day (3 hrs)	390	410	+5.1%
Bespoke - per half day/ twilight (2 hrs)	265	275	+3.8%

7.6. Services to Schools (International Links Service)

7.6.1. This service advises and supports schools to sustain current international partnerships, develop new links and opportunities to embed the global dimension within the National Curriculum and the duty to foster community cohesion. This was a new service in 2008-09 and the charges have been reassessed in the light of the experience of that year.

Figures in £	2008-09	2009-10	
Children's Centres, Primary and Special	500	550	+10%
Secondary Schools and Sixth Form Centre	700	750	+7.1%

7.7. Services to Schools (Haringey Healthy Schools Programme)

7.7.1. This programme supports schools in meeting the national Healthy School Standard Themes of PSHE, Healthy Eating, Physical Activity and Emotional Health and Wellbeing through the self-assessment process and the identification of areas for development. For those schools participating in the healthy schools programme the service is 'Free of Charge' for those schools not participating or for bespoke training the proposed increase is set out in the table below.

Figures in £	2008-09	2009-10	
Bespoke service – per day	635	650	+2.4%
Bespoke service – half day	380	390	+2.6%
Bespoke Service - twilight	260	265	+1.9%

7.8. ***Services to Schools (Governor Support and Training)***

7.8.1. This service provides a comprehensive training and development programme for school governing bodies and school management, on a subscription basis. The focus on the service is on school improvement and particularly governors' strategic and critical friend role.

Figures in £	2008-09	2009-10	
Infant/ Junior/ Special Schools	760	779	+2.5%
Nursery Schools/ Children's Centres	760	779	+2.5%
Education Support Centres	760	779	+2.5%
Primary Schools/ Federations	980	1,005	+2.5%
Secondary Schools/ VI Form College	1,300	1,333	+2.5%

7.9. ***Services to Schools (Governing Body Clerking Service)***

7.9.1. This service offers a high quality clerking service for Governing Body meetings together with advice on procedural matters and supporting the efficiency and effectiveness of school's governing bodies.

7.9.2. The service has changed its offer from that in 2008-09 when it offered two separate levels of service 'Basic' and 'Full'. It now provides only the Full Service but has extended the number of meetings which it offers to cover. It has also significantly increased the cost of providing support and training to schools whose clerks are not part of the LA service team.

Figures in £	2008-09	2009-10	
Secondary Schools			
3 meetings	975	1,000	+2.6%
6 meeting	1,950	2,000	+2.6%
9 meetings	Note 1	2,800	n/a
12 meetings	Note 1	3,600	n/a
Clerks training and support	220	325	+47.7%
Other Schools			
3 meetings	885	905	+2.3%
6 meeting	1,770	1,810	+2.3%
9 meetings	Note 1	2,500	n/a
12 meetings	Note 1	3,200	n/a
Clerks training and support	220	325	+47.7%

Note 1
No comparable service existed in 2008-09

7.10. ***Services to Schools (Personnel Advisory Services)***

7.10.1. The personnel advisory service provides a comprehensive and flexible service for schools through pre-employment guidance and support to the appointment of staff through to the termination of employment.

7.10.2. Charges for general personnel services are based upon employee numbers reflecting the potential for increased input in larger schools, whilst other specific services are also available at specified individual rates. In particular the new Home Office points based system for determining work permit applications has

resulted in increased work requirements and therefore increased costs for that element of the service.

7.10.3. Agreement to increase charges above the rate of inflation was made in the CYPS PBPR submission for this area. The table below summarises the proposed charges.

Figures in £	2008-09	2009-10	
Basic service charge per employee	76	80	+5.3%
CRB enhanced checks	36	36	0
CRB administration checks	11	12	+9%
List 99 checks	5	5	0
Organisation of new or renewed work permit	65	85	+30.8%
Organisation or renewal of leave to remain applications	44	46	+4.5%
Job evaluations	65	68	+4.6%
Ad-hoc support (non-SLA Schools)			
Personnel Advisor	55	58	+5.5%
Snr. Personnel Officer	80	84	+5.0%
Head of Schools Personnel	110	115	+4.5%
Compromise agreements	550	575	+4.5%
Training on personnel policy and practice (new service)		100	n/a

7.11. ***Services to Schools (Payroll Services)***

7.11.1. The payroll service provides the full PAYE service including responsibility for the administration of pay and complying with Inland Revenue requirements. In addition it provides administration for the Local Government and Teacher pension schemes.

7.11.2. Agreement to increase charges above the rate of inflation was made in the CYPS PBPR submission for this area. The table below summarises the proposed charges.

Figures in £	2008-09	2009-10	
Full Payroll Service (cost per payslip)	3.45	3.60	+4.3%
Ad-hoc charges			
Special Payment/ salary advance (cash same day)	52	55	+5.8%
Special Payment/ salary advance (BACS payment)	26	27	+3.8%
Teachers pension return	590	620	+5.1%

7.12. ***Services to Schools (Maternity Insurance)***

7.12.1. The maternity Leave Insurance scheme provides for 90% of the costs associated with maternity absence (not covered by statutory maternity pay) to be reimbursed. Although the initial premium will continue to be based on 8% of a

school's monthly salary cost there are provisions to deal with both under or over recovery of scheme benefits that mean the total costs are borne in full by participating schools.

7.13. ***Services to Schools (Occupational Health and Welfare Service)***

7.13.1. This provides a pro-active nurse led team providing professional advice and guidance to schools on the employment implications of ill health in the workplace. This service does not form part of the CYPS. Use is made of external contracts which have secured two year fixed price costs for most services; hence no price increases are proposed for those elements of the service. The proposed prices are set out in the table below.

Figures in £	2008-09	2009-10	
O/H Specialist Physician Examination	185	185	0
O/H Specialist nurse practitioner examination	90	90	0
Pre-employment health interview	90	90	0
Welfare assessment	50	50	0
External counselling session	50	50	0
Display screen equipment risk assessment	n/a	110	n/a
Workplace assessment	105	120	+14.3%
O/H Physician report without examination	65	70	+7.8%
O/H Adviser case conference – per hour	100	100	0
Vaccinations (excl. medicine cost)	25	25	0
Pre-employment paper screening	10	12	+20%
Food handlers surveillance	45	45	0
MOT Health Check	25	30	+20%

7.14. ***Services to Schools (School Swimming Service)***

7.14.1. This service provides every year 6 pupil of participating schools with a half hour swimming lesson each week. A 2.6% inflationary increase is proposed as set out in the table below.

Figures in £	2008-09	2009-10	
Swimming lesson ½ hour per week for 1 year (year 6 pupils)	95.00	97.50	+2.6%

7.15. ***Services to Schools (School Transport Service)***

7.15.1. The transport service offers a range of transport solutions for schools including travel to sporting events and, in particular, swimming. The transport service has been subject to fundamental review during 2008 and this review has identified that the school swimming element of the service was not covering its costs. As a result the charges have been significantly increased to reflect the cost of this

service. Schools have already been made aware of this proposed increase.

Figures in £	2008-09	2009-10	
Swimming transport per annum	1,375	1,946	+41.5%

7.16. ***Services to Schools (School ICT Support Service)***

7.16.1. The ICT service advises and assists with the use of Information and Communications Technology in primary schools. It covers the use of administration and curriculum systems as well as hardware, software and network problem resolution and helpdesk facilities. The proposed charges are as set out below. Agreement to increase charges above the rate of inflation was made in the CYPS PBPR submission for this area.

Figures in £	2008-09	2009-10	
Infant Schools (fixed sum)	2,550	2,700	+5.9%
Junior Schools (fixed sum)	2,675	2,840	+6.2%
Primary and Special Schools (fixed sum)	2,790	2,960	+6.1%
Infant Schools (per pupil)	6.29	6.67	+6.0%
Junior Schools (per pupil)	6.29	6.67	+6.0%
Primary and Special Schools (per pupil)	6.29	6.67	+6.0%

7.17. ***Services to Schools (Property and Contracts Service)***

7.17.1. Property and Contracts provide a core service covering property management, Health and safety, and Asset Management Planning. The service increased its fees significantly two years ago and suffered from a loss of demand. Because of the termination of the Secondary Schools PFI arrangement it is also keen to attract those schools to buy its services. For this reason it has decided to maintain its charges for 2009-10 at 2008-09 levels.

Figures in £	2008-09	2009-10	
Core package cost	1,000	1,000	0
Package Per pupil cost	1.90	1.90	0
Ad-hoc charge for non subscribing schools	250	250	0

7.18. ***Services to Schools (Fixed Play Service)***

7.18.1. This covers the regular repair and inspection of school's fixed play equipment, as well as advice and guidance on purchasing of new equipment. The costs for this service have been reviewed and have been maintained at 2008-09 levels.

Figures in £	2008-09	2009-10	
Fixed Play inspection	275	275	0

7.19. ***Services to Schools (Cash Collection Service)***

7.19.1. This service allows for a weekly cash collection and banking service from participating Haringey Schools. This service is shortly to be re-tendered and, following some concerns over service performance, the benefits of reduced

charges to the authority have been reflected in the charges to schools; enabling them to be maintained at 2008-09 levels until the re-tendering process is complete.

Figures in £	2008-09	2009-10	
Single weekly cash collection cost	850	850	0

7.20. ***Services to Schools (School Library Service)***

7.20.1. the School Library Service provides a comprehensive resource and advisory service to primary schools. It also provides book loan and other bespoke services to Secondary Schools

Figures in £	2008-09	2009-10	
Primary Schools (per pupil)	5.80	6.00	+3.4%
Special Schools (per pupil)	10.00	10.00	0
Secondary Schools (per loan)	75	75	0

Proposed Increases from September 2009

7.21. In addition to the above services, Members are advised that other services increase their prices from September each year to align with the academic year. It is proposed to bring a further report to members later in the year where the proposed increases for these services will be considered. The services covered by this arrangement would be:

- The School Meals Service;
- Pendarren House Outdoor Education Centre;
- The Play Service; and
- Early Years (childcare costs)

8. Chief Financial Officer Comments

8.1. For the services described here school governing bodies will make purchasing decisions based on Value for Money (VfM) considerations such as price and quality of service against other service providers in the market.

8.2. In connection with the later report, and particularly in respect of the school meals service, members are advised that the School Forum considered the desirability of having a proposal that enforces, as far as the Council is able, a single meal price across all Haringey Schools.

9. Head of Legal Services Comments

9.1. The Head of Legal Services has been consulted on the content of this report. There is no statutory basis for the provision of the services to schools outlined in this report. Equally schools are not required to receive these services from the local authority. The criteria adopted in relation to the fee levels proposed are reasonable ones in the circumstances.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. Not applicable

11. Equalities &Community Cohesion Comments

11.1. All of the charges proposed apply equally to schools, although there are variations in levels charged to some types of schools to reflect differences in the cost of service provision e.g. Secondary Schools.

11.2. Further work will be undertaken to ensure that concessions target appropriately those most in need.

12. Consultation

12.1. Not applicable

13. Service Financial Comments

13.1. A workshop was held to which all areas providing traded services to schools were invited. This gave guidance about the costing of services and in particular emphasised the need to cover costs in full. Relevant service Finance Managers were also identified to give further guidance if needed on the costing of services and other approaches to improve service delivery.

13.2. The value of traded services provided to schools in 2008-09 amounted to around £3.4m

14. Use of appendices /Tables and photographs

14.1. Tables included in report

15. Local Government (Access to Information) Act 1985

15.1. Services to Schools SLA booklet

15.2. [Also list reasons for exemption or confidentiality (if applicable)]

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Agenda Item 13

Haringey Council

[No.]

Cabinet **On 24 March 2009**

Report Title. **Highways Works Plan 2009/10**

Report of : **Niall Bolger, Director of Urban Environment**

Signed : NP Bolger 11th March 2009

Contact Officer :

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Wards(s) affected: **All**	Report for: **Key decision**

1. Purpose of the report

1.1. To seek Cabinet approval for the Highways Works Plan for 2009/10 and to provide details of the Council's progress on delivering transport investment in 2008/9.

2. Introduction by Cabinet Member

2.1. This report sets out the Sustainable Transport works programme of work for 2009/10 investing in the repair, upgrading and improvement of the borough's highway infrastructure. It shows the additional investment being made by the Council in the borough's roads, footways and street lighting.

Haringey Council

Cabinet **On 24 March 2009**

Report Title. **Highways Works Plan 2009/10**

Report of : **Niall Bolger, Director of Urban Environment**

Signed : (see scanned first page inserted above)

Contact Officer **:**

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Wards(s) affected: **All**	Report for: **Key decision**

1. State link(s) with Council Plan Priorities and actions and other Strategies

1.1. The strategy supports Council's Priority 1 (making Haringey one of London's greenest boroughs); and Priority 2 (creating a Better Haringey; cleaner, greener and safer.

1.2. The strategy also supports the Greenest Borough Strategy.

2. Recommendations

That Cabinet:

2.1. Agrees to the Highway Works Plan for 2009/10

2.2. Notes the proposed changes to future Local Implementation Plan funding for 2010/11 and onwards

3. Reason for recommendation(s)

3.1. The Plan represents an investment by the Council of £9,925,000 in the borough's highways and transport infrastructure. It needs to be approved by Cabinet as this provides the authorisation to commence our programme for 2009/10. Cabinet needs to be made aware of the significant proposed changes to the LIP funding process.

4. Other options considered

4.1. None

5. Summary

5.1. The Highways Works Plan sets out the yearly investment programme in the borough's highway and transport infrastructure, as well as its initiatives to encourage greater use of sustainable transport. In 2009/10 the total proposed investment is £10,150,000. The Council is providing an additional £1 million for investment in the borough's highways bringing the total to £2.8 million and an additional £1m for street lighting up to a total of £2 million. There will also be investment in structures such as bridges and retaining walls. The key investments using Transport for London funding are

- road safety measures in Wightman Road, Westbury Avenue, Tottenham Lane
- a 20mph zone proposed for the Downhills Park area
- Northumberland Park bus stand
- School travel planning
- Developing proposals to improve station access to Wood Green

Full details of all the proposed works, including a ward by ward breakdown, is attached as Appendix A.

5.2. From 2009/10 onwards the Highways Works Plan is based on the type of investment, rather than the source of funding to provide a more cohesive view of how the investment will contribute towards improving highways conditions and transport infrastructure. It is also mainstreaming some of the Greenest Borough actions into the Highways Works Plan e.g. provision of car club bays or electric vehicle charging points. This is part of the work to ensure greater synergy between highways and transport, which was envisaged as part of the creation of the Sustainable Transport Department.

5.3. Investment in Haringey's streets and transport has been a major priority for the last 5 years and this sustained investment is resulting in improvements to both the Council's performance and resident's perceptions. Resident's have been consulted on their priorities through the Road to Improvement consultation and the results of this led to the introduction of the pothole blitz in 2008/9 which has successfully seen over 2000 potholes mended. A follow up to the Road to Improvement is planned for 2009/10 as well as benchmarking the Council's customer satisfaction on highways and transport issues with other local authorities.

5.4. Each year we fund projects from a number of sources, primarily through Local Implementation Plan funded by TfL but also from the Council's own resources. The highway projects are in line with the previous Mayor's Transport Strategy. Transport policy changes and different objectives can be expected to emerge from the new Mayor's Transport Strategy, a draft of which is expected in April/May for Functional and London Assembly bodies. This in turn would be expected to lead to a refocusing of resources to different types of transport projects for 2010/11 and onwards.

5.5. TfL are planning changes to the methodology for allocating LIP funding to the boroughs. There are currently 23 different transport areas for which we can apply for funding. The proposal is to reduce these to 5. The changes are planned to take effect from 2010/11 and would result in the borough being allocated funding over 3 years without going through a bidding process. This will give boroughs much more freedom to determine their transport spending priorities and development of these will be a major work area for Sustainable Transport in 2009/10.

6. Chief Financial Officer Comments

8.1 The currently approved highways investment programme for 2009/10 is £10.15m funded as follows:

Funding Source	£m
TfL Grant	4.093
Council Investment	5.740
Section 106	0.337
Total	10.150

8.2 Further potential capital investment has been identified from various sources. The schemes in respect of this funding will be included in the 2009/10 Urban Environment capital budget once final confirmation/approval has been obtained from the appropriate funding source/body.

8.3 The Highways Work programme for 2008/09 is mainly on target to spend at its revised budget allocation £10.985m by 31 March 2009.

8.4 The Highways Works Plan includes the 2009/10 capital budget allocation to be funded from council investment.

8.5 LIP funding currently amounts to more than £138m per year across London boroughs. A review of the LIPs process is being undertaken with the aim of making the system of funding allocations by TfL to the boroughs more flexible and less bureaucratic, and more stable and predictable. The potential implications for Haringey are not known at this stage.

7. Head of Legal Services Comments

9.1 The Head of Legal Services comments that the Highways Act 1980 imposes on a highway authority the duty to maintain highways maintainable at public expense. The standard of maintenance is the standard necessary to accommodate the ordinary traffic which passes, or may reasonably be expected to pass along the highway.

9.2 The new Mayor of London is proposing changes to the LIP funding process and a further report will be required when the details are known.

8. Head of Procurement Comments

10.1 N/A

9. Equalities & Community Cohesion Comments

9.1. Part of our works programme supports better access to the public transport and highway networks and footway enhancements which particularly benefit people with mobility handicaps and disabled people.

10. Consultation

12.1 A revised process for consulting on our highways schemes was agreed by Cabinet in March 2008. Under this process three levels of consultation are undertaken:

- Notification of works [all works]
- Statutory notification [all schemes that require statutory notification]
- Full consultation [any high profile scheme – agreed as part of this highways works programme and any other scheme that is deemed to require it by the agreement of the Lead Member]

12.2 Appendix 7 of the works plan details the type of consultation planned for the various schemes.

11. Service Financial Comments

11.1. The overall highways investment programme for 2009/10 is £10,150,000. A significant proportion of the funding is from external sources, primarily TfL through the LIP process. LIP funding amounts to £3.848m subject to confirmation we are expecting additional funding for A406 works from TfL. An estimated £337,000 investment would be achieved via S106 and S278 agreements through the planning process.

11.2. Our own investment totals £5,740,000. This is split as follows:

- Footways £2,000,000
- Non-principal roads £800,000
- Street lighting £2,000,000
- Road safety improvements £100,000
- Parking Plan £600,000
- Bridges and Highway Structures £240,000

12. Use of appendices /Tables and photographs

12.1. Appendix: Highways Works Plan 2009/10

13. Local Government (Access to Information) Act 1985

15.1. Local Implementation Plan APR 2009/10, June 2008
Highways Asset Management Plan
LIP funding allocation letter from TfL, 20 November 2008

APPENDIX

LONDON BOROUGH OF HARINGEY

HIGHWAYS WORKS PLAN
2009-10
(with provisional plan for 2010-11)

Haringey Council

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1. Introduction

1.1 This document sets out Haringey's Highways Works Plan for 2009-10, giving the list of highway and transport schemes that will be carried out on the Borough's roads in 2009/10 as well as those proposed for 2010/11.

1.2 This plan is an integral part of the move towards a Sustainable Transport system for the Council. The maintenance of the Council's highways infrastructure is key to ensuring that public transport as well as pedestrians, cyclists and powered two wheelers are able to use the roads as well as cars and freight.

2. Background

2.1 For the last five years, the Sustainable Transport Service has produced an annual Highways Works Plan for agreement by the Cabinet. This report shows what has been achieved in 2008/09 and outlines the programme of investment for the Highways Works Plan for 2009/10. It also includes:

- The draft programme for 2010/11 (based on same financial provision)
- The proposals for detailed scheme consultation on a scheme by scheme basis.

2.2 Each year the Council funds improvements to the borough's highways infrastructure from a number of sources. These improvements are in line with the objectives of the previous Mayor's Transport Strategy, which are reflected within the Council's final Local Implementation Plan (LIP). The strategic context which prioritises the key areas of work contained within this plan is set out below.

3. Policy and Performance

3.1 The Council works within a wide range of National and London targets as well as key Council priorities. Last year's achievements in terms of the works delivered are set out in Appendix 5.

3.2 Section 16 of the Traffic Management Act 2004 ("the Act") introduced a new network management duty for local traffic authorities, including Haringey Council. We are required to manage our road network to secure the expeditious movement of traffic on that network and to facilitate the same on the networks of others. This duty has to be taken into account when developing and implementing our highway and transport schemes.

Targets

3.3 The Government has set each London Borough challenging targets, including the reduction in the level of accidents across the capital. Generally, Haringey is meeting or exceeding these targets. Progress against Mayoral targets is detailed in Appendix 7.

3.4 In terms of road safety, the baseline from which the reduction is judged is determined by the average number of accidents which occurred during the period from 1994 to 1998. The levels of reduction to be achieved by 2010 are as follows:

- 40% reduction in all road users killed and seriously injured.
- 50% reduction in children killed and seriously injured.
- 10% reduction in the overall casualty rate (slightly injured).
- 40% reduction in pedestrian, cyclist and powered two wheeler rider killed and seriously injured.

3.5 In addition the Mayor for London has set targets for Boroughs in the London Road Safety Plan. These targets also to be achieved by 2010 are as follows:

- 50% reduction in pedestrians killed and seriously injured
- 40% reduction in cyclist killed and seriously injured
- 40% reduction in powered two wheeler casualties
- 60% reduction in children killed and seriously injured
- 25% reduction in slight casualty rate

3.6 Additional Mayoral targets are:

- Improving bus journey time and reliability – reduce excess wait time; reduce average bus journey time

- Relief traffic congestion and improve journey time – reduce traffic volume growth; zero traffic growth in Wood Green; maintain or increase the proportion of personal travel by means other than the car; to review all school travel plans
- Accessibility and social inclusion on the transport network – improvements in the proportion of trips made by equality and inclusion target groups
- Encourage walking by improving the street environment – achieve an increase of at least 10% in journeys made on foot
- Encourage cycling by improving the street environment – achieve an increase of at least 80% in cycling trips
- Bringing transport infrastructure to a state of good repair – bring all A roads and busy bus routes to a serviceable standard [UKPMS score <70]

3.7 Under the Local Area Agreement, the Council will be monitoring progress under NI175 [access to services and facilities by public transport, cycling and walking] and NI198 [children travelling to school – mode of travel normally used] and NI186 [per capita reduction in CO_2 emissions]. The latter can be used a proxy indicator for measuring changes in traffic volumes and its associated congestion.

Other Issues

3.8 The results of the annual road condition indicators will be used to plan road resurfacing and footway re-paving schemes within the network. The latest condition surveys were not available when this plan was being drafted but they will be used to review it if there are any unexpected results.

3.9 The works will be based on the Council's Streetscape Design Manual. Therefore footway improvements will in general convert paved footways to black-top except where this in town centres or Conservation areas, as this leads to less trips and easier protection against vehicular damage. In particular any footways where vehicles are allowed to park with two wheels on the footway will be constructed with a hidden concrete strengthening below a black-top surfacing wherever possible.

3.10 As part of the Greenest Borough Strategy, we will be looking at a "durable Pavements" trial to look at different treatments to roads and pavements which may extend their "life". This is part of the work looking at what adaptations to our service delivery are needed to take account of climate change.

4. Consultation

4.1 Consultation on Schemes

The various schemes developed through this works plan will now be the subject of further consultation. The level of consultation will be dependant upon impact of the scheme on the local community. In line with good practice the Council will always endeavour to provide feedback following consultation.

4.2 Cabinet agreed to a consultation strategy in March 2008. Under the system there are different levels of consultation based on the following 3 levels of notification and consultation:

- Notification of works (All works)
- Statutory notification (All schemes that require statutory notification)
- Full consultation (Any high profile schemes – agreed as part of this Highways works programme and any other schemes that later seem to require it by the agreement of the Lead Member)

4.3 The Council has a commitment to engage all stakeholders when developing proposals to address traffic and transport issues. Schemes developed for the Works Plan will be the subject of consultation as summarised above.

4.4 The proposed consultation process is shown for each scheme type in the table in Appendix 4.

5. Details of Schemes

5.1 The capital allocation for 2009/10 has been financed by the following three funding streams:

- TfL's Local Implementation Plan Funding (LIP), including additional funding for car clubs and Greenways - £4.093m
- The Council's capital investment of - £5.740m
- Schemes funded from other funding sources - £337k

5.2 This report will set out, in turn, the details of the proposed projects. For the first time this year these will be by the types of works, rather than by funding source. The report does not detail revenue works generally as these are of a routine maintenance nature and are more responsive in nature. A breakdown of investment by ward is included as appendix 3.

Borough Roads

5.3 An additional £1m has been made available for Borough Roads in 2009/10, making a total of £2.8m. A plan showing the carriageway and footway investment programme is included as Appendix 1. The total for investment in Borough roads and footways, bridges and highways structures is set out below.

Table 1: Planned investment in Borough Roads

Description	2009/10 (£k) Planned
Principal Road reconstruction	435
Classified and Unclassified roads resurfacing	800
Footway relaying	2,000
Walking	145
Local Area Accessibility (dropped kerbs etc)	70
Bridges and Highway Structures	240
Total	3,690

Principal, Classified and Unclassified Roads Resurfacing

5.4 Principal Road reconstruction: Funding for this element is provided by TfL. The Mayor set a target for all 'A' roads and busy bus routes to be serviceable standard by 2010 i.e. none needing planned maintenance. Although there has been a decrease in the percentage of 'A' roads needing maintenance (from 10.25% in 2003/4 to 5.5% in 2007/8) this will not be sufficient to meet the target. The 5.5% figure is comparable with other London boroughs.

Table 2 : Principal Roads – Funded projects - 2009/10

Road Name	Ward	Estimated Cost (£k)
West Green Road (High Road to Spur Road)	Tottenham Green	375
Fortis Green between Eastern Road and Western Road	Fortis Green	60
SUB-TOTAL		**435**

5.5 Classified and Unclassified Roads: The proposed investment of £800k for 2009/10 will maintain in the short term current levels of performance. The future needs will need to be reviewed as part of the wider implications of the Sustainable Transport Asset Management Plan. A new feature in 2008/9 was the introduction of the pothole blitz as part of the reactive maintenance service. This has resulted in targeted action on potholes and over 2000 potholes were mended in the first 10 months of the year. Table b provides information on our provisional programme for 2010/11.

Table 3: Classified Non-principal roads – Network Treatment Priority List 2009/10

Road Name	Ward	Estimated Cost (£k)
Brantwood Road, N17	Northumberland Park	102
Highgate High Street N6	Highgate	55
Colney Hatch Lane	Alexandra/Fortis Green	93
SUB-TOTAL		**250**

Note: This list includes all roads with a score over 70% on the 2007 CI rating.

Table 4: Unclassified Non-principal roads
Network Treatment Priority List 2009/10

Road Name	Ward	Estimated Cost (£k)
Croxford Gardens, N22	Woodside	12
Eleanor Road, N11	Bounds Green	20
Ferndale Road, N15	Seven Sisters	26
Southwood Lawn Road	Highgate	22
Summersby Road	Highgate	37
Chandos Road, N17	Bruce Grove	24
Suffield Road	Tottenham Green	24
Crescent Rise	Alexandra	55
Gladstone Avenue, N22	Noel Park	53
Somerset Gardens, N6	Highgate	12
Jarrow Road, N17	Tottenham Hale	54
Talbot Road, N6	Highgate	31
Denton Road, N8	Stroud Green	58
The Avenue, N10	Alexandra	35
Church Road, N6	Highgate	23
Moira Close, N17	West Green	24
Manor Road, N17	Tottenham Hale	40
SUB-TOTAL		**550**

Note: This list is provisional and will be confirmed upon receipt of results of road condition surveys and road condition indicators generated as a result.

Table 5: Unclassified Non-principal roads
Network Treatment Priority List 2010/11

Road Name	Ward	Estimated Cost (£k)
Adams Road, N17	West Green	8
Higham Road, N15	West Green	41
Mount Pleasant Crescent, N4	Stroud Green	7
Gladstone Mews, N22	Noel Park	15
Stanhope Gardens, N4	Crouch End	27
Vallance Road, N22	Alexandra	58
Perth Road, N22	Woodside	84

Road Name	Ward	Estimated Cost (£k)
Hornsey Lane Gardens, N6	Highgate	7
Hampden Road, N8	Harringay	57
Oak Avenue, N17	White Hart Lane	24
Gedeney Road, N17	White Hart Lane	25
Waldegrave Road, N8	Noel Park	29
Vernon Road, N8	Noel Park	18
In vicinity of Coppetts Road – highway improvements funded from s106/s278		138
SUB-TOTAL		**538**

This list is provisional and will be confirmed upon receipt of results of road condition surveys and road condition indicators generated as a result

5.6 Footways : Footway works were a key priority for the public who responded to the On the Road to Improvement Consultation undertaken by the Council in 2007. Our condition surveys show that there are a greater percentage of footways (25%) needing maintenance than the borough roads. This investment also contributes to improving the walking environment. It is therefore proposed to allocate the majority of the planned investment to deal with those footways in need of urgent repair and so increase the level of investment in footways to £2,000k (2009/10). In addition, there is funding from TfL for two walking routes and local accessibility improvements such as dropped kerbs which will also contribute to these objectives.

Table 6: Footway Network – Provisional Treatment Priority List for 2009/10

Road Name	Ward	Estimated Cost (£k)
Park View Road, N17	Tottenham Hale	70
Footpath linking Trinity Road to Commerce Road N22	Bounds Green	17
Poynton Road N17	Tottenham Hale	81
Wolves Lane, N22	Bounds Green	56
Siddons Road, N17	Tottenham Hale	21
Lawrence Road, N15	Tottenham Green	52
Green Lanes, N8	Harringay	34
Grovelands Road, N15	Seven Sisters	22
Church Vale, N2	Fortis Green	50
Crowland Road N15	Seven Sisters	29

Road Name	Ward	Estimated Cost (£k)
Glendish Road, N17	Tottenham Hale	40
St Loy's Road N17	Bruce Grove	35
Keynes Close, N2	Fortis Green	17
Gladesmore Road, N15	Seven Sisters	37
Effingham Road N8	Harringay	84
Janson's Road N15	Tottenham Green	22
Halefield Road N17	Tottenham Hale	38
Finsbury Road, N22	Bounds Green	20
Asplins Road, N17	Northumberland Park	78
The Avenue, N17	Bruce Grove	102
Great North Road	Fortis Green	18
Stirling Road N17	Tottenham Hale	11
Footway works in vicinity of 725-733 Lordship Lane s106 funding	Woodside/Noel Park	25
Bedwell Road. N17	White Hart Lane	Estimate not yet available
Markfield	Tottenham Green	Estimate not yet available
Beech Drive, N2	Fortis Green	Estimate not yet available
Tregaron Avenue, N8	Crouch End	Estimate not yet available
Wrightman Road,N4	Harringay	Estimate not yet available
The Crossway, N22	Woodside	Estimate not yet available
Buckingham Road, N22	Bounds Green	Estimate not yet available
Croxford Gardens, N22	Woodside	Estimate not yet available
Park Avenue South, N8	Muswell Hill	Estimate not yet available
Weir Hall Road, N17	White Hart Lane	Estimate not yet available
Paisley Road, N22	Woodside	Estimate not yet available
Kirkton Road, N22	Tottenham Green	Estimate not yet available
Wood Vale N10	Muswell Hill	Estimate not yet available
Inderwick Road, N8	Hornsey	Estimate not yet available
Cholmeley Park, N6	Highgate	Estimate not yet available
South Close, N6	Highgate	Estimate not yet available
Burgoyne Road, N8	Harringay	Estimate not yet available
Princes Avenue, N22	Alexandra	Estimate not yet available
Woodstock Road, N4	Stroud Green	Estimate not yet available

Road Name	Ward	Estimated Cost (£k)
Woodside Avenue, N10	Muswell Hill/Fortis Grn	Estimate not yet available
Albert Road, N22	Alexandra	Estimate not yet available
Rectory Gardens, N8	Hornsey	Estimate not yet available
Moorfield Road, N17	Bruce Grove	Estimate not yet available
Trinity Road, N22	Woodside/Bounds Grn	Estimate not yet available
Shelborne Road, N17	Tottenham Hale	Estimate not yet available
Waltheof Avenue, N17	White Hart Lane	Estimate not yet available
The Avenue, N10	Alexandra	Estimate not yet available
Walden Road, N17	White Hart Lane	Estimate not yet available
North View Road, N8	Hornsey	Estimate not yet available
Queens Wood Road, N6	Highgate	Estimate not yet available
Hawthorn Road, N8	Hornsey	Estimate not yet available
St James's Lane N10	Muswell Hill	Estimate not yet available
Vallance Road N22	Alexandra	Estimate not yet available
Tilson Road, N17	Tottenham Hale	Estimate not yet available
White Hart Lane	White Hart Lane	Estimate not yet available
Wycombe Road N17	Tottenham Hale	Estimate not yet available
Park Avenue North, N8	Muswell Hill	Estimate not yet available
Gedeney Road, N17	White Hart Lane	Estimate not yet available
Tower Gardens Road, N17	White Hart Lane	Estimate not yet available
Durnsford Road, N11	Alexandra	Estimate not yet available
Beechwood Road, N8	Hornsey	Estimate not yet available
Risley Avenue, N17	White Hart Lane	Estimate not yet available
Muswell Road, N10	Alexandra	Estimate not yet available
Smithson Road	White Hart Lane	Estimate not yet available
Oak Avenue, N17	White Hart Lane	Estimate not yet available
South View Road, N8	Hornsey	Estimate not yet available
Priory Road, N8	Muswell Hill	Estimate not yet available
Bounds Green Road, N22	Woodside	Estimate not yet available
Awlfield Avenue, N17	White Hart Lane	Estimate not yet available
Priory Gardens, N6	Crouch End	Estimate not yet available
Cholmeley Crescent, N6	Highgate	Estimate not yet available

Road Name	Ward	Estimated Cost (£k)
Cranley Gardens, N10	Muswell Hill	Estimate not yet available
Clovelly Road, N10	Muswell Hill	Estimate not yet available
All Hallows Road, N17	White Hart Lane	Estimate not yet available
Walking route from Wood Green to Seven Sisters	Various	50
Walking route from Tottenham to Lee Valley	Various	20
Pedestrian accessibility improvements	Borough wide	75
Local area Accessibility Programme	Various	40
Total to date		**1,119**

Table Notes

1. This list is provisional and will be confirmed upon receipt of results of road condition surveys and road condition indicators generated as a result. These roads are subject to high levels of complaints and accident claims.
2. Although cost estimates are not yet available for some of the proposed schemes, estimates for footway resurfacing schemes prepared to date amount to £934,000. The budget allocation for footway treatment is £2m and the value of works for the remainder of the schemes will be estimated up to this amount.

5.7 Highway Bridges and Structures: In recent years the Council has not been able to carry out essential planned maintenance of the bridge and structures stock through a lack of funding. For 2009/10 £240,000 has been allocated towards highway bridges and structures. The funding will be used for planned maintenance with the aim of arresting further deterioration which in the long term can increase the risk of accidents.

Table 7: Bridges and Structures Investment for 2009/10

Bridge/structure Name	Ward
Watermead Way Bridge, N15	Tottenham Hale
Springfield Avenue retaining wall, N10	Muswell Hill
St James's Lane retaining wall, N10	Muswell Hill
Wood Green City Bridge over High Road, N22	Noel Park
Westbury Avenue Bridge N22	Noel Park
Highgate Hill retaining wall N6	Highgate
Height Restriction Signs	Borough Wide
Allocated Budget - £240k	

Street lighting

5.8 The Council is seven years into a major lighting column replacement programme. This makes a major contribution to the improved night time environment, makes residents feel safer and helps reduce crime and the fear of crime. Street lighting is also implemented to improve road safety. To date 35% of our streetlights have been renewed and 25% was already in a good condition. This leaves 40% still to be replaced or 6440 columns.

Table 8: Street Lighting proposed renewal areas 2009/10

AREA	WARD/ROAD	VALUE (£k)
Ferry Lane and Jarrow Road	Tottenham Hale Ward	150
Southwood Lane, Stormont Road, Sheldon Avenue	Highgate Ward	200
To the west of Bruce Grove	Bruce Grove Ward	150
Roads to the south of West Green Road	St Ann's Ward	130
Join up the works begun with steel replacement scheme	Fortis Green Ward	200
From High Road, N22 to A10	White Hart Lane	220
Residential roads off Bounds Green Road	Bounds Green Ward	175
Roundway to Bruce Grove	Lordship Lane [part]	200
Residential roads off Alexandra Park Road	Alexandra Ward	175
Wolves Lane	Woodside Ward	50
Tottenham Lane, Church Lane and some side roads	Crouch End Ward	175
Residential roads off Alexandra Park Road	Muswell Hill Ward	175
Contribution from s106 103-149 Cornwall Road	St Ann's Ward	5
TOTAL		**2,005**

Parking Programme

5.9 There are three major priorities for the Parking Plan in 2009/10. The first one is to continue with the extension or creation of Controlled Parking Areas, subject to resident demand, the second is to introduce additional pay and display to promote more short term parking to support shops and other services. The third area is to continue the lines and signs compliance work started in 2008/9. The Council has allocated £600k for its Parking Programme. In addition, the Parking Team within Sustainable Transport will be responsible for the implementation of Car Club bays, on street electric charging points and car parking improvements around Milton Road. Environmental Resources will also be requesting further parking restrictions during 2009/10 although funding and locations have yet to be identified.

Table 9: Parking Programme 2009/10

SCHEME NAME / LOCATION	Allocation 2009/10 (£k)
Controlled Parking Zones (CPZ) New schemes	
St Ann's area	100
Bruce Grove	200
Controlled Parking Zones (CPZ) Extensions	
Fortis Green	15
Bounds Green extension	20
Highgate west extension	60
Pay and Display	
Additional pay and display schemes to be identified and review of existing schemes e.g. Muswell Hill stop and shop	90
Lines, signs and TMO compliance	
Borough –wide double yellow lines	40
Tottenham Hale CPZ	75
Additional parking proposals	
Car club bays	50

On street electric charging points	30
Car parking improvements in vicinity of Milton Road	5
School Travel Plan implementation – signs and lines	20
Parking restrictions to improve access of waste vehicles	To be estimated
Total	**705**

Road Safety

5.10 The combined funding for road safety in 2009/10 comes to £1.35m from TfL and the Council. This covers a range of initiatives ranging from homes zones and specific local safety schemes to reactive safety measures. The Road Safety Partnership of the Fire Brigade, Police, Transport for London as well as the Council including Children Services and Urban Environment will decide on road safety initiatives to further reduce road casualties in the borough. This funding will also be targeted at reactive safety measures throughout the year.

5.11 In addition, money has also been made available from TfL for schemes for parts of the borough affected by the A406 works. A fund totalling £4m has been allocated between Haringey, Enfield and Barnet over a number of years and bids are subject to TfL approval. Working in partnership with lead borough Enfield, detailed programmes have been developed and approved by TfL. To date we have introduced traffic management measures in the Dukes Avenue, Woodside Avenue, Creighton Avenue and Palmerston Road areas as well as preliminary design for Palace Gates area and Bidwell Gardens.

Table 10: Road Accident Reduction Improvement List for 2009/10

SCHEME NAME / LOCATION	Allocation 2009/10 (£k)
Road safety initiatives identified through Road Safety Strategy Group	50
Additional Road Safety Initiatives	50
Wightman Road - Local Safety Scheme	100
Westbury Avenue – Local Safety Scheme	150
Upper Tollington Park and Endymion Road – Local Safety Scheme	80

SCHEME NAME / LOCATION	Allocation 2009/10 (£k)
Watermead Way junctions with Burdock Road and marigold Road – Local Safety Scheme	60
Tottenham Lane between Park Road and Priory Road/High Street – Local Safety Scheme	130
Downhills Park Area – 20mph	300
Tottenham Hale 20 mph area Phase 2A – 20 mph	75
A406 Complementary traffic calming works Palace Gates and Bidwell Gdns	To be determined and subject to TfL approval
Future Scheme Development	40
TOTAL AMOUNT OF FUNDING	**1,035**

Cycling schemes

5.12 Work will continue to develop the London Cycle Network, other cycling routes and facilities for cyclists. TfL fund the Greenways cycle and walking route corridor programme. There are three links within the Borough: Link 01 Parkland Walk south between Highgate and Finsbury Park; Link 02 Parkland Walk north between Muswell Hill and Muswell Hill Road and Link 03 between Finsbury Park and the Lee Valley. Good progress has been made on both the Parkland Walk schemes. The location plan of LCN+ routes is shown as Appendix 2.

Table 11: Cycling schemes

Scheme Name / Location.	Revised allocation (£k)	Commitment (£k)	Commitment (£k)
	2009/10	**2010/11**	**2011/12**
Cycling – Non LCN+			
Greenways cycle and pedestrian corridors	175	75	25
Advance stop lines at signalised junctions	20	20	20
Secure cycle parking at Wood Green	3	-	-
Cycle Training Programme	80	-	-
Cycle Parking borough wide	30	-	-

Total Amount of Funding Committed £k	**173**	**20**	**20**
Cycling – LCN+			
Link 81 A1 Archway Road to Alexandra Palace station	164	-	-
Link 79 Bounds Green Road junction with Truro Road	37	-	-
Link 83 Green Lanes	100	-	-
Sector fees to oversee the North East Sector Boroughs	15	-	-
Total Amount of Funding Committed £k	**316**	**-**	**-**

Improving bus facilities and services

5.13 There will also be continuing investment in bus priority measures and improving accessibility to bus services by making bus stops fully accessible.

Table 12: Bus stop accessibility and bus priority schemes

Scheme Name / Location.	Revised allocation (£k)	Commitment (£k)	Commitment (£k)
	2009/10	**2010/11**	**2011/12**
Bus Stop Accessibility			
Station Road, N22	34	-	-
Westbury Avenue/Lordship Lane/Bruce Grove	45	-	-
Contribution from s106, Grovelands Road, South Tottenham	40		
Total Amount of Funding Committed £k	**119**	**-**	**-**
Bus Priority			
The Roundway	55	20	-
Ferme Park Road	5	-	-
Philip Lane	5	-	-
Middle Lane/Rokesly Avenue/Elmfield Avenue	5	-	-
Crouch End Broadway to Church Lane	70	-	-
Bounds Green Rd/Durnsford Rd/Brownlow Rd jn	10	100	-
Highgate High Street	5	-	-
Turnpike Lane	5	-	-
Highgate West Hill/North Road jn	5	-	-

North Road/North Hill	15	-	-
Northumberland Park bus stand	200	-	-
Denton Road	35	-	-
Dowsett Road	15	-	-
Downhills Way/Belmont Road	15	-	-
Rokesly Avenue	35	-	-
Hampstead Lane	20	-	-
Bounds Green Road/Park Avenue jn	20	-	-
Wood Green High Road	20	-	-
Contribution from s106 – Lynx Depot, Coppetts Road	50		
Borough Admin	15	-	-
Total Amount of Funding Committed £k	**605**	**120**	**-**

Town Centres and Transport Hubs

5.14 The projects in this area meet a wide range of objectives through a single project. These can be to improve accessibility to major transport hubs such as Wood Green, or support the vitality and viability of town centres as well as bringing about public realm improvements or reducing accidents.

5.15 The main project being developed at the moment is around Wood Green tube station and the possibility of introducing a diagonal crossing. We are looking to combine this with s106 funding and other capital to dramatically improve the appearance of this part of the borough.

Table 13: Town Centre and Transport Hub schemes

Scheme Name / Location.	Revised allocation (£k)	Commitment (£k)	Commitment (£k)
	2009/10	**2010/11**	**2011/12**
Town Centres			
Wood Green – Provisional Allocation	100	-	-
S106 Wood Green Shopping City	150		
Shopmobility	30	25	
Total Amount of Funding available £k	**280**	**25**	**-**
Station Access			
Wood Green station subject to approval	400	-	-

Other station access schemes subject to approval	-	275	275
Total Amount of Funding Committed £k	**400**	**275**	**275**

Smarter Choices

5.16 Smarter Choices is the term used to describe the range of activities which encourage reduced car use through behaviour change. In this area, the Council has been most active on School Travel Plans, Road Safety Education and its own Staff Travel Plan. However, it includes general awareness, education and promotion such as car free day, air monitoring and bike week.

Table 14: Smarter Choices projects

Scheme Name / Location.	Revised allocation (£k)	Commitment (£k)	Commitment (£k)
	2009/10	**2010/11**	**2011/12**
School Travel Plans			
Borough wide development: promotion & marketing of STP's, including, banners and newsletters	20	25	-
STA Co-ordinator Post and engineering support	45	55	-
Monitoring & evaluation	30	35	-
STP Implementation – small grants	60	60	-
STP Implementation - Moselle School	5	18	-
Walk to School and Walk on Wednesdays (WOW)	65	70	-
Schools Transition Pack	70	70	-
National Bike Week in Schools	10	15	-
Theatre, music and poetry projects in education	21	20	-
Total Amount of Funding Committed £k	**346**	**388**	**-**
Education, Training and Publicity Schemes			
Junior Citizen Scheme	13	-	-
Senior Citizen Scheme	9	-	-
In Car Safety Awareness	3	-	-
Total Amount of Funding Committed £k	**25**	**-**	**-**
Travel Awareness			
Car free day, Smarter driving event, National Bike Week and Walking works events	24	-	-

Total Amount of Funding Committed £k	**24**	**-**	**-**
Environment			
Purchase and maintenance of mobile air quality monitoring equipment	30	10	-
Greening the environment [tree planting]	10	10	-
Total Amount of Funding Committed £k	**70**	**35**	**-**
Workplace travel plans			
Promotion of travel plans at employers	10	-	-
Total Amount of Funding Committed £k	**10**	**-**	**-**

6. Achievements of 2008/09 Highways Work Plan

6.1 The details of the projects with the associated spend in 2008/09 is set out in Tables 3.1 - 3.7 in Appendix 6. The projected total spend on the Highways Work Plan for 2008/09 is shown in Table 15.

Table 15 : Overall investment for 2008/9

Funding Stream	2008/9 Original Allocation (£k)	2008/9 Revised Allocation (£k)	2008/9 Projected Spend (£k)
LIP and other TfL funding	5,360	6,653	6,653
Council Investment	3,600	3,790	3,790
Other Funding	115	542	542
Total	**9,075**	**10,985**	**10,985**

7. Conclusions

7.1 This document sets out a detailed and heavy work programme for the Sustainable Transport service for the coming year clearly linking investment to Council priorities on the basis of need and performance. A major focus of the work will be street lighting and pavement renewal. The proposed investment also prioritises the improvements to road safety and improvements to the condition of classified/unclassified roads.

8. Use of Appendices / Tables

8.1 Appendix 1 - Location Plan of Planned Resurfacing Schemes

8.2 Appendix 2 – Location Plan of LCN+ routes through the borough

8.3 Appendix 3 – Transport investment by Ward

8.4 Appendix 4 – Type of Consultation for schemes

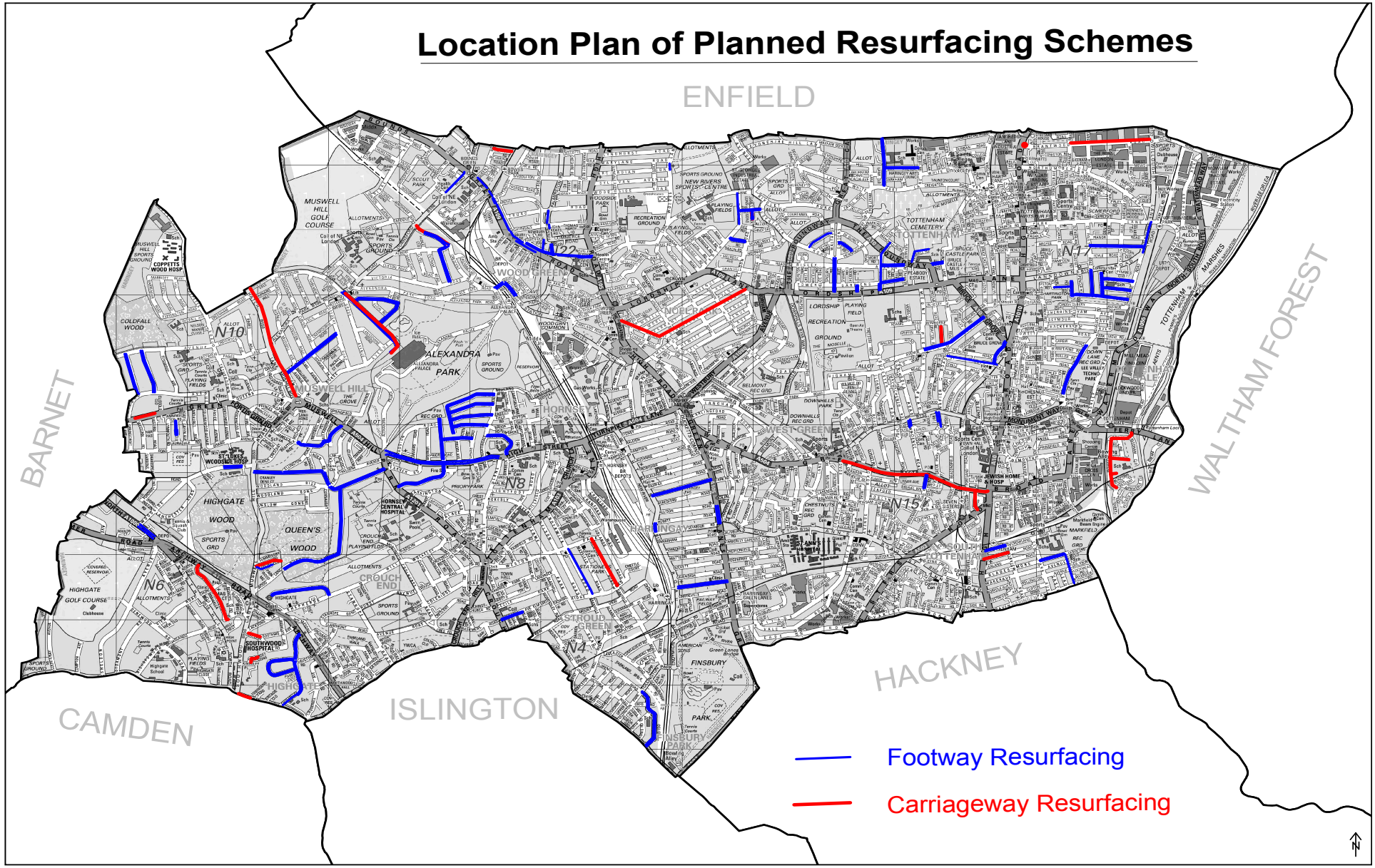
8.5 Appendix 5 – Highways Work Plan 2008/09 achievements

8.6 Appendix 6 - Programme of Works delivered in 2008/9

- Table 3.1 – Summary of LIP Programme 2008/09
- Table 3.2 – Summary of Highways Investment Programme 2008/09
- Table 3.3 – Additional sources of funded schemes delivered in 2008/09
- Table 3.4 – Classified and unclassified roads resurfaced in 2008/09
- Table 3.5 – Footway maintenance schemes completed in 2008/09
- Table 3.6 – Flooding alleviated and gully replacement locations completed in 2008/9

8.7 Appendix 7 – Progress against Mayoral Targets

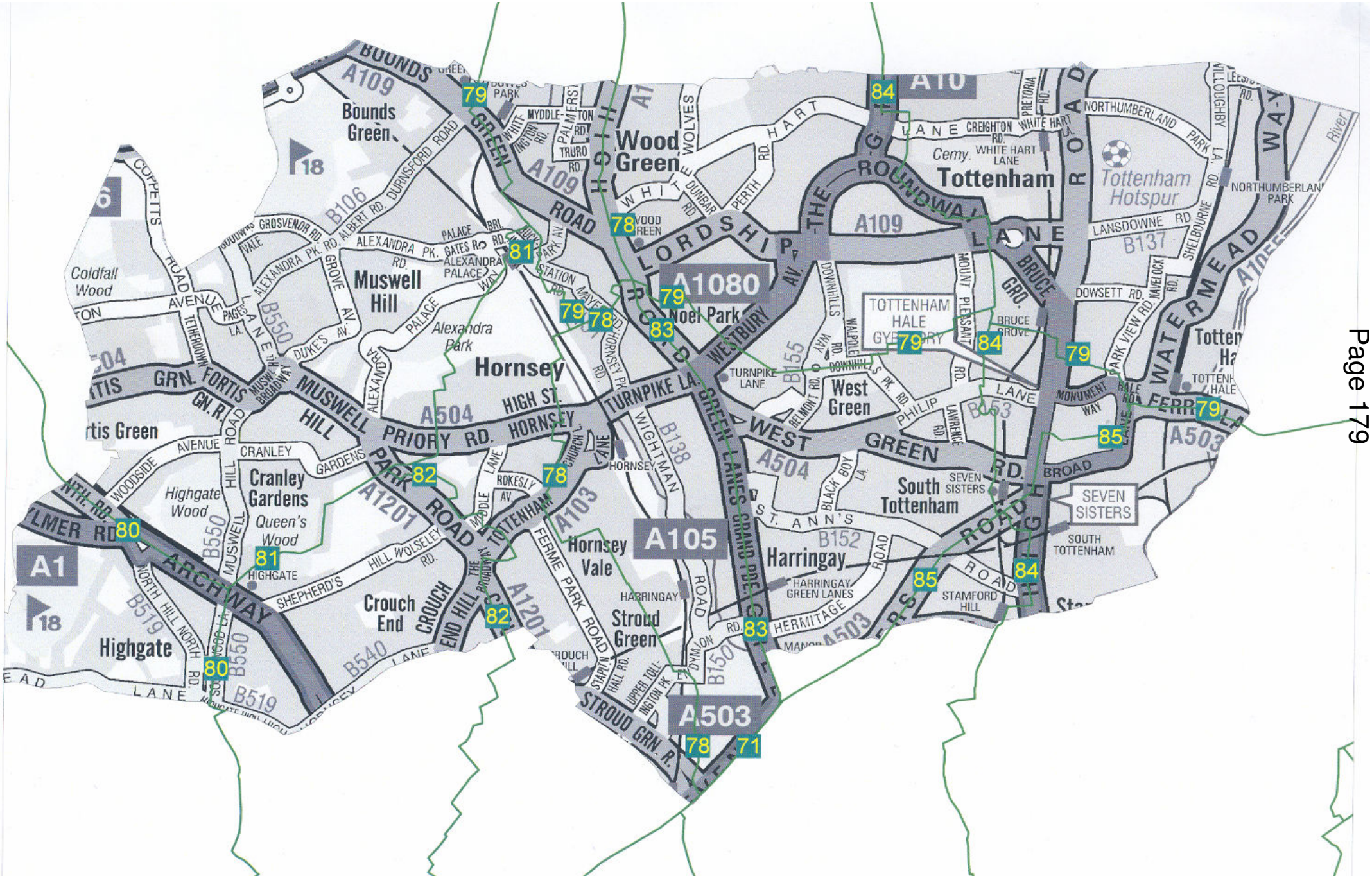
9. Appendix 1: Location Plan of Planned Resurfacing Schemes



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10. Appendix 2 : Location Plan of LCN+ routes through the Borough



11. Appendix 3 : Transport Investment by Ward

WARD	TRANSPORT AREA	PROJECT
Alexandra	Street Lighting	Roads off Alexandra Road
	Carriageway resurfacing	Colney Hatch Lane; Crescent Rise; The Avenue
	Footway resurfacing	Princes Avenue; Albert Road; The Avenue; Vallance Road; Durnsford Road; Muswell Road
	Cycling LCN plus	Link 81 Archway to Alexandra Palace
Bounds Green	Street Lighting	Roads off Bounds Green Road
	Carriageway resurfacing	Eleanor Road
	Footway resurfacing	Footpath linking Trinity Road and Commerce Road; Wolves Lane, Finsbury Road, Buckingham Road, Trinity Road
	Bus priority	Bounds Green Rd/Brownlow Road junction; Bounds Green Road/Park Avenue junction
Bruce Grove	Street Lighting	Area to the west of Bruce Grove; Lordship Lane [Roundway to Bruce Grove]
	Carriageway resurfacing	Chandos Road
	Footway resurfacing	St Loys Road; The Avenue; Moorefield Road
	Bus stop accessibility	Bruce Grove
	Bus priority	Philip Lane
Crouch End	Street Lighting	Tottenham Lane; Church Lane and some side roads
	Footway resurfacing	Tregaron Avenue; Priory Gardens
	Bus priority	Ferme Park Road; Crouch End Broadway to Church Lane
	Greenways	Parkland Walk
Fortis Green	Street Lighting	General enhancements
	Carriageway resurfacing	Colney Hatch Lane; Fortis Green
	Footway resurfacing	Church Vale; Keynes Close; Gt North Road; Beech Drive; Woodside Avenue, Coppetts Road [S 106]

WARD	TRANSPORT AREA	PROJECT
Harringay	Footway resurfacing	Green Lanes; Effingham Road; Burgoyne Road
	Local safety scheme	Wightman Road, Upper Tollington Park/Endymion Road
	Cycling LCN plus	Link 83 Green Lanes
	Bus priority	Turnpike Lane
Highgate	Street Lighting	Southwood Lane, Stormont Road, Sheldon Avenue
	Carriageway resurfacing	Highgate High St, Southwood Lawn Road, Summersby Road, Somerset Gardens, Talbot Road, Church Road
	Footway resurfacing	Cholmeley Park, South Close, Queens Wood Road, Cholmeley Crescent
	Bridges and structures	Highgate Hill retaining wall
	Greenways	Parkland Walk
	Bus priority	Highgate High St, West Hill/North Road jn; North Road/North Hill jn; Hampstead Lane
	Cycling LCN plus	Link 81 Archway to Alexandra Palace
Hornsey	Footway resurfacing	Inderwick Road, Rectory Gardens; North View Road; Hawthorn Road; Beechwood Road, South View Road
	Local safety schemes	Tottenham Lane
	Bus priority	Middle Lane/Rokesly Ave/Elmfield Ave; Crouch End Broadway to Church Lane
Muswell Hill	Street Lighting	Roads off Alexandra Park Road
	Footway resurfacing	Park Avenue South, Wood Vale, Woodside Avenue, St James's Lane, Park Avenue North, Priory Road, Cranley Gardens, Clovelly Road
	Bridges and structures	Springfield Avenue retaining wall
	Greenways	Parkland Walk
	Cycling LCN plus	Link 81 Archway Road to Alexandra Palace

WARD	TRANSPORT AREA	PROJECT
Noel Park	Carriageway resurfacing	Gladstone Avenue
	Bridges and structures	Wood Green City Bridge over High Road; Westbury Avenue bridge
	Environmental enhancements [S 106]	Wood Green Shopping City
	Local safety schemes	Westbury Avenue
	Walking	Walking route Wood Green to Seven Sisters, footway enhancements [S 106]
	Cycling	Cycle parking at Wood Green
	Bus stop accessibility	Station Road, Westbury Avenue/Lordship Lane
	Bus priority	Turnpike Lane, Wood Green High Road
	Town Centre	Wood Green
	Local area accessibility	Wood Green Shopmobility
	Station access	Wood Green station
Northumberland Park	Carriageway resurfacing	Brantwood Road
	Local safety schemes	Watermead Way/Marigold Road jn
	Bus priority	Northumberland Park bus stand
St Ann's	Street Lighting	Roads to the south of West Green Road
	Carriageway resurfacing	West Green Road
	Cycling LCN plus	Link 83 Green Lanes
	Environmental enhancements [S 106]	Cornwall Road
Seven Sisters	Carriageway resurfacing	Ferndale Road
	Footway resurfacing	Grovelands Road, Crowland Road, Gladesmore Road
	Bus priority [S106]	Grovelands Road
Stroud Green	Carriageway resurfacing	Denton Road
	Footway resurfacing	Woodstock Road
	Local safety schemes	Upper Tollington Park/Endymion Road
	Greenways	Parkland Walk
	Bus priority	Ferme Park Road, Denton Road

WARD	TRANSPORT AREA	PROJECT
Tottenham Green	Carriageway resurfacing	Suffield Road, West Green Road
	Footway resurfacing	Lawrence Road, Jansons Road, Kirkton Road
	20mph zones	Tottenham Hale area Phase 2A
	Walking	Walking routes Wood Green to Seven Sisters and Tottenham to Lee Valley
	Bus priority	Philip Lane
Tottenham Hale	Street Lighting	Ferry Lane, Jarrow Road
	Carriageway resurfacing	Jarrow Road, Manor Road
	Footway resurfacing	Park View Road, Poynton Road, Siddons Road, Glendish Road, Halefield Road, Asplins Road, Stirling Road, Shelbourne Road, Tilson Road, Wycombe Road
	Bridges and structures	Watermead Way bridge
	Local safety schemes	Watermead Way/Burdock Road junction
	Walking	Walking route Tottenham to Lee Valley
	Bus priority	Dowsett Road
West Green	Carriageway resurfacing	Moira Close
	Local safety schemes	Westbury Avenue
	20mph zone	Downhills Park area
	Walking	Walking route Wood Green to Seven Sisters
	Bus stop accessibility	Westbury Avenue/Lordship Lane
	Bus priority	Philip Lane, Downhills Way/Belmont Road junction
	Parking enhancements [S 106]	Milton Road]
White Hart Lane	Street Lighting	White Hart Lane, Lordship Lane [Roundway to Bruce Grove]
	Footway resurfacing	Bedwell Road, Weir Hall Road, Waltheof Ave, Walden Road, White Hart Lane, Gedeney Road, Tower Gardens Road, Risley Avenue, Smithson

WARD	TRANSPORT AREA	PROJECT
		Road, Oak Avenue, Awlfield Ave, All Hallows Road
	Bus stop accessibility	Lordship Lane
	Bus priority	The Roundway
Woodside	Street Lighting	White Hart Lane, Wolves Lane
	Carriageway resurfacing	Croxford Gardens
	Footway resurfacing	The Crossway, Croxford Gdns, Paisley Road, Trinity Road, Bounds Green Road
	Cycling	Cycle parking at Wood Green
	Bus stop accessibility	Station Road, Westbury Avenue/Lordship Lane
	Bus priority	The Roundway, Bounds Green Road/Park Avenue junction
	Station access	Wood Green station
BOROUGH WIDE PROJECTS		
Bridges and Structures		Height restriction signs
Road safety initiatives		Schemes to be identified
Road safety Education, Training and Publicity		Junior Citizen, Senior Citizen, In Car safety awareness
Walking		Pedestrian accessibility improvements
Cycling		Advance stop lines at signalised junctions, cycle training programme, cycle parking programme
School travel plans		Wide range of projects as detailed in Appendix 2
Travel awareness		Car free day, smarter driving event, National Bike Week, Walking Works events
Environment		On-street recharging facilities for electric vehicles, mobile air quality monitoring equipment, tree planting
Workplace Travel Plans		Promotion of workplace travel plans with employers
Local Area Accessibility		Pedestrian accessibility measures
Non-specific allocation		Proposals to be developed

12. Appendix 4: Type of Consultation for schemes

Scheme Name / Location.	Revised Allocation (£k)	Consultation Type		
	2009/10	Notification	Statutory Notification	Full Consultation
Principal Road Renewal				
West Green Road, N22 (High Road – Spur Road)	375	✓	✓	
Fortis Green between Eastern Road and Western Road	60	✓	✓	
Local Safety Schemes				
Wightman Road between Turnpike Lane and Endymion Road	100	✓	✓	
Westbury Avenue between Turnpike Lane and Lordship Lane	150	✓	✓	
Upper Tollington Park and Endymion Road	80	✓	✓	
Watermead Way junctions with Burdock Road and Marigold Road	60	✓	✓	
Tottenham Lane between Park Road and Priory Road/High St	130	✓	✓	
Future Scheme Development	40	N/A	N/A	N/A
20mph zones				
Downhills Park area	300	✓	✓	
Tottenham Hale area Phase 2A	75	✓	✓	
Education, Training and Publicity Schemes				
Junior Citizen Scheme	13	N/A	N/A	N/A
Senior Citizen Scheme	9	N/A	N/A	N/A
In Car Safety Awareness	3	N/A	N/A	N/A
Walking				
Walking route from Wood Green to Seven Sisters	50	✓		
Walking route from Tottenham to Lee Valley	20	✓		
Pedestrian accessibility improvements	75	✓		
Cycling – Non LCN+				
Greenways cycle and pedestrian corridors	40	✓	✓	
Cycle Training Programme	80	N/A	N/A	N/A
Cycle Parking borough wide	30	N/A	N/A	N/A

ASLs at signalised junctions	20	✓		
Secure cycle parking at Wood Green	3	N/A	N/A	N/A

Cycling – LCN+				
Link 81 A1 Archway Road to Alexandra Palace station	164	✓	✓	
Link 79 Bounds Green Road junction with Truro Road and pedestrian crossing	37	✓	✓	
Link 83 Green Lanes	100	✓		
Sector fees to oversee the North East Sector Boroughs	15	N/A	N/A	N/A
Bus Stop Accessibility				
Station Road, N22	34	✓		
Westbury Avenue/Lordship Lane/Bruce Grove	45	✓		
Bus Priority				
The Roundway	55	✓		
Bounds Green Road/Durnsford Road/Brownlow Road	10	✓		
Ferme Park Road	5	✓		
Philip Lane	5	✓		
Middle Lane/Rokesly Avenue/Elmfield Avenue	5	✓		
Highgate High Street	5	✓		
Crouch End Broadway to Church Lane	70	✓		
Turnpike Lane	5	✓		
Highgate West Hill/North Road junction	5	✓		
North Road/North Hill	15	✓		
Northumberland Park bus stand	200	✓		
Denton Road	35	✓		
Dowsett Road	15	✓		
Downhills Way/Belmont Road	15	✓		
Rokesly Avenue	35	✓		
Hampstead Lane	20	✓		
Bounds Green Road/Park Avenue jn	20	✓		
Wood Green High Road	20	✓		
Borough Admin	15	N/A	N/A	N/A
Town Centres				
Wood Green – nominal allocation	100			

School Travel Plans				
Borough wide development: promotion & marketing of STP's	10	N/A	N/A	N/A
STP Co-ordinator Post	25	N/A	N/A	N/A
Monitoring & evaluation	30	N/A	N/A	N/A
STP development. Engineering resource to implement & develop physical / structural requirements of STP's	20	N/A	N/A	N/A
STP newsletter once a term	10	N/A	N/A	N/A
STP Implementation - Small Grants	60	N/A	N/A	N/A
STP implementation - lineage and signage	20	✓	✓	
STP Implementation - Moselle School	5	✓	✓	
Walk to school	5	N/A	N/A	N/A
Schools Transition Pack	70	N/A	N/A	N/A
Walk on Wednesdays WOW	60	N/A	N/A	N/A
National Bike Week in Schools	10	N/A	N/A	N/A
Poetry competition	1	N/A	N/A	N/A
Theatre in Education	15	N/A	N/A	N/A
Music project in secondary schools	5	N/A	N/A	N/A
Travel Awareness				
Car free day	9	✓		
National bike week	7	N/A	N/A	N/A
Walking Works events	3	N/A	N/A	N/A
Smarter driving event	5	N/A	N/A	N/A
Environment				
Installation of on-street recharging facilities for electric vehicles	30	✓	✓	
Purchasing and maintenance of mobile air quality monitoring equipment	30	N/A	N/A	N/A
Greening the environment	10	✓		
Local Area Accessibility				
Local area schemes	40	✓		
Shopmobility	30	N/A	N/A	N/A
Workplace travel plans				
Promotion of travel plans with employers	10	N/A	N/A	N/A
Station access				

Wood Green subject to approval	400	✓		
Non-specific allocation	100	N/A	N/A	N/A
Core Funding Admin Support NLTF	65	N/A	N/A	N/A
Council Capital Investment				
Street lighting new columns	2000	✓	✓	
Classified and Unclassified roads resurfacing	800	✓	✓	
Footway relaying	2000	✓	✓	
Bridges and highway structures	240	✓	✓	
Parking Plan				
Controlled Parking Zones (CPZ)				
New schemes and Extensions to existing zones	395	✓	✓	✓
Pay and Display				
Schemes to be identified	90	✓	✓	✓
Lines, signs and TMO compliance	115	✓	✓	✓
Road Safety update				
Additional Road Safety Initiatives	100	✓	✓	
Other sources of funding				
Planning S 106/S 278	337	✓	✓	

13. Appendix 5 – Highways Work Plan achievements 2008/09

9.1 **Local Safety Schemes** – projects delivered comprised upgraded zebra crossing on Lordship Lane by Waltheof Avenue and kerb buildouts on side roads between The Roundway east and west; anti skid surfacing on Philip Lane; upgrade belisha beacons on West Green Road; new pedestrian crossing of The Roundway west by Gospatrick Road as well as development work for the White Hart Lane/High Road junction and investigative work for future safety schemes.

9.2 **School Travel Plan** - delivered engineering schemes at Stroud Green, Bruce Grove and St Gildas and St Peters primary schools and at Coleridge primary school. In addition a wide range of soft measures have been put in at a number of schools.

9.3 **20mph Zones** – completed Tottenham Hale phase 1.

9.4 **Walking** – pedestrian accessibility enhancements in various locations; enhancement to footway on Hornsey High Street near to St Mary's school.

9.5 **Principal Road Maintenance** – scheme completed on Wood Green High Road between Truro Road and borough boundary with Enfield.

9.6 **Cycling** – 80 additional cycle stands have been installed; cycle training has been delivered at schools and for individuals living or working in Haringey; the LCN plus cycle route programme delivered Improvements to Links 78, 79 and link 82 in Crouch End Broadway and carried out further studies for Links 80, 81, 82 & 83. Three Greenways cycle and pedestrian corridors are being progressed including Parkland Walk.

9.7 **Town Centres** – a major refurbishment of Tottenham Town Centre has been completed including better street lighting, footway works, bus stop improvements, entry treatments, cycle facilities and pedestrian crossing improvements.

9.8 **Travel awareness** – we organised a number of events through out the year including organising the very successful car free day, participating in Haringey Green Fair, walk to work campaign and Dr Bike sessions.

9.9 **Environment** – we have obtained a third electric vehicles which will be used by Council officers as part of the staff travel plan. We have installed charging facilities for electric vehicles in Council car parks for use by the community.

9.10 **Bridges** – interim measures completed for Burgoyne Road, Duckett Road, Mattison Road, Stapleton Hall Road and Buckingham Road bridges and repairs to retaining wall on Highgate Hill.

9.11 **Bus Priority** – engineering measures in Lansdowne Road and Brownlow Road completed with studies of The Roundway, Turnpike Lane and Highgate.

9.12 **Bus stop accessibility** – bus stop accessibility completed in St Ann's Road, Philip Lane, Black Boy Lane and North Hill.

9.13 **North Circular Road** – traffic management schemes completed in Creighton Avenue, and Woodside Avenue.

9.14 **Car Clubs** – provision of 41 car club bays throughout the borough.

9.15 **Council Investment – Highways Planned Maintenance** – delivered £1.6m resurfacing programme including improvement of the network. This equated to 2.3km of predominantly non principal classified roads. In addition 21 footway locations amounting to 9.7km has been relaid.

9.16 **Council Investment – Street Lighting renewals** – delivered £940,000 renewal programme for replacement of street lighting. This equated to approximately 640 columns.

9.17 **CPZ's** – schemes implemented in Highgate, Crouch End, Finsbury Park, Fortis Green, Wood Green and Green Lanes and pay and display parking on Hornsey High Street.

9.18 **Spine Road** – construction of the spine road linking Western Road and Clarendon Road and providing essential road access to pump prime development in Haringey Heartlands has been completed and opened for traffic.

14. APPENDIX 6 – Programme of Works delivered in 2008/9

TABLE 3.1 – SUMMARY OF LIP PROGRAMME AND OTHER TFL FUNDING 2008/09

HARINGEY		
LIP PROGRAMME	**Original 2008/9 Allocation (£k)**	**2008/9 Projected Outturn (£k)**
Principal Road Maintenance	400	400
Bridge Assessment & Strengthening	995	131
Local Safety Schemes	545	595
20mph zones	180	180
ETP (Education, Training and Publicity)	23	23
Walking	135	200
Cycling LCN+	802	902
Cycling Non-LCN+ schemes inc Greenways	130	355
Bus Stop Accessibility	208	209
Bus Priority	205	444
Town Centres	1,000	1,602
School travel plans	612	682
Environment	55	64
Travel Awareness	30	30
Local area accessibility	40	40
Sub Total	**5,360**	**5,857**
A406	0	766
Car Clubs	0	30
TOTAL	**5,360**	**6,653**

All schemes are on target to spend at Revised LIP Allocation levels by 31st March 2009.

TABLE 3.2 – SUMMARY OF HIGHWAYS INVESTMENT PROGRAMME 2008/09

HARINGEY		
PROGRAMME	**Original 2008/9 Budget (£k)**	**Revised 2008/9 Budget (£k)**
Road Resurfacing	700	650
Parking Plan	300	600
Footway Resurfacing	1,000	1,000
Road Safety	300	300
Street Lighting	1,000	940
Flood relief including gullies and gully pots	300	300
Haringey Heartlands Spine Road	400	400
TOTAL	4,000	4,190

* Projected spend on all schemes is currently on target.

TABLE 3.3: ADDITIONAL SOURCES OF FUNDING IN 2008/09

SCHEME	**2008/9 Budget (£k)**	**2008/9 Projected Spend (£k)**
Church Road	7	7
Lordship Lane	25	25
Williamson Road, Green Lanes	97	97
Former Middlesex University, Bounds Green Road	176	176
136 Wood Green High Road	50	50
Penstock footpath Grovelands Road College Road	36 40 19	36 40 19
Total Section 106	**450**	**450**
Former Hornsey waterworks	22	22
Homebase, Green Lanes	33	33
Lordship Lane Health Centre	2	2
Queen Street	5	5
Former Middlesex University	20	20
Tiverton Road	10	10

SCHEME	2008/9 Budget (£k)	2008/9 Projected Spend (£k)
Total Section 278	**92**	**92**
Total Section106/278	**542**	**542**

TABLE 3.4 CLASSIFIED AND UNCLASSIFIED ROADS RESURFACED IN 2008/09

SCHEME NAME / LOCATION		
Ward		**CLASSIFIED ROADS**
1	Alexandra	Alexandra Park Road, N10
2	Hornsey	Rokesly Avenue, N8
3	Stroud Green	Stapleton Hall Road, N4
Ward		**UNCLASSIFIED ROADS**
1	Stroud Green	Mayfield Road, N8
2	Tottenham Hale	Ladysmith Road, N17
3	Hornsey	Inderwick Road, N8
4	Stroud Green	The Grove, N4
5	Muswell Hill	Priory Road [service road], N8
6	Bounds Green	Queens Road, N11
7	Bounds Green	Fletton Road, N11
8	Northumberland Park	Willoughby Park Road, N17
9	Bruce Grove	Forster Road, N17

TABLE 3.5 – FOOTWAY MAINTENANCE SCHEMES COMPLETED 2008/09

FOOTWAY MAINTENANCE SCHEMES COMPLETED IN 2008/09		
Ward		
1.	Muswell Hill	Woodland Rise, N10
2.	White Hart Lane	Jellicoe Road, N17
3.	Northumberland Park	Lealand Road, N15
4.	Harringay	Raleigh Road, N8
5.	Bounds Green	Footpath, Bounds Green Road, N11
6.	Tottenham Hale	Holcombe Road, N17
7.	Harringay	Wightman Road, N8

8.	Northumberland Road	Park Lane, N17
9.	St. Ann's	Etherley Road, N15
10.	Highgate	Highgate Avenue, N6
11.	Seven Sisters	Crowland Road, N15
12.	Seven Sisters	Wargrave Road, N15
13.	Hornsey/Stroud Green	Inderwick Road, N8
14.	Bounds Green	Nightingale Road, N22
15.	Seven Sisters	Ferndale Road, N15
16.	Hornsey	Hillfield Avenue, N8
17.	Fortis Green	Bancroft Avenue, N2
18.	Northumberland Park	Northumberland Park, N17
19.	Bounds Green	Palmerston Road, N22
20.	Tottenham Hale	Rycroft Way, N17

TABLE 3.6– FLOODING ALLEVIATED AND GULLY REPLACEMENT LOCATIONS DURING 2008/09

Road Name	Ward
Moselle Brook, N17	White Hart Lane
High Road, N22	Noel Park & Woodside
Ferry Lane, N15	Tottenham Hale
High Road, N17	Northumberland Park
Lancaster Road, N15	Stroud Green
Mark Road, N22	Noel Park
Crawley Road, N15	West Green
Nightingale Lane N8	Hornsey
Rangemoor Road N15	Tottenham Green
Fortis Green Road, N10	Fortis Green

TABLE 3.7– DETAILS OF POTHOLES REPAIRED IN INDIVIDUAL WARDS DURING 2008/09 (update as at January 2009)

Ward	Number of potholes identified and repaired
Highgate	265
Muswell Hill	100
Crouch End	130

Fortis Green	207
Alexandra	90
Northumberland Park	171
Stroud Green	101
Hornsey	80
Woodside	83
West Green	128
Bounds Green	222
Tottenham Green	131
Tottenham Hale	130
White Hart Lane	63
Seven Sisters	82
St Ann’s	25
Bruce Grove	60
Noel Park	46
Harringay	38
Total	2152

15 Appendix 7: Progress against Mayoral Targets

TfL report Borough progress against MTS performance indicators. The report covers 2007 or 2007/8 as appropriate and relates to 14 performance indicators as detailed below.

In summary, we are on track or have met 11 of the 14 PIs. Of those that are not on track, the number of motorcyclists killed and seriously injured are small in absolute number [18 in 2007], making meeting the target a challenge in the context on rising motorcycle usage in inner London. The shortfall in funding for principal road network has meant that schemes for Wood Green High Road, Westbury Avenue and Watermead Way will not be progressed in 2009/10 nor West Green Road in 2008/9.

1. Improving road safety				
	Base year	Change since baseline	Progress against linear trajectory and Mayor's target	Comments
1a – 1 No. of people killed and seriously injured [Target – 50% reduction by 2010 – 80 KSI]	1994/8 average	-51%	On track	Council target should match Mayor's
1a – 2 No. of pedestrians killed and seriously injured [Target – 50% reduction by 2010 – 33 KSI]	1994/8 average	-49%	On track	Council target should match Mayor's

1a – 3 No. of cyclists killed and seriously injured [Target – 50% reduction by 2010 – 6 KSI]	1994/8 average	-42%	On track	Council target should match Mayor's. Although we are on target absolute numbers are very small [12 KSI on average between 1994/8]
1a – 4 No. of motorcyclists killed and seriously injured [Target – 50% reduction by 2010 – 13 KSI]	1994/8 average	-14%	Not on track	Absolute numbers are very small making meeting the target difficult [21 KSI on average between 1994/8] against a background of rising motorcycle ownership.
1b – No. of children killed and seriously injured [Target – 60% reduction by 2010 – 9 KSI]	1994/8 average	-65%	On track	Absolute numbers are very small making meeting the target difficult [23 KSI on average between 1994/8]

1c – No. of slight casualties [Target – 25% reduction by 2010 – 758 slight]	1994/8 average	-30%	On track	Council target should match Mayor's.
2 No. of primary and secondary schools with travel plans in place [Target – 100% of schools by 2008]	2004/5	94	Met	Previous years assessment has been based on no. of travel plans in place as well as no. of plans reviewed.
2. Improving bus journey time and reliability				
3. Bus excess wait time on high frequency routes [Target – 1.3 minutes by 2009/10]	2000/1	1.1	On track	London-wide target. Boroughs not required to report borough specific data.
4.1 Average bus journey time on LBI routes within the Borough – AM peak [Target – reduce of maintain at 2005 levels, bus journey times on LBI	2005		On track	Only data for one route [5 routes in LBI]; issue that performance is not directly influenced by an individual borough – eg delays to a route may occur in

routes]				adjoining boroughs; utility road works can delay buses but is largely outside our control.
4.2 Average bus journey time on LBI routes within the Borough – Interpeak [Target – reduce of maintain at 2005 levels, bus journey times on LBI routes]	2005		On track	Comment as above.
4.3 Average bus journey time on LBI routes within the Borough – PM peak [Target – reduce of maintain at 2005 levels, bus journey times on LBI routes]	2005		Not on track	Comment as above
3. Relieve traffic congestion and improve journey time				
5.1 Traffic volume [million veh-	2001	3%	On track	TfL considered Haringey an

kms] in Borough [Target – reduction in growth in outer London of a third ie 5% growth between 2001 and 2011]				Inner London borough in our preparation of the LIP and hence were required to achieve zero traffic growth; TfL are now stating we are an Outer London borough and therefore have a target of 5% growth.
5.2 Traffic volume [million veh kms] in Metropolitan town centres [Target – zero growth in veh/kms between 2001 and 2011	2001	See comment; traffic volume increased between 2004 and 2005.	See comment	Data not available on veh/kms for town centres. TfL provided data on absolute traffic volumes for Wood Green based on counts for our interpretation
7. Proportion of personal travel made by mode [Target to maintain or increase the proportion of personal travel made by means	2008 [73%]	See comment	N/A	2008 is the first year for which data is available. London Travel Demand Survey [LTDS] being used.

other than the car]				
8. No. of schools where review of travel has been completed [Target – to review all schools by March 2008]	2004/5	94	Met	Performance should be amended to 95 as there is an additional school
5. Accessibility and social inclusion on the transport network				
10. Trips made by equality and inclusion target groups under represented in the public transport market [Target – TfL and boroughs are to achieve year-on year improvements in the proportion of trips made by equality and inclusion target groups particularly disabled	2008; trip rate per person for trips on public transport by disabled people – 0.45	See comment	N/A	Date based on LTDS. The data collected is absolute numbers and trip rate and not the proportion. Absolute survey numbers are very low.
	2008; trip rate per person for trips on public transport by older people – 0.79	See comment	N/A	As above

people and women travelling at night]	2008; trip rate per person for trips on public transport by women between 19.00 and 07.00 – 0.09	See comment	N/A	As above; data should relate to women travelling alone to be of use but this is not stated
6. Encourage walking by improving the street environment				
12. TfL and boroughs are to achieve an increase of at least 10% in journeys made on foot per person in London between 2001 and 2015 [Target of 280 trips per person on foot by 2015]	2008; 267 trips	N/A	N/A	Target based on linear trajectory of 5% increase between 2008 and 2015 due to lack of earlier data. Data from LTDS.
7. Encourage cycling by improving the street environment				
13. TfL and boroughs are to achieve an increase of at least 80% in cycling in London between 2001 and 2015 [Target	2008; 2.7 million cycle trips per annum	N/A	N/A	Target based on linear trajectory of 40% increase between 2008 and 2015 due to lack of earlier data. Data from LTDS

of 3.8 million trips per annum]				
8. Bringing transport infrastructure to a state of good repair				
14. TfL and boroughs are to bring all A roads and Busy Bus Routes up to serviceable standard [Target - UKPMS score of <70 by 2010 for all A roads and Busy Bus Routes]	2003/4 based on Coarse Visual Inspection [CVI] – 10.25%	- 4.75%	Not on track	Data based on A roads only. We are heavily reliant on TfL funding through the LIP funding submission. Allocations against bids over the last 3 years have been on average 38% leading to an increasing backlog to resurfacing of principal roads.

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Agenda Item 14

14

Haringey

Agenda item:

[No.]

Cabinet Meeting **On 24th March 2009**

Report Title. The Bridge New Deal for Communities Delivery Plan 2009/2010
Report of Niall Bolger (Director of Urban Environment) Signed : 04.03.09
Contact Officer : Geoffrey Ocen, 0208 849 8848 geoffrey.ocen@haringey.gov.uk

Wards(s) affected: Seven Sisters, St Ann's and Tottenham Green	Report for: **Key Decision**

1. Purpose of the report (That is, the decision required)

1.1. To introduce the Bridge New Deal for Communities (NDC) Delivery Plan for 2009/2010 to Members (Appendix A to this report)

1.2. To highlight the NDC Partnership Board's view of its succession and legacy plans for 2009/2010

1.3. For Members to note the contents of the Delivery Plan for the coming year and endorse the Partnership Board's Programme forecast to March 2010.

2. Introduction by Cabinet Member (if necessary)

2.1. The Delivery Plan sets down the Partnership Board's Priorities for the Bridge NDC programme over the next financial year including the budget forecast to March 2010. The focus is to ensure that the improvements brought in by the NDC is carried on through *sustainable succession and legacy arrangements.* These are

being achieved by i) careful alignment with LAA targets; ii) working with Haringey Council and key stakeholders to mainstream identified projects and join up local services; iii) implementation of the completed Seven Sisters Neighbourhood Plan that provides an overarching framework for The NDC area including specific sites; and iv) setting up a company limited by guarantee leading to charitable status as part of a health-based and asset based successor body to the NDC.

2.2. The Dept for Communities and Local Government (DCLG) have not yet approved financial allocations for 2009/2010, therefore the financial profile used in the Delivery Plan is still subject to Government Office for London and DCLG confirming that the funding sought is available and to DCLG providing final approval for the Delivery Plan once it is submitted.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. The Delivery Plan's programme of projects is organised across three themes of Education, Employment and Enterprise; Health, Social Care, Sports and Leisure; Education and Neighbourhood Services. These projects add value across the Council's Plan priorities.

3.2. The Bridge NDC is represented on the Haringey Strategic Partnership and a number of its second tier structures. This is important in the context of the NDC's succession and legacy work as the Partnership continues to mainstream its projects and lessons learnt. The NDC has carefully aligned its activities for 2009/2010 with the four blocks of the LAA to ensure it contributes to the achievement of mandatory and stretch targets. (see tables 3.1 – 3.4, p.38 of the Delivery Plan)

3.3. The Bridge NDC Partnership will begin implementation in 2009/2010 of the Seven Sisters Neighbourhood Plan. This Plan provides a detailed framework and guidelines for socio-economic and physical development in the NDC area, through which it will support delivery of the Community Strategy, Unitary Development Plan, Safer Communities Plan, Regeneration Strategy and Greenest Borough Strategy.

4. Recommendations

4.1. That Members receive the Bridge NDC Delivery Plan for 2009/2010 and note that it has been approved by the NDC Partnership Board.

4.2. That Members also note that the Delivery Plan is subject to formal approval by Dept for Communities and Local Government and Government Office for London.

4.3. That Members note Haringey Council's critical role as Accountable Body both in supporting and in delivering the Bridge NDC programme.

4.4. That Members endorse the Bridge NDC Delivery Plan, which includes activities for succession and legacy for 2009/2010 and endorse the Partnership Board's Programme forecast to March 2010.

5. Reason for recommendation(s)

5.1. Haringey Council as the Accountable Body for the Bridge NDC programme needs to be aware of the activities and investment programme planned for 2009/2010.

6. Other options considered

6.1. Haringey Council is in a unique position as the Accountable Body for the Bridge NDC programme and therefore the endorsement sought in this report is not relevant of other agencies.

7. Summary

7.1 The 9th NDC Delivery Plan (Appendix A) was approved by the NDC Board at its meeting on the 28th January 2009.

7.2 The Delivery Plan sets down the Partnership Board's Priorities for the Bridge NDC programme over the next financial year including the budget forecast up to programme end in 2011. The focus is to ensure that the improvements brought in by the NDC is carried on through *sustainable succession and legacy arrangements*. These are being achieved by i) careful alignment with LAA targets; ii) working with Haringey Council and key stakeholders to mainstream identified projects and join up local services; iii) implementation of the completed Seven Sisters Neighbourhood Plan that provides an overarching framework for The NDC area including specific sites; and iv) setting up a company limited by guarantee leading to charitable status as part of a health-based and asset based successor body to the NDC.

7.3 The priorities for this Delivery Plan are based on an assessment of performance measured against the NDC's performance framework using the findings of the MORI Resident's Survey undertaken in November 2008.

7.4 Capital funding will be fully invested by March 2009 and therefore the 2009/2010 investment programme comprises only revenue projects. The programme includes a number of cross cutting projects which will deliver outputs across the three themes.

Neighbourhood Services - Housing, Environment and Crime

7.5 This theme will seek to build on the success of previous partnership working with the police and youth offending service that aims to prevent offending amongst young people. The theme will also continue to work with resident associations in the area to support their capacity to achieve improvement in their local services

Health, Social Care, Sport and Leisure

7.6 The main focus will continue to be strengthening partnership working, supporting smoking cessation and increasing levels of physical activity which are priority targets of the NDC and LAA. There will be a renewed focus on the health needs of younger people.

Education, Employment and Enterprise

7.7 The NDC will work closely with partner agencies/stakeholders to ensure that local residents and businesses are supported to withstand the challenges of the economic downturn.

8. Chief Financial Officer Comments

8.1 The NDC Delivery Plan for 2009/10 is fully funded by Government grant of £1.557m and as such will have no direct financial implications for the Council. The indicative allocation for 20010/11, the final year of the NDC programme, is £275k. These amounts are still subject to formal approval of the funding allocations from GOL and DCLG.

8.2 No capital projects are to be delivered in 2009/10.

8.3 Further discussions are to take place on the formation of a company limited by guarantee leading to charitable status as part of a health-based and asset based successor body to the NDC; the Delivery Plan has a target to set up this company in April 2009. These discussions will need to identify on-going costs of the company and the funding available from the Laurels and other available income streams.

9. Head of Legal Services Comments

9.1. The Head of Legal Services supports the recommendations on the NDC Delivery Plans and only wishes to comment that a separate report on the NDC's succession and legacy will need to be presented for decision at a later date.

10. Head of Procurement Comments –[Required for Procurement Committee]

10.1 Comments not required

11. Equalities &Community Cohesion Comments

11.1 The NDC Partnership is working to actively engage all its communities in the Seven Sisters area. The NDC Board and Staff are committed to implementing Haringey Council's equality policies. Delivery partners for the 2009/2010 Delivery Plan must also demonstrate commitment to equal opportunities policies and

practices with regards to staff recruitment and service delivery. The NDC monitors and measures equality outputs and outcomes on either a quarterly or monthly basis which informs the decision to take any corrective action if appropriate.

12. Consultation

12.1 The Bridge NDC is a community based programme with a local resident majority led Partnership Board. The Resident Board Members act as a consultative body on behalf of the community.

12.2 Consultation with residents and local businesses has informed the development of the projects included in the Programme.

12.3 MORI undertook a Household Survey of 500 residents in November 2008 which has informed the priorities set out in the Delivery Plan

13. Service Financial Comments

13.1 The 2009/10 Delivery Plan requires a budget of £1,557,000; this is subject to Government Office for London (GoL) and the Department for Communities and Local Government (DCLG) final confirmed approval in March 2009. This would leave £275,000 for the final year to programme end. The NDC was informed of these indicative budget amounts by DCLG in 2008.

	2009-10	2010-11	Total
Revenue	1,557,000	275,000	1,832,000
Capital	0	0	0
Total	**1,557,000**	**275,000**	**1,832,000**

13.2 DCLG is currently discussing with GoL a difference in the NDC's assessment of total NDC grant spent to date with their assessment. Resolution of this discussion in favour of the NDC could result in additional funding being made available. This would increase the budget in 2009/10 to £1,690,500 resulting in an extra £133,500 potentially being available for revenue projects. Detailed evidence to support the NDC's position was submitted to GOL and DCLG in July 2008. Additional contingency projects will be developed and presented to a subsequent Board meeting for approval for investment of this funding should it become available.

13.3 NDC funding is externally sourced and is paid monthly. Haringey Council acts as the Accountable Body for the NDC and holds the funds. Officers of the NDC and Haringey Council meet at regular intervals to discuss progress in programme delivery. The NDC costs are all fully paid and do not impact upon the Council's mainstream budget. The NDC operates within Haringey Council's financial regulations and codes of practice.

13.4 The Bridge NDC Programme also maximises match funding from delivery partners and therefore brings much needed additional funding into Seven Sisters and Haringey more generally.

14. Use of appendices /Tables and photographs

14.1 Appendix A – Bridge NDC's Delivery Plan 2009/2010

15. Local Government (Access to Information) Act 1985

15.1 DCLG Programme Note 45 – Details of spend 2008/09 and bids for 2009/10

15.2 DCLG Programme Note 45 – Guidance on requirements for (NDC) succession strategies and the approval process

The Bridge New Deal for Communities

Delivery Plan

2009/2010

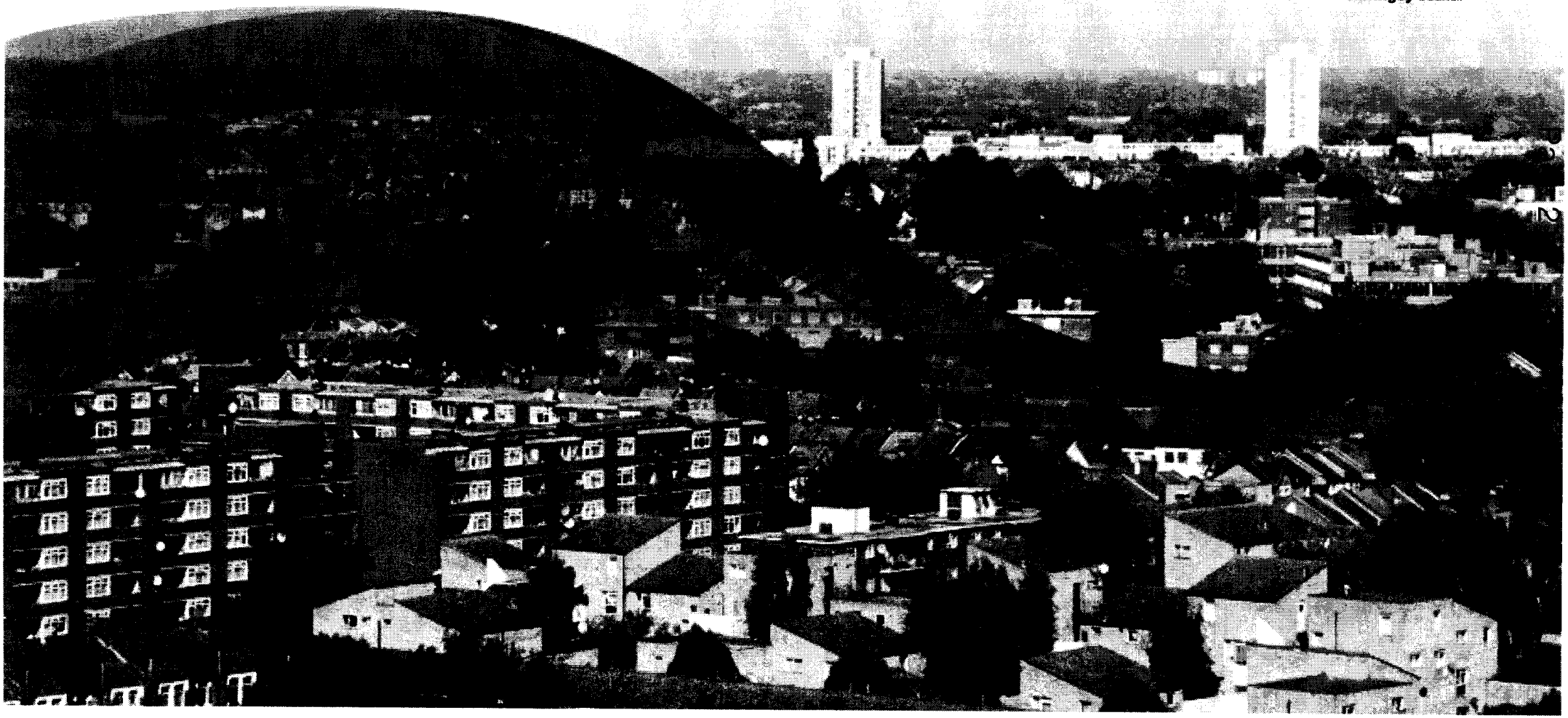
THE Bridge

BUILDING SevenSisters

New Deal for Communities

Communities and Local Government

Haringey Council



Translation

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Polish

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Somali

Haddii aad jeclaan laheyd dokumeentigan oo luuqad ama qaab kale ah, fadlan nagala soo xiriir halkan 020 8489 8840 ama ndc@haringey.gov.uk

Turkish

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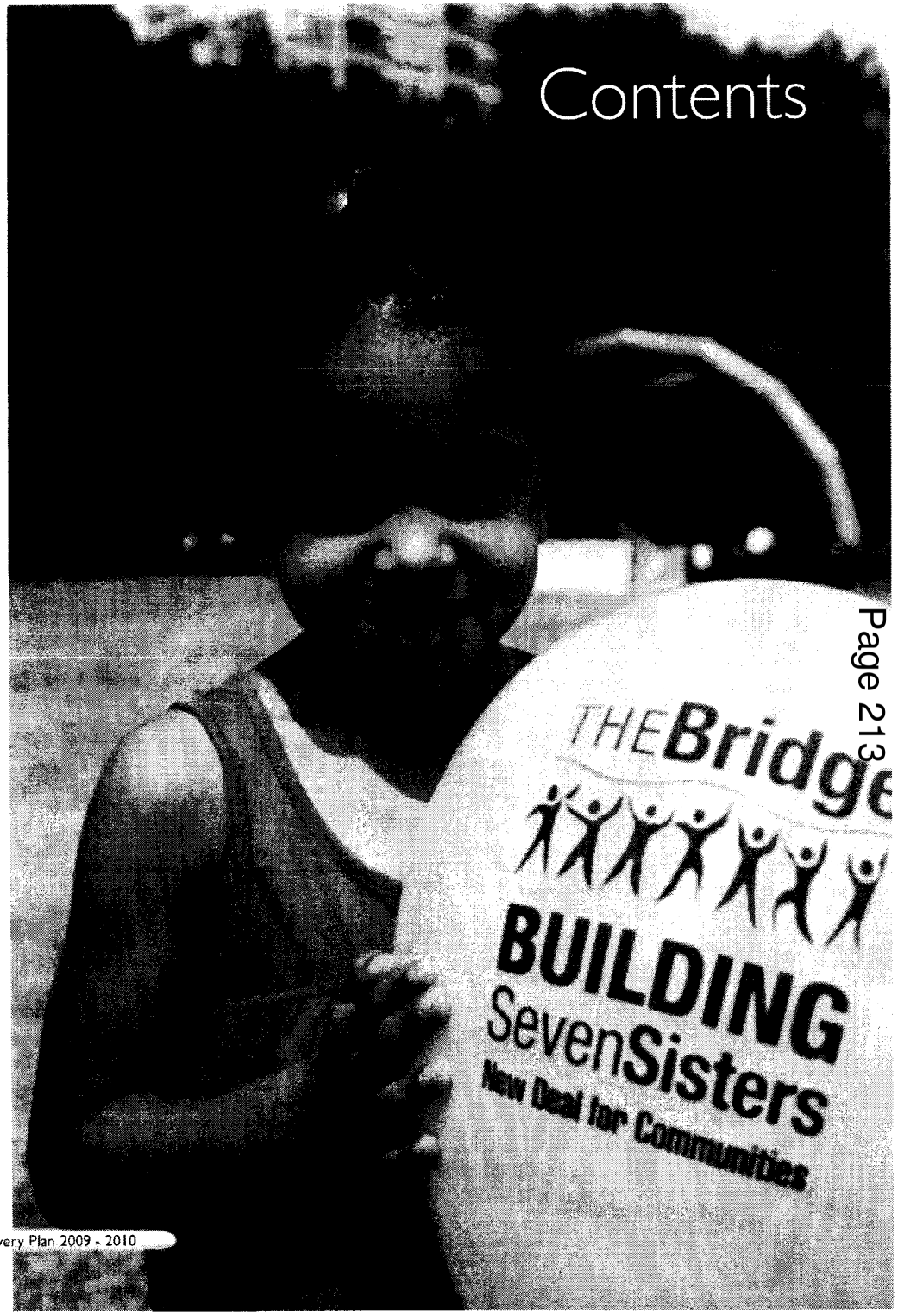
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Our Vision



Our Vision for Seven Sisters is to build a sustainable community of communities.

- We will work to make the area thrive economically, flourish socially, and regenerate it for current and future residents.
- We aim to create an area where people are proud to live and work without fear of crime.
- We will combine the diversity of our communities, and the efforts of our partners to deliver extensive renewal for Seven Sisters.

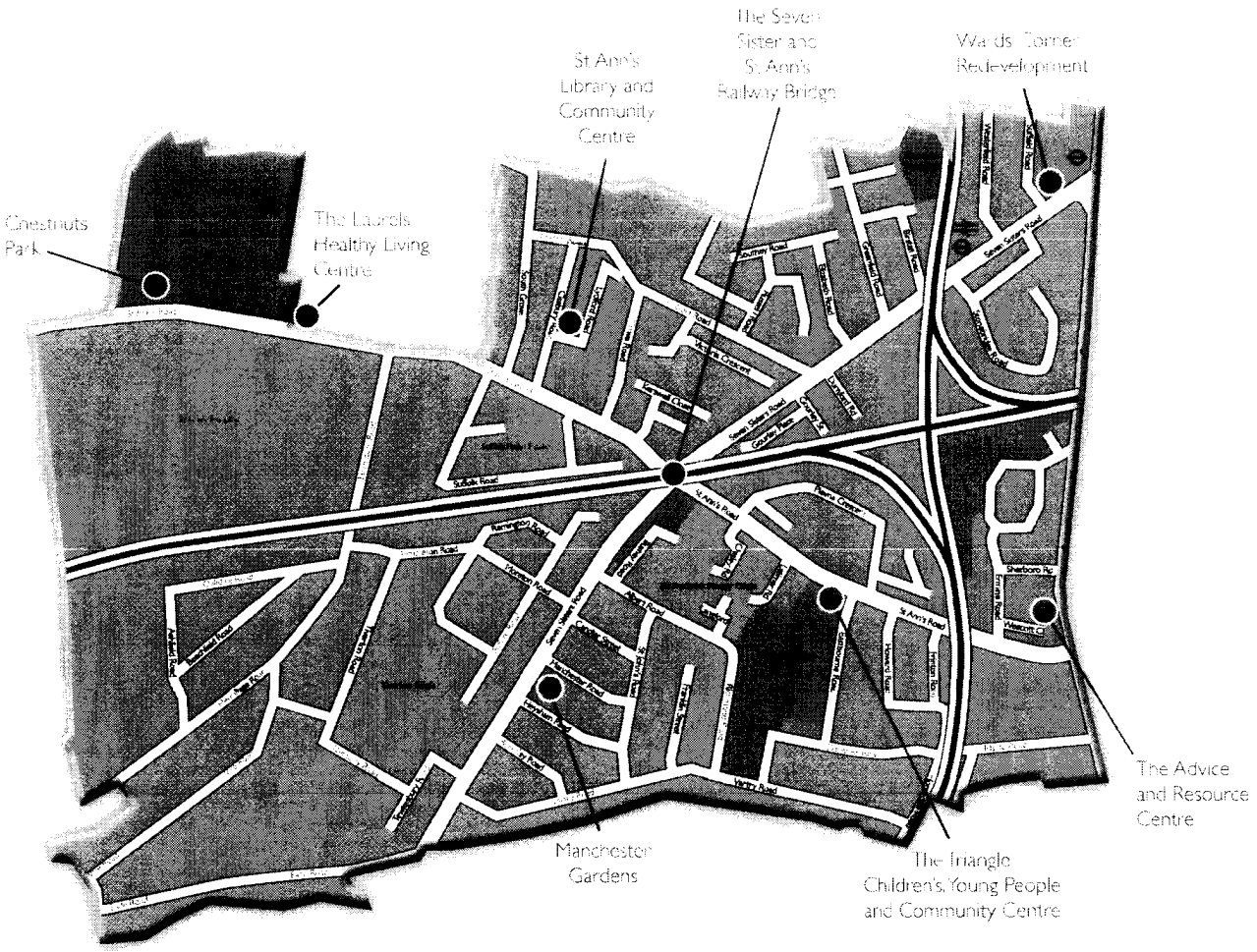
The Bridge New Deal for Communities is led by local people for local people.

Profile of the Bridge NDC Organisation

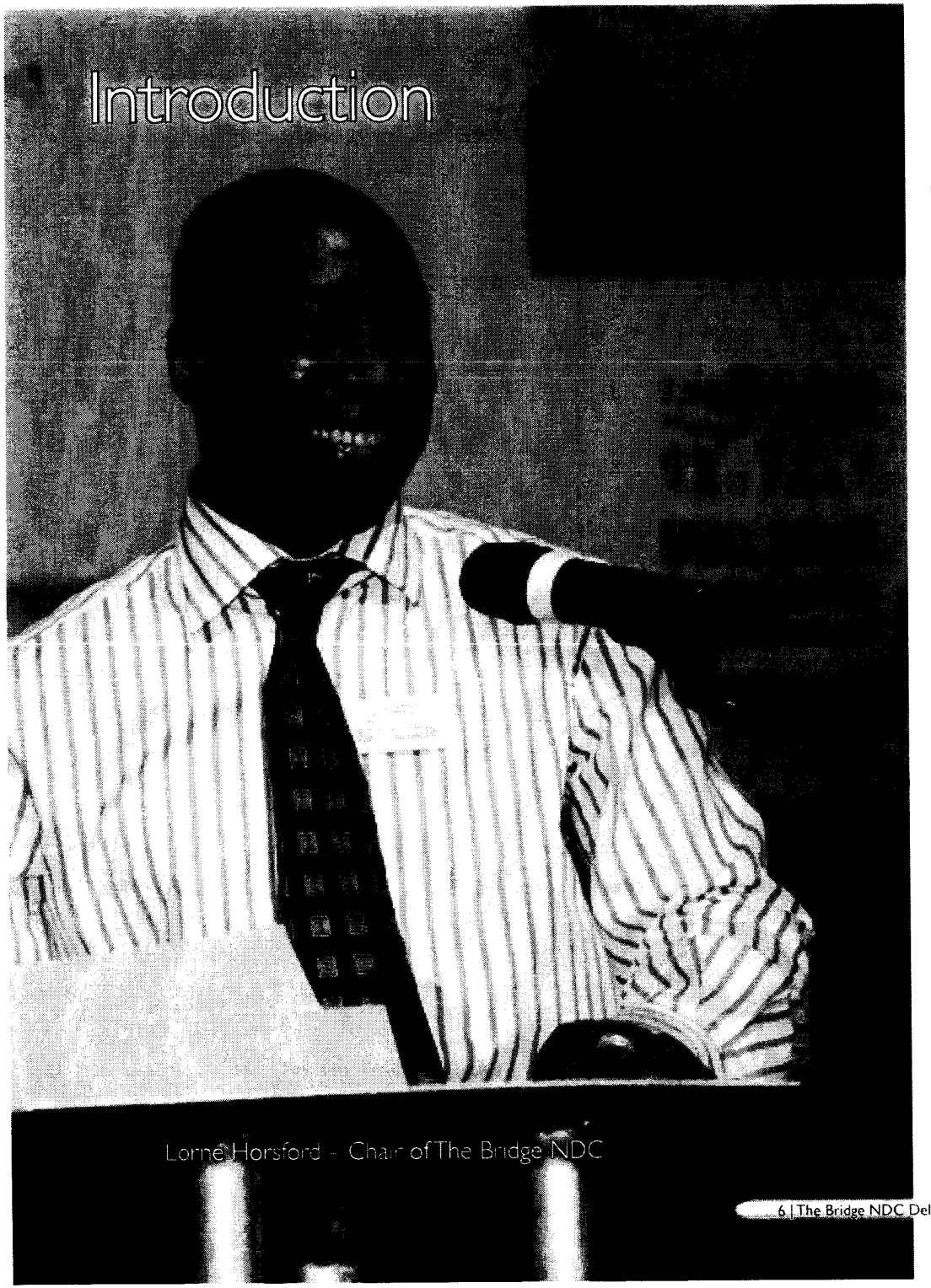
The Bridge New Deal for Communities is in the Seven Sisters area of Tottenham in Haringey, North London.

The Bridge as an area has great potential. Two mainline rail services run through the area, and Seven Sisters Station is a major interchange on the Victoria Line. By public transport there is easy access to the City of London, the West End, Stratford and Stanstead Airport. The area is also well positioned for access to the A10 and the North Circular.

Although Haringey is not an Olympic Borough The Bridge area borders with Hackney, which is. We are also only five minutes from Waltham Forest and 12 minutes from Stratford, the main Olympic site, European Terminal, and Stratford City.



Introduction



Lorne Horsford - Chair of The Bridge NDC

Chair's Welcome

The future of Seven Sisters is on the up. There is evidence of improvements in the economic, social and environmental aspects of the local area.

The Bridge New Deal for Communities (NDC) is about to begin its penultimate year; we have made significant changes in Seven Sisters by involving our local communities and partners in deciding on local priorities and influencing outcomes.

The community have been involved at every stage of the NDC programme. The NDC is fulfilling an important role prioritised by the Government, that is "putting local communities at the heart of decision making in their neighbourhoods." Our greatest source of strength and inspiration is our community; the values of The Bridge New Deal for Communities are rooted in the community of Seven Sisters.

This year, following many months of hard work and consultation with local residents and key partners, the NDC Neighbourhood Plan has been agreed. The Neighbourhood Plan will be a working document which will guide the social, physical and economic development of The Bridge NDC area until 2025.

As in previous years, The Partnership Board has focused on local priorities; Neighbourhood Services, Health, Social Care & Sports and Education, Enterprise and Employment. People from across the NDC have participated in events, theme group meetings, consultation and celebrations.

I am delighted with the positive impact the NDC has made in the


Seven Sisters Road

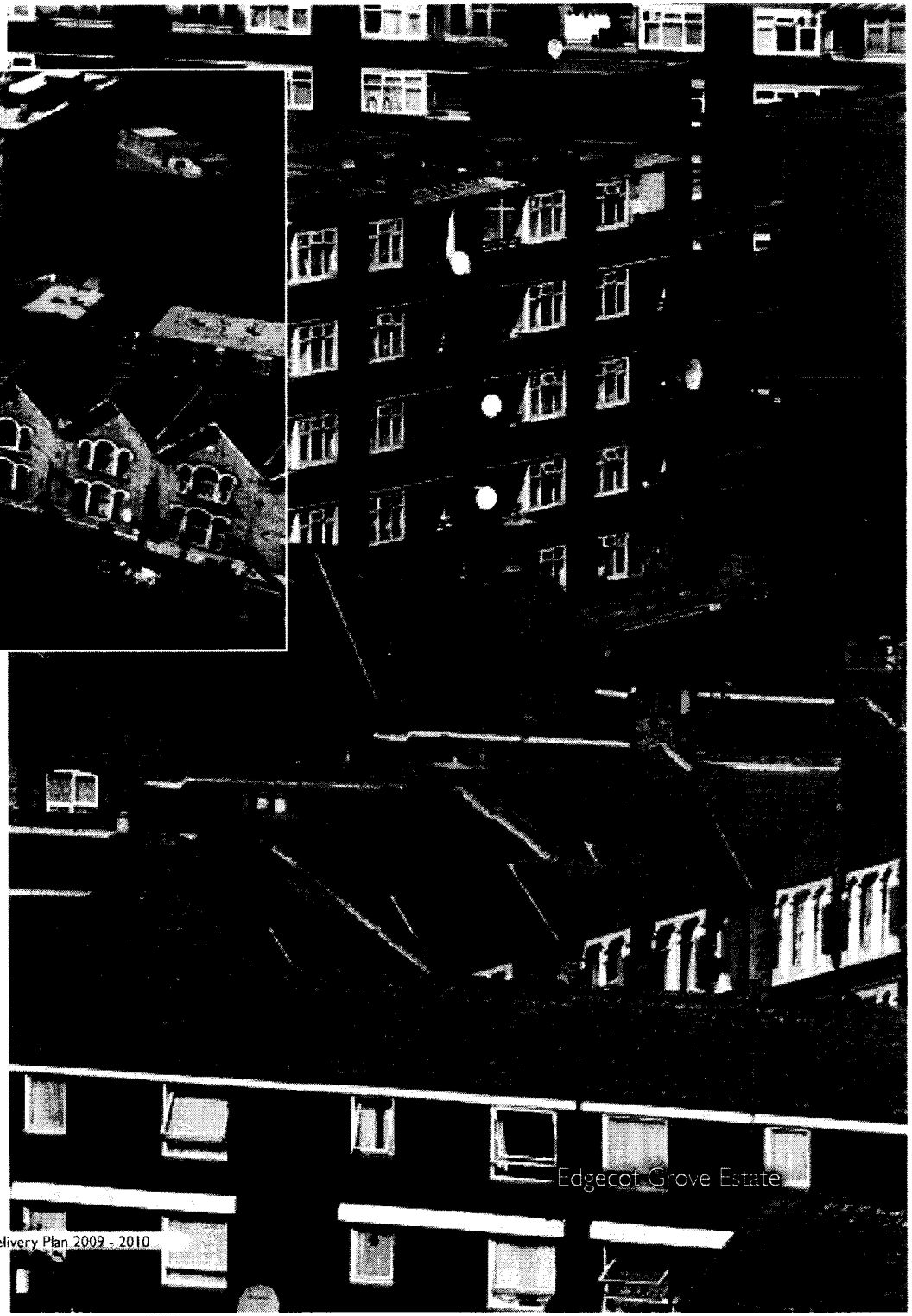
area. We have just celebrated the completion of the much awaited St Ann's Library Community Hall, and we have restored Manchester Gardens and Chestnuts Park (which received green flag status).

This Delivery Plan sets out how we will continue to build on our successes and leave behind a lasting legacy of the NDC; we have participated in partnership projects and successfully completed many of our own. The future of Seven Sisters is on the up. There is evidence of improvements in the economic, social and environmental aspects of the local area.

We will ensure that we continue to work in partnership so that the legacy left behind by The Bridge NDC will continue to benefit the local communities beyond the end of the NDC.



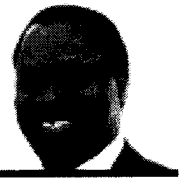
Lorne Horsford
Chair of The Bridge
New Deal for Communities


Edgecot Grove Estate



Suffolk Road CCTV Improvements

Director's Statement – Geoffrey Ocen



Seven Sisters is a special place; its community, its diversity and its desire to change for the better is truly inspirational.

2008-2009 has been a very busy but rewarding year. As always we have worked closely with our Partnership Board, which consists of local residents and partner agencies.

Earlier this year new resident members were recruited via a selection process and they will serve on the Board until 2011 when the NDC closes down.

It is essential for us that our local community influence local services. A key role of The Bridge NDC, in its final years, is to continue to facilitate and build on partnerships that can harness the increasingly rich infrastructure that we are quite literally building into the local landscape.

We want to make sure we leave behind an organisation, which will continue to sustain the work and the legacy of the NDC beyond 2011. We are working with our Board, partners, and residents to achieve this exciting ambition.

Our Delivery Plan is the strategy for this last phase. Our aim is to fully engage with all of our stakeholders – local community, businesses, statutory partners and the voluntary and community sector in looking at the future of Seven Sisters in relation to national government strategy and policy.

We will seek to ensure that new development and new buildings in the area meet community needs through the implementation of the



Fladbury Road redevelopment

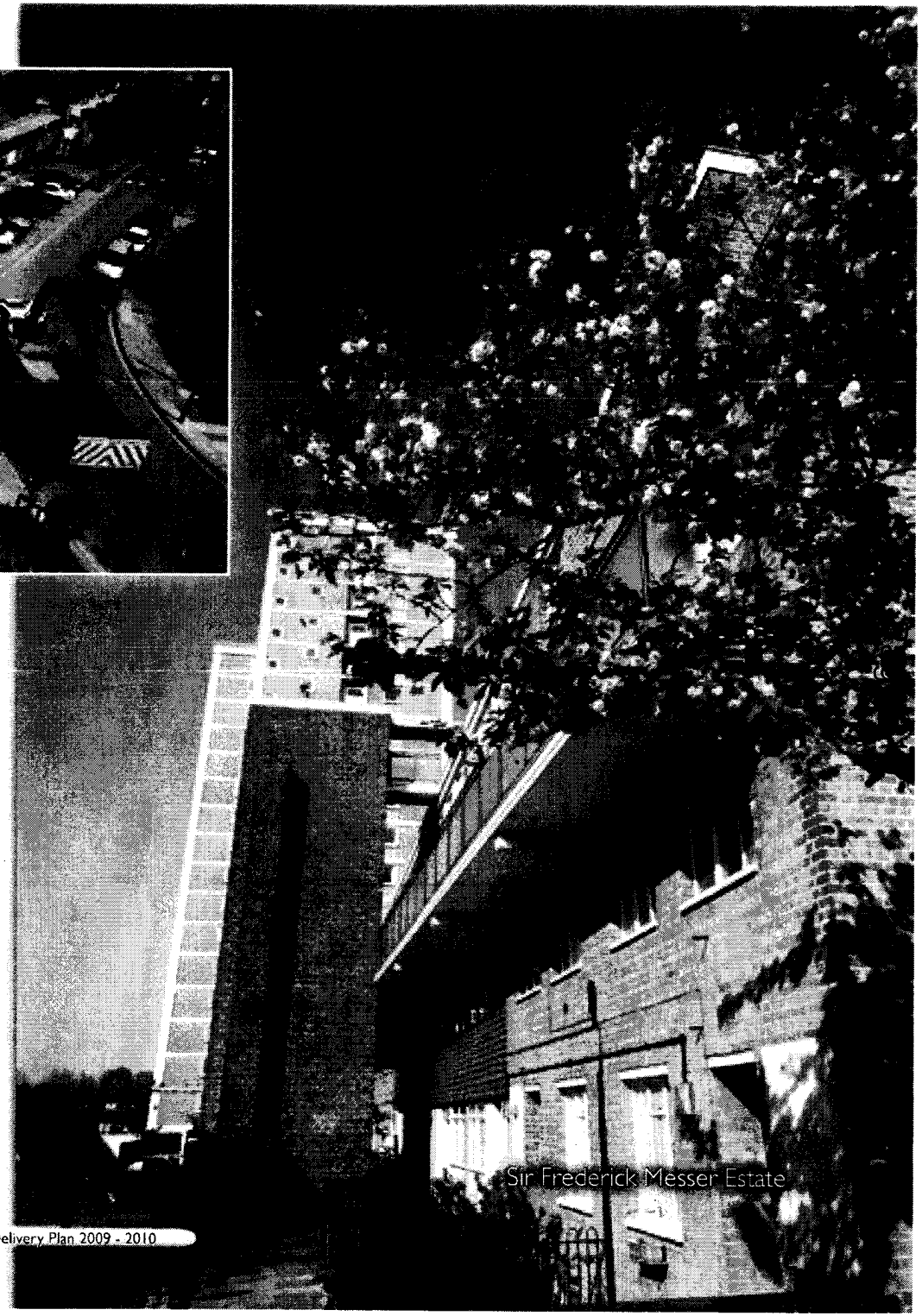
NDC's Neighbourhood Plan.

We have made progress on the succession and legacy strand of our exit strategy; we are establishing a successor body which will have charitable status whose objectives will be to provide health and other services to benefit the local community beyond the life of the NDC.

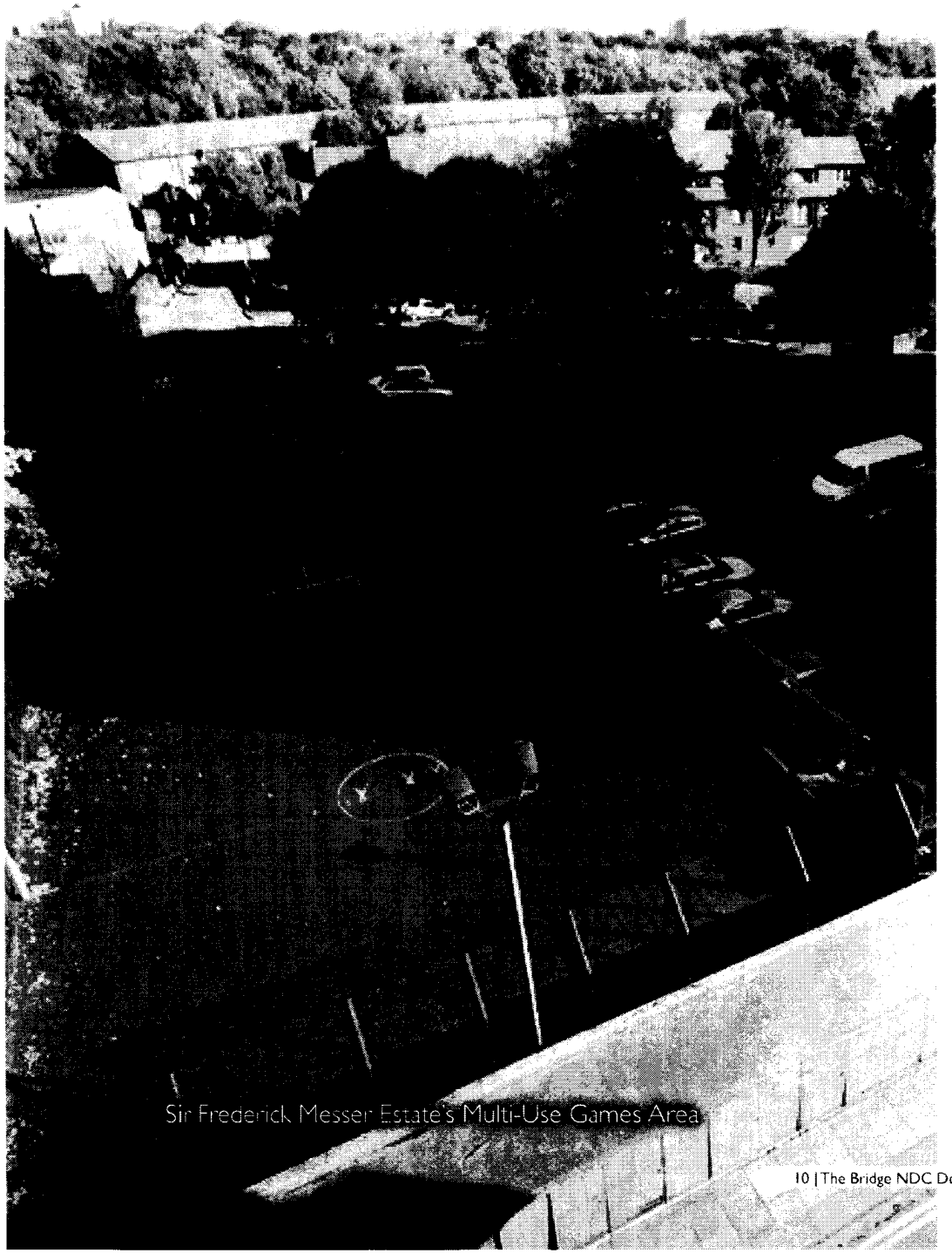
In this Delivery Plan, we have outlined a sustainable strategy, which seeks to take forward the mainstreaming, succession and legacy plans of The Bridge NDC. The Plan is the formal document which describes what the NDC is going to do in 2009-2010.

Seven Sisters is a special place; its community, its diversity and its desire to change for the better is truly inspirational.

Dr Geoffrey Ocen
Director of The Bridge
New Deal for Communities



Sir Frederick Messer Estate



Sir Frederick Messer Estate's Multi-Use Games Area

Board Membership 2009/2011

The Board members are the driving force within the NDC decision making process. Without them we would not achieve our objectives for change.

The Bridge New Deal for Communities is made up of the Partnership Board and the Staff Team.

The Board make the policy decisions and drive the strategic vision of the partnership while the Staff Team are responsible for the day to day running and delivery of the programme.

To ensure continuity and successful closing down of the programme, The NDC Board agreed to move to a system of application and selection by interview to fill the 12 places available to residents of the NDC area. Following the completion of the selection process in 2008, we are pleased to welcome 8 existing members and 3 new members to the Board.

Lorne Horsford

Resident NDC Chair



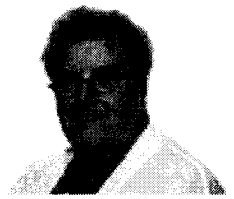
Andrea Holden

Resident and 1st Vice Chair and Chair of Neighbourhood Services Theme



Yvonne Denny

Resident and 2nd Vice Chair and Vice Chair of Health, Social Care, Sports and Leisure Theme



Raste Fatah

Helen White

Randolph Flatts

Ruby Brown

Tobiah Sackey

Tanjou Mehmedova

Ulrika Longinotto

Rachel Hughes

Vacant

Pearl Amoateng

Andrew Wright

NHS

Vacant

Yolande Burgess

Linda Banton

Niall Boiger

Inspector
Chris Donaldson

METROPOLITAN POLICE

Bernice Ashton

Wilf Sullivan

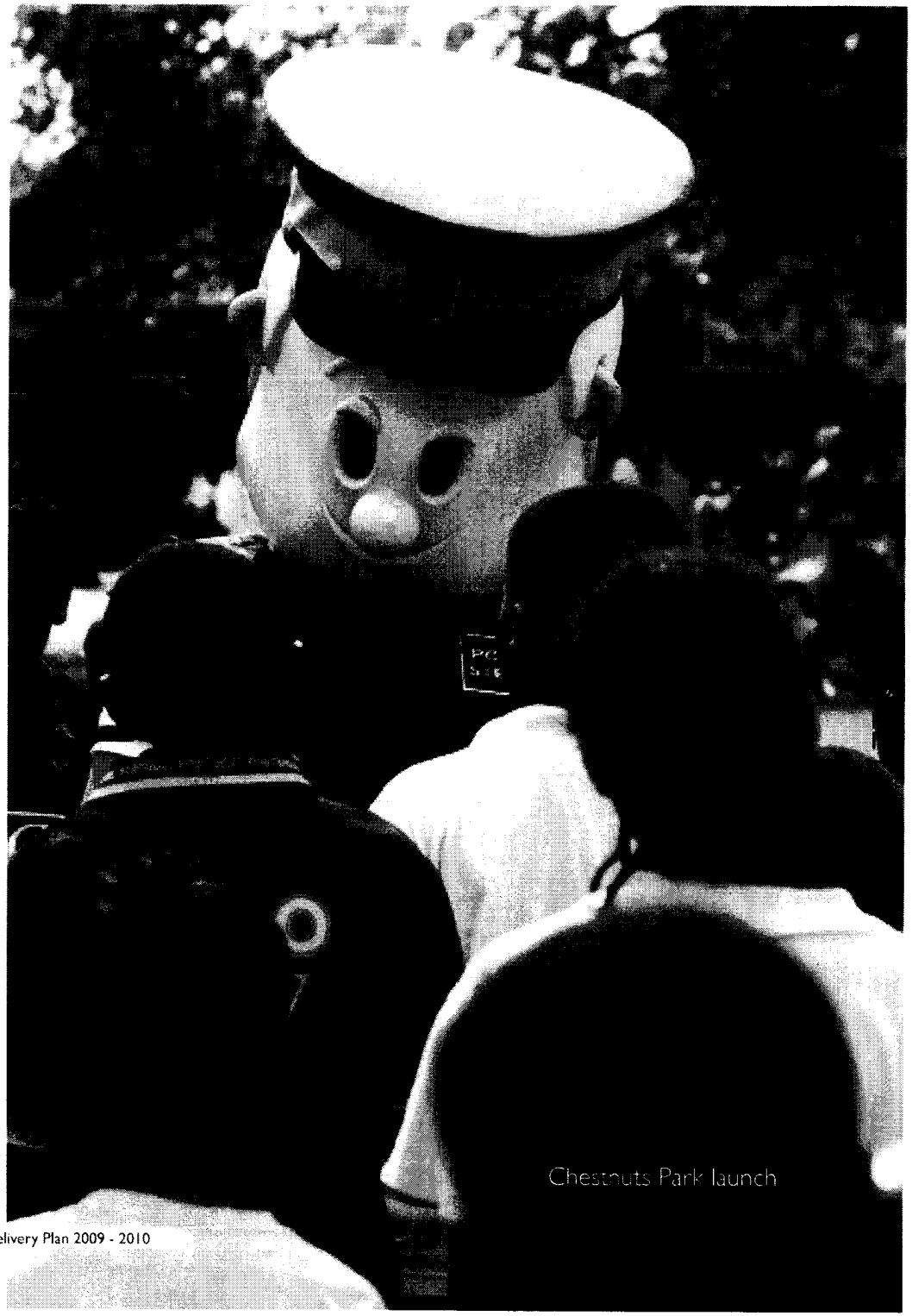
Cllr Bob Harris

Cllr Claire Kober

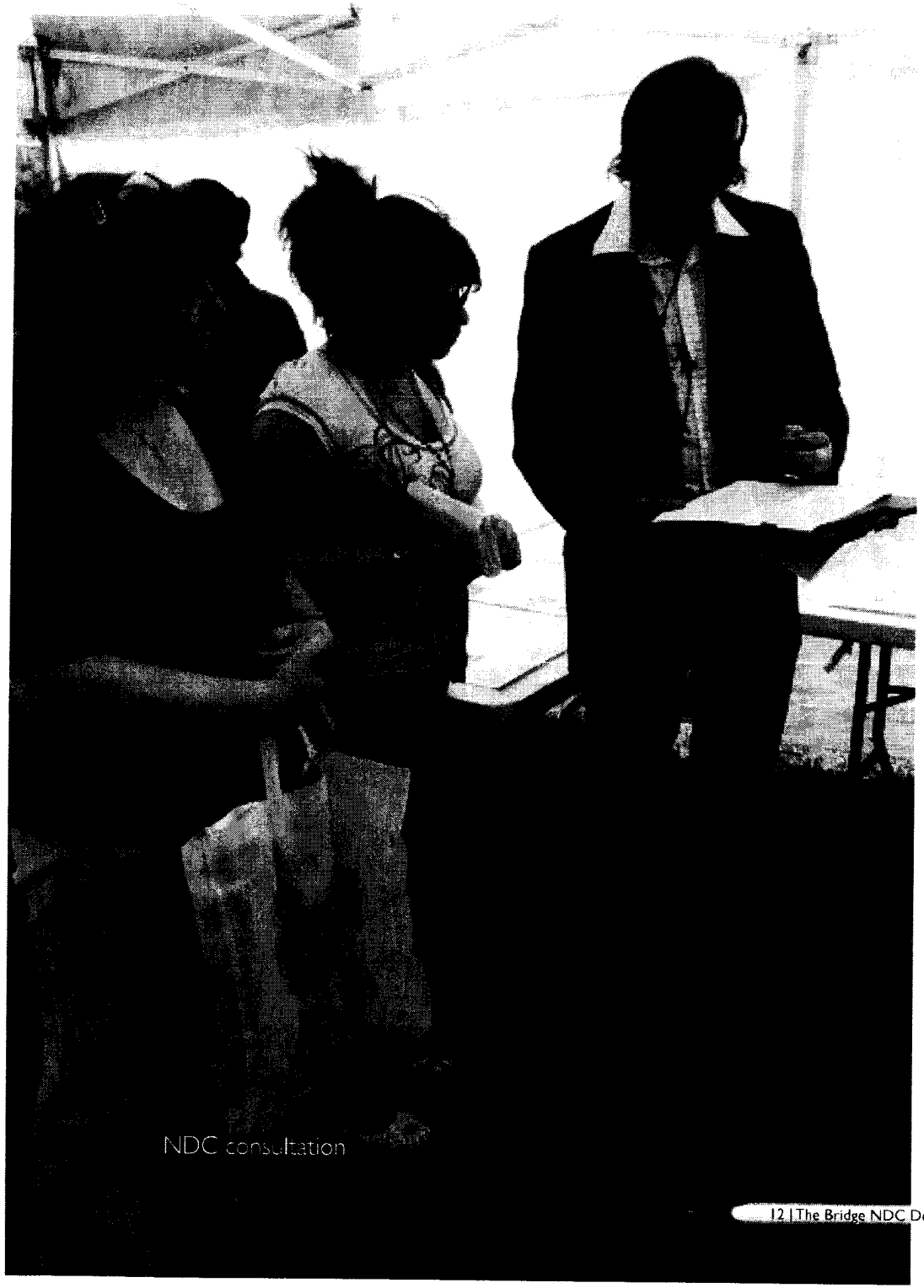
David Lammy

Cllr Kaushika Amin

Vacant



Chestnuts Park launch



NDC consultation

Staff Structure 2009/2011

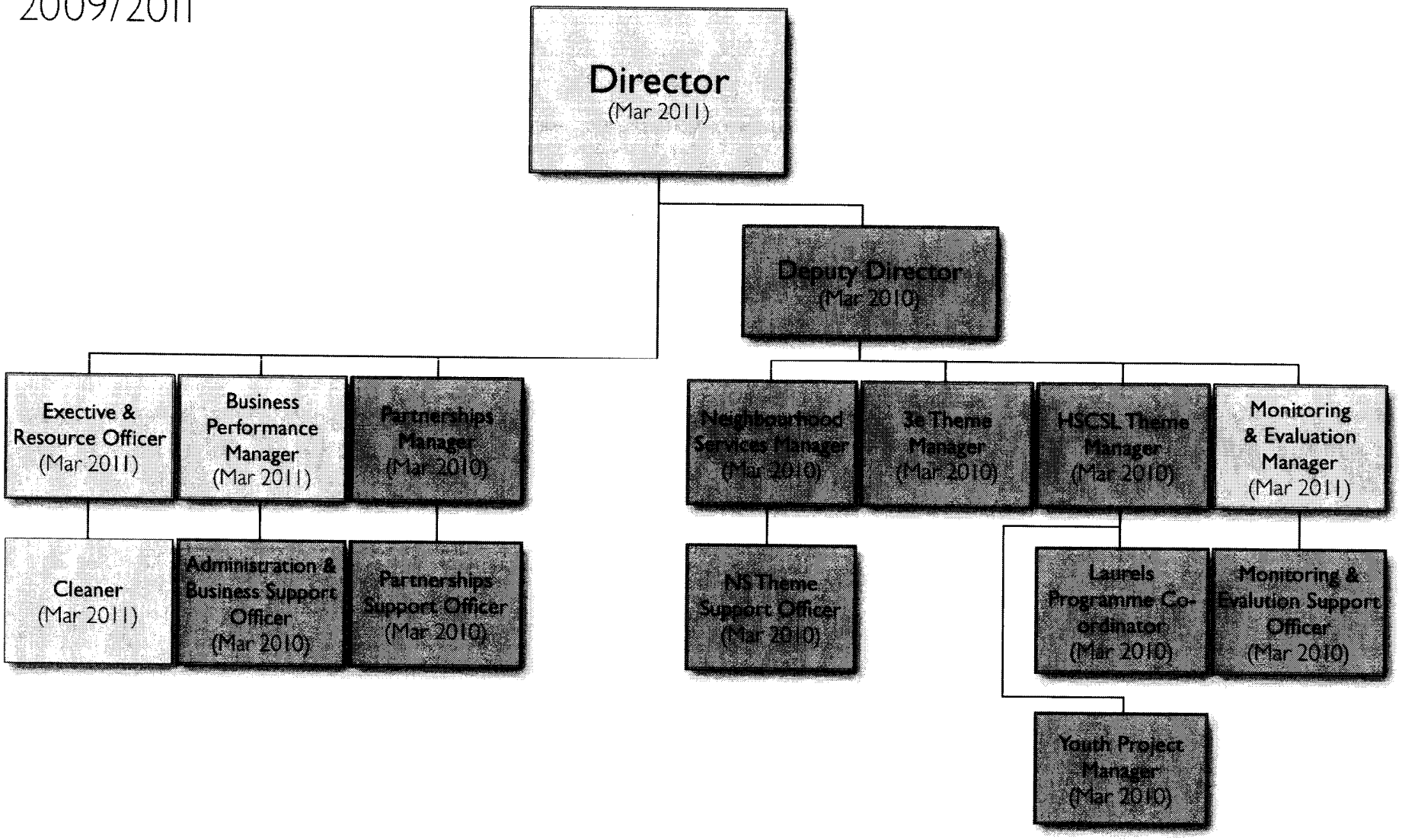
The front line staff promote a real sense of community involvement. They also provide services on demand to the community with commitment.

March 2011 will mark the end of The Bridge NDC programme. Therefore, the NDC has restructured its programme so that the bulk of project delivery will end by March 2010. Final programme financial and evaluation reporting completed by March 2011.

Three factors have driven the agreed restructure of the programme: i) Substantial reduction in revenue funding in 2010/2011 and an end of capital funding for the remaining two years. ii) The need to ensure successful completion of the NDC programme delivery including financial and outcome reporting. iii) Successful implementation of NDC's succession and legacy plans.

The NDC Partnership Board has agreed a new staff structure to reflect the needs of the programme in its final phase. (please see overleaf). This will be implemented with effect from April 2009. Accordingly, the 2008/09 staffing complement will be reduced in three phases. A residual team in the final year will continue to provide financial management, programme evaluation and support to the NDC Partnership Board.

The Bridge NDC Organisation Structure 2009/2011



Strategy



The Triangle Children's, Young People and Community Centre Launch event

Strategic Context

The NDC Succession Strategy will continue to empower local communities, ensuring that improvements and assets are sustained into the future.

A Compelling Prospectus for Sustaining Change

In this penultimate year, the overarching aims of The Bridge NDC is to continue our positive engagement with the local community and key service agencies to ensure that the improvements made within the NDC area will be sustained beyond Government funding and into the long term. Our strategic approach which will continue to drive our activities in 2009/10 is summarised as follows:

- Implementing a Sustainable Succession Strategy through the following three strands outlined in greater detail in the Succession and Legacy chapter.
  - o Mainstreaming and joining up of local services.
  - o Neighbourhood Plan.
  - o Charitable company limited by guarantee set up an asset-based successor body to the NDC.
  - o Supporting the NDC resident board members and staff to find new roles after the life of the programme.
- Our succession strategies will continue to be clearly placed in the context of the local delivery landscape. Outcomes to be delivered will continue to be aligned with the Haringey Strategic Partnership and Local

Area Agreements (LAA) outcomes and other local priorities.

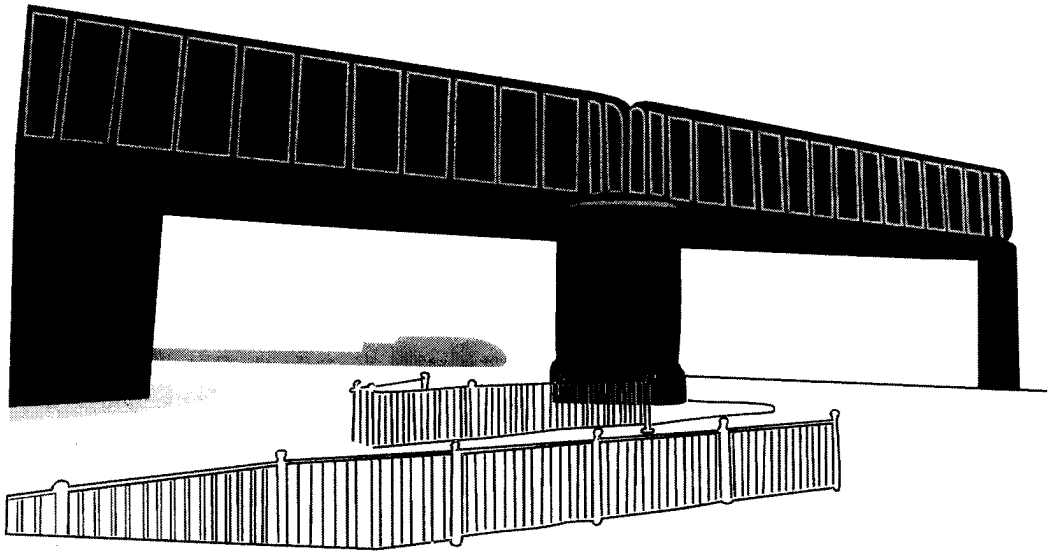
- To maintain community engagement and leadership in our succession work and the work of the mainstream service providers so as to leave behind a critical legacy in the area.

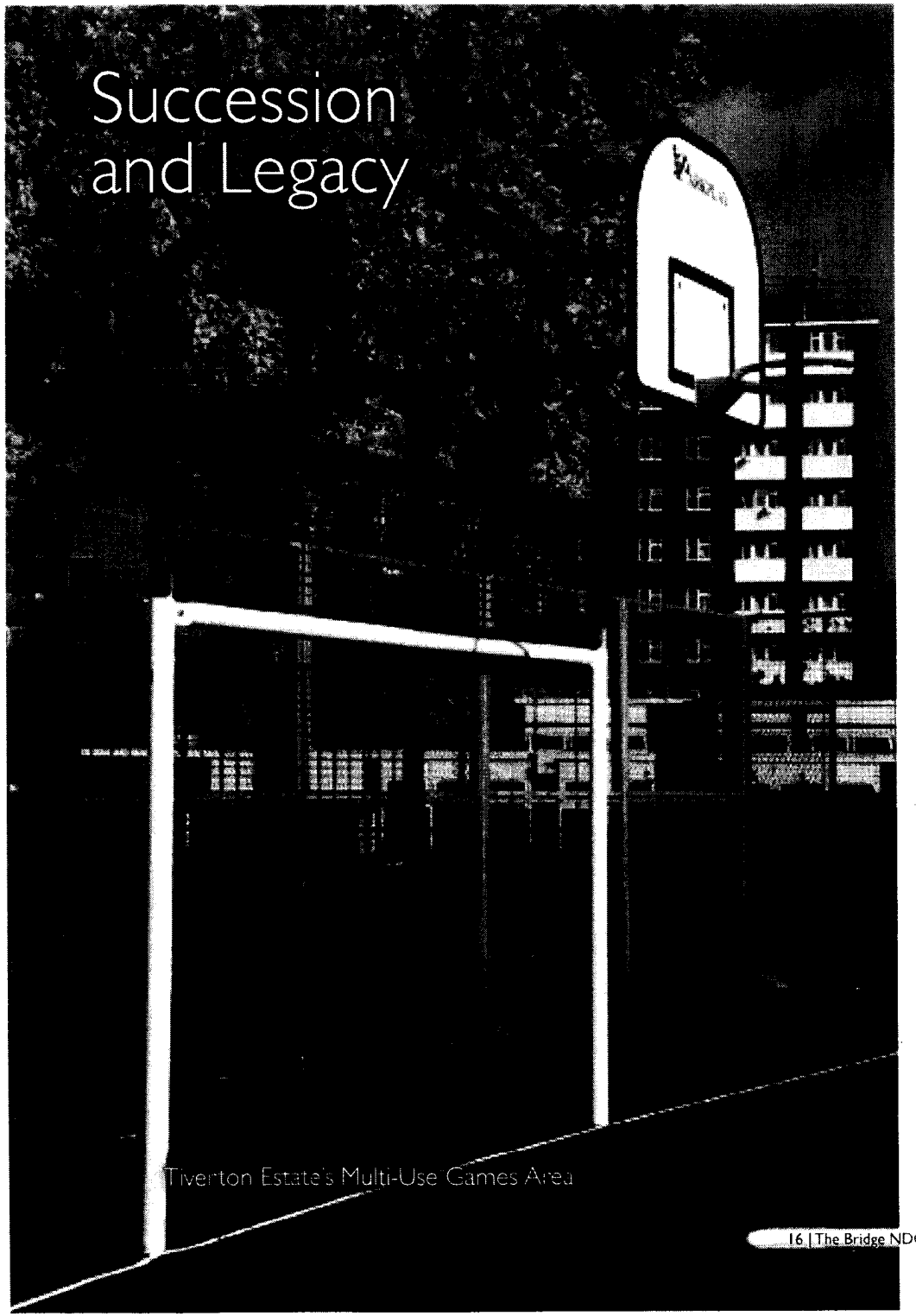
- Ensure assets generated by the NDC grant are safeguarded to continue to benefit NDC residents into the long term.

- The successor body set up will be financially viable.

The Department for Communities and Local Government (CLG) has issued final guidance on NDCs' succession planning. The NDC Partnership Board discussed CLG requirements at its away event in January 2009. Consequently, we will review, refine and intensify the implementation of our succession strategies in 2009/2010. We will work with our partners and submit our plans to CLG for approval in early 2010.







Tiverton Estate's Multi-Use Games Area

Partnerships Working

Ownership by partners and the local community is essential if the aim of the programme to make lasting positive change is to be achieved.

Partnership working across agencies can make an enormous impact on an area and contribute to lasting change; lessons learnt in one area can be applied elsewhere avoiding duplication and costs. We are keen that lessons learnt in Seven Sisters inform policy and practice in Haringey and beyond.

Bringing local people and agencies to work together has been a strength of The Bridge NDC. The NDC Partnership Board consists of local residents, local councillors (including the cabinet member for Enterprise and Regeneration) and senior officers of London Borough of Haringey, senior officers from NHS Haringey (formerly Haringey Teaching Primary Care Trust), Mental Health Trust, Metropolitan Police and other key organisations.

This high level involvement by key stakeholders demonstrates the desire and commitment to work in partnership, to make lasting improvements in the NDC area for residents. Our partners work with us at different levels, some at Board level and others at strategic level such as Haringey Local Strategic Partnership.

Building partnerships has not been just about formal structures; lead partners have worked closely with theme working groups to provide resources, expertise and information to support the development and delivery of projects. For example, Transport

for London jointly worked with the NDC to restore the railway bridge across Seven Sisters Road.

Our resident board members have worked closely with our three Themes to provide assistance, guidance and leadership to the programme. The partnership between local people and lead agencies where knowledge is shared and common goals are set is fundamental to the work of the NDC. Some of the outcomes of this joint working have resulted in the NDC organising free training and employment fairs for residents of Tottenham in partnership with Job Centre Plus, North London Business, London Borough of Haringey and other key agencies.

Working in close partnership has also resulted in projects such as the redevelopment of the St Ann's Library Community Hall which re - opened in November 2008 for use by local communities and groups. Partnership working will not be lost as overall governance of the new hall will be in the hands of a Management Advisory Board made up of local residents, user groups, local councillors and the NDC. The Board will continue to operate beyond the end of the Bridge NDC in 2011. To the same end, The NDC and community representatives are also members of a number of external bodies such as the Management Advisory Board of the Triangle Children, Young People and Community Centre.

Support of our partners is critical to mainstreaming the work of the NDC, and developing a sense of ownership amongst partners is key to the succession and legacy of the NDC beyond 2011. Ownership by partners and local communities is essential if the aim of the programme - to make lasting positive change - is to be achieved.

The Year ahead

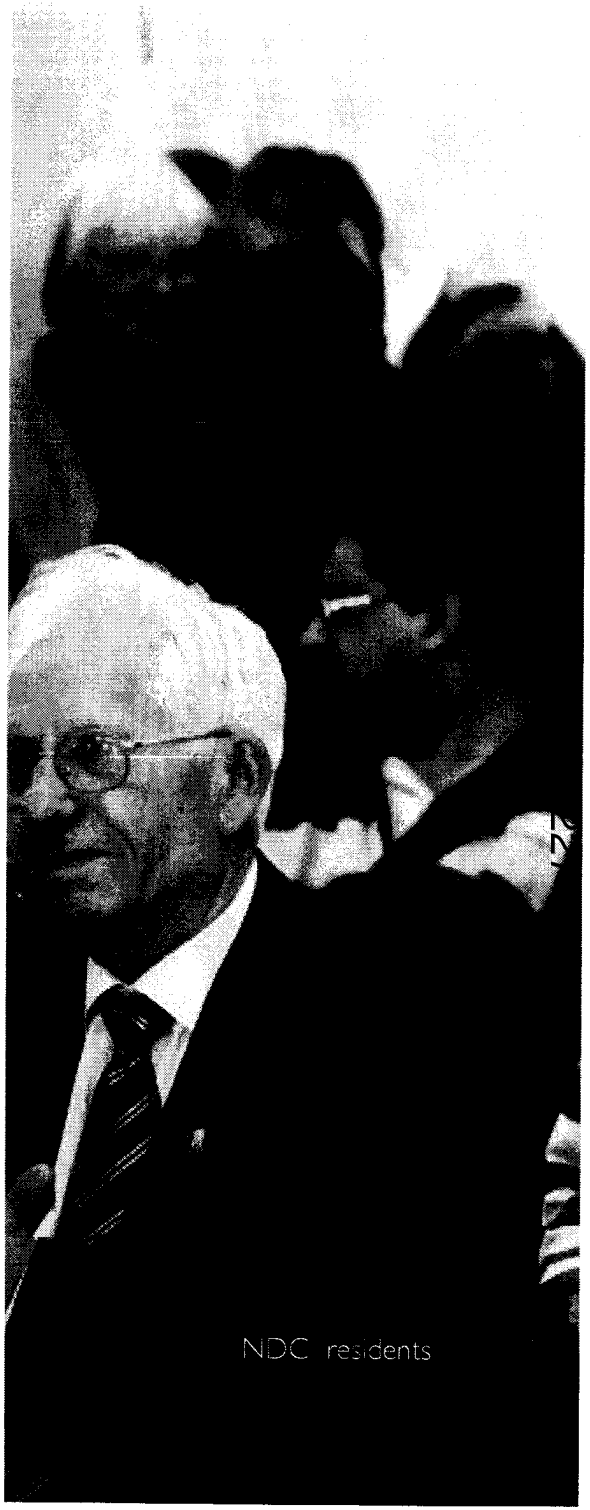
We will continue to work with our partners and other stakeholders and involve and inform our local communities and partners via:-

Regular quarterly newsletter
Focused consultations
Events
Website
Targeted information dissemination

We aim to work with our long term partners to continue to deliver joint projects. We will maintain our work with Haringey Local Strategic Partnership Board and local area assemblies. We will continue to raise the profile of the NDC to local communities, partners and other stakeholders. We will also raise the profile of the NDC at regional and national level by widely disseminating and seeking recognition for the work of the NDC.

A resident survey to gauge the satisfaction of local residents on communication and consultation methods used by the NDC will be undertaken in 2009.

We will produce a 10 year legacy story board, capturing our work and celebrating our successes.



NDC residents



NDC Succesion and Legacy event

Mainstreaming

We have identified a selection of projects that can be mainstreamed into the services of our partners.

The purpose of the Mainstreaming and Joining Up Local Services succession strand is to:

- Provide a co-ordinated information point for residents with person-focussed services. Better communications can be achieved.
- Safeguard The Bridge NDC's achievements in the future.
- Sustain partnership working by joining up of services.
- Make mainstream funding work effectively for the area.
- Achieve better outcomes in the long-term. This will also allow local people to see a clearer impact.
- Enable local people to become involved in service planning, delivery and evaluation.

What we have achieved

We consider this approach to be vital since the volume of work currently undertaken by the NDC can not be sustained by an independent successor body without the NDC grant. We have ensured that projects are designed to help deliver the shared goals of our key partners or re-shape existing services. Sustainability after the life of NDC is embedded into all projects and assets. We have identified a selection of all projects that can be mainstreamed and which are closely linked to targets or improvement plans of Haringey Strategic Partnership (HSP), LAA and/or other partners. We have

joined up local services and built local accountability structures by establishing resident-led steering groups and management boards at the Laurels Healthy Living Centre, The Triangle Children, Young People and Community Centres and at the St Ann's Library Hall Community Centre.

These centres are increasingly bringing together PCT, GP Services, education, employment, children and young people and other community services. We have put in place a robust Funding Agreement and Business Plan to ensure that St Ann's Library Hall will be well managed and maintained by Haringey Council for the benefit of local residents.

We have provided capacity building and support to Resident Associations in the NDC area. This will ensure that local residents are aware of services available to them and can participate in developing responsive services.

We have developed and implemented specific mainstreaming forward strategies for a number of projects including. Examples are outlined in the Theme sections of this plan.

Finally, we continue to foster links with Area Assemblies and wider neighbourhood renewal and regeneration activities through programmes such as 'Making the difference'.

Our Plans for 2009/2010

We will review and implement the following an action plan to mainstream projects, relevant assets and joining up of local services as follows:

Activity	Timescale
Review and extend 5 year Business Plan by adding 5 year direction of travel considerations	April 2009 and ongoing
Set up successor body as a company limited by guarantee	April 2009
Successor body to apply for external and NDC contracts	April 2009
Recruit Board of Trustees for successor body	April 2009
Apply for charitable status for the successor body	April 2009
Recruit key staff for successor body using phased approach starting with Director	May 2009
Initiate discussions with LBH, PCT and Circle 33 regarding ownership of 125 year lease for the Laurels and future rental income	September 2009
Submit NDC overarching succession strategies and the following documents to London Borough of Haringey for Approval: a) An asset register and future management strategy b) A comprehensive risk register and management strategy; c) Business plans for successor body	October 2009
Submit NDC overarching succession strategies and the following documents to Department for Communities and Local Government for Approval: a) An asset register and future management strategy b) A comprehensive risk register and management strategy; c) Business plans for successor body	January 2010
Launch successor body	February 2010



The NDC Neighbourhood Plan event

Neighbourhood Plan

Each proposal is broken down into a 'toolkit' of potential actions which can be assembled in different combinations, realised in different timescales, and implemented to different extents.

In February 2008 The Bridge NDC commissioned an interdisciplinary team led by Urban Initiatives to develop a Neighbourhood Plan for the NDC area and its wider context.

The purpose of the Neighbourhood Plan is to guide social, physical, and economic development in the area over the next ten to fifteen years - a plan for Seven Sisters to 2025. Its aims to consolidate progress made to date by the NDC and to provide a vision to guide development proposals and environmental improvements by the NDC Successor body, the Council, Homes for Haringey, The Mental Health Trust, the NHS Haringey and other stakeholders and private interests. It covers issues including transport, public open space, housing, employment, and community facilities.

What We have Achieved

The Plan was approved by the NDC Board in November 2008. It was endorsed by Haringey Council in January 2009. The Plan is informing the development of Haringey Council's Core Strategy. A Sustainability Appraisal of the Plan was undertaken by independent consultants, in order to ensure it is fit for purpose.

In order to fully understand community and stakeholder

aspirations for the area, and to generate as broad a consensus as possible, the Plan was developed in close consultation with all these parties. A dedicated focus group – the 'Neighbourhood Team', composed of the NDC Partnership Board, augmented with Residents Associations, Friends of the Parks, Health and other stakeholders from the NDC and adjacent areas – generated, advised, and tested ideas for the plan through a series of workshops.

"The Greenest District" in Haringey...

- A group of neighbourhoods that are socially, economically, and environmentally sustainable.
- Each neighbourhood develops its own identity and community focus.
- Workplaces, institutions, and community facilities are open, accessible, and integrated into the life of each neighbourhood.
- People and places are connected."

Our Plans for 2009/10

The Plan is intended to be used as a flexible, variable menu of proposals, rather than a rigid, fixed master plan. Each proposal is broken down into a 'toolkit' of potential actions which can be assembled in different combinations, realised in different timescales, and implemented to different extents. Its purpose is to provide a common point of reference for all stakeholders to discuss the future of the area. In the coming year the NDC will be working to ensure that the governance structure for the Plan is established and implementation of the Plan is commenced. NDC resources will be deployed to support this.

Task	By when
Build a "Neighbourhood Plan Champion" and "Community Voice" role into succession planning arrangements	April 2009
Communicating the Plan – increasing awareness and buy-in through the use of a story board, NDC website etc. and briefing key stake holders	April 2009
Getting the Plan's Vision and Proposals adopted as Planning Policy through the Local Develop Framework process and detailed area planning	April 2009
Undertake initial prioritization of Neighbourhood Plan proposals in conjunction with LB Haringey and identify clear owners and champions	April 2009
Establish a small Implementing the Plan coordinating body	April 2009
Secure stakeholder buy-in to the Implementation stage on a proposal by proposal basis	May 2009
Organise a partners event in 4-6 months to look at advancing the Neighbourhood Plan, and ensure collective buy in and a coordinated approach to implementation	September/October 2009



The Laurels Healthy Living Centre

Asset-based Succession Vehicle

Our own survey in 2007 shows that the community feel that there are many activities and services in which they would like the successor body to be engaged.

Consistent with the approach of other NDCs, we have recognised that it is not possible or beneficial to mainstream every project or activity and there is a need for an asset-based successor body to sustain the good work undertaken by the NDC. Assets are important in ensuring there is revenue income to sustain future activities.

The NDC currently receives revenue income from the Laurels Healthy Living Centre (a successful partnership with NHS Haringey, Circle 33 and Haringey Council). This income is intended to form the core of future revenue income to the NDC successor body. More than 80% of local residents in the Bridge NDC area have supported the creation of the NDC successor body (MORI Survey, NDC National Evaluation, 2008). Our own survey in 2007 shows that the community feel that there are many activities and services in which they would like the successor body to be engaged, including:

- Joining up local services such as health, employment, enterprise and others.
- Securing inward investment in the Seven Sisters area from the statutory and external funders.
- Ensuring that the income stream from the Laurels is re-invested in the area.

- Supporting positive lifestyle changes (smoking cessation, physical activities etc)
- Supporting other community health organisations in the area.
- Sustaining a community 'voice' for the area
- Acting as an 'honest broker' between community and statutory and other health service providers

What We Have Achieved

A 5-year business plan for the successor body has been prepared and approved by the NDC Partnership Board. An action plan to set up a company limited by guarantee with charitable status has also been agreed. This is being implemented in two phases. Phase 1 will see the setting up of a company limited by guarantee and phase 2 will involve the establishment of an open and transparent governance arrangement leading to the application for charitable status.

Our Plans for 2008/2009

We will continue the implementation of the action plan for setting up the successor body as follows:

Activity	Timescale
Review and extend 5 year Business Plan by adding 5 year direction of travel considerations	April 2009 and ongoing
Set up successor body as a company limited by guarantee	April 2009
Recruit Board of Trustees for successor body	April 2009
Apply for charitable status for the successor body	April 2009
Initiate discussions with LBH, NHS Haringey and Circle 33 regarding ownership of 125 year lease for the Laurels and future rental income	April 2009
Successor body to apply for external and NDC contracts	April 2009
Recruit key staff for successor body using phased approach starting with Director	May 2009
Submit NDC overarching succession strategies and the following documents to London Borough of Haringey for Approval: a) An asset register and future management strategy b) A comprehensive risk register and management strategy; c) Business plans for successor body	October 2009
Submit NDC overarching succession strategies and the following documents to Department for Communities and Local Government for Approval: a) An asset register and future management strategy b) A comprehensive risk register and management strategy; c) Business plans for successor body	January 2010
Launch successor body	February 2010



Performance Review 2008

The MORI survey results demonstrate that 2008 has been a highly successful year for The Bridge NDC regarding delivery of its outcomes.

This NDC performance review compares progress by the NDC in achieving our strategic outcomes as measured against the baseline established in 2002. Through this process of review we can identify our achievements and those areas requiring further effort and resources. Future partnership work and project development has been informed by these results, guiding NDC activities and investment as outlined in the detailed Theme sections of this Plan. It should be added that priorities for 2009/10 have also included consideration of the qualitative inputs represented in the views of residents' accessed through the development and delivery of NDC projects such as the Healthy Young People Event, our recent business consultation and our young people's consultations. This information has been used to complement the quantitative data.

There are two key elements measured in the review; progress in achieving delivery of our outcomes captured in 2008 compared to 2006 and the performance trends across the lifetime of the NDC Programme. (This data is set out in the NDC Performance Review Tables 1.1 to 1.4)

The NDC Strategic Performance Framework is based on twenty outcomes across the four NDC themes of Neighbourhood Services, Education Employment and Enterprise, Health, Social Care, Sports and Leisure Theme

and Communications and Partnerships (The NDC outcomes are set out in the Performance Framework Tables 2.1 to 2.4).

The NDC outcomes are aligned with Haringey's Local Strategic Partnership's action plan which sets out the delivery targets for the borough's Sustainable Community Strategy. This document is called the Local Area Agreement (LAA).(Alignment of the NDC outcomes with the LAA targets is outlined in tables 3.1 to 3.4).

The NDC strategic outcomes are measured through their respective key performance indicators; the data is obtained from the MORI household Survey, Metropolitan Police, NDC National Evaluation (Centre for Regional Economic and Social Research (CRESR)) at Sheffield University and others.

In particular the review uses the findings of the recently conducted MORI survey in the NDC area. These results are based on 416 interviews conducted face to face among residents aged 16+ between May and October 2008. The ethnic structure for this sample is: 50% White, 11% Mixed, 7% Asian, 25% Black and 6% Chinese or other.

Key Achievements

The MORI survey results demonstrate that 2008 has been a highly successful year for The Bridge NDC regarding delivery of its outcomes. The key highlights included in the wider study are outlined below:

Quality of Life

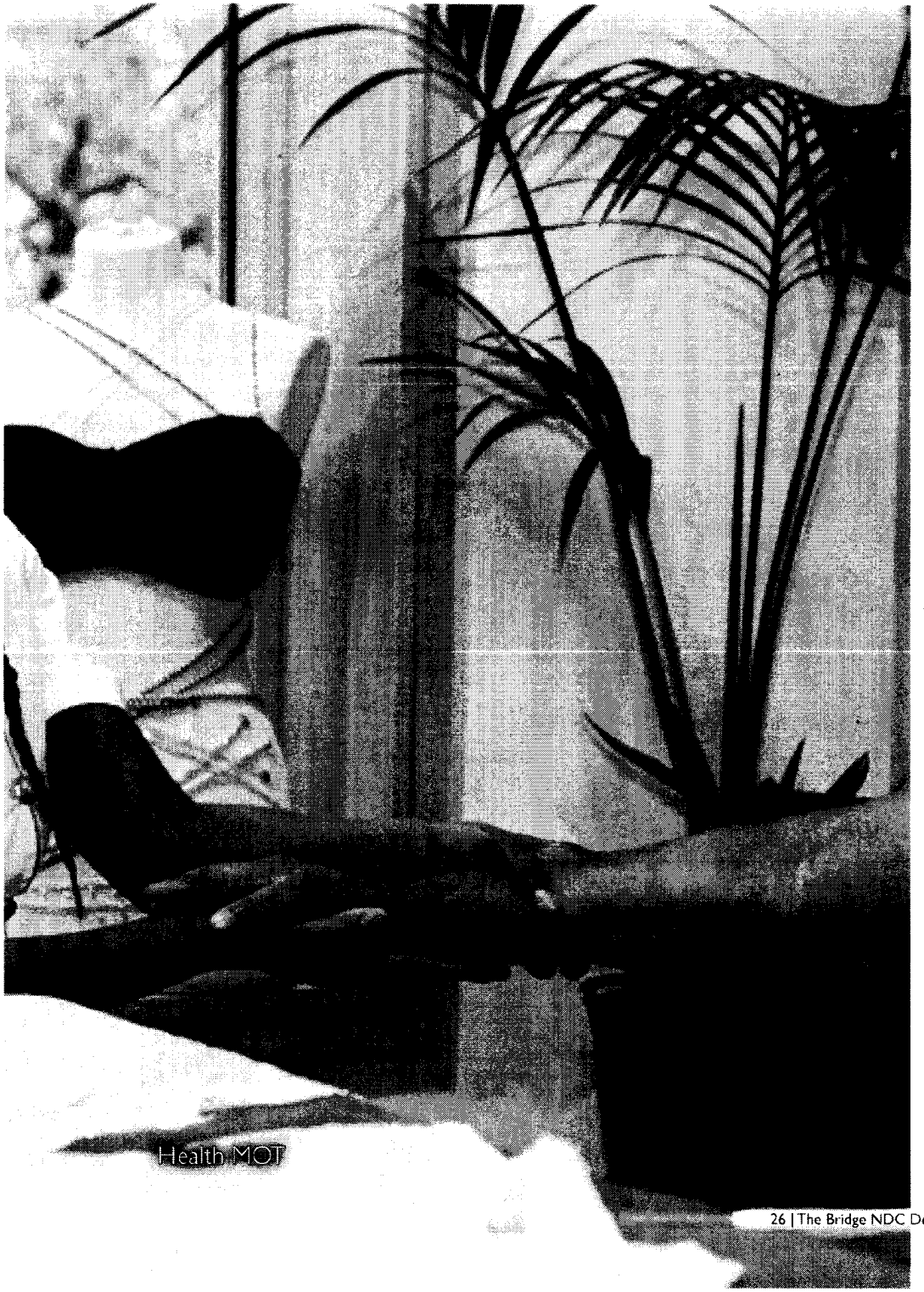
- 75% of the NDC residents are very/fairly satisfied with this area as a place to live. This is a 13% points increase from 2006 (62%) a 21% points increase from the initial baseline 2002 (54%). This trend has been steadily improving and the final target has already been met (to increase the satisfaction with this area by 10% by the end of the programme).
- 80% responded that they define their "quality of life" as very/fairly good. This is a 9% points increase since 2006 (71%) and up 8% points when compared with 2002 (72%).
- 23% of NDC residents think that litter and rubbish in the streets a problem. This is a 14% points decrease since 2006 (37%) and a 37% points decrease since 2002 (60%).

Crime

- 26% think that "people being attacked" is a problem in the area, down 24% points since 2002 (50%) and down 17% from 2006 (43%).
- 8% answered that "car crime" is a serious problem in the area. This is a 27% points reduction since 2002 (35%) and an 8% points decrease since 2006 (16%).
- 49% think that "teenagers hanging around" is a problem, down 13% points since 2002 (62%).
- 65% feel very/fairly safe walking alone in this area after dark. This is a 15% points increase since 2006 (50%) and a 26% points increase since 2002 (39%). There is a steady improvement in this trend since the beginning of the programme.
- 39% of the residents interviewed are very/fairly worried about being mugged or robbed. This is a 17% point reduction since 2006 (56%), and a 31% points reduction since 2002 (70%).

Community

- 60% of residents interviewed think that the area has got better over the last 2 years. This is a 10% points increase since 2006 (50%) and a 31% points increase since 2002 (29%).
- 58% feel part of the community. (a great deal / fair amount). This is a 15% points increase since the last period (43%) and up 27% points since the beginning of the programme (31%).
- 76% think that the activities of The Bridge NDC have improved this area as a place to live. This is an 8% points increase since 2006 (68%) and a 41% points increase since 2002 (35%).


Health MOT

- 73% of the people have heard from the NDC a great deal/a fair amount. This is an 8% points increase since 2006 (65%) and a 21% points increase since 2002 (52%).

Work and enterprise

- 57% of the NDC population is economically active. This is a 2% points increase when compared with 2006 (55%).
- 17% of the people that work in the NDC area are self employed. This represents a 1% point increase since 2006 (16%) and an 8% points increase since 2002 (9%).

Education

- 17% think that they should improve their spelling skills, this is a 10% points reduction when compared to 2006 (27%) and a 2% points decrease since 2002.
- 20% of the NDC residents think that they should improve their writing skills; this represents a 2% points reduction since 2006.

Health

- 58% said that their health is good; this represents an 11% points increase since 2006 (47%).
- 25% of NDC residents feel happy all the time; this is a 9% points increase since 2006 (16%).
- 22% of the people interviewed said that they smoke. This is a 4% points reduction since 2006 (26%) and a 6% points reduction since 2002 (28%).

Summary of Findings Informing Priorities 2009/2010

The following presents the areas as indicated in the broader MORI Household Survey 2008 that require attention in the coming year and beyond:

Community

- 27% of residents feel that they can influence the decisions in the area, down 7% points from 2006 (34%).

- 58% of the people interviewed have responded that they have heard from the NDC. This figure has decreased by 8% points since 2006 (66%).

Work and Enterprise

- 47% responded that they are in "paid work", this is a 6% points reduction when compared with 2006 (53%)

- 6% reported that they are "managers or senior officials", this corresponds to a reduction of 3% points when compared with 2006 (9%); 25% responded that their job in an elementary occupation, this is a 5% points increase since 2006 (20%).

- 33% of the residents responded that they don't have any type of NVQ qualifications. This is an increase of 10% points when compared with 2006 (23%).

- 21% said they claim income support. This is a 7% points increase since 2006 (14%).

- 19% have completed any education or training over the last two years. This represents a reduction of 6% points since 2006 (25%).

Health

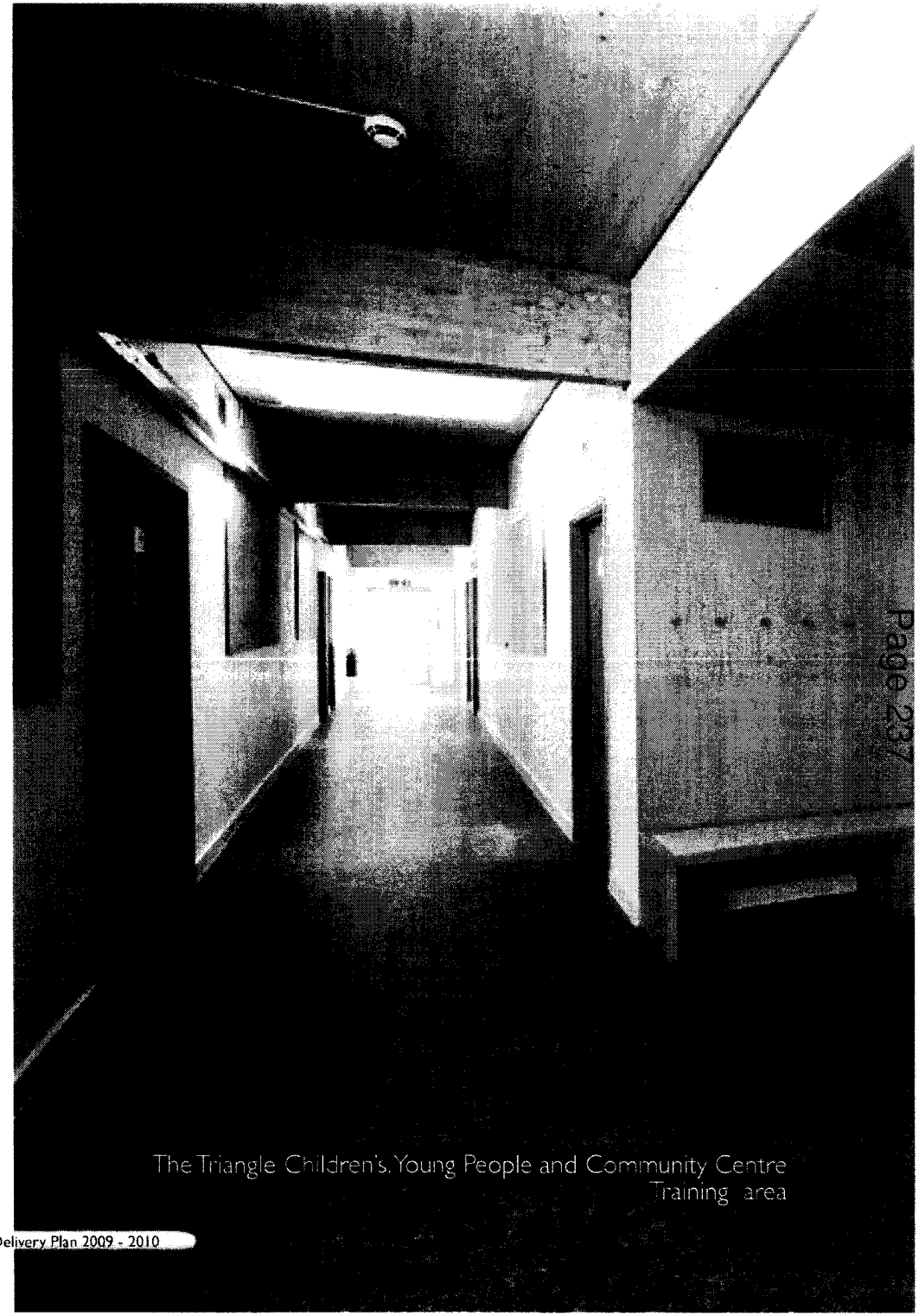
- While there has been an increase in residents reporting their health as good, when combined with those residents reporting fairly good health the total is 82%. This is a 1% point reduction since 2006 (83%).

- 87% of the disabled people interviewed said that their disability limits their activities in any way. This is an 8% increase since 2006 (79%).

- 83% said that they do physical activities for at least 20 minutes at a time. This is a 7% points reduction from 2006 (90%).

Young People

- 22% responded that "more activities for teenagers and young people" would most improve the quality of life in the area. This represents an increase of 2% points when compared with 2006 (20%).



The Triangle Children's, Young People and Community Centre
Training area

NDC Performance Review

Table 1.1

Education, Employment and Enterprise Theme

Outcomes	Key Performance Indicators	01-02	03-04	05-06	07-08	diff 05-08	08 baseline	RAG * 06 -08	Trend ** life
ED1: Increase post 16 years participation by 5% in further education by 2010/2011	I1(ED1): Percentage of post 16 years staying on for further education	23	31	43	N/A	N/A	+20	●	⇑
EMP1: Improve the employability of at least 292 local residents through the Haringey Guarantee and other NDC schemes by 2010/2011	I1(EMP1): Number of work placements provided I2(EMP1): Number of referrals to the 'Haringey Guarantee' Scheme	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC
ENT1: Increase number of enterprising people so that 12% of residents describe themselves as self-employed by 2010/2011	I1(ENT1): Percentage of people reporting themselves as being self-employed	9	13	16	17	+1	+8	◌	⇑

* RAG: Comparison between 2006 and 2008 values	** Trend: Lifetime trend (from baseline)	
● Positive change (greater than 8% points)	⇑ Improving	**Please note:** Based on the advice from MORI who undertake the Household Survey, only changes greater than 8% can be considered statistically significant. This takes in to account the margin of error inherent in the sampling method. Therefore percentage values less than 8% are not considered as significant change. This applies to both the RAG and Trend analysis
◌ No significant change (less than 8% points)	⇓ ⇑ No significant change	**N/A:** Value not available
● Negative change (greater than 8% points)	⇓ Not improving	

NDC Performance Review

Table 1.2

Health, Social Care, Sports and Leisure Theme									
Outcomes	**Key Performance Indicators**	**01- 02**	**03 - 04**	**05 - 06**	**07 - 08**	**diff 06 - 08**	**08 - baseline**	**RAG * 06 -08**	**Trend ** life**
HL1: Reduce smoking rates to 20% or less by 2010, with a reduction in prevalence among routine and manual groups to 26% or less	I1(HL1): Percentage of residents reporting that they smoke	28	32	26	22	-4	-6		↑
HL2: Promote physical activity to maintain overall physical activity at 95% by 2010/2011	I3(HL2): Percentage of residents undertaking physical activity for at least 20mins at a time	93	95	90	83	-7	-10	●	↓
HL3: To tackle the wider underlying determinants of health to 69% by 2010/2011	I1(HL3): Percentage of overall contribution in tackling the wider determinants of health	67	66	67	69	+2	+2		↑ ↓
HL4: Improve the mental wellbeing of NDC residents so that 75% of residents report their quality of life as either fairly or very good by 2010/2011	I1(HL4): Percentage of people reporting improved quality of life	72	78	71	80	+9	+8	●	↑
HL5: To increase the percentage of residents reporting that they have good / fairly good health over the last year to 85% by 2010/2011	I1(HL5): % of residents reporting that they have good / fairly good health over the last year	83	81	83	82	-1	-1		↑ ↓

NDC Performance Review

Table 1.3

Neighbourhood Services Theme

Outcomes	Key Performance Indicators	01-02	03-04	05-06	07-08	Diff 06-08	Baseline -08	RAG * 06-08	Trend ** 08
NS1: To increase% of residents that feel part of the community great deal/fair amount to 50% by 2010/2011	I1(NS1): % of residents that feel part of the community great deal/fair amount	31	38	43	58	+15	+27	●	↑
C1: Reduce Residents Fear of Crime by 2010/2011 so that 60% feel safe when walking alone after dark	I1(C1): % of residents who feel safe when walking alone after dark	39	46	50	65	+15	+26	●	↑
C2: Reduce the number of residents seeing prostitution and kerb crawling as a major problem by 2010/2011 so that 75% do not see it as a major problem	I1(C2): Percentage of residents seeing prostitution and kerb crawling as a major problem	49	23	20	6	-14	-43	●	↑
C3: To reduce street crime offences in the NDC by 30% by 2010/2011	I1(C3) : Percentage of street crime offences	17	-24	-53	-77	-24	-94	●	↑
C4: To reduce residential burglary by 40% by 2010/2011	I1(C4): Percentage of residential burglaries	-13	-15	-23	-48	-25	-35	●	↑
C5: To reduce vehicle crime by 44% by 2010/2011	I1(C5): Percentage of vehicle crimes	-2	-10	-69	-71	-2	-69	●	↑
ENV1: To reduce to 20% the proportion of residents seeing litter and rubbish as major problems by 2010/2011	I1(ENV1): Percentage of residents that see litter and rubbish as major problems	60	38	37	23	-14	-37	●	↑
ENV2:To increase the percentage of residents are satisfied with their area by 10% by 2010/2011	I1(ENV2): Percentage of residents satisfied with their area	54	60	62	75	+13	+21	●	↑

NDC Performance Review

Table 1.4

Partnership and Communications									
Outcomes	**Key Performance Indicators**	**01-02**	**03-04**	**05-06**	**07-08**	**diff 06-08**	**08-baseline**	**RAG * 06 -08**	**Trend ** Ho**
PW1: Increase the overall partnership work rating to 90% by 2010/2011	I1(PW1): Value of partnership working with The Bridge I2(PW1): Consistency of partnership objectives I3(PW1): Accuracy of Information Communicated	TBA P survey	TBA P survey	TBA P survey	TBA P survey	TBA P survey	TBA P survey	TBC	TBC
PW2: Increase external funding so that by 2010/2011 for every £1 spent, 50p is secured from external funding sources	I1(PW2): Total amount of match funding secured per financial year I2(PW2): Total amount of support in-kind secured per financial year	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC
PW3: Increase the percentage of local residents to 75% who feel NDC has improved the area a great deal or a fair amount by 2010/2011	I1(PW3): Percentage of people who feel NDC has improved the area a great deal or a fair amount	35	70	68	76	+8	+41	●	⇑
COM1: Increase the percentage of people that have heard from the NDC partnership (a great deal/fair amount) by 74% by 2010/2011	I1(COM1): Percentage of people that have heard from the NDC partnership (a great deal/fair amount)	52	63	65	73	+8	+21	●	⇑

NDC Performance Framework 2009/2010

Table 2.1

Education, Employment and Enterprise Strategic Objective: *To increase the skill levels of local people so that they can access improved opportunities for employment and career development, and to help support local businesses to sustain themselves and grow.*		
Outcomes	**Key Performance Indicators**	**Outputs**
ED1: Increase post-16 years participation by 5% in further education by 2010/2011	**I1(ED1)**: Percentage of post 16 years, staying on in further education	**AO1(ED1)**: Number of people accessing careers advice **AO2(ED1)**: Number of adults obtaining qualifications through NDC projects, accredited **AO3(ED1)**: Number of adults obtaining qualifications through NDC projects, non accredited **AO4(ED1)**: Number of pupils benefiting from projects designated to improve attainment.
EMP1: Improve the employability of the NDC residents so as to increase the numbers of residents in paid work to 48% in 2010/2011	**I1(EMP1)**: Percentage of local residents in paid work	**AO1(EMP1)**: Number of person weeks of job related training provided **AO2(EMP1)**: Number of residents employed following training **AO3(EMP1)**: Number of unemployed residents trained **AO4(EMP1)**: Number of employed residents trained **AO5(EMP1)**: Number of local organisations trained **AO6(EMP1)**: Number of unemployed residents receiving advice or being referred to dedicated services **AO7(EMP1)**: Number of employed residents receiving advice or being referred to dedicated services **AO8(EMP1)**: Number of FTE permanent jobs created **AO9(EMP1)**: Number of FTE temporary jobs created
ENT1: Increase number of enterprising people so that 12% of residents describe themselves as self-employed by 2010/2011	**I1(ENT1)**: Percentage of people reporting themselves as being self-employed	**AO1(ENT1)**: Number of grants / bursaries awarded for study purposes **AO2(ENT1)**: Number of community chest type grants awarded

NDC Performance Framework 2009/2010

Table 2.2

Health Strategic Objective: *To improve the physical and mental wellbeing of NDC residents so that they feel happier and healthier in their lives.*

Outcomes	Key Performance Indicators	Outputs
HL1: Reduce smoking rates to 20% or less by 2010, with a reduction in prevalence among routine and manual groups to 26% or less	**I1(HL1):** Percentage of residents reporting that they smoke	**AO1(HL1):** Number of residents quitting for four weeks or longer **AO2(HL1):** Number of women smoking during pregnancy/ Number of women with the HPCT **AO3(HL1):** Number of smoking cessation referrals
HL2: Promote physical activity to maintain overall physical activity at 95% by 2010/2011	**I3(HL2):** Percentage of residents undertaking physical activity for at least 20mins at a time	**AO1(HL2):** Number of Health, Sports and Leisure events
HL3: To tackle the wider underlying determinants of health to 69% by 2010/2011	**I1(HL3):** Percentage of overall contribution in tackling the wider determinants of health	As generated across the themes
HL4: Improve the mental wellbeing of NDC residents so that 75% of residents report their quality of life as either fairly or very good by 2010/2011	**I1(HL4):** Percentage of people reporting improved quality of life	**AO1(HL4):** Number of community/voluntary groups supported
HL5: To increase the percentage of residents reporting that they have good / fairly good health over the last year to 85% by 2010/2011	**I1(HL5):** % of residents reporting that they have good / fairly good health over the last year	**AO1(HL5):** Number of new health facilities **AO2(HL5):** Number of improved health facilities **AO3(HL5):** Number of people benefiting from new or improved health facilities **AO4(HL5):** Number of people benefiting from healthy lifestyle projects **AO5(HL5):** Number of health improvement referrals **AO6(HL5):** Number of successful school health audits **AO7(HL5):** Number of people involved/consulted on health **AO8(HL3):** Number of healthy cooking & eating session

PLEASE NOTE

I1(HL3): Percentage of overall contribution in tackling the wider determinants of health

This calculates the total % of contribution of each determinant of health which is: Housing, education, employment and fear of crime.

A= [% of residents that are very/fairly satisfied with their accommodation] * 30% (MORI)
B= [% of residents who feel very/fairly safe when walking alone after dark] *10% (MORI)
C= [% of residents that are "economically active"] * 30% (MORI)
D= [% of residents that have obtained qualifications] * 30% (MORI)
I1(HL3) = A + B + C + D

NDC Performance Framework 2009/2010

Table 2.3

Neighbourhood Services Strategic Objective: *To improve the environmental aspects of the neighbourhood and to reduce the levels of crime so it is a more attractive and safe place to live, play, visit and work.*

Outcomes	Key Performance Indicators	Outputs
NS1: To increase% of residents that feel part of the community great deal / fair amount to 50% by 2010/2011	**I1(NS1)**: % of residents that feel part of the community great deal/fair amount	**AO1(NS)**: Number of Neighbourhood Management events **AO2(NS)**: Number of people involved/consulted on neighbourhood services
C1: Reduce Residents Fear of Crime by 2010/2011 so that 60% feel safe when walking alone after dark	**I1(C1)**: Percentage of residents who feel safe when walking alone after dark	**AO1 (C1)**: Number of additional wardens **AO2 (C1)**: Number of additional police as a result of NDC activity. **AO3 (C1)**: CCTV cameras monitored and installed. **AO4 (C1)**: Number of victims of crime supported **AO5 (C1)**: Number of young people benefiting from youth inclusion /diversionary projects
C2: Reduce the number of residents seeing prostitution and kerb crawling as a major problem by 2010/2011 so that 75% do not see it as a major problem	**I1(C2)**: Percentage of residents seeing prostitution and kerb crawling as a major problem	**AO1(C2)**: Number of residents seeing prostitution and kerb crawling as a major problem

Continued overleaf

NDC Performance Framework 2009/2010

Table 2.3 *(continued)*

C3: To reduce street crime offences in the NDC by 30% by 2010/2011	**I1(C3)**: Percentage of street crime offences	**AO1(C3)**: Number of street crime offences
C4: To reduce residential burglary by 40% by 2010/2011	**I1(C4)**: Percentage of residential burglaries	**AO1(C4)**: Number of homes with improved security **AO2(C4)**: Number of businesses with improved security **AO3(C4)**: Number of residential burglaries
C5: To reduce vehicle crime by 44% by 2010/2011	**I1(C5)**: Percentage of vehicle crimes	**AO1(C5)**: Number of vehicle crimes
ENV1: To reduce to 20% the proportion of residents seeing litter and rubbish as major problems by 2010/2011	**I1(ENV1)**: Percentage of residents that see litter and rubbish as major problems	**AO1(ENV1)**: Number of additional bin areas provided **AO2(ENV1)**: Number of additional recycling centres provided
ENV2: To increase the percentage of residents are satisfied with their area by 10% by 2010/2011	**I1(ENV2)**: Percentage of residents satisfied with their area	**AO1(ENV2)**: Number of traffic calming schemes **AO2(ENV2)**: Number of new community facilities **AO3(ENV2)**: Number of improved community facilities **AO4(ENV2)**: Number of people using new and improved community facilities **AO5(ENV2)**: Number of environmental improvements to homes and gardens **AO6(ENV2)**: Number of new homes developed **AO7(ENV2)**: Number of buildings bought back into use **AO8(ENV2)**: Number of people benefiting from community safety initiatives **AO9(ENV2)**: Number of lighting columns **AO10(ENV2)**: Additional play space provided (area in sqm) **AO11(ENV2)**: Existing play space improved (area in sqm) **AO12(ENV2)**: Area of open space improved (area in sqm) **AO13(ENV2)**: Area of workspace improved (area in sqm) **AO14(ENV2)**: Area of new open space (area in sqm) **AO15(ENV2)**: Area of new workspace (area in sqm) **AO16(ENV2)**: Area of pedestrian access improved (sqm) **AO17(ENV2)**: Area of new pedestrian access (area in sqm)

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NDC Performance Framework 2009/2010

Table 2.4a

Community and Partnerships Strategic Objective: *To develop mechanisms for succession that will ensure longer term sustainability of benefits through NDC projects*

Outcomes	Key Performance Indicators	Outputs
PW1: Increase the overall partnership work rating to 90% by 2010/2011	I1(PW1): Value of partnership working with The Bridge I2(PW1): Consistency of partnership objectives: I3(PW1): Accuracy of Information Communicated	AO3(PW): Number of Local Service Agreements in place AO4(PW): Number of joint working agreements in place
PW2: Increase external funding so that by 2010/2011 for every £1 spent, 50p is secured from external funding sources	I1(PW2): Total amount of match funding secured per financial year I2(PW2): Total amount of support in-kind secured per financial year	
PW3: Increase the percentage of local residents to 75% who feel NDC has improved the area a great deal or a fair amount by 2010/2011	I1(PW3: Percentage of people who feel NDC has improved the area a great deal or a fair amount	

NDC Performance Framework 2009/2010

Table 2.4b

Communication Strategic Objective: *To increase the good reputation of the NDC Partnership, so that residents and partners recognize the improvements made by the NDC in the neighbourhood*		
Outcomes	**Key Performance Indicators**	**Outputs**
COM1: Increase the percentage of people that have heard from the NDC partnership (a great deal/fair amount) by 74% by 2010/2011	**I1(COM1)**: Percentage of people that have heard from the NDC partnership (a great deal/fair amount)	**AO1(COM1)**: Number of press releases **AO2(COM)1**: Number of news letters published **AO3(COM1)**: Number of information packs produced **AO4 (COM1)**: Number of project case studies /evaluation, conferences / stakeholder meetings.

Alignment of NDC Outcomes with Local Area Agreement

Table 3.1

LAA Target (s: stretch target)	NDC Outcome	Regional Priority	GOL Priority
All			
➢ (2) Empower local people to have a greater choice and influence over local decision making and a greater role in public service delivery. ➢ (12) Reduce the number of young people 16-19 NEET, especially those looked after by the local authority.	➢ ENV2: To increase the percentage of residents who are satisfied with the area by 10% by 2010/2011. ➢ ED1: Increase post – 16 years participation by 5% in further education by 2010/2011.	➢ People and customer-focused economic vitality and prosperity shared by all.	➢ Social Inclusion. ➢ Child poverty.
Better Places			
➢ (4) A cleaner environment ➢ (5) A greener environment ➢ (6) Increase environmental sustainability	➢ ENV1: To reduce to 20% the proportion of residents seeing litter and rubbish as major problems by 2010/2011 ➢ ENV2: To increase the percentage of residents that are satisfied with the area by 10% by 2010/2011.	➢ People at the heart of change. An environmentally sustainable future	➢ Sustainability- CO2 emissions, refuse and recycling

Alignment of NDC Outcomes with Local Area Agreement

Table 3.2

LAA Target (s: stretch target)	NDC Outcome	Regional Priority	GOL Priority
Children's and Young People			
➢ (7) Ensure that young people known to the YOS and their parents/carers receive a parenting intervention ➢ (8) Improve child health ➢ (10) Improve access to services for young people and parents that support them to be more economically active ➢ (11) Reduce childhood obesity	➢ ENV2: To increase the percentage of residents that are satisfied with the area by 10% by 2010/2011 ➢ HL1: Reduce smoking rates to 20% or less by 2010, with a reduction in prevalence among routine and manual groups ➢ HL2: Promote physical activity to increase fitness participation to 30%, sports participation to 15% and maintain overall physical activity at 95% by 2010/2011	➢ Safer for all ➢ Healthier people with a better quality of life ➢ Improve children's health Economic vitality and prosperity shared by all	➢ Social Inclusion ➢ Health. Children and young people; improving life chances for young people
Enterprise			
➢ (13) Reduce worklessness ➢ (15) Increasing economic vitality ➢ (16) Increase the number of unemployed people assisted in their skills development ➢ (s) Number of people from the 12 'worst wards' helped into sustained work ➢ (s) Number of Haringey residents in receipt of incapacity related benefits supported into employment	➢ EMP1: Improve the employability of at least 292 local residents through the Haringey Guarantee and other NDC schemes by 2010/2011 ➢ ED1: Increase post-16 years participation by 5% in further education by 2010/2011 ➢ ENT1: Increase number of enterprising people so that 12% of residents describe themselves as self-employed by 2010/2011	➢ Economic vitality and prosperity shared by all	➢ Worklessness

Alignment of NDC Outcomes with Local Area Agreement

Table 3.3

LAA Target (s: stretch target)	NDC Outcome	Regional Priority	GOL Priority
Integrated Housing			
➢ (18) Increase Decent Homes	➢ ENV2: To increase the percentage of residents who are satisfied with the area by 10% by 2010/2011.(ao6)	➢ Healthier People with a better quality of life	➢ Community Cohesion, Immigration, Social Inclusion
Safer Communities			
➢ (21) Increase victim support ➢ (22) Reduce drug related crime ➢ (24) Reduce harm caused by illegal drugs ➢ (26) Reduce overall crime ➢ (27) Reduce the number of first time entrants to the youth justice system ➢ (s) Reduction in personal robbery	➢ C1: Reduce residents fear of crime by 2010/2011 so that 60% feel safe when walking alone in the dark. ➢ C2: Reduce the number of residents seeing prostitution and kerb crawling as a major problem by 2010/2011 so that 75% do not see it as a major problem ➢ C3: Reduce street crime offences in the NDC by 30% by 2010/2011 ➢ C4: Reduce residential burglary by 40% by 2010/2011 ➢ C5: Reduce vehicle crime by 44% by 2010/2011. ➢ ENV2: To increase the percentage of residents who are satisfied with the area by 10% by 2010/2011. (ao6)	➢ Be Safer for all	➢ Respect/ Cohesion Improving life chances for young people; Social inclusion ➢ Violence against the person

Alignment of NDC Outcomes with Local Area Agreement

Table 3.4

LAA Target (s: stretch target)	NDC Outcome	Regional Priority	GOL Priority
Wellbeing			
➢ (30) Reduce physical inactivity ➢ (s) Smoking cessation: Increase number of people who have quit smoking living in N17 ➢ (s) Improved living conditions for vulnerable people	➢ HL2 : Promote physical activity to increase fitness participation to 30%, sport participation to 15% and maintain overall physical activity at 95% by 2010/2011 satisfied with the area ➢ HL4: Improve the mental wellbeing of NDC residents so that 75% of residents report their quality of life as either fairly or very good by 2010/2011	➢ Healthier people and a better quality of life	➢ Health



The NDC Job Fair event

Education, Employment and Enterprise Theme – Achievements and Project Plan

In 2008 the situation has changed completely, with 100% of young people leaving Gladesmore School with a qualification

The Strategic Objective of the 3E theme (Education, Employment and Enterprise) is to increase the skill levels of local people so that they can access improved opportunities for employment and career development, and to help support local businesses to sustain themselves and grow. This theme also focuses on improving access to training and raising educational achievement at all levels. The priorities for 2009/10 and the final years of the NDC are to equip local residents businesses with the capacity to withstand the down turn and be well positioned to take advantage of an upturn in the economy.

Achievements in 2007/08

The construction of the St Ann's Library Community Hall was completed and opened in November 2008, providing much needed and high quality community space for a variety of activities including homework clubs, community events and job support. Management of the new facility is rooted in the community with a steering group established to oversee its use and development.

Education

Educational attainment within the NDC area was of great concern! In 2000 46% of young people at

the Gladesmore school left without having achieved any examination passes. In 2008 the situation has changed completely, with 100% of young people leaving with a qualification. NDC support for the work at Gladesmore School has enabled the school to provide additional support for students living in the NDC area. The attainment of students has improved dramatically over the last eight years from 12% of pupils gaining 5 GCSE's A to C in 1999 to 66% gaining the equivalent in 2007. In 2008 this resulted in the school qualifying for the Government's new 'Gold Standard' which requires a school to have more than 44% of students gaining at least 5 GCSE's with grades A to C. This recognition places it amongst the top 1% of schools in England.

Employment and Training

The NDC recognised that there are a significant number of people who have fallen outside the provision of mainstream educational, training and employment opportunities. It has therefore commissioned a number of projects to support them and give them the opportunity to develop new skills.

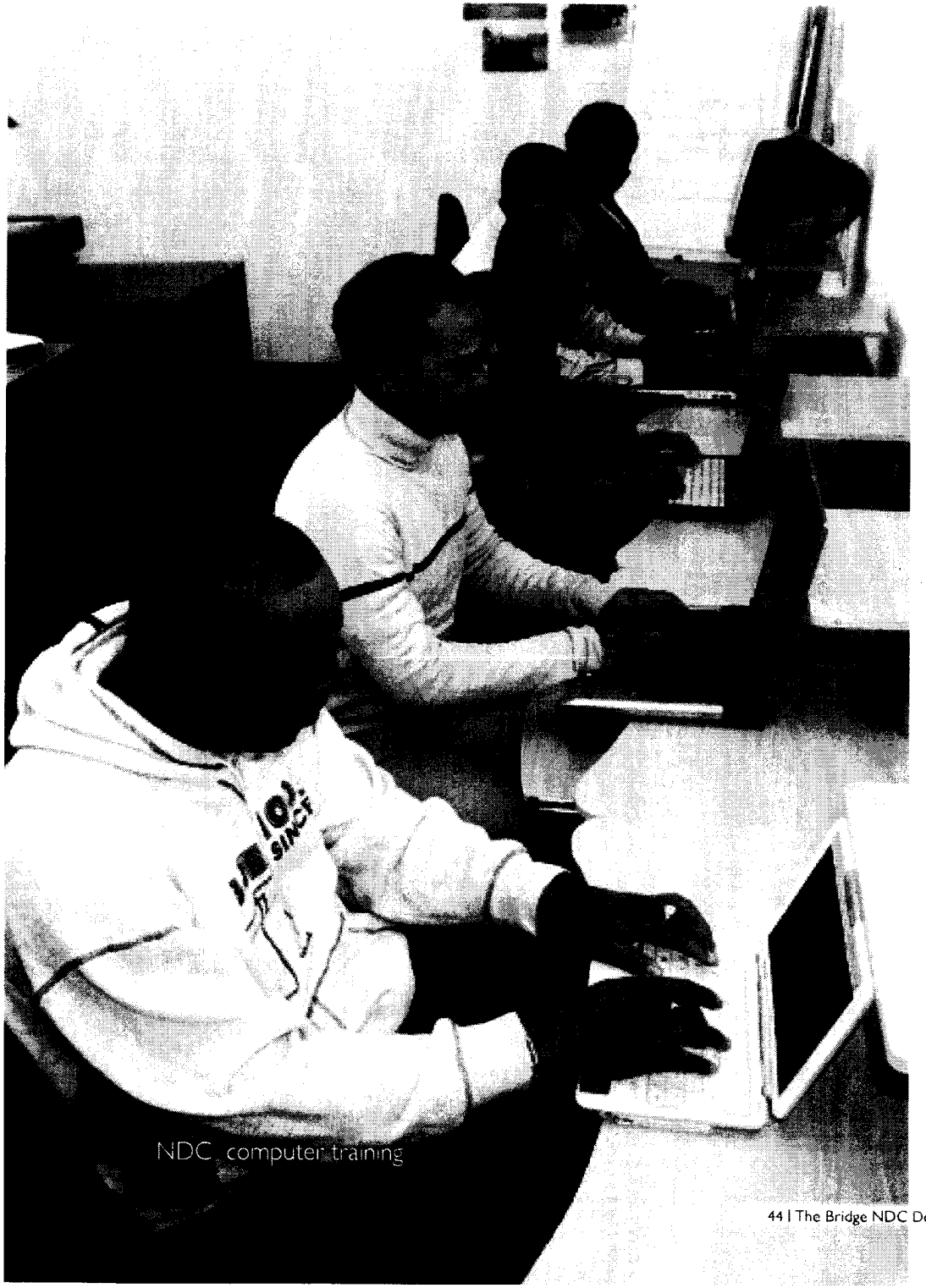
One of these was the Horticultural Training project, which was delivered by Groundwork North London. The project targeted local residents, not working but wishing to gain employment in horticulture. It was supported by the commissioning of a feasibility study into the viability of setting up a Horticultural Social Enterprise, which could offer employment to successful trainees. These projects have been delivered simultaneously; with the objective of setting up the social enterprise in 2009/10, should the proposal be viewed as viable.

The Prince's Trust TEAM project is designed to help young people to "uncover their hidden talent", build their confidence and change how they see themselves. The initial course of 13 weeks commenced in January 2009, as a pilot project, with a view to continuing the support, should the course prove successful.

Treading the Boards is a project which was also aimed at young people to both develop their skills



St Ann's Library Hall opening



NDC computer training

and broaden their aspirations and self confidence. It has developed a variety theatrical performance and production skills through workshops; these will culminate in a stage a production early in the new financial year.

The 3e's theme organised a successful Tottenham Jobs and Training Fair in October 2008, which was attended by 350 people and supported by a number of employers, job brokerage and training agencies. The event was supported by David Lammy, MP for Tottenham and Minister for Higher Education who opened the event.

Enterprise Support

Consultation with businesses some of which participated in previous enterprise support projects informed us of the type of further support that local existing and emerging businesses of all types wanted us to provide. The RevUp project was launched in January 2009, in partnership with North London Business, to provide 'tailored' community based enterprise support. A mentor works with individual entrepreneurs to assist them overcome any barriers to their businesses' development and improve business skills. The project was launched at a meeting in January 2009, which invited businesses who had been part of the focus group meeting in June 2008; to become part of the project the future development will result in the establishment the Seven Sisters Business Network, to generate peer support amongst businesses in the area

It was identified that existing provision of English for speakers of other languages (ESOL), in the area, was pitched above the ability level required by some local residents. Therefore a pilot project Bridging the Gap was commissioned, to provide ESOL targeting residents without even rudimentary English language skills. The aim was to enable participating residents to access the existing mainstream ESOL classes. This would also enable them to participate in family learning and improve their access to other front line services. There are significant challenges in recruiting such people on to such courses

and the NDC has therefore worked with PHASCA Homework Network, Library Services, Aljhira Somali Association and the Triangle Centre to engage with parents and carers. Outreach staff attended the homework club sessions to meet with parents/carers to encourage their participation and develop their confidence.

The NDC is committed to working with others to attract new business to the area. It has done this through its support for the Tottenham Partnership, of which it was one of the founding organisations. The Partnership was set up with the specific aim of 'achieving a positive change in the perception of Tottenham both locally and outside the area'. Its aim is drive forward investment in the area and 'capture a distinct character for the area and reflect the community's aspirations'

Priorities for 2009/10

The coming year and beyond is going to be a harsh economic environment for the residents and businesses of the NDC area. The area already faces significant challenges in terms of tackling high levels of worklessness and sustaining existing businesses. Business in general, but small businesses in particular will have a difficult few years. A detailed analysis of performance for the 3E Theme can be found in the Performance Review section of this document commencing on page 24

Table 6.1 p.66, sets out the projects for this theme in 2009/2010.

Education

The NDC will continue to support the Gladesmore school improvements through its 'Sustaining achievement at Key Stage 4' project. This enables the school to provide a dedicated senior member of staff to monitor and support young people who are at risk of falling behind in their academic studies and giving them support. We will continue to support the scheme up to the beginning of the next academic year. The MORI findings 2008 demonstrate that there has been a reduction compared to 2006 of NDC residents in managerial and senior roles while an increase in elementary occupations. This project supports young people achieve the level of qualifications required to enter higher level employment to counteract these trends.

Employment and Training

The MORI study 2008 indicates that there has been a reduction (6% points since 2006) of residents in paid work. The economic downturn will undoubtedly result in even higher levels of worklessness within the NDC area. There is a need to change the type of support commissioned by the NDC to enable local residents to access employment and training in the area which takes into account changes in mainstream provision such as by Jobcentre Plus (JC+). For example, Job brokerage and support services for people who are out of work due to health issues are now referred by JC+ to 'Reed in Partnership' by-passing any local provision. This has had serious implications for meeting of targets by providers supported by the NDC in 2008/09.

Another difficulty with engaging with residents in the NDC area has been the location of training opportunities. In the past, training has been provided outside the NDC area. Research has shown that in the initial stages of engaging with education or training, outreach work is most important. The NDC will work with local community organisations to develop their capacity to act as a 'bridge' between individuals who wish to take up such opportunities and providers of education and training and job brokerage. We are in discussion with a number of organisations who will be able to support such work within the NDC area to establish a new In to work project.

We will provide employment opportunities through the setting up of the Horticultural Social Enterprise, which will build upon the training and feasibility projects developed in 2008/09. This cross-thematic project will aim to initially employ 4 people and support a number of trainees.

The success of the Tottenham Jobs and Training Fair demonstrated that this was an effective means of

bringing employers and prospective employees and agencies that assist those seeking work together. The NDC will co-ordinate a second Tottenham Jobs and Training Fair, with the objective of bringing more businesses seeking employees to the event as well as the job brokerage and training agencies. It will do this in collaboration with organisations who participated in the initial event, in order to reinforce the partnership between these organisations, to enable and encourage them to continue with this type of event in later years.

The number of people who are unable to obtain employment or participate in educational opportunities, due to their inability to speak English, remains a concern. The NDC will support work which provides opportunities for residents with minimal or no knowledge of English and who lack confidence to attend pre-ESOL courses, thus enabling them to go on to further training or education. It will broaden the support for learning to ensure that the families and young people are supported to improve their educational aspirations and broaden their horizons in terms of the opportunities for employment.

Enterprise Support

Many businesses within the NDC area have always been marginal in terms of profitability, which has led to a high turnover of ownership in many businesses. The Bridge NDC recognises these problems and will continue to support enterprise through the RevUp project, which will expand in 2009/10, to promoting enterprise education and growing the Seven Sisters Business Network, as well as offering mentoring support to individual businesses. This innovatory project will not only support the businesses in terms of their business performance, it will also reduce the isolation that running a business brings, by bringing entrepreneurs together to gain mutual support, advice and guidance.

E3 Outcome	Previous Theme Projects	Theme Projects 2009/10	Supporting Activities	Partners
EDI: Increase post-16 years participation by 5% in further education by 2010/2011	Gladesmore (Sustaining achievement at Key Stage 4) Bridging the Gap. Homework Network Treading the Boards	Gladesmore School Treading the Boards Bridging the Gap Homework Network	Young Advisors Seven Sisters Head Teachers Treading the Boards play	Gladesmore School Bernie Grant Centre CONEL The Triangle Centre Phasca Alhijra Somali Assoc
EMP1: Improve the employability of at least 292 local residents through the Haringey Guarantee and other schemes by 2010/2011	Haringey Guarantee Scheme Bridge to Learn Bridging the Gap Homework Network Prince's Trust TEAM project Horticultural Training project Horticultural Feasibility project	Bridging the Gap Homework Network Horticultural Social Enterprise	Tottenham Jobs & Training Fair Laurels Promotion event	Working for Health Talent at Work 5e's Phasca Haringey Council Homes for Haringey
ENT1: increase the number of enterprising people so that 12% of residents describe themselves as self-employed by 2010/2011	RevUp DECS project (2007/08)	RevUp	Seven Sisters Business Network	North London Business KIS Training



A Health Theme event

Health, Social Care, Sports and Leisure Theme – Achievements and Project Plan

Over 80 young people attended the NDC health event and were consulted on their experiences of using local health services.

At the heart of the strategic direction of the NDC Health Theme and the NDC programme as a whole, is the founding of an asset-holding community organisation as outlined in the NDC's succession strategy initiated in 2007/08.

The Health Theme seeks to lay firm foundations for the establishment of this important new community organisation through the setting and delivery of its strategic priorities in 2009/10.

This theme's Strategic Objective of this theme is to improve the physical and mental wellbeing of NDC residents so that they feel happier and healthier in their lives. The theme aims to promote and deliver these objectives by considering well being in the broadest sense. This is pursued through the linking of clinical issues of health with its wider determinants; including employment, education, housing and environmental quality.

While work with young people cuts across all the NDC themes, it has been co-ordinated and managed by the Health Theme manager. Raising young people's aspirations, giving young people a voice and a say in their own community has been at the core of the NDC youth programme

from its inception. The result is that young people have not only been engaged in projects throughout the life of the NDC programme but also have taken what they have learned to develop their own projects and campaigns to benefit their local community. For example, the young people living on the Edgecot Grove Estate set up a youth group, in response to a lack of youth facilities on the estate.

They worked with members of the awarding winning Stonebridge Youth Group, who had delivered a similar project. The young people mobilised to improve youth facilities on the estate, producing questionnaires, a video documentary and a petition to gather support for the idea. Finally, after attending a planning meeting and securing funding from Homes for Haringey and the NDC, Edgecot Grove Estate was granted a Multi-Use Games Area.

Achievements in 2008/09

The Health Theme has continued to engage the local community through regular public meetings and consultations. A particularly successful event was held in November 2008 when over 80 young people attended the NDC health event for young people. At this event young people were consulted upon their experiences of accessing and using local health services, and their understanding of key health issues. Participants developed a personally tailored health plan. The health plans were then used by young people to engage with specialist health advisors to discuss their priorities, needs and concerns and identify any additional support they might require.

Working with Young People

NDC Young Advisors are part of the Department for Communities and Local Government's national Young Advisors Programme. The project was developed from the NDC Youth Forum. The NDC Young Advisors are trained and employed consultants who guide local authorities, housing associations and other local partners about what it is like for a young person to live, work, learn and play in their neighbourhood. The Young Advisors have been employed on a number of initiatives such as youth proofing Haringey Youth Participation and Advising Homes for Haringey on their Youth Sounding Board

The award winning Let's Be Positive Youth Group goes from strength to strength. The project received over £15,000 from the Youth Opportunity Fund to support positive activities for young people in the NDC area. In 2008, over 200 people attended their Unite event which looked at the issues of postcode warfare between young people. The project was supported by Tottenham MP David Lammy, Kwame Kwei-Armah and community members.

Mainstreaming Projects

BUBIC project, which offers support to former and current drug users and their families and friends has been successfully mainstreamed and now shares space with Haringey Drug Interventions Programme (DIP). This co-location of the projects helps deliver synergy between their work, improving impact and benefits. BUBIC works closely with the PCT and has a stable and independent portfolio of funding from a range of sources.

The Fowler Newsham project which provides 'one to one' counselling, anger management and parenting workshops at primary schools to improve mental health amongst the most vulnerable children aged 5 to 11 years has also been mainstreamed securing independent funding.

The Laurels Healthy Living Centre

The NDC has continued to work in close partnership with NHS Haringey to ensure that health and social care services provided at the Laurels Healthy Living Centre bring high quality and accessible care to our communities.

Partnership working between key stakeholders is increasingly delivering joined up and holistic health services at this facility. This is being achieved through the facilitation by the NDC of strong links and referral routes between the clinical care and voluntary sector providers. The NDC continues

to support and participate in the Laurels working groups:

- Laurels User Group (NDC led) - focuses on operational issues of the facility and takes responsibility for developing and agreeing the joint operational policy setting out policies and procedures for all building users

- Laurels Steering Group (NDC led) - focuses on strategic issues of service provision and commissioning and ensures that voluntary sector projects complement and are integrated with mainstream NHS Haringey services.

- Laurels Project Group - (NHS Haringey led) - leading on the development of the GP led health centre.

There have been significant improvements in the numbers of NDC residents who are very/ fairly satisfied with doctors - 87% in 2008 compared to 73% in 2006.

Access to doctors (very/fairly easy) is also recorded as improving by residents - 84% in 2008 compared to 73% in 2006. (IPSO MORI Public Affairs Monitor 2008).
This can be directly related to the provision of the GP services at the Laurels which replaced a number of unsuitable GP premises in the area.

The NDC has supported a range of projects which are delivered at the Laurels which complement the mainstream primary health and social care services. These include:

- The Haringey Guarantee Scheme- Working for Health which supports residents who have been out of work for a sustained period due to ill health to re-enter paid work. This co-location facilitates referrals by clinicians based at the Laurels.

- Age Concern Advice Project which provides a free advice service for older people located in the NDC area on issues including accessing health and social care, claiming benefits, housing and accessing support for carers.

- Open Door Counselling which is a counselling services for young people delivered by Open Door who work closely with Haringey Children's and Adolescent Mental Health Services (CAMHS).

- Derman is an organisation providing health advocacy and counselling services to the Turkish and Kurdish communities

- Wise Dolls Domestic Violence Project is a new, arts-based therapy project for local women experiencing domestic violence. Providing group support and one-to-one counselling from the Laurels and Triangle Children's and Community Centre.

Smoking Cessation

The trend in smoking continues to reduce in the NDC area. The MORI study undertaken in November 2008 shows that smoking levels are down to 22% compared to 28% in 2002.

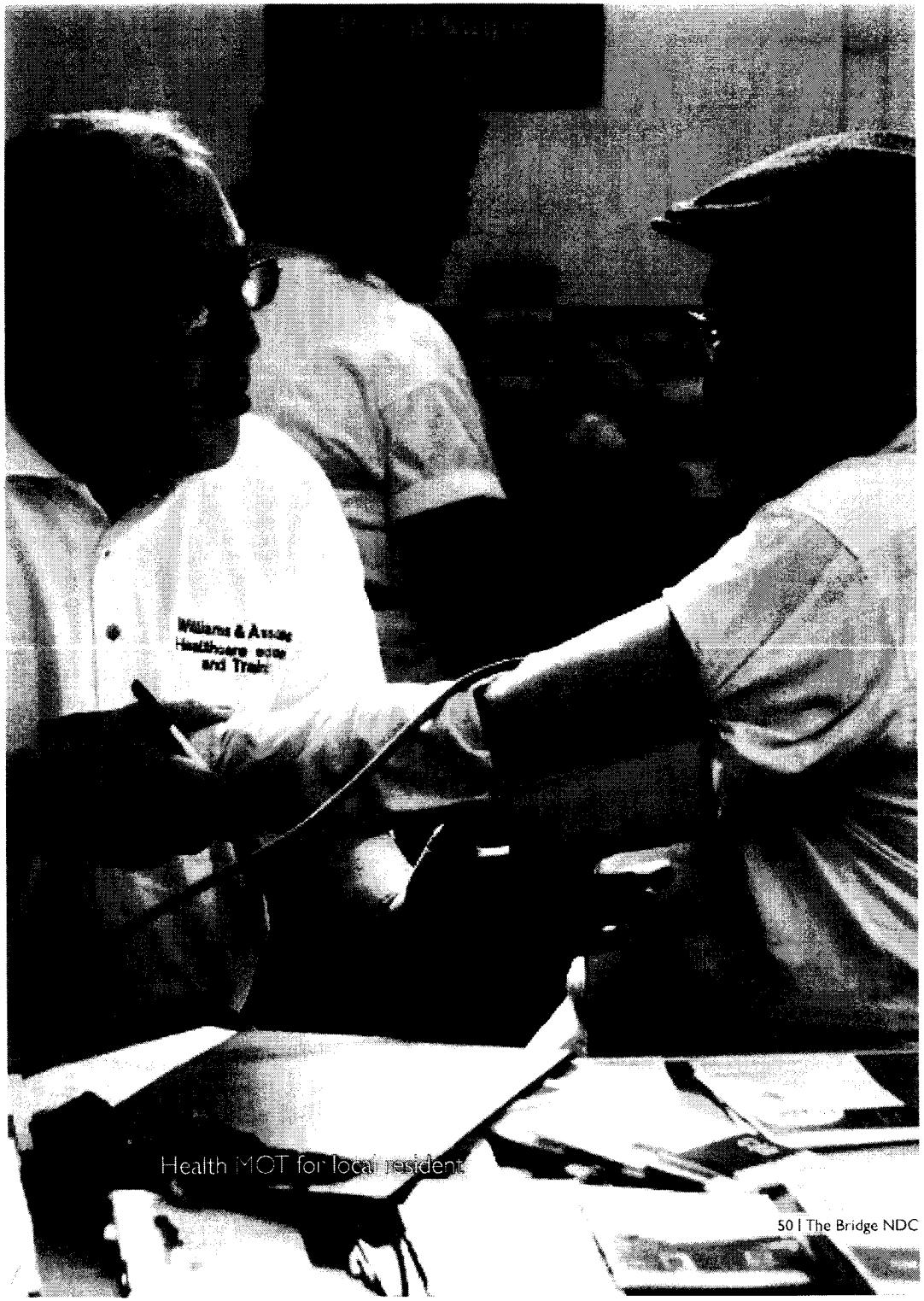
Mainstream services have targeted wards with higher smoking rates. However, this does not take account of areas such as the NDC which have pockets of communities with high smoking rates.

The NDC has therefore initiated a level 2 smoking intervention project which complements an existing programme of provision delivered by some GPs. This project has addressed priorities in line with the Haringey Strategic Partnership Life Expectancy Action Plan and Haringey Tobacco Control Strategy.

Community Health Workers

In its White Paper, Choosing Health, the government introduced the NHS Community Health Workers project. The aim is to promote a new type of one-to-one support in the public health workforce.

Community Health Workers provide support for individuals to develop healthy lifestyles by encouraging residents to reduce smoking, take up physical activities and access other services to improve their physical and mental wellbeing. The project also offers training and work experience opportunities to local residents to enable them to gain qualifications and work experience to support them accessing career pathways in health.



Health MOT for local resident

The NDC has played a key role in developing the programme in Haringey, investing in the provision of additional Community Health Workers in the area.

Mental Health

The Haringey Joint Health and Social Care Strategy has been developed in the context of national policy and in line with the National Service Framework for Mental Health. The NDC has developed wellbeing services that address the priorities and recommendations of this strategy.

The NDC has continued to provide free space and resources at The Laurels to Derman, a health advocacy and counselling project meeting the needs of the Turkish and Kurdish community and Al hijra, a health advocacy project serving the Somali community. These projects seek to improve the patient experience for people for of Black and Ethnic Minorities groups.

The NDC has funded the Polar Bear Community, a local grass roots mental health and wellbeing project to provide a free drop-in service based in the café area at the Laurels. The project offers local people the opportunity to talk and plan personal coping strategies.

This project addresses the isolation and stigma associated with mental illness addressing the recommendations in the national report, 'From Here to Equality'. The Polar Bear project promotes social inclusion and the adoption of a recovery model for mental health in line with the recommendations of the Mental Health and Social Exclusion Report.

The NDC has supported the establishment of an innovative new project to improve emotional wellbeing. Computer-based Cognitive Behavioural Therapy (cCBT) significantly increases the access and use of psychological and talking therapies.

The project helps local people to take a proactive stance in tackling common mental health problems including stress, anxiety and depression.

The NDC has supported the innovative Wise Dolls project

which works in partnership with Heathstone and the Domestic Violence Forum to provide a therapeutic service to support women surviving domestic violence. The project has developed excellent networks with other agencies to address these women's wider needs such as alcohol and drug use.

Physical Activities

Local residents from a wide age range have continued to improve their physical fitness through engaging in our line dancing, keep fit for older people, netball for girls and women and football projects. The NDC will continue to provide opportunities for free and low cost sports and physical activities which have been consistently well-attended. In 2008 the NDC introduced a participant contribution for these projects to ensure sustainability beyond the life of the NDC.

Over 70 young people aged between 9-15 years participated in the Estate Football Leagues (EFL) Scheme. We ran four leagues for under 15s, under 13s, under 11s and under 9s at Chestnuts Park from May - August 2008. At the end of the first phase of the scheme, three teams were crowned EFL 08 winners.

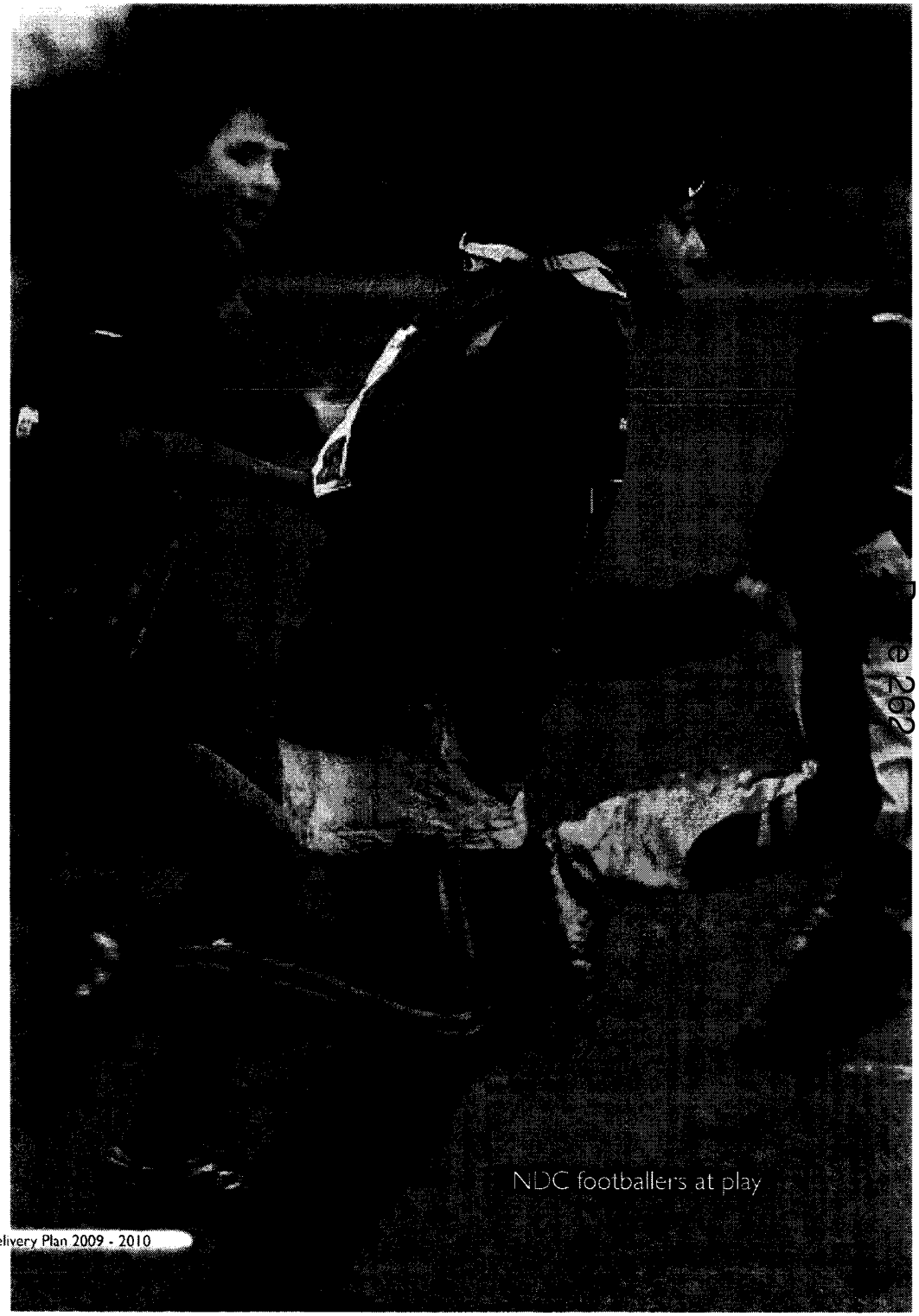
Over 60 young people received medals. As a result of the Scheme young people were recruited for the NDC Bridge Rovers football teams, for under 10 years, under 11 years, and under 13 years.

Over 200 young people participated in the NDC Summer Fun Programme. This included a range of activities such as tennis, gym sessions, dance, football, trips and outings, DJ workshops and activities delivered from the Youth Bus out on estates.

The NDC will seek to work with partners to ensure that residents are supported to access mainstream fitness activities.

Priorities for 2009/10

The Health Theme will continue to address community needs, recognising that this is best achieved through effective partnership working and using the scarce NDC



NDC footballers at play

resources to pilot approaches, to promote good practice and address gaps in provision.

Our strength as a community based partnership lies in being close to the local community and being able to facilitate communication between mainstream providers and the community to ensure that local needs are addressed via mainstream services. Therefore we will continue to hold regular meetings and health events which target the needs of particular age groups. A detailed analysis of performance for the Health Theme can be found in the Performance Review section of this document commencing on page 24

Table 6.2 p.67, sets out the projects for this theme in 2009/2010.

Continued Development of the Laurels Healthy Living Centre

The NDC will continue to work closely with the NHS Haringey to develop services at the Laurels. The NDC is represented on the Laurels Project group which is overseeing its development as a GP led Health Centre providing extended services in line with Lord Darzi's 2008 report, High Quality Care for All. This report lays out plans including responsibility for Primary Care Trusts to extend choice of GP practice, extend opening hours and giving greater freedom and support to high performing GP practices to develop new services for their patients and providing more integrated services.

The NDC has worked closely with the NHS Haringey to develop the Laurels into a GP led Health Centre. The NDC has been involved with a public consultation process to engage local people and patients and involve them in planning future services.

Service development includes extended opening hours, increasing evening and weekend surgeries, as well as offering a walk-in service for patients who are not registered at the Laurels. The NDC is working closely with the NHS Haringey to review current use of its at the Laurels and maximise space use to incorporate potential new services including minor surgery, diagnostics and possibly an on-site pharmacy provision.

Sustaining a viable café at the Laurels has been a significant challenge. The catering company Eurest appointed in December 2007 pulled out of the contract at the end of April 2008.
A local resident was subsequently supported to set up her own business and run a café service, this contract ended March 2009. Use of the café space will be reviewed.

The NDC is working in partnership with community dieticians from NHS Haringey to deliver a Cook & Eat programme based in the café space. The programme will provide accessible information about healthy lifestyles as well as practical support to prepare healthy meals.

Access to Health Services

The MORI Household Survey 2008 shows that the target of increasing the percentage of residents reporting good or fairly good health to 85% by the end of the programme is proving challenging. This needs to be tackled on a number of fronts with our mainstream partners.

The NDC has a high degree of population movement in and out of the area, particularly by migrant communities. These more recently arrived residents tend to have poor levels of English and often low literacy levels in their mother tongue. This frustrates their understanding of and access to primary health and social care services.

Clearly issues of access are as important as quality of local services to deliver an impact on the wellbeing of local communities, therefore the Health Theme will work closely with the 3E Theme to improve access to health services through improvement and take up of ESOL provision. Continuation of the Community Health Workers project will facilitate improved outreach between communities and local health and social care services.

Foot Care

NDC residents have consistently raised concerns about the struggle to access basic foot care services. The NDC has advocated for the local provision of non-specialist foot care for older people i.e. not linked

to particular health issues such as diabetes. The NDC plans to work in partnership with NHS Haringey and Age Concern Haringey to deliver a quality, low-cost basic foot care service from the Laurels.

Healthy Eating

Obesity is an increasing national problem prompting the Government to launch in January 2009 its 'Change for Life' initiative to promote healthy eating. Despite confidence expressed by young people at the NDC young people's event, regarding their knowledge of healthy eating they actually had a poor awareness of healthy eating. Therefore the NDC will seek to import good practice from other parts of the borough and ensure the national programme where possible benefits local people improving their understanding and eating habits.

The NDC will work with Community Nutritionists and Dieticians to provide the Cook and Eat, healthy eating programme to local people in a variety of local venues including the Laurels and Triangle Centre.

The NDC will continue to contribute to increasing access to information about healthy lifestyles including healthy eating through the delivery of the Community Health Worker programme.

The NDC will work in partnership with NHS Haringey to provide opportunities for local people, including older people, parents of young children and teenage parents to learn about healthy eating through the Community Nutrition Assistant (CNA) Programme located in a variety of accessible venues.

Physical Activity

The NDC will continue to support the delivery of a range of activities to enable local residents to participate in a range of physical exercise suited to their capacity and age range. The MORI results for 2007/08 indicate that there has been a reduction in physical activity amongst residents in the NDC area during 2007/08.

The NDC will therefore explore with partners reasons for this trend and means to address it.

Intergenerational physical activities will be explored such as a new parents/carers and children cycling project - Pedal Power and a family sports day in Chestnut's Park. The NDC will also work with partners to encourage take up by local residents of activities and services such as the borough walking project.

Smoking Cessation

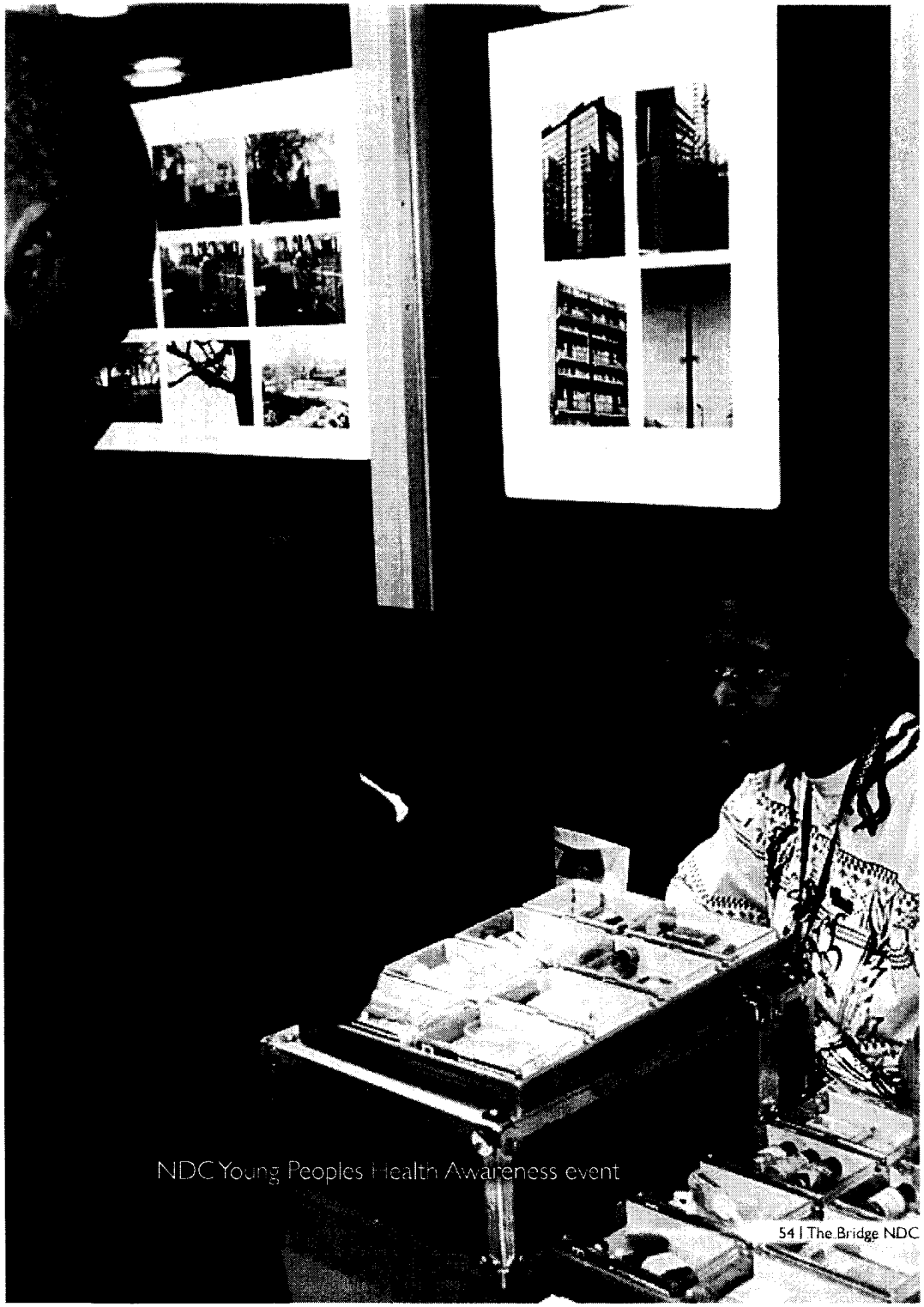
Reducing the high rates of smoking continues to be a key challenge in the NDC area. Smoking is the individual behaviour with the single largest impact on health inequalities. Smoking is a major risk factor for heart and circulatory diseases, lung cancer and chronic lung disease. (London Health Observatory 2008)

In the coming year the Health Theme will build on the delivery of the NDC smoking cessation project and complementary projects such as the Community Health Workers and Health Events implemented in the past year. The NDC will explore supporting a Stop Smoking for Ramadan Campaign through community based partners including Al hijra and Derman.

Prevention will be an important additional element of the NDC smoking cessation programme. Effective prevention needs to be targeted at young people when the habit is most likely to take root. Feedback from the NDC health young people's event held in November 2008 confirmed that young people had limited understanding of the full extent and long term impacts of smoking over and above that 'it kills'. Therefore the smoking cessation programme will include elements that target the 12-16 age groups in partnership working with the local Gladesmore School to support the Smoke Free Kids campaign. This will be delivered through the new Young People's Health Outreach and Information Project.

Sexual Health

There is evidence that sexual health, particularly amongst young people, needs attention. National trends of sexually transmitted infections (STIs) have witnessed new infections of some of the most notable STIs such as HIV more than doubled since 1996. These trends are mirrored in Haringey, putting



NDC Young Peoples Health Awareness event

local services under great pressure (Haringey Sexual Health Strategy 2005) There are acute inequalities in sexual health that have a severe impact on populations with the socio-economic profiles of areas like the NDC. Women, gay men, teenagers, young adults and black and ethnic minority groups carry the highest burden (Lacey et, 1997; Hughs et al, 2000).

Feedback from young people attending the NDC young people's health event held in November 2008 confirmed that many had a limited understanding of sexual health and were not aware of how to access services other than GP services to meet their sexual health needs.

High teenage pregnancy rates are a serious concern in the borough. Haringey is one of four London boroughs identified as being an accelerated borough, of which there are 21 nationally. An accelerated borough is a borough that has had considerable difficulty reducing the conception rate amongst young people under 18 year olds and needs additional support to accelerate the rate of reduction.

The majority of the borough has high teenage pregnancy rates which correspond to deprivation levels. All three wards that comprise the NDC area are defined as being amongst the 50% with the highest conception rates nationally (Young London Matters 2008).

The NDC has worked closely with NHS Haringey's 4YP project which provides accessible sexual health advice and support to young people. This project delivers services to different locations using a mobile advice centre. The NDC is proposing to fund additional information sessions to young people in the NDC area by funding 4YP sessions at key locations including Gladesmore School, the Triangle Children's and Young People's Centre and Tiverton Hut.

The NDC also plans to build on existing relationships with BUBIC, Involve Drug Project and PASCHE Sexual Health Project and Wise Dolls to deliver combined outreach sessions to young people addressing a broad range of issues including sexual health, preventing teenage pregnancy and harm reduction in terms of smoking and using

drugs and alcohol. These will be elements of the Young People's Health and Outreach Project.

Young People's Health Event

We will look to build on the success of the event held for young people in 2008 by holding another health event targeting their needs and concerns. This will draw together work delivered through the new Young People's Health Outreach and Information Project.

Drug Prevention

Haringey has set a challenging target for engaging problematic crack and heroin users in effective treatment. The NDC has supported this target by working closely with BUBIC, a locally-established agency providing support to drug users and their families.

The NDC proposes to focus on preventative work by targeting young people aged 13 -17 in partnership with Gladesmore School, Triangle Children's and Community Centre and Haringey Youth Service. We will work with BUBIC to provide drug information sessions to young people in line with the Haringey Harm Minimisation Strategy. The NDC will support local drug agencies including Haringey Involve and BUBIC to work collaboratively with sexual health promotion agencies including 4YP, a NHS Haringey service for young people and the PASCH project.

Mental Health

The NDC will continue to support projects to promote mental health and wellbeing. Projects include additional funding of the Computer-Based CBT Project and a World Mental Health Day Event to coordinate local access to wellbeing and mental health services.

We will also continue to support the delivery of the Open Door Counseling Project from the Laurels.

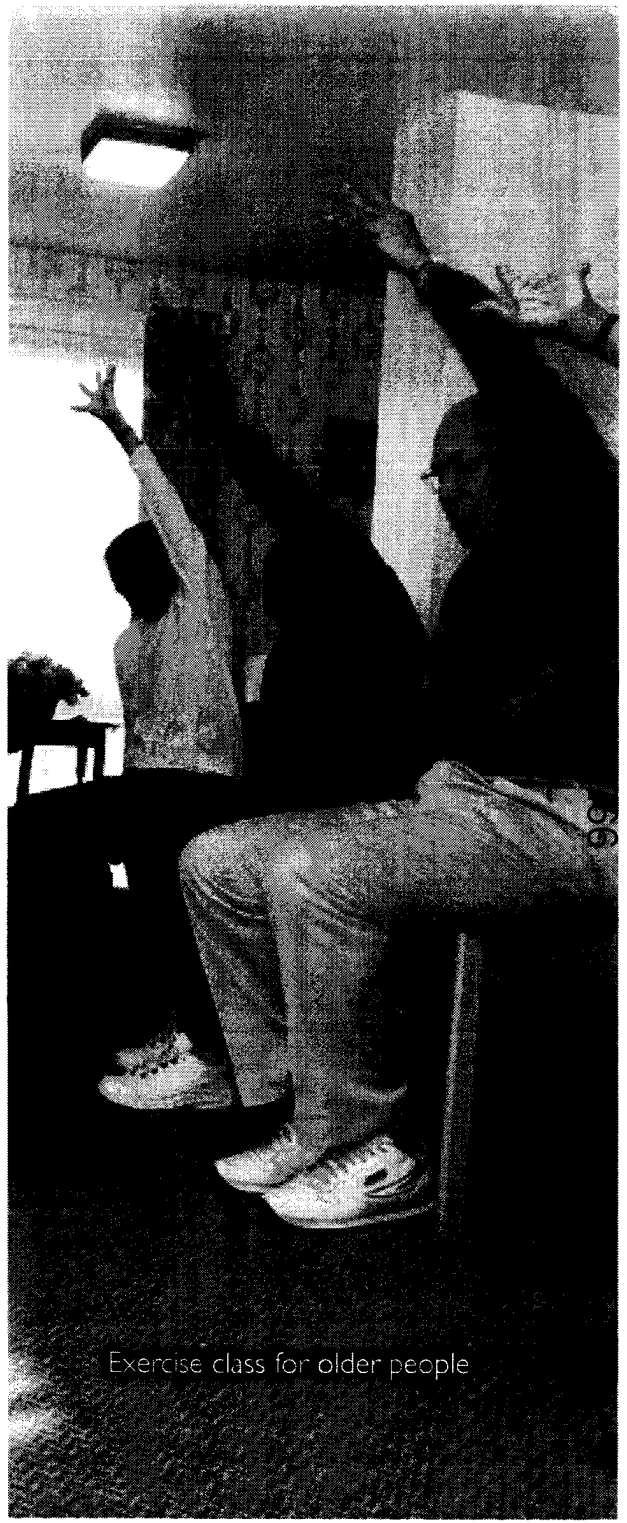
Community Health Workers

The NDC will continue to promote the Community Health Workers project addressing a wide number of fundamental Community Health Workers.

The NDC will host a wellbeing event at the Laurels Health Centre. The event will include the opportunity for residents to benefit from health MOT tests and accessible advice on a range of health issues.

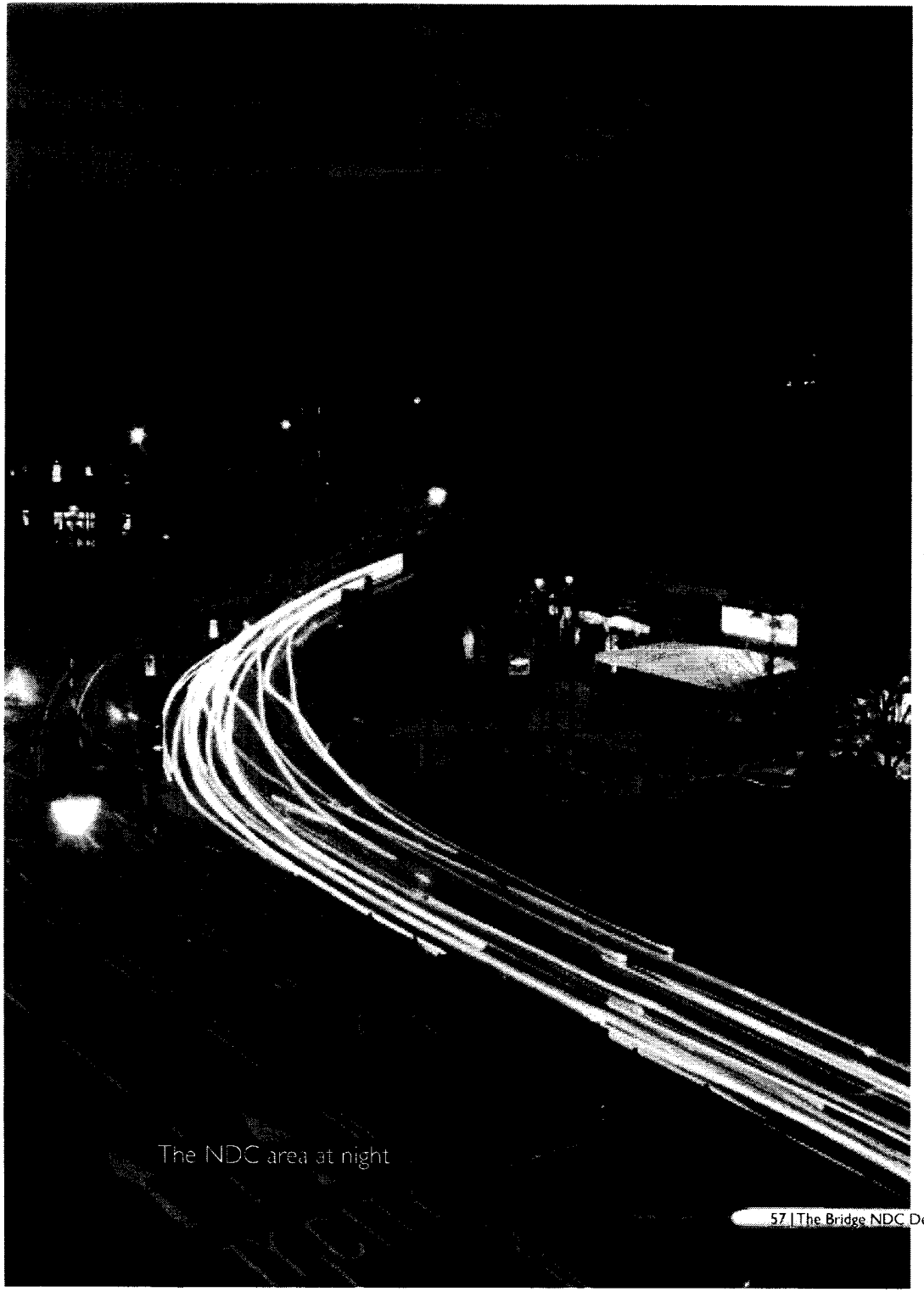
Carers' Week Event

The NDC will promote Carer's Week activities in our area. An event to engage local carers will be held at the Laurels and will offer local carers the opportunity to access help and support including welfare rights advice, information about respite and adaptations in the home. The event will be delivered with support from Age Concern Haringey and Community Matrons.



Exercise class for older people

HSCSL Outcome	Previous Theme Projects	Theme Projects 2009/10	Supporting Activities	Partners
HL1 :Reduce adult smoking rates to 20% or less by 2010, with a reduction in the prevalence among routine and manual groups to 26% or less.	2008/2009 Total health stop smoking	Young People's Health Outreach & Information Project Community Health Workers Stop Smoking for Ramadan	Community Health Workers Young People's Health Event	Total healthcare Enfield & Haringey Stop Smoking Tiverton School/Gladesmore Triangle Centre 4YP
HL2: Promote physical activity to 95% by 2010/2011	Health Events 2006/2007 Heath Events 2007/2008 Health Events 2008/2009	Physical Activities Programme Pedal Power Horticultural Social Enterprise	Promotion of cycle routes Community Health Workers	Active Sports
HL3: Tackle the wider underlying determinants of health to 69% by 2010/2001	Wise Dolls Domestic Violence Project BUBIC 2007/2008	Wise Dolls Domestic Violence Project Community Health Workers Young People's Health Outreach & Information Project Summer University + Bridging the Gap (ESOL) Horticultural Social Enterprise	Young People's Health Event Young Advisors Carers Week activities World Mental Health Day activities Community Health Workers	Haringey Youth Service Wise Dolls Hearthstone
H4: Improve the mental wellbeing of NDC residents reporting their quality of life as either fairly or very good by 2010/2011	Computer-based CBT Project Polar Bear Community Wellbeing Drop In	Computer-based CBT Project Wise Dolls Domestic Violence Project Young People's Health Outreach & Information Project Horticultural Social Enterprise	Community Health Workers Derman counselling project Al hijra Advocacy project Open Door Counselling World Mental Health Day activities Carers Week activities	PASCH Project BUBIC NHS Haringey Polar Bear Community
HL5: Increase the percentage of residents reporting that they have good /fairly good health over the last year to 85% by 2010/2011	Health Events 2006/2007 Health Events 2007/2008 Health Events 2008/2009 Computer based CBT project Polar Bear Community wellbeing Drop In BUBIC Wise Dolls	Total healthcare stop smoking Stop Smoking Ramadan Physical activities Computer based CBT project Community Health Workers	Young People's Health Event Al hijra Advocacy project Open Door Counselling Community Health Workers	NHS Haringey



The NDC area at night

Neighbourhood Services Theme – Achievements and Project Plan

Estate Renewal projects, ensure quality projects and services are integrated into mainstream provision and provide a legacy that continues to contribute to local people's quality of life.

Neighbourhood Services continues to be driven by the commitment to maintain and increase improvements to the environment and quality of life achieved by the Bridge NDC and partners since 2001. This forms the overall NDC Strategic Objective for the Neighbourhood Services theme, which is "to improve the environmental aspects of the neighbourhood and to reduce the levels of crime so it is a more attractive and safe place to live, play, visit and work". As we have approached the end of the programme, the Neighbourhood Services Theme together with partners has increasingly sought to complete and enhance physical and environmental improvements begun in the first round of Estate Renewal projects. It is intended that quality projects and services are integrated into mainstream provision and provide a legacy that continues to contribute to local people's quality of life. The NDC's capital programme has now come to an end.

Achievements in 2008/09

The achievements of the Neighbourhood Services Theme are divided into capital (physical) and revenue (social) projects. Latest research conducted into



where local people feel the Bridge NDC has improved this area as a place to live found the top three issues include the environment, crime and safety and local facilities. This is a very satisfying achievement and a testament to the dedication and hard work shown by our partners. Highlights of this year's achievements include:

Capital Achievements in 2008/09

After careful negotiations, we brought together Network Rail and Transport for London to finally implement the Seven Sisters/ St Ann's Road Bridge Refurbishment, securing £1.3million of additional investment for the area. Local people selected the eventual design which has transformed this key landmark into an attractive gateway to the area.

The residents of Edgecot Grove have something to cheer about when after a decade of trying to secure play facilities for older children, now benefit from the installation of a new multi-use games area. The resident association and local young people can take particular credit for this success, having represented themselves at the planning committee.

Having match-funded the Edgecot games area, Homes for Haringey also worked with us on the Estate Renewal (Phase III) project, which is the final round of estate renewal coming from the Bridge NDC. Through a successful period of consultation we worked with residents to arrive at a design that will transform the internal space of the Sir Frederick Messer estate, bringing the environmental quality into line with the other large estates in the area.

Wards Corner Redevelopment – Progress and Achievements

This is a major regeneration project, which will result in a landmark development. It will bring about a range of community benefits. These include retail shops, restaurants, residential accommodation with servicing parking, a new 'Public Square' on Tottenham High Road, improved security, re-provision of the market with smaller retail units for local businesses, and employment

opportunities for the Bridge NDC area. The project has been granted planning permission and we look forward to this transformational project continuing to take shape over the coming year.

Revenue Achievements in 2008/09

The police continued their excellent programme that has seen significant falls in crime since 2001 and increased initiatives to prevent problems occuring in the first place. Youth Crime Reduction Workers, offer a one to one intensive support to young people and their parents/ carers who have been identified as 'at risk' or involved in crime and anti-social behaviour. These workers have now been integrated into Haringey's Youth Crime Prevention Team where the successful work will continue. The Crime Reduction Fund, providing funding to support specific operations, initiatives and campaigns targeted at reducing crime and fear of crime in the NDC area, will also be continued after the Bridge NDC has finished.

Alongside the capital projects, the Bridge NDC and Homes for Haringey have also enjoyed success with our Supporting Residents Associations Project. The project, which supports the work of resident associations in shaping local services, has seen the creation of several new resident associations and the revival of existing resident associations in the area.

Together with our colleagues in Neighbourhood Management, we have once again seen an outstanding programme of resident led projects across a wide range of interests for the 2008/09 Working Together to Make the Difference project. Particular congratulations to Haringey Shed's Community Choir who put on some fantastic performances in the build up to Christmas 2008.

The Summer Programme 2008 (Young People) project was also very successful, now in its fifth year, over 200 local young people took part in a range of activities from tennis and gym sessions, dance and football to DJ workshops.

We worked with our local schools on the Litter (Participative Communication) Project, which was designed to engage local children with the issue of litter in the local environment. Their messages and images now displayed in almost every street in the NDC area, encourage adults to think before throwing litter.

Working together with our colleagues from the NDC Health Theme and the 3E Theme we have had a number of achievements including the Domestic Violence project, which provided a therapeutic service for those suffering from domestic violence. This service has proved so successful that negotiations have begun to ensure this service can continue after the Bridge NDC programme finishes. We have also supported the Horticultural Training Project, which has been delivered by Groundwork North London. This targeted local residents not working but wishing to gain employment in horticulture as well as the upgrading of pocket sites and assistance to vulnerable residents who required help maintaining outside space. This project was supported by the commissioning of a feasibility study into the viability of setting up a Horticultural Social Enterprise, which could offer employment to successful trainees. These projects have been delivered simultaneously; with the objective of setting up the social enterprise in 2009/10 should the proposal be viewed as viable.

Priorities for 2009/10

The NDC, working with our partners has achieved all the originally set programme targets for this theme, as demonstrated in the MORI Household Survey Results 2008. Crime has been significantly reduced, environmental quality improved along with the perception of Seven Sisters as a place to live and work. A detailed analysis of performance for the Neighbourhood Services Theme can be found in the Performance Review section of this document commencing on page 24.

Despite the success achieved todate, this is not the time to rest on our laurels. Rather, it is time to ensure that improvements that residents, partners and the NDC

have worked so hard to achieve, are consolidated and can be sustained into the future.

Although all of the Neighbourhood Services headline outcomes have been achieved, using the latest MORI Household Survey Results, salient local priorities can be identified. When asked to list priorities for improving quality of life in the area, local residents indicated that the top three priorities were as follows (in order of priority):

- More activities for teenagers/ young people 24% (down from 26%)
- Getting rid of rubbish/litter 24% (down from 48%)
- Better security/reduce crime 21% (down from 42%)

This has meant that together with our partners and residents, the Neighbourhood Services theme has halved concerns over crime and the environment but has not had the same impact on activities for teenagers and young people.

Therefore the project list for the 2009/10 programme is prioritised around maintaining the improvements secured to date and attempting to generate more activities for teenagers and young people. The projects are listed below and include details of what the project is about, how it will contribute to the theme outcomes and whether or not the project is cross-cutting (that is to say how it can contribute towards the achievement of outcomes of the other NDC themes). Table 6.3 p.68, sets out the projects for this theme in 2009/2010.

The Neighbourhood Services theme manager also participates on a range of forums which are focused on complex problem solving and development of strategies associated with Neighbourhood Services. Examples include working to tackle the groups of migrant workers who have been gathering outside of Wickes and attending the Acquisitive Crime Board as part of contributing to the delivery of the Local Area Agreement. We will continue to work on these issues and participate in local forums such as the Ward Crime Panels, local Area Assemblies and 'area-based working' groups.

Family Intervention and Diversion Project

Our successfully mainstreamed Youth Crime Reduction Workers identify and refer at risk young people. The police have identified the need to develop this service further by targeting support to the young person in the context of their family. The project will also include a restorative approach i.e. the young offender is encouraged to understand the impact of their behaviours. This work will be allied to diversionary activities to ensure once young people at risk have been identified and referred to appropriate services, the families continue to receive support.

Rewarding Youth Activities and Summer University

Building on the Summer Youth Activities, we have successfully run in the past, we will work with mainstream providers and local community groups to provide stimulating and constructive activities for young people.

While these activities will continue during the summer, we will also include a study strand for those young people looking to go on to further and higher education. This project will directly tackle the top priority as identified by residents. This project will also indirectly contribute to headline crime outcomes due to its diversionary nature.

Domestic Violence

This is a cross-cutting project with the Health theme. After the successful pilot of this project last year, there are on-going negotiations to mainstream this project. The theme will support this project in its transition year, contributing to both quality of life and fear of crime outcomes.

Horticultural Social Enterprise

This is a cross-cutting project with the 3E theme. This

project will work with mainstream partners and other community groups to establish a social enterprise based around horticulture. In addition to directly contributing to employment and education outcomes, this project will indirectly contribute to quality of life outcomes by maintaining local green spaces within the Bridge NDC area.

Litter Project

This project seeks to build on the excellent work done by our local primary and junior schools regarding the problem of litter. After creating lamppost banner messages, this project will bring the schools together to further develop anti-litter strategies. This project will contribute to the headline outcome to reduce the number of people who see litter as a major problem and will address the priority of getting rid of rubbish.

Making/Sustaining the difference

The 'Making the Difference' scheme directly reflects the needs and priorities of local residents in the NDC area and has been benefiting the area for several years now. This scheme offers local people and community groups the opportunity to bid for funding for small scale, one-off projects which can make a significant improvement to a neighbourhood, or to residents in that neighbourhood. The diverse nature of these projects means this project deals with a number of identified priorities.

Young Advisors (Phase II)

This is a cross-cutting project with the other NDC themes reflecting the importance of engagement with young people across the programme. Young Advisors are specially trained young people who can act as go-betweens and advisors to mainstream services and other organisations who wish to work or interact with young people. This project contributes to quality of life outcomes and addresses the priority to find rewarding activities for young people.

Resident's Associations

The Neighbourhood Services theme works closely with Homes for Haringey Residents Involvement Team to support and influence the development of Residents Associations in the NDC area.

Last year we successfully supported the formation of several new Resident's Associations as well as continued to support all the existing Residents Associations. The Neighbourhood theme will continue supporting the Resident's Associations by organising, attending and facilitating meetings for the coming year. In addition, the challenge this year is to help our Associations 'plug-in' to the different forums that will help achieve improvements in their local area.



Horticultural project

Neighbourhood Services Outcome	Previous Theme Projects	Theme Projects 2009/10	Supporting Activities	Partners
C1: Reduce Residents Fear of Crime by 2010/2011 so that 60% feel safe when walking alone after dark	Crime Reduction Fund Youth Crime Reduction Worker Estate Renewal Contingency Projects (Estate Renewal Phase III)	Youth Crime Police Liaison Rewarding Youth Activities and Summer Uni Domestic Violence Making/sustaining the difference	Safer Neighbourhood Team Ward Panels LAA Acquisitive Crime Board Resident Association Meetings Area Based Working	Safer Neighbourhood Teams, Resident Associations, LA, voluntary organisations, HfH
C2: Reduce the number of residents seeing prostitution and kerb crawling as a major problem by 2010/2011 so that 75% do not see it as a major problem	Crime Reduction Fund Estate Renewal Contingency Projects (Estate Renewal Phase III)	Youth Crime Police Liaison Rewarding Youth Activities and Summer Uni	Youth Crime Police Liaison	Safer Neighbourhood Teams, Resident Associations, LA, voluntary organisations, PCT, Health Theme Manager
C3: To reduce street crime offences in the NDC by 30% by 2010/2011	Crime Reduction Fund Youth Crime Reduction Worker Estate Renewal Contingency Projects (Estate Renewal Phase II)	Youth Crime Police Liaison Rewarding Youth Activities and Summer Uni Making/sustaining the difference	Rewarding Youth Activities and Summer Uni	Safer Neighbourhood Teams, Resident Associations, LA, voluntary organisations, HfH
C4: To reduce residential burglary by 40% by 2010/2011	Crime Reduction Fund Youth Crime Reduction Worker Estate Renewal Contingency Projects (Estate Renewal Phase II)	Youth Crime Police Liaison Rewarding Youth Activities and Summer Uni	Domestic Violence	Safer Neighbourhood Teams, Resident Associations, LA, voluntary organisations, HfH
C5: To reduce vehicle crime by 44% by 2010/2011	Crime Reduction Fund Estate Renewal Contingency Projects (Estate Renewal Phase II)	Youth Crime Police Liaison Rewarding Youth Activities and Summer Uni	Making/sustaining the difference	Safer Neighbourhood Teams, Resident Associations, LA, voluntary organisations, HfH

Services Outcome	Previous Theme Projects	Theme Projects 2009/10	Supporting Activities	Partners
ENV1: To reduce to 20% the proportion of residents seeing litter and rubbish as major problems by 2010/2011	Estate Renewal Waste Recycling Contingency Projects (Estate Renewal Phase II) Summer 07 Youth Activities	Horticultural Social Enterprise Litter (participative communication) project Making/sustaining the difference	Area based working	Resident Associations, LA, voluntary organizations, HH
ENV2: To increase the percentage of residents are satisfied with their area by 10% by 2010/2011	Estate Renewal Waste Recycling Making the Difference Chestnuts Park Manchester Gardens Master Plan Wards Corner Domestic Violence	Neighbourhood Plan Summer Youth Activities and Uni Making/sustaining the difference Domestic Violence Young Advisors (Phase II)	Area based working	Resident Associations, LA, voluntary organizations, HH

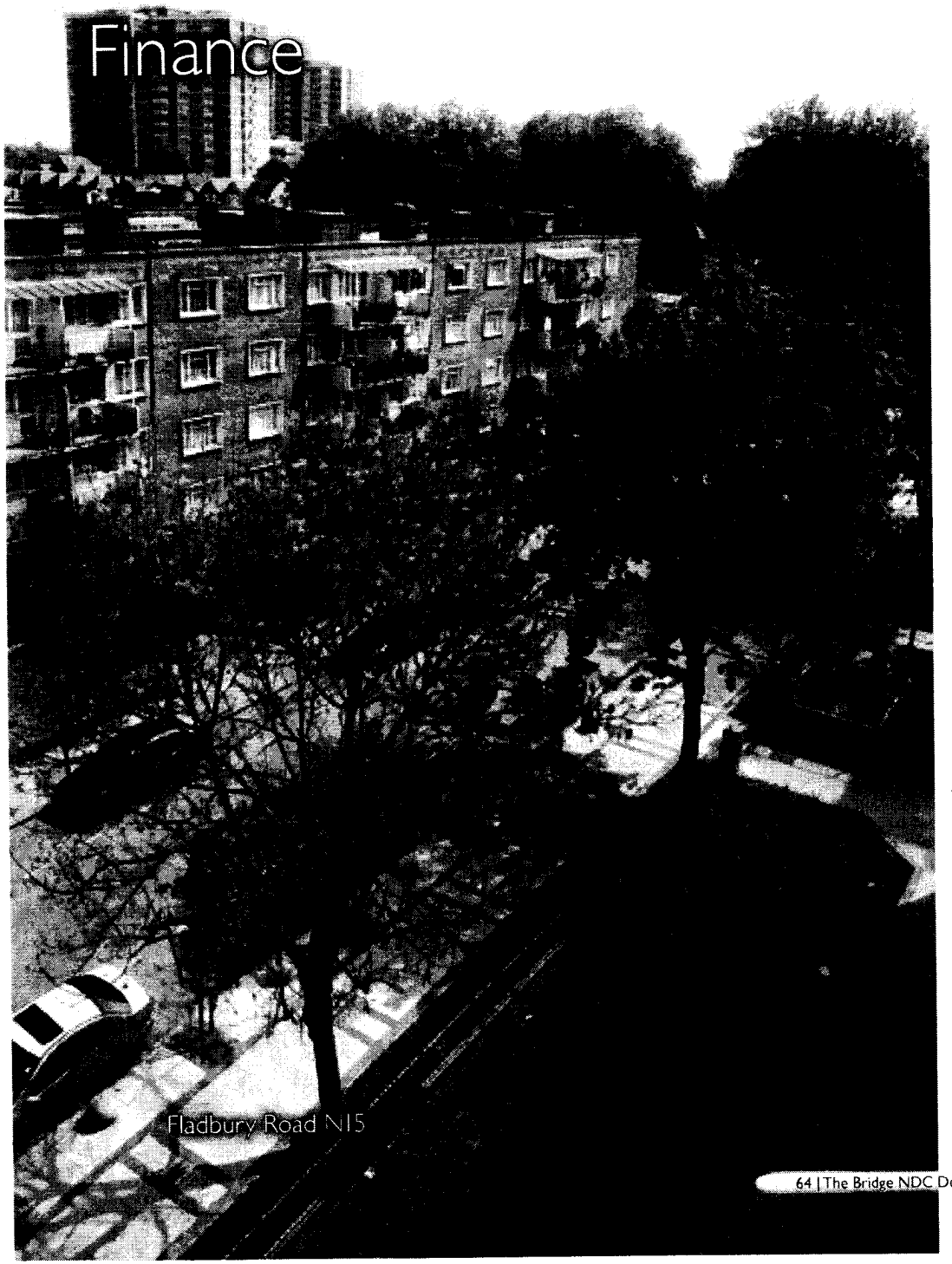
[1] Project awarded additional funds from LAA and extended to December 2007

[2] This project was cross-cutting and supported outcome target HL2

[3] The spatial master planning exercise will now form the basis for a supplementary planning document and will thus contribute to the long-term achievement of all programme outcomes.

This project is cross-cutting and also supports outcomes EMP1 and ENT1

Finance



Fladbury Road N15

Financial Information 2009 /2010

A robust evaluation of the programme will be undertaken, to ensure value for money has been achieved.

The NDC funding programme ends in March 2011. It has been restructured to ensure that the majority of resources are deployed by the end of March 2010. Capital funding was invested in full by the end of 2009. March 2009 to March 2010 represents the final year of revenue projects.

Tables 5 to 7 set out the funding available for the final two years of the NDC programme and projects to be delivered this coming financial year.

Figures are provisional.
The Department for Communities and Local Government will confirm final allocations in each of the final two years.

Table 5 – Sets out a summary of the budget allocation by programme element for 2009/2010.

Tables 6.1-6.3 – Set out the projects in each Theme along with forecast spend in 2009/2010.

The NDC also receives an additonal annual income based on its capital investment in the Laurels Healthy Living Centre.

Table 7 – Sets out the breakdown of funds and expenditure from the income derived from the Laurels Healthy Living Centre in 2009/2010.

Programme Summary of Forecast Revenue Spend 2009/2010 **Table 5**

Programme Element	Forecast Revenue Spend by Quarter				
	Q1	Q2	Q3	Q4	2009/2010 Total
Education, Employment & Enterprise	108,503	108,503	94,377	94,377	405,760
Health, Social Care, Sports and Leisure	87,740	87,740	87,740	87,740	350,960
Neighbourhood Services	100,070	100,070	100,070	100,070	400,280
Management & Administration	100,000	100,000	100,000	100,000	400,000
Total	396,313	396,313	382,187	382,187	1,557,000

Programme of Projects and Forecast Spend by Theme

Table 6.1

Education, Employment and Enterprise Theme					
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
PROJECT DESCRIPTION	Revenue	Revenue	Revenue	Revenue	Revenue
Partnerships (NDC Activity costs)	6,250	6,250	6,250	6,250	25,000
Succession and Legacy	48,250	48,250	48,250	48,250	193,000
Rev Up	16,770	16,770	16,770	16,770	67,080
Sustaining Achievement at Key Stage 4	14,125	14,125	0	0	28,250
Bridging the Gap	3,000	3,000	3,000	3,000	12,000
Homework Club Network	5,000	5,000	5,000	5,000	20,000
Into Work Project	5,858	5,858	5,858	5,858	23,430
Neighbourhood Plan *	1,250	1,250	1,250	1,250	5,000
Young Advisors *	500	500	500	500	2,000
Horticulture Social Enterprise *	7,500	7,500	7,500	7,500	30,000
Total	**108,503**	**108,503**	**94,378**	**94,378**	**405,760**

* Cross Thematic Projects

Programme of Projects and Forecast Spend by Theme

Table 6.2

Health, Social Care, Sports and Leisure Theme					
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
PROJECT DESCRIPTION	Revenue	Revenue	Revenue	Revenue	Revenue
Partnerships (NDC Activity costs)	6,250	6,250	6,250	6,250	25,000
Succession and Legacy	48,250	48,250	48,250	48,250	193,000
Physical Activities incl sport	5,000	5,000	5,000	5,000	20,000
Pedal Power	3,750	3,750	3,750	3,750	15,000
Computer based (CBT) project	3,000	3,000	3,000	3,000	12,000
Community Health Workers	3,000	3,000	3,000	3,000	12,000
Young People's Outreach & Information project	5,365	5,365	5,365	5,365	21,460
Footcare Project	3,750	3,750	3,750	3,750	15,000
Neighbourhood Plan *	1,250	1,250	1,250	1,250	5,000
Young Advisors *	1,250	1,250	1,250	1,250	5,000
Horticulture Social Enterprise *	2,500	2,500	2,500	2,500	10,000
Rewarding Youth Activities and Summer University *	2,500	2,500	2,500	2,500	10,000
Wise Dolls (Domestic Violence) *	1,875	1,875	1,875	1,875	7,500
Total	**87,740**	**87,740**	**87,740**	**87,740**	**350,960**

Programme of Projects and Forecast Spend by Theme

Table 6.3

Neighbourhood Services					
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
PROJECT DESCRIPTION	Revenue	Revenue	Revenue	Revenue	Revenue
Partnerships (NDC Activity costs)	6,250	6,250	6,250	6,250	25,000
Succession and Legacy	48,250	48,250	48,250	48,250	193,000
Family Intervention and Diversion Project	20,000	20,000	20,000	20,000	80,000
Making/ Sustaining the Difference	3,695	3,695	3,695	3,695	14,780
Rewarding Youth Activties and Summer University *	1,250	1,250	1,250	1,250	5,000
Wise Dolls (Domestic Violence) *	1,875	1,875	1,875	1,875	7,500
Neighbourhood Plan *	1,250	1,250	1,250	1,250	5,000
Young Advisors *	2,500	2,500	2,500	2,500	10,000
Horticulture Social Enterprise *	15,000	15,000	15,000	15,000	60,000
Total	**100,070**	**100,070**	**100,070**	**100,070**	**400,280**

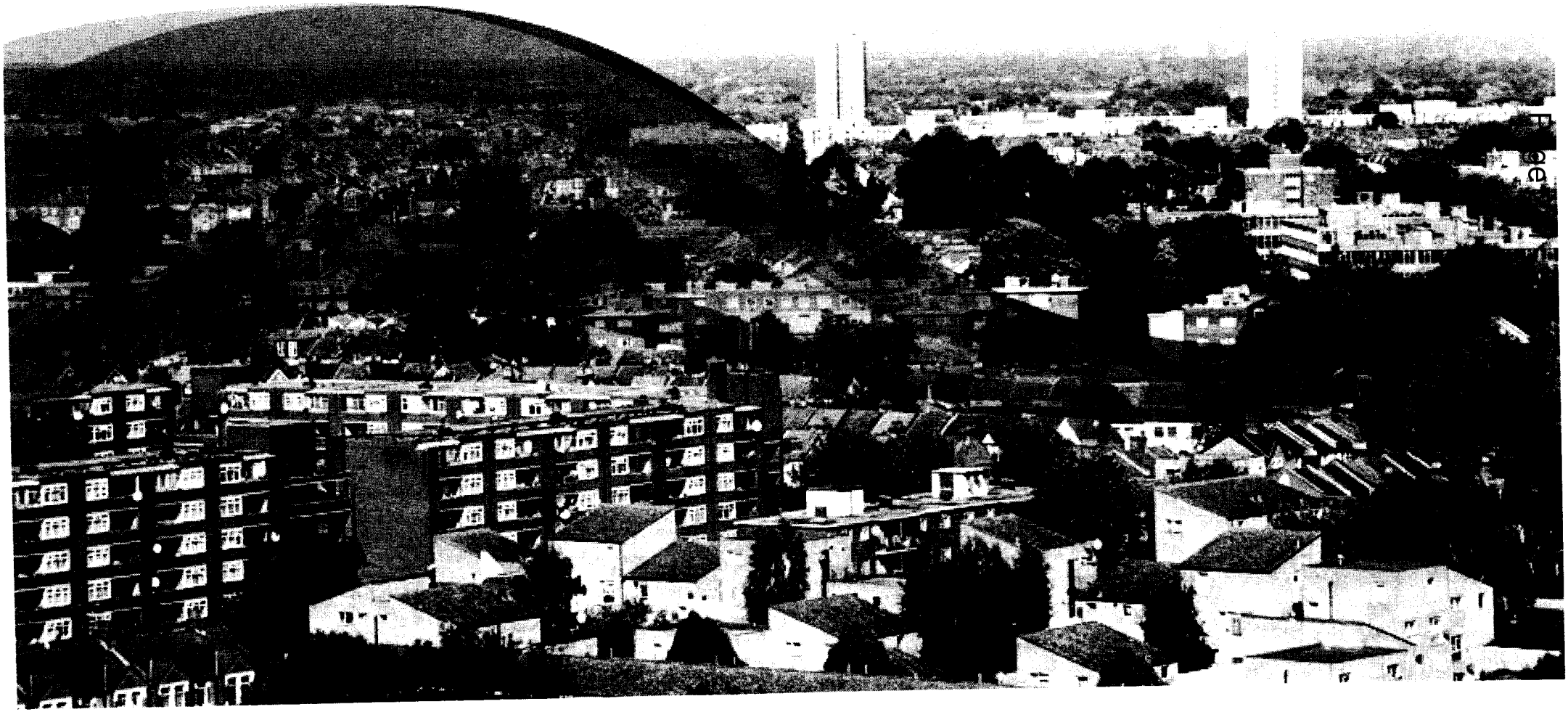
* Cross Thematic Projects

NDC Laurels Healthy Living Centre Income and Spend 2009/2010 **Table 7**

Laurels Healthy Living Centre					
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
PROJECT DESCRIPTION	Revenue	Revenue	Revenue	Revenue	Revenue
Laurels rent/service charges	25,595	25,595	25,595	25,595	102,380
Laurels Community Health Project Co-ordinator	13,261	13,261	13,261	13,261	53,045
Other Laurels projects	32,394	32,394	32,394	32,394	129,575
Total Laurels Expenditure - 2009/2010	**71,250**	**71,250**	**71,250**	**71,250**	**285,000**
Carry forward from 2007/2008	27,753	27,753	27,753	27,753	111,012
Carry forward from 2007/2008 (sale of van)	1,250	1,250	1,250	1,250	5,000
Carry forward from 2008/09	9,644	9,644	9,644	9,644	38,575
Total carry forward	**38,647**	**38,647**	**38,647**	**38,647**	**154,587**
Total	**109,897**	**109,897**	**109,897**	**109,897**	**439,587**

The Bridge
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London N15 6RD
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THE Bridge
BUILDING SevenSisters
New Deal for Communities
Communities and Local Government
Haringey Council



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Agenda Item 15

Haringey Council

[No.]

Cabinet on 24 March 2008

Report Title: **Revising the Scheme of Delegation to Officers**

Forward Plan reference number **6**

Report of: **John Suddaby, Monitoring Officer and Head of Legal Services**

Wards(s) affected: **All**	Report for: **Informal Approval**

1. Purpose

1.1 To consider and informally approve the proposed revision of the scheme of delegation to officers attached at Appendices 3, 4 & 5 to this report which will also be considered at the Constitution Review Working Group and formally recommended to the full Council for adoption as a replacement for the existing scheme of delegation in the Council's Constitution

2. Introduction by the Leader of the Council

Revising the scheme of delegation will be important in ensuring that the Council can operate more effectively as a whole. The revised delegation does not alter the balance of responsibilities between officers and members but provides for a clearer and better defined relationship which will allow the Council to improve more efficiently. I am pleased that the revised scheme of delegation reflects on practice in Haringey but also good practice from other local authorities which are facing similar challenges.

3. Recommendations

3.1 That the delegations of "executive functions in the following appendices to this report be approved as replacements for the relevant parts of the scheme of delegation in the Council's Constitution:

(i) Appendix 3 – proposed replacement for Appendix D – "Senior Management Structure Schedule"

(ii) Appendix 4 - proposed replacement for Part 3, Section E also described as Section 1 of the scheme – "Introduction and Ground Rules"

(iii) Appendix 5 - proposed replacements to constitute Sections 2, 3, 4, 5, 6, 8 & 9 of the scheme in Appendix E (formerly Part F7.)

3.2 That Members note and approve the steps to improve the monthly Members' Briefing described in paragraph 15.6.
Report Authorised by: John Suddaby, Monitoring Officer and Head of Legal Services
Contact Officer: Terence Mitchison, Senior Project lawyer, Corporate Terence.Mitchison@haringey.gov.uk 8489 5936
4. Chief Financial Officer's Comments 4.1 There are no specific financial implications
5. Head of Legal Services Comments 5.1 The legal and constitutional implications are set out in the main report.
6. Equalities and Community Cohesion Comments 6.1 There are no specific equalities and community cohesion implications
7. Other Options Considered 7.1 Other options and the practice in 8 other Boroughs were considered by full Council on 31 March 2008 and this report seeks to implement the decisions in principle made by Members at that Council meeting.
8. Links with Council Plan Priorities and other Strategies 8.1 Improving and updating the scheme of delegation to officers should assist indirectly in achieving all Council Plan priorities. There is no direct link with other strategies outside the Constitution but in some cases the revised scheme clarifies the respective roles of officers and Members in preparing or adopting strategies.

Background

9.1 The Council's scheme of delegation to officers is due for revision both to make it more "fit for purpose" and to update it with recent legislation.

9.2 Reports on the principles that should underpin this revision were considered by the Constitution Review Working Group in February 2008 and by Full Council on 31 March 2008. This followed a benchmarking exercise with 8 other Boroughs to

ensure that Haringey was aware of best practice elsewhere.

9.3 A very substantial amount of detailed work has been necessary to review nearly 200 items of legislation and to reduce the long schedules of statutory powers to more manageable proportions. The revised draft scheme has been discussed in detail with each Directorate to ensure that the scheme is not only sound legally but reflects the practical requirements to delegate decision-making to the appropriate level.

9.4 The revised draft scheme as recommended is set out at Appendices 4 and 5 to this to this report. Appendix 4 to this report is the proposed replacement for the Introductory Section or Ground Rules for the scheme of delegation. Although treated as “Section 1” of the scheme, it is located in Part 3, Section E of the Constitution. It is proposed to have a short cross-reference to it at the start of Appendix E which is at the end of the Constitution where the remainder of the scheme is located. Unless Members wish it, Section 1 would not be repeated in full in Appendix E. Since the format of Section 1 will not be altered, the recommended text changes can readily be shown in Appendix 4 to this report.

9.5 Appendix 5 to this report comprises Sections 2 to 6 and 8 and 9 of the scheme. It is in the new shorter form (see paragraph 10.2 below). It is a fair version without attempting to show the text changes from the current scheme. Appendix 5 to this report is being recommended to replace the current Appendix E in the Constitution.

9.6 There is also a “comparison version” which is the revised scheme in substance but still as it would be if in the longer format used in the current scheme. That is to say, there is a separate “box” for every section of each statute. The comparison version, so far as possible, shows all the statutory powers being added to, or deleted from the scheme. The deletions are usually the result of statutory repeals or the transfer of powers from one Directorate to another as a result of the restructuring or reshaping of Services.

9.7 Because the revised scheme aims to condense the scheme into a much shorter form, it is not practicable to show the precise text changes between the current and the revised scheme and at the same time to show the substantive additions/deletions of powers.

9.8 The comparison version of the scheme is much longer than Appendix 5. It is therefore impracticable to add it to the formal appendices to this report and to circulate hard copies physically with the agenda papers for the meeting. As a substitute, a hard copy has been placed in a lever arch file in the Cabinet Members’ Room at River Park House and an electronic copy has been sent to all Cabinet Members.

9.9 Members will note that neither Appendix 5 to this report, nor the comparison version just described, contain the proposed delegations to the General Manager

of the Alexandra Palace & Park charity and his senior staff. These are intended for Section 7 of the scheme within Appendix E. Because of the special status of the charity, the Alexandra Palace & Park Board of trustees will follow their own process for reviewing the powers they delegate to their own officers and this is part of a wider review of the charity's governance. These delegations are likely to be considered at an "away-day" for trustees in April. Once formally agreed by the Alexandra Palace and Park Board, the delegations would be reported for adoption to Full Council.

10 Protecting the Council through a shorter but more comprehensive scheme

10.1 One obvious problem with Haringey's current scheme is the excessive amount of detail contained in the schedules of statutory powers for each service. Generally, there is a separate entry or "box", sometimes several lines or several paragraphs long, purporting to summarise the effect of every section in every Statute where power is delegated. The result is a document 170 pages long which is not written in user-friendly language and which does not meet the original aim of keeping Members informed about officer delegated powers. By listing in detail a vast number of powers that are exercised very rarely, or never, the current schedules are more confusing than informative.

10.2 It is perfectly sufficient, legally, to have a much shorter scheme which expressly delegates the whole of the local authority functions (whether expressed as powers or duties) under the relevant section numbers or Parts of the relevant Statute. This is achieved in a standard paragraph under the heading "statutory delegations" in each of Sections 2 to 6 of the scheme.

10.3 At Appendix 1 to this report, as an example, there is a comparison between the existing "longer form" of schedule of statutory powers and the proposed much shorter form in the revised scheme which is shown at the bottom of page 2 of this Appendix. Appendix 1, being an example, only covers the powers under the Housing Act 1996 delegated to the Director, Urban Environment. In the revised shorter form the Parts and sections of the Act being delegated are set out in the left hand column and this is the legally necessary aspect of the delegation. The verbal description of the powers in the middle column are for information only. This would be the pattern for the whole revised scheme.

10.4 The presumption that the whole of the statutory function was being delegated would not change the general limitations on the exercise of officers' delegated powers which are set out at paragraphs 4.01 and 4.02 in Part 3, Section E of the Constitution. These paragraphs prevent officers taking delegated decisions outside agreed budget limits or Council policies or in specific cases such as compulsory purchase.

10.5 Legally, a "shorter form" scheme of this kind would be safer and less vulnerable to challenge. The danger of a lengthy description is the opportunity it affords for those in dispute with the Council to claim that, in the specific instance where a

power was exercised, it fell outside the precise scope of the delegation to the officer concerned.

10.6 There are some areas requiring special treatment. For example, the power to determine planning applications has been divided according to the long-established practice of the Planning Committee. Applications above certain physical limits, for example, more than 5 new dwellings, are referred to the Planning Committee while the more numerous and more routine applications below these limits are delegated to senior Planning Officers.

10.7 In these special cases, there is a note in bold type stating that this is a "Limited Delegation". The effect is that the scope of the delegation is determined by the verbal description in the middle column which will contain some reservation about, or qualification to, the power delegated to officers. This can be seen in the case of planning applications under the heading "Town & Country Planning Act 1990" at section 70.

11. Extending Delegated Powers Down the Management Structure

11.1 As agreed by Full Council, the great majority of powers have been delegated at Service Manager and Team Leader level in every Service. This will bring the Scheme into line with the usual practice of decision-making to a greater extent.

11.2 All Services have identified the powers that should be restricted to Director or Deputy Chief Officer level and not delegated further. These are generally powers to appoint other officers to fulfil particular functions or powers to take sensitive or exceptional action such as a decision to authorise covert surveillance under the Regulation of Investigatory Powers Act 2000. Such powers are marked in the right hand column as delegated to the Director or Assistant Director "only".

11.3 There is an important distinction to be made between the extension of delegated powers down the structure and the question of senior management control over the exercise of those powers. The extension of delegated powers is necessary to protect the Council legally because it will help ensure that managers throughout the Council have authority to take speedy and effective decisions.

11.4 It need not undermine proper management control because senior managers can always require supervision or impose conditions before less senior officers take decisions on matters that are sensitive or complex. The extension of delegation is a quite separate issue from ensuring the "quality control" of junior officers' work by management.

12. Reflecting the Council Reshaping

12.1 The current scheme pre-dates the Council-wide "Reshaping" of Directors that

was implemented at the start of 2007. A “Reshaping Schedule” was then added to the beginning of the scheme to make the necessary changes, legally, as an interim solution. The whole of the scheme has now been brought up-to-date so that Directorates and officers have their new names and the result should be far easier to understand.

12.2 Before Appendix E at the end of the Constitution, there is an Appendix D which is called the “Senior Management Structure Schedule”. This too is being brought up-to-date with the current post titles and descriptions of the responsibilities of Chief Officers and Deputy Chief Officers. The revised version of Appendix D is at Appendix 3 to this report. Appendix D is important to the scheme of delegation because the scope of the general management and operational powers granted to senior officers in Section 8 (paragraph 17.1 below) is linked to the descriptions in Appendix D.

13. Updating the references to Legislation

13.1 Pending agreement on the new format of the Scheme and the production of a revised version new legislation has not been added to the scheme. This has not prevented officers from being able to take decisions because of the broad functional delegations in the scheme which automatically encompass new Acts of Parliament as they come into force. But the schedules of statutory powers in each Section of the scheme have now been updated to show all relevant legislative powers which are recommended for delegation to officers.

14. The Balance Between Members and Officers

14.1 It is important for Members to be aware that the revised scheme is not intended to change the existing balance of responsibilities between Members and officers but only to protect the Council from possible challenge and to make the format shorter and more accessible. Although there appears to be a huge amount of re-drafting, this is mainly the consequence of condensing into a shorter format, explaining the effect of the “Limited Delegations”, deleting repeals and adding new legislation. Members will not find that the revised scheme makes any significant change to the matters coming to them for decision or to their powers to call senior officers to account for their exercise of delegated powers.

14.2 The opening paragraph of each Section defines the matters excluded from officer delegation more clearly than before. Members will continue to take all “key decisions” and matters expressly within the terms of reference of the Full Council, Cabinet or Committees. “Key decisions” involve expenditure above £500,000 or action having a significant effect on communities in two or more Wards. Decisions on the budget and all other Council policies and strategies will remain with Members.

14.3 Officers will keep responsibility for the very large volume of routine operational and case work decisions which, as a matter of practicality, have to be delegated

in all local authorities.

15. Section 1 of the scheme – Introduction and Ground Rules

15.1 Appendix 4 to this report shows section 1 of the Scheme (also known as Part 3, Section E) which contains the introduction and Ground Rules. The first change requiring explanation is the addition of a new paragraph 3.06.

15.2 There is already a long-standing requirement in paragraph 3.05 to report monthly to the Cabinet or the relevant Committee on recent decisions already taken under delegated powers. This is quite separate from the reporting on decisions taken under "urgency procedures". The duty is to report decisions of "particular significance" individually rather than grouped by number and type under a general description in a schedule. Until now there has been no definition of a decision of "particular significance".

15.3 The new paragraph 3.06 sets out the two proposed alternative criteria for decisions of "particular significance". At 3.06 (a) there is spending or saving £100,000 or more. At 3.06 (b) there is a decision that is significant or sensitive for any other reason which the Director and Cabinet Member have agreed should be reported. The adoption of these two new criteria should keep the reporting requirements within a sensible length but it would not prejudice Members' right to call for more information in any specific case causing concern.

15.4 At the end of the current paragraph 3.05 the final sentence refers to significant delegated decisions being reported up from Cabinet/Committee to Full Council. This has rarely happened in practice and, therefore, the final sentence is recommended for deletion.

15.5 The report to Full Council in March 2008 considered the increased reporting of local impact decisions to all Councillors and this was agreed in principle. Officers have subsequently looked in greater detail at the practicality of encapsulating this as a formal requirement in the Constitution and have concluded that it would be very difficult to produce a sensible definition of the matters to be reported.

15.6 As an alternative, it is proposed to take action by expanding the monthly Members' Briefing so that it includes more items of local and topical interest from all Council Services. This could include recent enforcement action or the outcomes of prosecutions as well as details of traffic schemes or Park improvements.

15.7 At the end of Section 1, there is a sub-section entitled the "Protocol for Officers Taking Decisions under Delegated Powers". As already agreed in principle, this Protocol has been simplified to make it shorter and easier to implement comprehensively. The list of obligatory details that must be recorded, whenever an officer takes any delegated decision, has been reduced to five: (i) the

name/post of the officer taking the decision, (ii) the substantive facts, (iii) the reasons for the decision, (iv) the expenditure authorised and (v) the date of the decision.

16. Sections 2 to 6 of the Scheme Relating to Individual Directorates

16.1 Sections 2 to 6 of the scheme contain the revised delegations for the Chief Executive's Service, Corporate Resources, Urban Environment, Children & Young People's Service and Adult, Culture & Community Services and they are set out in Appendix 5 to this report. There are a very great number of changes being recommended, most of them quite minor. The more significant changes are summarised in Appendix 2 to this report.

17. Section 8 of the Scheme – General Delegations

17.1 In this Section certain general delegated powers are granted to all Chief Officers including powers to take management and operational decisions on behalf of the Council. It is recommended that most of these powers are extended to Deputy Chief Officers except for the following which would remain at Chief Officer level: (i) requests for access to Council premises by the media (ii) power to waive charges in exceptional circumstances and (iii) decisions on the use/management of premises held for the operational requirements of the Directorate.

17.2 One very important change, already agreed in principle by full Council, is the delegation to the Chief Executive of powers to take decisions on the "non-executive" aspects of a Service Restructuring when more than 20 posts are affected. The Cabinet will continue to take the decisions on the service delivery aspects which are "executive" side functions. The Chief Executive will then take the related decisions on staff terms and conditions and the size of the staff establishment in line with the Cabinet's decisions. These matters will cease to fall within the remit of the General Purposes Committee but they cannot, legally, be transferred to the Cabinet because they are "non-executive" functions; hence the need for the delegation to the Chief Executive. The Cabinet will then be the only Member body co-ordinating the Council's staffing structure.

17.3 The revised scheme continues the delegated powers of senior management to take all decisions relating to changes to the staff establishment which affect 20 posts or less. Consultation with the relevant Cabinet Member will still be a requirement.

17.4 The revised scheme clarifies the procedures for dealing with any objections from the staff side both in respect of changes above and below the limit of 20 posts. Representatives of staff side would have the right to address the Cabinet Member or the full Cabinet, as appropriate.

17.5 The revised General Delegations also provide that the Chief Executive is to have delegated power to fix the initial terms of employment and the starting salary

level of any new Chief Officer or Deputy Chief Officer. Again, this delegation is necessary because the functions are “non-executive” and cannot be exercised by the Cabinet. But the power will be exercised by the Chief Executive in accordance with a previous decision of the Cabinet on the service delivery aspects. The actual processes of interview and selection for these senior posts will remain with the Member Appointments Panels, as now, and the remuneration of these posts will continue to be subject to review by the Remuneration Committee.

18. Section 9 of the Scheme – Proper and Designated Officer Functions

18.1 These are in a separate Section because they derive from particular Statutes, mainly the Local Government Acts, which create powers for the Council’s “proper officer” or occasionally a “specified officer”. Most Councils ensure that there is a specific location in their Constitutions for these delegations which are sometimes of a sensitive nature.

18.2 The main changes are to allocate to the Monitoring Officer the power to decide what constitutes “exempt information” in Cabinet/Committee reports and background papers under the “Access to Information Rules” and in relation to any information held by the Council in the case of requests under the Freedom of Information Act 2000. This will involve the application of the respective “public interest tests” to assess whether the grounds for maintaining confidentiality are outweighed by the public interest in disclosure. Other “Access to Information” functions will continue to be delegated to the Head of Local Democracy and Member Services.

18.3 The Chief Executive is granted power to exercise any proper officer function if no other officer has been appointed or if the appointed officer is unable to act.

19. Role of the Cabinet and Other Member Bodies

19.1 This report comes to the Cabinet because the great majority of the functions being delegated are on the “executive” side and it is appropriate for the Cabinet Members to approve the proposals informally.

19.2 However, the Constitution allocates to the Full Council the formal agreement of amendments to the scheme of delegation to officers and their adoption as part of the Council’s Constitution.

19.3 The standard process for any proposal to amend the Constitution is for the matter to be reported to the Constitution Review Working Group (CRWG) and considered in detail there. The CRWG is to meet on 17 March and will then makes its recommendations directly to Full Council. The CRWG will be asked to agree a mechanism for taking into account the views of both Cabinet Members and the Planning Committee (see paragraph 19.5 below).

19.4 All Council functions in the scheme are "executive" side with the exception of the following which are non-executive: Licensing, Planning (except policy), Health & Safety, Highway stopping up and diversion and Personnel powers.

19.5 A much shorter report is being submitted to the Planning Committee, which also meets on 17 March, as part of a comparable informal consultation about certain "non-executive" Planning functions within the Committee's remit. The report covers proposed extensions of delegated powers in relation to: (i) section 106 planning agreements (ii) highway stopping up and diversion needed to implement planning permissions and (iii) raising the "threshold" in terms of the weight and number of objections to policy compliant applications which would require them to be referred to Committee. There is more detail in Appendix 2 to this report on pages 3 and 4.

20. Local Government (Access to Information) Act 1985

The background papers are:

(i) The Council's Constitution
(ii) Report to Full Council on 31 March 2008 entitled "Revising the Scheme of Delegation to Officers".

21. Use of Appendices / Tables / Photographs

21.1 Appendix 1 is a comparison between the current "longer form" of schedule of statutory powers and the "shorter form" of schedule proposed for the revised scheme. This is derived from the delegations to the Director, Urban Environment under the Housing Act 1996.

22.2 Appendix 2 is a summary of the more significant changes proposed in Sections 2 to 6 of the scheme i.e. the delegations to Chief Executive's Service, Corporate Resources, Urban Environment, Children & Young People's Service and Adults, Culture and Community Services.

22.3 Appendix 3 is the proposed replacement for Appendix D of the Constitution – the Senior Management Structure Schedule.

22.4 Appendix 4 is the proposed replacement for Part 3, Section E of the Constitution which is Section 1 of the Scheme – Introduction and Ground Rules.

22.5 Appendix 5 is the proposed replacement for sections 2, 3, 4, 5, 6, 8 and 9 of the scheme in Appendix E of the Constitution.

APPENDIX 1

COMPARISON SHOWING AN EXTRACT FROM THE CURRENT "LONGER FORM" SCHEME OF DELEGATION AND A PROPOSED "SHORTER FORM"

SCHEDULE OF STATUTORY POWERS DELEGATED TO THE DIRECTOR URBAN ENVIRONMENT

Housing Act 1996		
Part VI – Allocation of housing accommodation		
Section 159-160A	Functions in relation to allocation of housing accommodation	**HH** **HHN**
Section 166	Functions in relation to applications for housing accommodation	**HH** **HHN**
Section 167	Functions in relation to allocation scheme	**HH** **HHN**
Section 168	Publication of information about allocation scheme	**HH** **HHN**
Section 170	Making requests to registered social landlords about accommodating persons with priority under the allocation scheme.	**HH** **HHN**
Section 171	Authorising prosecutions for false statements and withholding information	**HH**
Part VII - Homelessness		
Section 177	Determining whether it is reasonable to continue to occupy accommodation	**HH** **HHN**
Section 179	Duties of local housing authority to provide advisory services	**HH** **HHN**
Sections 180-181	Power to assist voluntary organisations	**HH**
Section 184	Duties relating to inquiry into cases of homelessness or threatened homelessness	**HH** **HHN**
Section 187	Making requests for information to Secretary of State about persons from abroad	**HH**
Section 188	Interim duties to accommodate in case of apparent priority need	**HH** **HHN**
Section 190	Duties to persons becoming homeless intentionally	**HH** **HHN**
Section 191	Determining whether persons are homeless intentionally	**HH** **HHN**
Section 192	Duties to persons not in priority need who are not homeless intentionally	**HH** **HHN**

Section 193	Duties to persons with priority need who are not homeless intentionally	**HH HHN**
Section 195	Duties in case of threatened homelessness	**HH HHN**
Section 196	Determining whether persons are threatened with homelessness intentionally	**HH HHN**
Section 198	Powers to refer case to another local housing authority	**HH HHN**
Section 200	Duties to applicant whose case is considered for referral or referred	**HH HHN**
Section 202	Power to review decisions on request	**HH HHN**
Section 203	Functions relating to procedure on review	**HH HHN**
Sections 204 & 204A	Functions relating to provision of accommodation during appeals	**HH HHN**
Section 206	Functions relating to discharge of functions by local housing authorities	**HH HHN**
Section 208	Functions relating to discharge of functions by out of area placements	**HH HHN**
Section 209	Functions relating to discharge of functions by arrangements with private landlord	**HH HHN**
Section 210	Functions relating to suitability of accommodation	**HH HHN**
Sections 211 & 212	Duties to protect property of homeless persons and persons threatened with homelessness	**HH HHN**
Section 213	Duties relating to co-operation between relevant housing authorities and other bodies	**HH HHN**
Section 214	Action in relation to false statements withholding information and failure to disclose changes in circumstances	**HH HHN**

SHORTER FORM VERSION OF THE SAME DELEGATED POWERS

Housing Act 1996		
Part VI – Sections 159-160A, 166 to 168, 170 & 171	Functions relating to the allocation of housing accommodation, the allocation scheme and co-operation with registered social landlords and powers to prosecute for false information and other contraventions	**AD-SCH HHNL**
Part VII	Functions relating to homeless persons and those threatened with homelessness and powers to prosecute for false information and other contraventions	**AD-SCH HHNL**

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APPENDIX 2

Summary of the more significant changes proposed in the revised scheme of delegation listed by Directorate.

This does not include the “common parts” of the scheme where the main changes are summarised in the report itself i.e. -
Section 1 - Introduction & Ground Rules,
Section 8 – General Delegations and
Section 9 – Proper and Specified Officer Delegations

Section 2 - Chief Executive's Service

(i) New power to Chief Executive to determine when an "emergency" has occurred. This is subject to the London-wide arrangements for delegation to a "Gold" Chief Executive in the event of a catastrophic incident or other major emergency declared by Central Government.

(ii) New power for any Chief Officer to exercise the Chief Executive's emergency powers if the Chief Executive is absent or unable to act.

(iii) New definitions of the broad functional delegated powers of the Assistant Chief Executives (ACE-POD & ACE-PPPC).

(iv) New powers of the Head of Human Resources to authorise recruitment and retention terms and also flexible retirement terms for posts below Deputy Chief Officer level.

(v) Clarification that the powers of the Head of Human Resources to agree appropriate settlements at the termination of employment only apply to posts below Deputy Chief Officer level. Senior management posts have settlements agreed by the General Purposes Committee.

(vi) New power to authorise expenditure on projects within the "Making the Difference Budget" up to a limit of £10K per project in accordance with the wishes of the Area Assembly. Area Assemblies do not have formal decision-making powers themselves.

(vii) Statutory delegations to the Youth Offending Service have been revised so that the more important decisions are restricted to service managers and team leaders while more routine powers are extended down to case-workers.

(viii) Powers to promote social, economic and environmental well-being are extended to the Head of Safer & Stronger Communities and her team managers for Voluntary Sector and Drug & Alcohol Action.

(ix) Emergency planning powers under the Civil Contingencies Act 2004 are granted to the Emergency Planning & Business Continuity Manager.

(x) The existing power of the Head of Local Democracy & Member Services to correct obvious errors and inconsistencies in specified parts of the Constitution is extended to the whole document.

(xi) New powers to promote compliance with Youth Rehabilitation Orders under the Criminal Justice and Immigration Act 2008 are granted to the Youth Offending Service.

Section 3 - Directorate of Corporate Resources

(i) Clarification of the powers of the Risk & Insurance Manager to settle any claims against the Council in line with legal advice and to arrange insurance cover within the financial limits delegated to officers in Contract Standing Orders.

(ii) Clarification that the powers of the Chief Financial Officer (CFO) to approve terms of release for officers with claims on the pension fund apply to officers below Deputy Chief Officer level and only when the terms are in accordance with Council policies. Senior management posts have terms agreed by the General Purposes Committee.

(iii) Clarification that the CFO has power to act on behalf of the Council as the "corporate member" of Alexandra Palace Trading Limited. This would be useful as a reserve power but in practice decisions will continue to be taken by the Directors of APTL.

(iv) New power to CFO and Head of Corporate Finance to certify grant claims and statutory returns to Central Government and EU bodies.

(v) Expanded power to Head of Procurement to remove a contractor from the approved list in the event of a serious breach of contract pending final decision by Cabinet Procurement Committee.

(vi) Inclusion in the non-statutory delegations to Head of Corporate Property of powers in relation to licences to occupy land, as well as leases, and powers to refer disputes to Alternative Dispute Resolution i.e. mediation outside Court proceedings.

(vii) Extension of the powers of the Head of Legal Services to approve applications by owners to use their premises for marriage/civil partnership ceremonies.

(viii) Adding power for Head of Corporate Property to agree with a commercial lessee that a proposed lease should be outside statutory protection under the Landlord & Tenant Act 1954.

(ix) Including the duty under the Disability Discrimination Act 1995 (as amended) to take reasonable steps to make adjustments to Council premises and services for disabled Members.

(x) Expanding the duties under the Data Protection Act 1998 to give the Assistant Director Access & Customer Focus the functions of the Council's "data controller" under the Act.

(xi) Extending the power of the Head of Legal Services to make arrangements for licensing appeals remitted to the Council from the Magistrates Court. This now applies to appeals under the Licensing Act 2003 and should extend to appeals under the Gambling Act 2005.

Section 4 - Directorate of Urban Environment

(i) This is the longest and most complex section in the whole scheme of delegation. The internal arrangement of this section has been simplified to correspond more closely to that for the other Directorates. The schedule of non-executive licensing powers and the list of "public protection statutes" have both been deleted and their contents incorporated within the main schedule of statutory delegations. Where there is a particularly long and complex division of powers between Members and officers this is dealt with in an Appendix at the end of the DUE section i.e. Appendix 1 for Planning powers delegated to officers and Appendix 2 for those licensing and gambling decisions reserved to Members.

(ii) New non-statutory power to Assistant Director Planning & Regeneration to make holding

representations to the Mayor of London on any proposed exercise of the Mayor's Planning functions pending confirmation of the representation or otherwise by Haringey Members.

(iii) Clarification of the power of the Director to act as the Council member representative at Board meetings of Homes for Haringey subject to this being in accordance with Cabinet decisions.

(iv) Clarification under several licensing Statutes of the distinction between the powers of the Member Miscellaneous Sub-Committee to determine applications subject to objection and the powers of the Enforcement Service to inspect premises and prosecute offences.

(v) Addition of powers for the Enforcement Service under the Criminal Damage Act 1971, Theft Acts 1968-1978 and Fraud Act 2006 to prosecute criminal offences related to their service responsibilities.

(vi) Addition of powers under section 222 Local Government Act 1972 for the Head of Enforcement to bring or defend any legal proceedings expedient for the promotion or protection of the interests of the Borough's inhabitants within the remit of the Service's responsibilities

(vii) Addition of powers under the Control of Pollution Amendment Act 1989 for the Head of Enforcement to enforce against unregistered carriers of controlled waste.

(viii) Clarification of the powers of the Assistant Director Planning & Regeneration to enter into or vary section 106 Planning Agreements. There is full delegation for technical amendments to agreements already authorised by Planning Committee but the consent of the Chair will be needed for amendments to the heads of terms or substantive benefits previously authorised by Planning Committee.

(ix) Amending the power under s.247 of the Town & Country Planning Act 1990 so as grant power to the Assistant Director Planning & Regeneration, Transportation Team Leader and also the Head of Sustainable Transport to submit holding objections to highway stopping up proposals in other London Boroughs (not now within the remit of the Secretary of State). In addition there will be power granted to these officers to authorise highway stopping up and diversion within Haringey when necessary to implement a planning permission.

(x) Inclusion of powers for the Head of Enforcement and Head of Environmental Resources in relation to the collection of commercial and industrial waste under the Environmental Protection Act 1990.

(xi) Addition of powers for the Head of Enforcement under the Food Standards Act 1999 relating to the inspection, sampling and enforcement of food safety regulations under the direction of the Food Standards Agency.

(xii) Addition of powers for the Head of Enforcement under the Vehicles Crime Act 2001 relating to powers to regulate motor salvage operators.

(xiii) Clarification under the Planning and Compulsory Purchase Act 2004 of the division of responsibilities for approving planning policy documents between the Assistant Director Planning & Regeneration, and Member bodies namely, the Planning Committee, Cabinet and full Council.

(xiv) Clarification under the Traffic Management Act 2004 of the powers of the Assistant Director Frontline Services and Head of Parking to appoint civil enforcement officers and the functions of these officers in relation to parking and road traffic contraventions.

(xv) Recent legislation and delegations to the Head of Enforcement have been added namely that Animal Welfare Act 2006, Charities Act 2006 and the Health Act 2006. Miscellaneous powers have also been delegated under the London Local Authorities Acts 2007 and 2008.

(xvi) In Appendix 1 there have been no changes proposed to the categories of application delegated to Planning officers. In category (r) applications in accordance with agreed planning policy are delegated to senior Planning officers for decision but in consultation with the Chair of the Planning Committee or, it is proposed, in the Chair's absence, the Deputy Chair. It is also proposed that only a more significant level of objection will require any policy compliant application to be referred to the Planning Committee i.e. objection from all 3 Ward Councillors, a local residents association or at least 10 individual local residents.

Section 5 - Children and Young People's Service

(i) Inclusion of delegated powers granted to the Assistant Director Children's Networks and the Attendance & Welfare Strategy Officers to secure school attendance by pupils.

(ii) Inclusion of delegated powers granted to the Assistant Director Children's Networks in relation to childcare and early years provision, recreation and leisure facilities for pupils and the regulation of public performances by children.

(iii) Powers in the Adoption Act 1976 repealed and replaced by powers in the Adoption and Children Act 2002 which follows the Children Act 1989 in making the child's welfare the paramount consideration in adoption and requires all local authorities to maintain an adoption service.

(iv) Addition of new powers inserted into the Education Act 1996 by subsequent legislation in relation to the maintenance of schools, provision of primary and secondary education, assessment of special educational needs, school attendance, recreation and leisure facilities, school transport policies and ancillary service provision. These functions are delegated to the Assistant Director Children's Networks and the Deputy Directors for School Standards, Business Support & Development and Children & Families as appropriate.

(v) Clarification of delegations under the Education Act 2002 to include provision of support and training for the governors of maintained schools, the handling of pupil exclusion appeals and the appraisal of teachers' performance.

(vi) New powers under the Anti-Social Behaviour Act 2003 for the Assistant Director Children's Networks to enter into parenting contracts in cases of school exclusions and truancy and to apply to the Magistrates for parenting orders.

(vii) New powers under the Childcare Act 2006 in relation to childcare provision delegated to Deputy Director School Standards, Deputy Director Business Support & Development and the Assistant Director Children's Networks.

(viii) Clarification of Director's powers under the Education and Inspections Act 2006 to give warning notice to the governors of a failing maintained school and to appoint interim executive members to the governing body of a maintained school eligible for intervention. The other powers to intervene in failing schools are reserved to the Cabinet Member or Cabinet meeting.

(ix) New powers under the Education and Skills Act 2008 delegated to the Assistant Director Children's Networks to secure that all young people participate in education or training including the provision of support services and enforcement powers.

Section 6 - Directorate of Adult, Culture and Community Services

(i) Inclusion of additional express powers for the Assistant Director Culture, Libraries & Learning to provide a comprehensive library service and to enforce library byelaws.

(ii) Clarification that the Assistant Director Culture, Libraries & Learning and the Assistant Director Recreation & Leisure Services have powers to provide indoor and outdoor recreational facilities but subject to the charges for such services being approved by the Cabinet Member.

(iii) Inclusion of powers to secure part time or full time education for persons of 19 or over under the Education Act 1996 to be delegated to the Assistant Director Culture, Libraries & Learning.

(iv) Extending existing powers under the Care Standards Act 2000 and the Health and Social Care Act 2001 to the Assistant Director Commissioning and Strategy as well as the Assistant Director Adults.

(v) New powers granted to the Director under the Health and Social Care Act 2003 to make arrangements for handling complaints.

(vi) New powers granted to the Assistant Director Adults and Assistant Director Commissioning and Strategy under the NHS Act 2006 to enter into joint procurement and other prescribed arrangements with Health Service bodies.

(vii) New powers to the Director and above-mentioned Assistant Directors under the Health and Social Care Act 2008 relating to application for registration with the Care Quality Commission as a social care provider/manager.

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APPENDIX 3

APPENDIX D

SENIOR MANAGEMENT STRUCTURE SCHEDULE

Name of Post	**Description of Responsibilities**	**Initials of Post**
Chief Executive	Head of Paid Service. Overall corporate management and operational responsibility for all officers. Responsibility (with Monitoring Officer) for system of record keeping for all decisions. Representing the Council on partnership and external bodies.	**CE**
Assistant Chief Executive, Policy, Partnerships, Performance & Communication	Community Safety, Youth Offending, Emergency Planning, Partnerships & Neighbourhood Management, Performance & Policy, Scrutiny, Corporate Communications, Feedback, Equalities and Voluntary Sector.	**ACE-PPPC**
Head of Safer and Stronger Communities	Community Safety, Youth Offending Service, Emergency Planning, Area Assemblies, Neighbourhood Management, Voluntary & Community Sector	HSSC
Head of Performance & Policy	Performance Management, Business Planning, Programme and Project Support, Haringey Strategic Partnership, Local Area Agreement, Scrutiny, Corporate Complaints, CPA Audit & Inspection, VFM Reviews, Corporate Policy Development, Corporate Planning, Knowledge Management, Equalities & Community Cohesion.	HPP
Head of Communication	Consultation, Corporate & Service Communications & Publicity, E-communications, Web Services, Media Relations, Design & Print, Translation & Interpretation.	HComm
Assistant Chief Executive, People & Organisational Development	Human Resources, Organisational Development & Learning, Local Democracy & Member Services.	**ACE-POD**
Head of Human Resources	Personnel, Pay, Pensions, Occupational Health & Welfare, Internal Communications, Shared Services, Council Improvers, Staff Health & Safety at Work.	HHR
Head of Organisational	Organisational Development, People Planning, Change Management, Leadership &	HOD

Development	Management Development, Graduate Scheme, Staff Training and Development.	
Head of Local Democracy & Member Services	Leader's Office, Cabinet/Council and Committee Secretariat, Business Support, Mayoral & Civic Functions, Member Training, Information for Members, Political Offices.	HLDMS
Director of Corporate Resources	Finance, Property Services, Customer Services, IT and Legal Services.	**DCR**
Head of Legal Services	Monitoring Officer. Corporate Legal Services including Litigation, Property, Contracts and Care Services, Registration of Births Marriages & Deaths, Local Land Charges.	HLS
Head of Corporate Property	Management of Commercial Property Portfolio, all property transactions including acquisitions, disposals, Right-to-Buy sales, leases, capital valuations, Asset Management Plan, Facilities Management for all Council buildings, Community Buildings, Feasibility Studies for Major Sites.	HCP
Assistant Director Access and Customer Focus	Customer Services, Access to Services Project, ICT.	ADACF
Chief Financial Officer	Statutory Officer for Administration of Council's Financial Affairs. Corporate Finance, Audit & Risk Management, Local Taxation and Benefits & Corporate Procurement	CFO
Head of Corporate Finance	Financial Management, Financial Forward Planning & Advice, Budget Framework Setting, Monitoring and Control.	HCF
Head of Corporate Procurement	Implementing, monitoring and maintenance of corporate procurement including Contract Standing Orders, Code of Procurement Practice & Best Value Procedures, Support of major procurement projects, E-procurement strategy and strategic sourcing policies.	HProc
Head of Benefits & Local Taxation	Billing, collection and recovery of Council Tax and National Non-Domestic Rates, Housing Benefit & Council Tax Benefit Claims Service.	HBLT
Head of Audit & Risk Management	Internal and External Audit Functions, Accounting systems & controls, Audit Plans, Prevention of fraud & corruption, Risk Management, corporate insurance and claims handling.	HARM
Director of Urban Environment	Town Planning, Economic Regeneration, Streetscene Services, Enforcement, Housing	**DUE**

	Strategy & Needs.	
Assistant Director Planning & Regeneration	Planning Policy & Development Control, Master Planning, Design & Conservation, Transport Policy, Building Control & Economic Strategy & Regeneration	ADP&R
Assistant Director, Frontline Services	Highways management, Highway & Traffic engineering, Road Safety, Parking Control & Enforcement, Abandoned Vehicles, Environmental & Public Health, Food, Pest Control, Noise & Nuisance, Waste & Pollution Enforcement, Trading Standards, Licensing & Registration, Street Trading, Environmental Enforcement, Waste Management & Disposal, Recycling, Transport fleet, Better Haringey.	ADFS
Assistant Director Strategic & Community Housing	Housing Strategy & Programmes, Homelessness, Temporary Accommodation, Housing Allocations, Housing Supply, Housing Assessment, Housing Registration, Housing Advice, Monitoring ALMO performance.	ADSCH
Director of Adult, Culture & Community Services	Adult Social Services, Recreation & Parks, Adult Learning Libraries & Culture.	**DACCS**
Assistant Director Adult Services	Care Services for Older People, Mental Health, Physical Disability, HIV, Learning Disability, Substance Abuse, Assessment, Home Care, Residential & Day Care.	ADAS
Assistant Director Recreation & Leisure Services	Recreation Strategy, Leisure Services, Sports Development, Parks, Trees, Allotments, Cemeteries and Crematorium.	ADRLS
Assistant Director Culture, Libraries & Learning	Libraries, Adult Learning, Museums, Archives.	ADCLL
Assistant Director Commissioning & Strategy	Performance Planning, Commissioning, Finance & Performance, Business Support.	ADCS
Director of Children & Young People's Services	Care services for Children and Families, Education Services, Under-5s, Youth Services	**DCYPS**
Deputy Director Children & Families	Child Protection, Looked-After Children, Fostering & Adoption, Family Support, Children with Disabilities	DDC&F
Deputy Director School Standards	School Governance & Improvement, Early Years, Primary Standards, Secondary Standards, Special Educational Needs, Music & Performing Arts, Youth Service.	DDSS

Deputy Director Business Support & Development	Service Finance, Planning & Performance, Commissioning, Strategy & Policy, Building Schools for the Future, School Admissions, Customer Relations, Communications, Property, ICT,	DDBS& D
Assistant Director, Children's Networks	Children's Network Co-ordination, School Attendance	ADCN
General Manager Alexandra Palace & Park	Management of the Alexandra Palace & Park charitable trust	**GMAPP**

APPENDIX 4

Part Three, Section E
Officer Scheme of Delegation

Section 1.	INTRODUCTION AND GROUND RULES

1. What is the Scheme of Delegation?

1.01. The Council's Constitution sets out how the Council operates, how decisions are made and the procedures that are followed to ensure that the Council operates in an efficient, transparent and accountable manner.

1.02. The Constitution describes the overall areas of responsibility for Members of the Cabinet and for Committees and Sub-Committees. However, to ensure that the Council runs efficiently, it is necessary for some decisions to be taken by officers. The Scheme of Delegation sets out which officers are empowered to undertake which decisions or actions on behalf of the Council.

1.03. Where a delegation to an officer is of a continuing nature, for example to discharge a particular statutory power on an on-going basis, or it is expected to extend beyond six months, it has to be set out in a formal Scheme of Delegation within the Constitution.

1.04. Certain types of decision must by law be delegated to an officer rather than being determined by Members. These include the appointment and dismissal of officers below Deputy Chief Officer level, discharge of the duties of the Returning Officer in elections and the Proper Officer functions. Other Council functions must by law be determined by Members, for example, setting the Council Tax and adopting the plans or strategies constituting the Council's Policy Framework. For the great majority of local authority functions, it is a matter of local choice for the Council whether they are exercised by Members or delegated to officers.

1.05. The exclusions from the delegations to officer (i.e. the matters that are reserved for Members' decision) are set out in paragraphs 4.1 and 4.2 below. The structure of this scheme reflects best practice in other Local Authorities, ~~notably the London Borough of Bexley,~~ but

the actual effect is to continue Haringey's existing practice with respect to the extent of the powers delegated to officers.

2. Haringey Council's Schemes of Delegation

2.01. This document constitutes Haringey Council's Scheme of Delegation. The delegations are set out on a Directorate by Directorate basis in sections 2 - 7 of this document, while those general delegations that apply to all Chief Officers are brought together in section 8. Section 9 of this document sets out the Proper Officer Functions - a legal document that ensures that appropriate officers are nominated for all statutory powers requiring a Proper Officer *or a "specified officer".*

2.02. The layout is as follows. For each Directorate, the overall delegated powers of the Director are set out in broad functional terms. These are then followed by a schedule of specific delegations for that Directorate, which are arranged in two parts: non-statutory and statutory. These specific delegations are included within the overall delegated powers. While all Local Authority powers are based on Statute, it is sometimes clearer to describe them functionally rather than by reference to the detailed legislation.

2.03. The Delegations follow a standard format to show:-

(a) the subject matter for non-statutory delegations or *the relevant provisions of* the Act, or Regulations, for statutory delegations (in chronological order);
(b) *a description, for information only, of* the power delegated;
(c) the officer*(s)* to whom the power is delegated;
(d) where that power must be exercised in consultation with a Cabinet Member or Chair, the delegation is shown with an asterisk*.

3. General Principles of the Schemes of Delegation

3.01. This scheme delegates some of the powers and duties of the Council to Senior Officers. This scheme delegates powers and duties within broad functional descriptions and includes powers and duties under all legislation present and future within those descriptions, and all powers and duties incidental to that legislation. Any reference to legislation in this scheme shall include any subordinate legislation within the meaning assigned in the Interpretation Act 1978 and the requirements of European law having effect in English law.

3.02. This scheme operates under Section 101, Section 151 and Section 270 of the Local Government Act 1972 in relation to the delegation of non-Executive functions by the Council. This scheme also operates under section 15 of the Local Government Act 2000 in relation to the delegation of Executive functions by the Cabinet. Senior Officers are authorised to exercise the functions of the London Borough of Haringey, both Executive and non-Executive relating to their areas of

responsibility as set out in Appendix D of this Constitution including professional and managerial functions relating to the relevant Service subject to the limitations and reservations of the scheme.

3.03. This scheme includes the obligation on officers to keep Members properly informed of activity arising within the scope of these delegations and to ensure a proper record of such activity is kept and available to Members and the public in accordance with legislation. Therefore, each Director must ensure that there is a system in place within his/her Directorate which records any decisions made under delegated powers.

3.04. Regular reports (at least quarterly) shall be presented to the Cabinet Meeting, in the case of executive functions, and to the General Purposes Committee, in the case of non-executive functions, summarising all decisions taken under urgency provisions. These reports will be sent to the next full Council for noting. There should be no abuse of urgency provisions especially since this would undermine proper forward planning.

3.05. Regular reports (monthly or as near as possible) shall be presented to the Cabinet Meeting, in the case of executive functions, and to the responsible Member body, in the case of non-executive functions, recording the number and type of all decisions taken under officers' delegated powers. Decisions of particular significance shall be reported individually. ~~Significant decisions shall be reported for the attention of full Council by the relevant bo~~dy.

3.06. In paragraph 3.05 a decision of "particular significance", to be reported individually by officers, shall mean a matter not within the scope of a decision previously agreed at Member level which falls within one or both of the following:

(a) It is a spending or saving of £100,000 or more, or
(b) It is significant or sensitive for any other reason and the Director and Cabinet Member have agreed to report it.

3.07 The Council may require an officer to consult a Cabinet Member before exercising the delegation in specific circumstances. In this event the signed agreement of the Cabinet Member must be obtained. If there is disagreement, the officer must report the matter to the Cabinet Meeting for decision.

3.08 Powers exercised by an officer in relation to this scheme shall be exercised in accordance with the Council's Policy Framework and Budget, Employment Policies, Equal Opportunities Policies, the Officers' Code of Conduct, the Protocol on Officer/Member Relations, Council Procedure Rules, Contract Procedure Rules, Finance Procedure Rules and all other provisions of this Constitution and any statutory restrictions and requirements. Officers are particularly

required to make decisions in accordance with the Protocol for Officers Taking Decisions under Delegated Powers, set out at the end of Section 1 (paragraphs 7.01 to ~~7.07~~ *7.06*).

3.09 The Chief Executive as Head of Paid Service, after consulting such Directors as is considered appropriate, shall be responsible for Corporate strategy, policy initiatives and integrated planning and service delivery.

3.10 If the post or office of any employee of the Council is vacant, or the employee is absent or otherwise unable to act, the most suitable senior officer available is hereby authorised to exercise the responsibilities of the vacant office and such action shall be recorded in writing by the Director with responsibility for the post or officer in question.

4. General Limitations:

4.01. This scheme does not delegate to officers:

(a) Any matter reserved to full Council;
(b) Any matter which by law may not be delegated to an officer;
(c) Any matter expressly reserved to the Cabinet within its Terms of Reference or otherwise, by Standing Orders or Financial Regulations or withdrawn from delegation by this scheme or by the Cabinet or full Council;
(d) Change to fees, charges or concession policies;
(e) Decisions on permanent savings in the budget to achieve the Cabinet's policies;
(f) The making of an order for the compulsory acquisition of land;
(g) The acquisition of land in advance of requirements;
(h) The confirmation of any order or the issue or grant of any permission, consent, licence or other determination that is the subject of a statutory right of appeal to an external authority that has been duly exercised.
(i) The adoption, amendment or deletion of any strategic plan or policy as set out in the Terms of Reference of the full Council, the Cabinet or any Committee, Sub-Committee or Panel of the Council or The Cabinet.

4.02. Officers shall not be authorised by virtue of these provisions:

(a) to incur any capital or revenue expenditure in excess of the estimates allocated to a function under the relevant head of expenditure, but subject to such modifications as may be made in accordance with Financial Regulations;
(b) to authorise the adoption, exercise or discharge of any policy, power or duty of a kind which has not previously been undertaken by the Council;

(c) to take a decision in contravention of any existing Council policy.

4.03. Where action needs to be taken on any urgent matter between meetings of The Cabinet, individual Cabinet Members or any Committee or Sub-Committee of the Council and, by virtue of paragraphs 4.01 or 4.02 above, such action would not be authorised within these provisions, the following rules shall apply:

(a) in the case of executive functions, a report will be prepared for the Cabinet Member with portfolio responsibility for that Member to take the decision in advance of the scheduled meeting. The Protocol for Decision-Making in Part 5 shall be followed.

(b) where the matter has been allocated in the Forward Plan to the Cabinet Meeting and subsequently becomes urgent, the decision shall be referred to the Leader in accordance with the provision on Executive Functions in Part 3.

(c) in the case of non-executive functions, a report will be prepared so that the Chief Officer or Deputy Chief Officer having operational responsibility can take the decision in consultation with the Chair of the Committee or Sub-Committee having the matter within its terms of reference. The Protocol for Decision-Making in Part 5 shall be followed.

5. Further Provisions

5.01. In this scheme "Chief Officer" means an officer directly accountable to the Chief Executive and "Deputy Chief Officer" means an officer directly accountable to a Chief Officer (excluding for these purposes officers with secretarial, clerical or support service duties).

5.02. This scheme includes power for officers vested with delegated powers to nominate in writing other officers (described by name or post) to exercise any of their administrative functions either fully or under the general supervision and control of the officer primarily responsible. Nominations shall be notified to, on the forms supplied by, and recorded in a register kept by, the Head of Local Democracy & Member Services. Nominations may be made across departmental boundaries. (Any officer exercising powers or duties in pursuance of delegation will be politically restricted under Section 2 (1)(g) of the Local Government and Housing Act 1989).

5.03. A power specifically delegated by this Scheme to one officer shall not be exercised by another officer without the consent of the former.

5.04. It shall always be open to an officer to consult with the Committee or with appropriate Members on the exercise of delegated powers; or

not to exercise delegated powers but to refer the matter to the Cabinet or to a Committee of the Council.

5.05. In exercising delegated powers, officers shall consult the relevant Cabinet Member as required in Financial Regulations or Contract Standing Orders.

5.06. The Chief Executive's powers shall include the power to act where necessary in relation to any matter which is not the specific responsibility of a Director or where the appropriate Director is absent or prevented from acting and no other arrangements have been made.

5.07. In the event of a "catastrophic incident", declared by the Secretary of State to be imminent or to have occurred, all Council Officers are authorised to take any action in accordance with the instructions of the Chief Executive or any external Chief Executive appointed to co-ordinate the actions of some or all London local authorities.

5.08. This scheme operates from the date approved by the full Council.

6. Responsibility for maintaining and updating the Scheme of Delegations

6.01. The delegations in this document are necessary for officers to perform their duties in order to discharge the Council's functions and responsibilities and to demonstrate if called upon to do so that they have the necessary authority to act. It is essential therefore that the contents of this document are kept up to date.

6.02. Each Director must ensure that there is a nominated officer in their Directorate who takes responsibility for considering changes the Scheme of Delegation. This officer must ensure that changes to existing legislation, proposed new legislation affecting the Directorate and new operational or policy developments are discussed with the Monitoring Officer. The Monitoring Officer will be responsible for preparing any necessary reports to full Council recommending amendments to the Scheme.

6.03. In cases where there is an immediate or urgent need to amend the Scheme of Delegation before a report can be considered by full Council, amendments may be authorised:

(a) ~~(i)~~ by the Leader in relation to any Executive function, and
(b) ~~(ii)~~ by the Chief Executive, acting in consultation with the Chair of the General Purposes Committee, in relation to any non-Executive function.

6.04. Any such urgent amendments to the Scheme will only be effective for six months unless they are formally adopted as amendments to the Constitution by full Council before the expiry of that period.

7. Protocol for Officers Taking Decisions under Delegated Powers

7.01. This Protocol applies to *all* decisions taken by an officer exercising delegated powers, including decisions taken in consultation with an Cabinet Member or Members or a Committee Chair. ~~It does not apply to day-to-day routine management decisions but it does apply to decisions having a significant effect on Borough residents, service users, partner organisations and others outside the Council~~.

7.02 *There is no prescribed form for taking delegated decisions. Different types of report or record appropriate to the circumstances may be used provided the essential details are recorded in writing in every case. These are:*

(a) the name/post of the officer taking the decision,
(b) the substantive facts, including what is being decided,
(c) the reasons for the decision,
(d) the expenditure authorised (if any), and
(e) the date the decision was taken.

~~7.02. In every case there are certain mandatory requirements which must be addressed prior to a decision under delegated powers. The primary responsibility for compliance rests on the officer submitting the report but the officer proposing to exercise delegated powers must not proceed to make the decision unless the mandatory requirements are all met. There are no exceptions for urgency or otherwise except where there is express authorisation from the Chief Executive in the event of a civil emergency.~~

~~7.03. The mandatory requirements are:~~

~~(a) there must be a written report explaining the issue(s) to be decided~~
~~(b) the report must identify by name and post the officer submitting the report and the officer proposing to take the decision.~~
~~(c) the report must contain all the facts relevant to the decision~~
~~(d) the report must identify the delegated power(s) relied upon~~
~~(e) the Ward or Wards affected must be stated in the report~~
~~(f) the report must conclude with a clear recommendation setting out each significant element of the decision(s) required~~
~~(g) the date of the submission of the report and date of the decision itself must be recorded on the report.~~
~~(h) any financial implications~~
~~(i) any legal implications.~~

~~7.04. The officer submitting the report and the officer proposing to exercise delegated powers must both consider whether the nature of the decision and the circumstances require that any or all of the following discretionary matters should be expressly included in the report before the decision is made. If there is any doubt, the advice of the Monitoring Officer should be obtained.~~

7.03 ~~The discretionary~~ ~~matters are:~~ *The officer taking the decision is responsible for ensuring that all relevant points are recorded which may include, but are not limited to, the following:*

(a) any financial implications (beyond stating the expenditure)
(b) any legal implications
(c) any environmental implications
(d) any equalities implications
(e) any relevant Council policies
(f) any relevant national or regional guidance
(g) any consultations undertaken and the views of consultees
(h) any other implications for service delivery in the relevant Directorate
(i) any implications for other Council services outside the Directorate
(j) and any comments from other Directorates
(k) any staffing implications
(l) any background documents relied upon
(m) any information in the report or background documents that could or should be restricted from public disclosure as confidential or exempt information under the Freedom of Information Act 2000
(n) any alternative options to the recommended decision
(o) any consultation with Members (whether Cabinet Members, Chairs or Ward Members).

7.04 *Officers taking delegated decisions should always consider carefully whether there are any factors that would make it advisable to consult the relevant Cabinet Member(s) or Chair of Committee in advance, for example, the sensitive or controversial nature of the decision.*

7.05 The officer exercising delegated powers is responsible for ensuring that all decisions taken are properly recorded in accordance with the procedure for the relevant Directorate. *Each Directorate will keep its own central record of all delegated decisions taken within its constituent services as well as those taken by the Director.*

7.06 The Chief Executive's Management Board may impose additional requirements in relation to some or all categories of delegated decision.

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APPENDIX 5

THIS APPENDIX SHOWS SECTIONS 2, 3, 4, 5, 6, 8 & 9 OF THE REVISED SCHEME OF DELEGATION TO OFFICERS AS RECOMMENDED

THIS IS THE "FINAL VERSION" OF THE REVISED SCHEME IN THE SHORTER FORM WITHOUT THE TEXT CHANGES

CONTENTS OF APPENDIX 5 TO THIS REPORT

SECTION 2 - CHIEF EXECUTIVE'S SERVICE

SECTION 3 - DIRECTORATE OF CORPORATE RESOURCES

SECTION 4 - DIRECTORATE OF URBAN ENVIRONMENT

SECTION 5 - CHILDREN'S & YOUNG PEOPLE'S SERVICE

SECTION 6 - ADULT, CULTURE & COMMUNITY SERVICES

SECTION 8 - GENERAL DELEGATIONS

SECTION 9 - PROPER OFFICER & SPECIFIED OFFICER DELEGATIONS

NOT IN APPENDIX 5 BUT SET OUT WITH TEXT CHANGES IN APPENDIX 4 TO THIS REPORT

SECTION 1 - INTRODUCTION AND GROUND RULES
N.B. THIS SECTION APPEARS IN PART 3, SECTION E OF THE CONSTITUTION

NOT INCLUDED IN THIS REPORT AT ALL

SECTION 7 - ALEXANDRA PALACE & PARK MANAGEMENT –
N.B. THIS SECTION IS INTENDED TO BE ADDED TO THE SCHEME FOLLOWING FORMAL CONSIDERATION AND

AGREEMENT BY THE ALEXANDRA PALACE & PARK BOARD

Section 2 Chief Executive's Service – Scheme of Delegation to Officers

To the Chief Executive

1. All the powers delegated to the other Senior Officers in this and other sections of the scheme and authority to exercise those powers in the place of that Senior Officer. Further, in the event of any dispute or doubt as to the delegated powers of any other Senior Officer, the Chief Executive shall have the authority to determine which Senior Officer is to exercise that power.

2. The corporate management of the Authority and, specifically, through the Chief Executive's Management Board: -

   (a) Advice to the Council on the Policy Framework

   (b) Preparation of, and consultation on, the draft of the Forward Plan on a monthly basis

   (c) The responsibility for the discharge of the Council's functions in implementation of statutory and non-statutory plans including the modernisation, collation, indexation and publication of policies and practices of the Council within the evolving Policy Framework as the Council and the Cabinet shall determine

3. The authority to institute, defend or settle any legal proceedings or arbitration where urgent action is needed to protect the interests of the Council.

4. To be Head of the Paid Service.

5. The power to determine that an "emergency" has occurred, namely, an event or situation which threatens serious damage to human welfare or to the environment in the Borough or war or

terrorism which threatens serious damage to the security of the United Kingdom.

6. The power to incur expenditure and take any necessary action within local authority statutory functions, including jointly with other authorities, in the event of an emergency.

7. To nominate other senior officers of the Council, whether orally or in writing, to take administrative decisions in the event of an emergency.

8. In the event that the Chief Executive is absent or unable to act for any reason, the powers in paragraphs 5, 6 & 7 above may be exercised by any other Chief Officer who is available to act.

9. The powers listed above relating to emergencies are granted subject to the provisions of Article 11.07 of this Constitution which set out the London Councils Arrangements for Co-ordinating the Response Emergencies.

10. In the event that all Members of the Cabinet are removed from office under **Article 7** (in **Part 2**), to exercise all Cabinet functions in consultation with the Mayor until a new Cabinet has been appointed.

11. Without prejudice to the generality of the delegation above, there are included in this delegation to the Chief Executive all the statutory and non-statutory functions delegated to the designated officers listed below.

To the Assistant Chief Executive, Policy, Partnerships, Performance and Communication

All the functions of the Council relating to Community Safety, Drugs and Alcohol, Anti-Social Behaviour, Youth Offending, Emergency Planning, Neighbourhood Management, Voluntary Sector, Scrutiny, Corporate Communications and Consultation, Programme Management and Partnership Working except for the excluded matters below. The Assistant Chief Executive has authority to exercise

the powers delegated to all officers reporting to him/her and Heads of Service have the same authority in relation to all officers reporting to them.

To the Assistant Chief Executive, People and Organisational Development

The Organisational Development and Learning functions of the Council and the Local Democracy, Member Services and Human Resources functions set out in the non-statutory and statutory delegations in this section except for the excluded matters below. The Assistant Chief Executive has authority to exercise the powers delegated to all officers reporting to him/her and Heads of Service have the same authority in relation to all officers reporting to them.

Excluded Matters

Excluded from the above delegations to the Chief Executive and Assistant Chief
Executives are matters which are:

(i) Key Decisions (except in an emergency under Part 4, Section F, paragraph 1.3(c) of the Constitution),
(ii) Expressly reserved to the Cabinet or Cabinet Committee within its terms of reference
(iii) Included on the Forward Plan
(iv) Expressly reserved to full Council within its terms of reference
(v) Expressly reserved to a non-executive Committee or Sub-Committee within its terms of reference
(vi) Expressly excluded from the scheme of delegation to officers under paragraphs 4.01 and 4.02 of Part 3 Section E of the Constitution. Such an exclusion will not apply where the power to set fees or charges is specifically delegated in the statutory or non-statutory delegations listed below.

Schedule of abbreviations used in the Scheme of Delegation for the Chief Executive's Service

Chief Executive	**CE**
Assistant Chief Executive – Policy, Partnerships, Performance and Communications	**ACE-PPPC**
Assistant Chief Executive – People &	**ACE-POD**

Organisational Development	
Head of Communications	**HComm**
Head of Human Resources	**HHR**
Head of Local Democracy & Member Services	**HLDMS**
Feedback & Information Manager	**FIM**
Head of Safer & Stronger Communities	**HSSC**
Head of Neighbourhood Management	**HNM**
Strategic Manager Youth Offending Service	**SMYOS**
Operations Manager Youth Offending Service	**OMYOS**
Team Managers Youth Offending Service (including the Operations Manager)	**TMYOS**
Case Workers Youth Offending Service	**CWYOS**
Emergency Planning & Business Continuity Manager	**EPBCM**
Voluntary Sector Team Manager	**VSTM**
Manager Anti-Social Behaviour Action Team	**MASBAT**
Drugs and Alcohol Action Team Manager	**DAATM**

In the event that any of the designated officer posts above are renamed or the duties varied, then the powers delegated to that post in this section of the scheme will continue to be delegated to the post that substantially fills the duties of the original post.

Those delegated powers, where prior consultation with, or instructions from, a Member or Member body are required before officers can exercise the powers, are shown with an asterisk * in the right hand column

Non-statutory delegations

1. Power to grant a licence to display the Borough Coat of Arms to other organisations.	**HLDMS**
2. Power to provide town maps involving advertising by companies.	**HCo**

	mm
3. Power to provide official guides, street maps and similar publications.	**HCo mm**
4. Power to authorise attendance by Members at conferences, seminars etc. which do not appear in the approved list of conferences in consultation with the Leaders of the Party Groups.	**HLD MS***
5. Power to administer the Mayor's Charity in consultation with the Mayor	**HLD MS***
6. Power to introduce modifications to the employees' car leasing scheme which do not adversely affect the Council's financial position.	**ACE POD**
7. Power (in consultation with the relevant Cabinet Member) to make exceptions to the Council's Policy not to re-employ employees, either as an individual consultant, or in temporary or permanent employment, who have left the Council's employment under the special early retirement/voluntary schemes	**ACE POD***
8. Power (in consultation with the relevant Cabinet Member) to implement discretionary elements of nationally negotiated agreements	**ACEP OD***
9. Power to identify posts/jobs exempt from the Job Share Policy	**HHR**
10. Power to agree special leave entitlements in the case of sick dependants leave	**HHR**
11. Power to implement statutory or case law changes to employment issues where no exercise of discretion is required	**HHR**
12. Power to implement nationally negotiated agreements affecting employees where no exercise of discretion is involved	**HHR**
13. Power to authorise recruitment and retention terms for individual posts below Deputy Chief Officer level	**HHR**
14. Power to authorise flexible retirement terms for individual posts below Deputy Chief Officer level in accordance with Council policies	**HHR**
15. Approval of time off for accredited Trade Union representatives to attend training courses or other approved activities in connection with their industrial duties	**HHR**
16. Approval of time off for Special Branch Meetings	**HHR**
17. Approval of payments made in respect of redundancy awards, gratuity payments,	**HHR**

injury allowances and other compensation within the scope of the Pensions Regulations (including S.I.s 1996/1680 and 2000/1410 as amended) for individual posts below Deputy Chief Officer level	
18. Power to vary enhanced severance payments in individual cases, subject to appropriate statutory provisions	**HHR**
19. Power to enter into and agree appropriate settlements for individual post holders below Deputy Chief Officer level at termination of employment or in legal proceedings including those reached by compromise agreement, subject to the agreement of the Chief Financial Officer where this affects the Pension Fund	**HHR**
20. Power to implement scales of election expenses recommended by London Councils	**CE**
21. Duty and power, in consultation with the relevant Cabinet Member, to monitor the Council's compliance with: • the Disability Discrimination Acts 1995 and 2005 • the Race Relations Act 1976 and the Race Relations Amendment Act 2002 • Sex Discrimination Act 1974 • Equality Act 2006	**ACE-PPPC***
22. Power to make decisions on expenditure and project implementation in accordance with the wishes of Area Assemblies subject to a limit of £10,000 for each project	**HNM*** **HSSC***

Statutory Delegations

The statutory delegations listed in the Schedule below include all local authority functions (whether expressed as a power, duty, discretion or otherwise) under the sections/parts of the Acts listed in the left hand column. These include any related Schedules, or the whole Act if so stated, and all subordinate legislation arising under the listed Acts. The fact that certain subordinate legislation is expressly listed, and other subordinate legislation is not listed, does not affect the generality of this delegation. The statutory delegations include all subsequent legislative amendments and additions to the listed provisions. Except where a power is expressly stated to be a "Limited Delegation", the delegations

are not limited, conditioned or qualified in any way by the descriptions of the powers in the middle column which are for information only.

With the exception of the statutory powers that are shown in the right hand column
as delegated to specified officers "only", all the powers listed below are delegated to
each Service Manager, Group Manager and Team Leader reporting to the specified
Head of Service or Assistant Chief Executive.

Schedule of Statutory Delegations

Children and Young Persons Act 1969		
Sections 9, 23, 23AA & 30	Powers in relation to young persons subject to proceedings for an offence including the investigation for the Court of home, school, and health circumstances, the provision of accommodation, powers to detain, powers to apply for conditions to be attached to remand or committal and to inform Court that electronic monitoring conditions are suitable	**ACE-PPPC HSSC SMY OS**
Local Government Act 1974		
Sections 28 & 32	Power to comment on any allegations contained in a complaint to the Local Government Ombudsman (LGO) and power in consultation with the Monitoring Officer to give notice to the LGO that disclosure of any document or information would be contrary to the public interest	**FIM only**
Local Government Act 1986		
Section 5	Duty to keep a separate account of the Council's expenditure on publicity	**HCo mm**
Criminal Justice Act 1991		
Sections 61	Duty and power to secure compliance with any security requirement imposed on remand or committal to local authority accommodation, by providing secure accommodation or by arranging with other local authorities or bodies for the provision of such accommodation, and power to secure compliance with related duties in Regulations	**ACE-PPPC HSSC SMYO S only**

Section 65	Power to appoint a social worker or member of a youth offending team to supervise a person under the age of 22 years who has been released from detention	**ACE-PPPC HSSC SMYOS TMYOS only**
Housing Act 1996		
Sections 153A-E, 154, 155, 156 and 157	Functions in relation to powers of arrest and injunctions against anti-social behaviour	**ACE-PPPC HSSC SMYOS only**
Crime and Disorder Act 1998		
Sections 1 and 1A to K	Power to apply for an Anti-Social Behaviour Order and related Orders	**ACE-PPPC HSSC MASBAT only**
Sections 11, 12, 14, 38 & 39	Powers relating to Child Safety Orders. Powers relating to local child curfew schemes, the provision of youth justice services and the establishment of a youth offending team. Power to act as an appropriate adult when an offender under 17 is reprimanded and powers in relation to rehabilitation programmes.	**ACE-PPPC HSSC SMYOS only**
Section 40	**Limited Delegation:** Power to formulate and implement a Youth Justice Plan, to submit such a Plan to the Youth Justice Board and to publish it in the manner directed by the Secretary of State. This delegation does not include the power to adopt, modify, vary or revoke a Youth Justice Plan.	**ACE-PPPC HSSC SMYOS only**
Sections 65 & 66	Power to act as an appropriate adult when an offender under 17 is reprimanded and powers in relation to rehabilitation programmes.	**ACE-PPPC HSSC SMYOS TMYOS CWYOS**
Powers of Criminal Courts (Sentencing) Act 2000		
Sections 21 to 23, 25 to 27, 29, 63, 65 & 70 to 72	Powers in relation to youth offender panels, youth offender contracts, referral of youth offenders back to Court, holding	**ACE-PPPC HSSC SMYO**

	initial/progress/final meeting, performing duties under supervision orders for children and young persons and giving directions, performing functions and reporting to the Court on action plan orders	**S TMYO S CWYO S**
Sections 36, 46 to 48, 64, 69, 73 to 75, 103 & 162	Powers to appoint officers in relation to suitability and operation of community punishment orders, powers to agree that Council will be supervisor of children and young persons under supervision orders and to incur related expenditure, powers to appoint responsible officer for action plan orders and to report to Court on reparation orders and perform related functions and powers to appoint social workers to supervise offenders subject to detention and training orders and prepare pre-sentence reports	**ACE-PPPC HSSC SMYO S TMYO S only**
Section 66	Powers to make arrangements to facilitate performance of directions and requirements under supervision orders, to consult with the local probation board and to specify such arrangements in a scheme or further scheme and to provide copies and perform related functions	**ACE-PPPC HSSC SMYO S OMY OS only**
Local Government Act 2000		
Sections 2, 3 and 4	**Limited Delegation:** Powers to take steps to promote economic, social and environmental well-being subject to advice from the Head of Legal Services on each proposed exercise of these powers	**ACE-PPPC HSSC VSTM DAAT M only**
Section 37	**Limited Delegation:** Power, in consultation with the Monitoring Officer to correct obvious errors and inconsistencies throughout the Constitution.	**HLD MS* only**
Civil Contingencies Act 2004		
Sections 2 to 7, 9 & 12	Powers in relation to emergencies and contingency planning under the Act and Regulations including risk assessment, business continuity planning, advice and assistance to the public, civil protection measures, and the use and disclosure of information to central government and others	**ACE-PPPC HSSC EPBC M**
Criminal Justice and Immigration Act 2008		

Section 5	Duties of the responsible officer to make arrangements connected with youth rehabilitation orders and to promote and enforce offenders' compliance with such orders	**ACE-PPPC HSSC SMYOS TMYOS CWYOS**

Section 3 Directorate of Corporate Resources – Scheme of Delegation to Officers

To the Director of Corporate Resources

All the Financial, Legal, Property Services, Information Technology and Customer Access functions of the Council except matters which are:

(i) Key Decisions,
(ii) Expressly reserved to the Cabinet or Cabinet Committee within its terms of reference
(iii) Included on the Forward Plan
(iv) Expressly reserved to full Council within its terms of reference
(v) Expressly reserved to a non-executive Committee or Sub-Committee within its terms of reference
(vi) Expressly excluded from the scheme of delegation to officers under paragraphs 4.01 and 4.02 of Part 3 Section E of the Constitution. Such an exclusion will not apply where the power to set fees or charges is specifically delegated in the statutory or non-statutory delegations listed below.

Without prejudice to the generality of the delegation above, there are included in this delegation to the Director all the statutory and non-statutory functions delegated to the designated officers below. The Director has authority to exercise the powers delegated to all officers reporting to him/her and Assistant Directors, the Chief Financial Officer and the Heads of Service have the same authority in relation to all officers reporting to them.

Schedule of abbreviations used for designated officers

Director of Corporate Resources	**DCR**
Head of Legal Services	**HLS**
Head of Corporate Property	**HCP**
Assistant Director Access & Customer Focus	**AD-ACF**
Chief Financial Officer	**CFO**
Head of Corporate Finance	**HCF**
Head of Corporate Procurement	**HProc**
Head of Benefits & Local Taxation	**HBLT**
Risk & Insurance Manager	**RIM**
Pensions Manager	**PM**

In the event that any of the designated officer posts above are renamed or the duties varied, then the powers delegated to that post in this section of the scheme will continue to be delegated to the post that substantially fills the duties of the original post.

Those delegated powers, where prior consultation with, or instructions from, a Member or Member body are required before officers can exercise the powers, are shown with an asterisk * in the right hand column

Non-statutory delegations

Insurance Matters	
Power to arrange insurance cover within the financial limits for officers under Contract Procedure Rules or beyond those financial limits in accordance with Cabinet/Committee instructions	**CFO*** **RIM***
Power to negotiate, to agree or reject and to pay claims against the Council, whether or not covered by insurance, in consultation with legal advisers and the relevant Service managers	**CFO** **RIM**
Power to exercise discretion, in consultation with legal advisers and the relevant Service managers, to make ex gratia payments, without admitting liability.	**CFO** **RIM**

Salaries, Wages, Pensions, Compensations etc.	
Power to make salary payments or to approve and control any alternative arrangements	**CFO**
Power to approve the terms of release of people aged 50 or over and made redundant or retired early with a claim on the pension scheme provided this is within the limits of Council policies and the decision applies to officers below Deputy Chief Officer level. This includes decisions on voluntary early retirement, early payment of deferred benefits, waiver of actuarial reductions on compassionate grounds, awards of increased membership on early retirement on efficiency grounds and reductions of contributions after 40 years service. Decisions which are outside Council policies or apply to Chief Officers or Deputy Chief Officers are referred to the General Purposes Committee.	**CFO**
All administering authority decisions which do not incur costs in excess of those costs already funded and are consistent with existing policies	**CFO** **PM**

Payment of Accounts etc.	
Power to deal with or approve alternative arrangements for dealing	**CFO**

with all certified expenditure matters	

Other Financial Matters	
Power to exercise the functions of the duly authorised representative of the Council as the corporate member of Alexandra Palace Trading Limited	**CFO**
Power to select the managers of the Council's internal funds and negotiate management fees	**CFO**
Power to make financial arrangements for the leasing of vehicles and equipment	**CFO**
Power to manage the authority's loan debt in accordance with all relevant legislation and guidance	**CFO**
Power to respond to annual expenditure proposals submitted by the following bodies (if applicable):- Greater London Authority London Pension Fund Authority Lee Valley Regional Park Authority North London Waste Authority London Councils Greater London Magistrates Courts Authority Environment Agency	**CFO**
Power to authorise all action to recover overpayments and monies lost through fraudulent claims in relation to Housing Benefit and Council Tax Benefit including powers to impose administrative penalties, to prosecute and to bring civil proceedings in relation to fraudulent claims	**HBLT**
Power to manage Council borrowings and investments within limits set by the Council	**CFO**
Authority to manage the Capital Programme flexibly and to make adjustments to the phasing of approved projects within the limits of available capital resources	**CFO**
Authority in consultation with the Assistant Chief Executive- Policy, Partnerships, Performance and Communication and the appropriate Cabinet Member to approve the submission of bids to the European Social Fund	**CFO***
Power to certify grant claims and statutory returns to Government and European Union bodies where this certification is required from, or on behalf of, the Chief Financial Officer	**CFO HCF**
Power to remove contractors from Selective Tendering Lists when they have ceased trading or have requested to be removed and power to suspend any contractor from the Lists pending final decision by the Cabinet Procurement Committee in cases of serious breach of contract or unsatisfactory service delivery.	**HProc**

Land acquisitions, management and disposal	
• **Acquisitions**	
(1) Power to acquire any land or property with a capital value equalling or exceeding £250,000 but less than £500,000 except by use of compulsory powers or in advance of identified requirements	**DCR**
(2) Power to acquire any land or property with a capital value below £250,000 except by use of compulsory powers or in advance of identified requirements	**HCP**
(3) Power to take a lease or licence of any land or property for any period where the rent equals or exceeds £100,000 per annum but is less than £500,000	**DCR**
(4) Power to take a lease or licence of any land or property for any period where the rent is less than £100,000 per annum	**HCP**
(5) Power to settle compensation for the loss of interests in land up to a maximum of £250,000 per interest where in the approved capital programme.	**HCP**
(6) Power to give undertakings to prospective vendors relating to the payment of professional fees incurred, and to pay such abortive fees and expenses if the Council withdraws from negotiations.	**HCP**
(7) Power to authorise proceedings by way of Arbitration, Alternative Dispute Resolution, in the Lands Tribunal or in the Civil Courts to protect the Council's interests in relation to any acquisition	**HCP**
• **General Estate Management**	
(1) Power to settle dilapidation and compensation claims arising under the Landlord and Tenant Acts and Agricultural Holdings Acts or related Acts.	**HCP**
(2) Power to authorise, in the interests of good estate management, any proceedings by way of Arbitration or Alternative Dispute Resolution, or in the Civil Courts, Lands Tribunal, Valuation Court, or Agricultural Lands Tribunal	**HCP**
• **Disposals**	
(1) Power to dispose of any land or property with a capital value equalling or exceeding £250,000 but less than £500,000	**DCR**
(2) Power to dispose of any land or property with a capital value below £250,000	**HCP**
(3) Power to grant a lease or licence of any land or property owned by the Council for any period where the rent equals or exceeds £100,000 per annum but is less than £500,000	**DCR**

(4) Power to grant a lease or licence of any land or property owned by the Council for any period where the rent is less than £100,000 per annum	**HCP**
(5) Power to agree the transfer of Council owned land as a result of legislation redefining responsibility for the provision of some public services.	**HCP**

Legal Matters	
Power to authenticate any notice, order, assent, demand or other document or copy document, which the Council are authorised or required by, or under, any Act or any instrument made thereunder, to give, make or issue	**HLS**
Power to obtain particulars of occupiers of, and other persons interested in, land and of persons authorised to manage or arrange for the letting of land	**HLS**
Power, notwithstanding delegations to other officers/services, to authorise, institute, defend, compromise, or adjourn any form of legal proceedings or statutory procedure and to make or defend any appeal in criminal or civil proceedings where such action is desirable to protect the Council's interests	**HLS**
Power to authorise other officers to represent the Council in civil or criminal proceedings	**HLS**
Power to issue or serve any statutory notice on instructions from a designated officer who has delegated power to issue or serve such a notice	**HLS**
Powers to take any action or sign any document under the Land Registration Rules, including the release of mortgages or charges, in order to carry out authorised instructions from other Services	**HLS**

Other delegations	
Power to make minor boundary adjustments between adjoining parcels of Council owned land held for different statutory purposes and to authorise the necessary Appropriation Orders and adjustments to accounts to be made	**HCP**
At the request of the Director of Adults, Culture and Community Services, acting as Receiver appointed by the Court of Protection	**CFO**

Statutory delegations

The statutory delegations listed in the Schedule below include all local authority functions (whether expressed as a power, duty, discretion or otherwise) under the sections/parts of the Acts listed in the left hand

column. These include any related Schedules, or the whole Act if so stated, and all subordinate legislation arising under the listed Acts. The fact that certain subordinate legislation is expressly listed and other subordinate legislation is not listed does not affect the generality of this delegation. The statutory delegations include all subsequent legislative amendments and additions to the listed provisions. Except where a power is expressly stated to be a "Limited Delegation", the delegations are not limited, conditioned or qualified in any way by the descriptions of the powers in the middle column which are for information only.

With the exception of the statutory powers that are shown in the right hand column
as delegated to specified officers "only", all the powers listed below are delegated to
each Service Manager, Group Manager and Team Leader reporting to the specified
Head of Service, Assistant Director or the Director.

Schedule of Statutory Delegations

Lands Clauses Consolidation Act 1845		
Sections 18, 76, 77, 91 & 124	Powers in relation to compulsory purchase of land	**HCP**
Law of Property Act 1925		
Sections 46, 49, 84, 87-89, 91, 94, 98, 99, 143, 144, 146, 148, 150 & 187	Powers in relation to the sale and purchase of land, restrictive covenants, mortgages, licences, leases and easements	**HCP**
Sections 115 & 120	Power to sign receipt on discharge of mortgage	**HLS**
Landlord and Tenant Act 1927		
Sections 1, 3, 8, 16, 19 & 23	Powers in relation to claims by tenants and landlords and connected rights, compensation and assignments	**HCP**
Marriage Acts 1949 and 1994		
The whole Acts and Regulations made under these Acts including The Marriages (Approved Premises) Regulations 1995 (S.I. 1995/510)	**Limited Delegation:** Power to determine applications for approval of premises for ceremonies and to impose conditions and power to recommend the scale of fees for applications for the approval of premises for civil marriages/civil partnerships and for the attendance of the Superintendent Registrar,	**HLS***

	Registrar of Marriages or their deputies at ceremonies, such fees to recover all the Council's costs and to be approved by the relevant Cabinet Member	
Landlord and Tenant Act 1954		
Sections 24A, 25, 27, 28, 30 to 35, 37, 38A & 40	Powers in relation to tenancies including rent, termination, renewal, compensation, information and agreements to exclude the Court's jurisdiction	**HCP**
Land Compensation Act 1961		
Sections 31 & 38	Powers to withdraw notices to treat and to serve notices under the Act generally	**HCP**
Compulsory Purchase Act 1965		
Sections 5, 9, 11, 13, 14, 18 & 22	Powers in relation to compulsory purchase of land including notice to treat, powers of entry, interests subject to mortgage or rent charge and interests omitted by mistake	**HCP**
Chronically Sick and Disabled Persons Act 1970		
Sections 4, 7 & 8A	Duties to provide access, facilities, and signage for disabled persons at premises open to the public and to provide for the needs of disabled employees of the Council, except in relation to the operational premises of other Directorates	**HCP**
Attachment of Earnings Act 1971		
Sections 3 & 4	Powers to apply to Court for attachment of earnings orders and administration orders in respect of debtors	**HLS**
Sections 7, 9 & 15	Powers to secure compliance with orders served on the Council in respect of Council employees and to notify Court of change of employees' earnings or of employment	**CFO**
Local Government Act 1972		

Sections 114, 119, 140, 146, 148 & 168	Powers to take security from officers, to make payments to deceased officers' estates, to insure Members against accidents, to transfer securities on the alteration of the name or area of the Council, to keep the General Rate Fund Account and to make financial returns to the Secretary of State	**CFO**
Sections 222 & 223	• Power, when considered expedient for the promotion or protection of the interests of Borough residents, to (i) prosecute, defend or appear in any legal proceedings and to institute civil proceedings in the Council's name, and (ii) to make representations in the interests of the inhabitants in Council's name at any public inquiry under any legislation • Power to authorise any officer to prosecute, defend or appear on the Council's behalf in Magistrates Court proceedings	**HLS only**
Local Government Superannuation Act 1972		
Sections 7 and 12 and all Local Government Superannuation Regulations under the Act including S.I. 1997/1612	Functions relating to the Pension Scheme including the maintenance, management, investment and valuation of the Pension Fund and arrangements with respect to membership, contributions, benefits and payments under the Scheme	**CFO PM**
Greater London Council (General Powers) Act 1973		
Sections 26, 27 & 28	Powers in relation to the recovery of non-domestic rates from certain owners, tenants and lodgers, including charging on land, charging interest and enforcing charges	**CFO HBLT**
Land Compensation Act 1973		

Sections 4 to 8, 15, 28, 38, 42, 43 & 52	Powers in relation to compensation claims for adverse effects on land including assessment of claims, records and information, paying expenses of persons moved during works or permanently displaced or connected with acquisition of new dwellings, indemnifying re-housing authorities and making advance payments	**HCP**
Section 3	Power to authorise officers to enter land to assess claims for compensation	**HCP only**
Greater London Council (General Powers) Act 1974		
Section 16	Power to enter into agreements affecting land	**HLS**
Local Land Charges Act 1975		
Whole Act	All functions relating to local land charges	**HLS**
Local Government (Miscellaneous Provisions) Act 1976		
Section 15	Power to survey land which the Authority proposes to acquire compulsorily	**HCP**
Sections 16 & 29	Powers to serve requisitions for information and to apply for the repayment of unclaimed compensation paid into Court	**HLS**
Local Government Finance Act 1988		
Part III	Functions in relation to non-domestic rating	**CFO HBLT**
Sections 114, 114A & 115(6)	Duty to report to the Council or Cabinet in the event of an unlawful decision or expenditure and power to authorise entering into certain agreements incurring expenditure during a prohibition period	**CFO only**
Social Security Contribution and Benefits Act 1992 **Social Security Administration**		

Act 1992 **Housing Act 1996** **Social Security Act 1998**		
The provisions of the Acts and all Regulations under the Acts relating to Housing Benefit and Council Tax Benefit including the Housing Benefit Regulations 2006 and the Council Tax Benefit Regulations 2006	Power to operate a Housing Benefit and a Council Tax Benefit Scheme including functions relating to handling claims, assessing entitlements, making payments, recovery of over-payments and obtaining information	**HBLT**
Local Government Finance Act 1992		
Sections 33 and 34	**Limited Delegation:** Power to determine the Council Tax Base, i.e. Item T or item TP in consultation with the Cabinet Member	*** CFO only**
Sections 16, 17 & 65 and Schedules 2, 3, 4 & 4A	Powers to respond to notices from aggrieved persons, to serve completion notices in respect of buildings and in relation to the administration and collection of Council Tax, civil penalties and the enforcement and the recovery of sums due and the duty to consult persons or bodies representing those subject to non-domestic rates about the Council's expenditure proposals	**CFO HBLT**
All Regulations under the Act including the Council Tax (Administration and Enforcement) Regulations 1992	Functions in relation to the administration and enforcement of Council Tax including requests for information, demand notices, liability orders and proceedings to enforce payment	**CFO HBLT**
Disability Discrimination Act 1995		
Sections 6, 15C, 21 & 21E	Duties to prevent discrimination against disabled persons in Council employment, applicants for employment, elected Members and service users including the taking of reasonable steps to make adjustments to the physical features of premises or to any practice policy	**HCP**

	or procedure connected with service provision, except in relation to the operational premises of other Directorates	
Data Protection Act 1998		
Whole Act	All the functions of the "data controller" under the Act	**AD-ACF**
Local Government Act 2003		
Sections 14, 25 & 27	Powers to supply information requested by the Secretary of State and to report to the Council on (i) the robustness of estimates for the purpose of budget calculations and the adequacy of proposed financial reserves and (ii) the inadequacy of a controlled reserve	**CFO only**
Licensing Act 2003		
Section 181	**Limited Delegation:** In consultation with the Chair of the Licensing Committee, power to make arrangements to deal with cases under the Act remitted by the Magistrates Court to the Council for decision	**HLS* only**
Gambling Act 2005		
Section 207	**Limited Delegation:** In consultation with the Chair of the Licensing Committee, power to make arrangements to deal with cases under the Act remitted by the Magistrates Court to the Council for decision	**HLS* only**

Section 4 - Directorate of Urban Environment - Scheme of Delegation to Officers

To the Director of Urban Environment

All Urban Environment functions of the Council including Town Planning, Transportation, Highways, Parking, Waste Management, Environmental Regulation, Public Health, Private Sector Housing, Building Control, Trading Standards, Licensing & Registration, Economic Regeneration, Housing Strategy & Programmes, Homelessness and Housing Allocations. Excluded from this delegation are matters which are:

(i) Key Decisions,
(ii) Expressly reserved to the Cabinet or a Cabinet Committee within its terms of reference
(iii) Included on the Forward Plan
(iv) Expressly reserved to full Council within its terms of reference
(v) Expressly reserved to a non-executive Committee or Sub-Committee within its terms of reference
(vi) Expressly excluded from the scheme of delegation to officers under paragraphs 4.01 and 4.02 of Part 3 Section E of the Constitution. Such an exclusion will not apply where the power to set fees or charges is specifically delegated in the statutory or non-statutory delegations below.

In addition the following matters are reserved to The Cabinet/relevant Cabinet Member and excluded from this delegation:

a) The annual bid to Transport for London for financial allocations to fund the Local Implementation Plan
b) Local Implementation Plan - the addition of a scheme to, or the deletion of a scheme from, the active preparation programme;
c) 'Major Greater London Road Network Schemes' - Council response to public draft line, side road and compulsory purchase orders;
d) Major Capital Transportation Proposals :

- Choosing a preferred route or option following public consultation;
- Authorising the promotion of Compulsory Purchase and Side Road Orders;

Without prejudice to the generality of the delegation above, there are included in this delegation all the statutory and non-statutory functions delegated to the designated officers as listed below. The Director has authority to exercise the powers delegated to all officers reporting to him/her and Assistant Directors and Heads of Service have the same authority in relation to all officers reporting to them.

Schedule of abbreviations used for designated officers

Director of Urban Environment	**DUE**
Assistant Director, Planning and Regeneration	**AD-P&R**
Heads of Development Management - Note: This includes the Heads of Development Management, North and South, and the Head of Development Management Major Sites.	**HDM**
General Manager – Planning Policy	**GMPP**
Head of Building Control	**HBC**
Assistant Director – Frontline Services	**AD-FS**
Head of Sustainable Transport	**HST**
Transportation Team Leader	**TTL**
Head of Parking	**HP**
Head of Environmental Resources	**H-EnvRes**
Head of Enforcement	**H-Enf**
Team Leader – Trading Standards	**TTLS**
Team Leader – Commercial Environmental Health	**TL-CEH**
Service Manager for Commercial Enforcement	**SM-CE**
Service Manager for Environmental Crime	**SM-EC**

Service Manager for Enforcement Response	**SM-ER**
Team Leader for Planning Enforcement	**TL-PE**
Assistant Director – Strategic & Community Housing	**AD-SCH**
Head of Housing Finance	**HHF**
Head of Housing Needs and Lettings	**HHNL**
Head of Housing Support & Options	**HHSO**
Housing Improvement Manager (Private Sector)	**HIMPS**
Head of Economic Regeneration	**H-EconReg**
Civil Enforcement Officers	**CEOs**

In the event that any of the designated officer posts above are renamed or the duties varied, then the powers delegated to that post in this section of the scheme will continue to be delegated to the post that substantially fills the duties of the original post.

Those delegated powers where prior consultation with, or instructions from, a Member or Member body are required before officers can exercise the powers are shown with an asterisk * in the right hand column.

Non-statutory delegations

Building Control Matters	
Authorising all enforcement functions, prosecutions and legal proceedings in the area of operational responsibility of the post including the Buildings Acts, Building Regulations, London Buildings Acts and the Safety of Sports Grounds.	**HBC**
Trading Standards Matters	
Authorising all enforcement functions, prosecutions and legal prosecutions in the area of operational responsibility of the post including trading standards, weights and measures and the protection of the public and consumers.	**H-Enf** **SM-CE** **TL-TS**

Environmental Health Matters	
Authorising all enforcement functions, prosecutions and legal proceedings in the area of operational responsibility of the post including environmental protection, licensing and registration, health and safety, public health and food safety.	**H-Enf** **SM-CE** **SM-ER** **SM-EC** **TL-CEH** **HIMPS**
Authority to waive or vary Environmental Health charges in appropriate cases.	**H-Enf**
Planning Matters	
Drafting of additional conditions, informatives and additional reasons for refusal. Authority to draft additional planning conditions, informatives and reasons for refusal of planning permission within the scope of the conclusions of the Planning Committee, where these were not included in the recommendations in the Committee report, subject to the officer being satisfied that the additional conditions, informatives and reasons are consistent with the remainder of the Committee's decision and justified on Planning grounds.	**AD-P&R** **HDM** **GMPP**
Making representations in respect of proposed development notified to the Council by a Government Department or statutory undertaker or comments on proposals in adjoining Boroughs.	**AD-P&R** **HDM** **GMPP**
Authorising all enforcement functions, prosecutions and legal proceedings under the Planning Acts or any subordinate legislation made under those Acts including matters in respect of Listed Buildings, Conservation Areas, Trees and Advertisements.	**AD-P&R** **TL-PE** **GMPP**
Power to make holding representations to the Mayor of London on any proposed exercise of the Mayor's Planning functions pending confirmation or otherwise by Members	**AD-P&R** **HDM** **GMPP**
Public transport	
Power to make urgent representations to London Transport or any other body on any proposed changes to public transport services, including fares.	**AD-P&R** **HST** **HDM** **GMPP** **TTL**
Traffic and Parking Management	
Power to determine requests for minor traffic and parking measures	**HST**

which result in the need for advertisement of a Traffic Regulation Order and to process the Order subject to conditions.	
Highways	
Authorising all enforcement functions, prosecutions and legal proceedings under the Highways Acts or legislation affecting streets and paths and any subordinate legislation made under those Acts	**H-Enf**
Parking Controls	
Authorising all civil enforcement, prosecutions, recovery of penalties and fines and any other enforcement measures, including decisions in relation to representations received, under legislation relating to parking and road traffic. Power to administer all concessionary travel and parking schemes, including the freedom pass and blue badges, and power to administer all parking permit schemes and related controls under Traffic Regulation Orders.	**HP Parking Service Managers Parking Team Leaders Parking Supervisors**
Environmental Improvements	
Power to review annually the categories and donation for commemorative trees and seats	**DUE**
Housing Matters	
1. The powers of the Council Member representative as appointed under Article 4 of the Articles of Association of Homes for Haringey Limited i.e. the right to attend meetings of the Company, to vote there and generally to exercise all rights of membership on behalf of the Council Member subject to these powers being exercised in accordance with the decisions and policies of the Cabinet and Council	**DUE***
2. Power to monitor the performance of Homes for Haringey Limited under the Management Agreement and to take any action in the interests of the Council's "client side" Housing functions in accordance with policies agreed by the Cabinet	**DUE**
3. Power to accept leases of properties for temporary accommodation and to renew and terminate leases when in the Council's interest	**AD-SCH HHNL**
4. Power to alter levels of arrears tracing and collection as costs and circumstances dictate in relation to the Council's retained housing functions	**AD-SCH HHF**

5. Power to negotiate and complete agreements for the temporary re-housing of private sector tenants to facilitate house renovations	**AD-SCH HHNL**
6. Power to authorise all action to enforce provisions of right-to-buy leases and to authorise Court proceedings for enforcement	**AD-SCH HHF**
7. Power to authorise service of Notice to Quit for all non-secure tenancies	**AD-SCH HHNL**
8. Power to determine requests for access to personal files in relation to the Council's retained housing functions	**AD-SCH**
9. Authority to waive the requirement for an owner to have lived in a property for three years prior to applying for a House Renovation Grant	**AD-SCH**
10. Power to provide services for travellers in accordance with policies agreed by the Cabinet	**AD-SCH**

Statutory delegations

The statutory delegations listed in the Schedule below include all local authority functions (whether expressed as a power, duty, discretion or otherwise) under the sections/parts of the Acts listed in the left hand column. These include any related Schedules, or the whole Act if so stated, and all subordinate legislation arising under the listed Acts. The fact that certain subordinate legislation is expressly listed and other subordinate legislation is not listed does not affect the generality of this delegation. The statutory delegations include all subsequent legislative amendments and additions to the listed provisions. Except where a power is expressly stated to be a "Limited Delegation", the delegations are not limited, conditioned or qualified in any way by the descriptions of the powers in the middle column which are for information only.

With the exception of the statutory powers that are shown in the right hand column
as delegated to specified officers "only", all the powers listed below are delegated to

each Service Manager, Group Manager and Team Leader reporting to the specified
Head of Service, Assistant Director or the Director.

Schedule of Statutory delegations

Game Act 1831		
Sections 5, 6, 17, 18 & 23	Powers to licence dealers in game	**H-Enf**
Game Licensing Act 1860		
Sections 2, 4, 8, 10, 12, 14 & 15	Powers to licence dealers in game including publication of lists of licensed persons and enforcing Regulations	**H-Enf**
Accessories and Abettors Act 1861		
Section 8	Power to authorise prosecutions of persons aiding and abetting principal offenders in indictable cases	**H-Enf**
Dogs Act 1871		
Section 2	Power to make complaint about dangerous dogs not being kept under proper control	**H-Enf**
Pedlars Act 1871		
Whole Act	Power to enforce all provisions of the Act	**H-Enf**
Explosives Act 1875		
Sections 15, 21, 73 & 74	Powers to register premises for storage of explosives and to inspect and enforce	**H-Enf**
Public Health Act 1875		
Sections 153 & 161	Powers to require gas and water pipes to be moved and to light streets	**HST**
Customs and Inland Revenue Act 1883		
Sections 4 & 5	Power to licence dealers in game and issue certificates for the killing and selling of	**H-Enf**

	game for short periods.	
Dogs Acts 1906-1928		
Sections 1 & 6	Powers to enforce against dogs chasing cattle, sheep and poultry and to seize stray dogs and to enforce in relation to unburied cattle	**H-Enf**
Public Health Acts Amendment Act 1907		
Section 94	Power to licence power boats and pleasure vessels	**H-Enf**
Police, Factories (Miscellaneous Provisions) Act 1916		
Section 5	Power to make regulations and permit persons to collect for charitable and other causes	**H-Enf**
Employment of Women, Young Persons and Children Act 1920		
Section 1	Power to enforce provisions protecting women, young persons and children in employment and to prosecute offences	**H-Enf**
Celluloid and Cinematograph Film Act 1922		
Section 1	Power to sanction use of parts of buildings for storage of raw celluloid and cinematograph film	**H-Enf**
Performing Animals (Regulations) Act 1925		
Sections 1, 2 & 3	Powers to enforce provisions preventing cruelty to performing animals and to prosecute offences	**H-Enf**
Agricultural Produce		

(Grading and Marking) Acts 1928-1931		
Section 5	Powers to enforce provisions protecting consumers in relation to agricultural produce	**H-Enf**
Children and Young Persons Acts1933-1991		
Sections 7, 12, 12A to D & 96	Powers to enforce provisions preventing tobacco sales to children and to require safety measures for children at entertainments and enforcement	**H-Enf**
Public Health Act 1936		
Whole Act	Powers in relation to protecting public health in respect of watercourses, culverts, drainage, cesspools, water closets, public baths, water supplies, waste materials, moveable dwellings, camp sites, mortuaries, employment of women and powers of entry and execution of works in default	**H-Enf**
Sections 261 to 264	Powers in relation to the cleansing and culverting of ditches and watercourses in connection with building operations	**HBC**
Cinematograph Films (Animals) Act 1937		
Section 1	Power to enforce against producers of films involving cruelty to animals	**H-Enf**
Cancer Act 1939		
Section 4	Power to prohibit and authorise enforcement against advertisements purporting to cure cancer	**H-Enf**
London Building Acts 1939		
Sections 6 & 11	Powers to name streets and to number buildings in streets	**HST** **TTL**
Part VII – Sections 61 to 68	Powers to enforce in relation to dangerous structures and buildings	**HBC** **Principal Building**

		Surveyor **Senior Building Surveyor** **Building Surveyor**
Middlesex County Council Act 1944		
Part 12	Powers to enforce byelaws under this Act in respect of massage and special treatment establishments	**H-Enf**
National Assistance Act 1948		
Sections 21 to 24, 29, 43, 48, 55 & 56	Functions relating to the provision of accommodation, welfare arrangements and other assistance for persons in need and the management of premises and recovery of costs	**AD-SCH HHNL**
Section 32	Power to agree financial adjustments between the Local Authority providing accommodation and the Local Authority area of residence	**DUE AD-SCH only**
Prevention of Damage by Pests Act 1949		
Sections 2, 4, 5, 6 & 22	Powers to enforce in relation to pest control on private land and to undertake works in default	**H-Enf**
Middlesex County Council Act 1950		
Section 14	Powers to enforce byelaws under this Act in respect of the lighting of common staircases for residential flats	**H-Enf HIMPS**
Rag Flock and Other Filling Materials Act 1951		
Section 2, 6, 7, 12 to 14	Powers to licence premises for the manufacture and storage of rag flock and other filling materials and to inspect and enforce	**H-Enf**
Section 35	Power to appoint authorised officers under the Act	**H-Enf only**
Pet Animals Act 1951 - 1983		

Sections 1, 4, 5 & 6	Powers relating to the licensing and inspection of pet shops and sales and to enforce	**H-Enf**
Hypnotism Act 1952		
Sections 1, 2 & 3	Powers to license demonstrations of hypnotism and to enforce	**H-Enf**
Tottenham Corporation Act 1952		
Section 43	Power to serve notice to remedy defective state of premises	**H-Enf**
Accommodation Agencies Act 1953		
Section 1	Power to enforce against illegal commissions and advertisements for accommodation	**H-Enf**
Local Government (Miscellaneous Provisions) Act 1953		
Sections 4-7	Powers to provide bus shelters	**HST**
Trading Representations (Disabled Persons) Act 1958 - 1972		
Section 1	Powers to prohibit claims that goods are made by blind or disabled persons and to enforce against contraventions	**H-Enf**
Caravan Sites and Control of Development Act 1960		
Sections 3, 5, 8, 10, 11, 24, 25 & 26	Powers in relation to the licensing of caravan sites and facilities	**H-Enf**
Home Safety Act 1961		
Section 1	Power to make arrangements for the promotion of safety in the home	**AD-SCH**
Land Compensation Act 1961		
Section 17	Power to issue certificate of appropriate alternative development or to issue certificate of no alternative development (for compensation assessment purposes)	**AD-P&R** **HDM**
Public Health Act 1961		

Sections 17, 22, 34, 35, 37, 73 & 74	Powers to require owner or occupier to remedy stopped-up drains, remove rubbish, fumigate and to carry out the work and recover the costs in default	**H-Enf** **HIMPS**
Sections 45 & 81	Powers to attach street lamps to buildings and to recover damages for negligent harm to street furniture	**HST**
Mock Auctions Act 1961		
Section 1	Power to prevent unlawful inducements and deceptions at auctions and to prosecute offences	**H-Enf**
Local Authorities (Historic Buildings) Act 1962		
Sections 1 & 2	Power to contribute to the preservation of historic buildings and to recover grants on disposal of relevant property	**AD-P&R** **HDM**
Children and Young Persons Act 1963		
Sections 37 to 41	Powers relating to the regulation of public performances by children and young persons and enforcement against contraventions	**H-Enf**
Animal Boarding Establishments Act 1963		
Sections 1, 2 & 4	Powers to license animal boarding establishments including inspection and enforcement	**H-Enf**
Riding Establishments Acts 1964 - 1970		
Sections 1, 2, 4 & 5	**Limited Delegation:** Powers to grant licences, to specify conditions for riding establishments, to grant and extend provisional licences and to inspect and enforce except that any application where refusal is recommended shall be referred to the Miscellaneous Functions Sub-Committee for determination	**H-Enf**
Scrap Metal Dealers Act 1964		
Sections 1, 3 & 6	Powers relating to the regulation of scrap metal dealers including inspection and enforcement	**H-Enf**

Greater London Council (General Powers) Act 1967		
Sections 21 & 23	Powers to register hairdressers and barbers and to require restoration of water supplies	**H-Enf**
Slaughter of Poultry Act 1967		
Sections 2, 4 & 6	Powers relating to the registration of poultry premises including inspection and enforcement	**H-Enf**
Farm and Garden Chemicals Act 1967		
Sections 1 to 6	Power to enforce the Act and Regulations made under it requiring that products for weed or plant control be labelled and marked appropriately	**H-Enf**
Medicines Act 1968		
Sections 108, 111 & 112	Powers to inspect and sample medicated animal foodstuffs and food products for human consumption	**H-Enf**
Trade Descriptions Acts 1968 - 1972		
Sections 26, 27 & 28	Powers to enter premises, make test purchases and seize goods	**H-Enf**
Transport Act 1968		
Section 63, 69, 118 & 123	Powers relating to goods vehicle operators' licences and to maintaining bridges and railway crossing barriers	**HST**
Countryside Act 1968		
Section 27	Power to signpost footpaths and bridleways	**AD-FS HST**
Theft Acts 1968 - 1978		
Whole of the Acts	Powers to prosecute for any offence where related to the functions of the Council	**H-Enf**
Development of Tourism Act 1969		
Section 18	Power to enforce the Tourism Sleeping Accommodation (Price Display) Order 1977 and any other Regulations under these provisions	**H-Enf**
Agriculture Act 1970		

Sections 67, 75, 76 & 80	Powers to take enter premises, and take samples of fertilisers and feed stuffs including enforcement	**H-Enf**
Administration of Justice Act 1970		
Section 1	Power to enforce and prosecute in case of unlawful harassment of debtors	**H-Enf**
Haringey Corporation Act 1971		
Section 5	Powers relating to the restoration of gas or electricity supply where disconnected	**H-Enf**
Unsolicited Goods and Services Acts 1971 - 1975		
Section 2	Powers to enforce against persons claiming payment for unsolicited goods and services	**H-Enf**
Animals Act 1971		
Section 7	Power to detain and dispose of livestock straying onto Council owned land	**H-Enf**
Criminal Damage Act 1971		
Sections 1, 2 & 3	Powers to prosecute and enforce against any damage to, or destruction of, property including defacement and graffiti	**H-Enf**
GLC (General Powers) Act 1972		
Sections 17 & 19	Powers to require information about vehicles involved in the commission of offences and to require the restoration of gas or electricity supply where disconnected	**H-Enf**
European Communities Act 1972		
Section 2	1. Power to implement Treaties and other subordinate legislation relating to additives, preservatives, colouring matter, antioxidants and standards of foodstuffs for Human Consumption. 2. Power to enforce the Orders in Council and Regulations made under section 2 of this Act relating to the enforcement functions of the Directorate.	**H-Enf**

Local Government Act 1972		
Section 213	Power to levy duties on licences for dealing in or killing game	**H-Enf**
Section 222	Power to prosecute, defend or appear in any legal proceedings, power to institute civil proceedings in the Council's name and power to make representations on behalf of inhabitants at any public inquiry where this is considered expedient for the promotion or protection of the interests of the inhabitants of the Borough and related to the enforcement functions of the Directorate	**H-Enf**
Section 235	Power to enforce byelaws made under this section related to the enforcement functions of the Directorate	**H-Enf**
The Road Traffic (Foreign Vehicles) Act 1972		
Sections 1 and 2	Power in certain cases to prohibit driving of foreign vehicles	**H-Enf**
The Poisons Act 1972		
Sections 5, 6 & 9	Powers to keep lists of persons allowed to sell non-medicinal poisons and to prohibit misrepresentations about poisons including powers to enter, inspect, take samples and enforce	**H-Enf**
Land Compensation Act 1973		
Sections 39 & 40	Powers to re-house residential house occupiers or caravan dwellers displaced under compulsory purchase or housing powers	**AD-SCH HHNL**
Fair Trading Act 1973		
Sections 27, 28, 29, 32 & 130	Powers in relation to unfair trade practices, test purchases and seizing goods in order to protect consumers	**H-Enf**
Greater London Council (General Powers) Act 1973		
Section 30, 31 & 32	Powers to close unsanitary food premises, to regulate self-operated launderettes and to maintain consumer advisory and	**H-Enf**

	protection services	
Breeding of Dogs Acts 1973 - 1999		
Sections 1, 2 & 3	**Limited Delegation:** Power to grant a licence to dog breeders and impose conditions, including powers of entry, inspection and enforcement, except that cases where refusal of a licence is recommended are referred to the Miscellaneous Functions Sub-Committee for determination	**H-Enf**
Hallmarking Act 1973		
Section 9	Powers to enter and inspect premises and to make test purchases and seize articles for the purposes of enforcement	**H-Enf**
Consumer Credit Acts 1974 - 2006		
Part XI	Powers to enter and inspect premises, make test purchases, take copies and enforce provisions for the protection of consumers and borrowers	**H-Enf**
Control of Pollution Act 1974		
Whole Act	Powers in relation to noise abatement including inspection measurement, notices to require noise reduction, entry, inspection, works in default and costs recovery	**H-Enf**
Health and Safety at Work etc Act 1974		
Sections 18, 20, 21, 22, 25 & 34	Powers relating to health & safety at work and the enforcement of provisions under the Act and Regulations made under the Act	**H-Enf**
Sections 19 & 39	Powers to appoint inspectors and to authorise inspectors to prosecute in Court for offences	**AD-FS H-Enf only**
Prices Acts 1974 and 1975		
Sections 2, 4 & 5 and the Schedule	Powers relating to consumer protection under these Acts and Regulations made under them	**H-Enf**
Slaughter Houses Act 1974		
Parts 1 & 2	Powers and duties in relation to the	**H-Enf**

	provision and regulation of slaughter houses and knackers yards, powers to enter and inspect premises and powers to enforce Regulations as to slaughter of animals	
Greater London Council (General Powers) Act 1974		
Section 15 (4)	Power to vary the location of a marked footway parking bay where the Council has authorised the parking of vehicles on the footway under this Act	**HST HP**
Section 15	Power to prosecute contraventions relating to parking on highways verges	**HP CEOs & Parking Super visors**
Guard Dogs Act 1975		
Sections 3, 5 & 6	Powers to license owners/users of guard dogs and to enforce provisions	**H-Enf**
Safety of Sports Grounds Act 1975		
Sections 10 & 10B	Powers to serve prohibition notice and to grant any approvals required under the Safety Certificate and to approve applications for Safety Certificates in accordance with the legislation	**AD-P&R** **HBC** **H-Enf**
Dangerous Wild Animals Act 1976		
Sections 1, 2, 3 & 4	Powers to licence the keeping of wild animals including powers to seize and destroy animals	**H-Enf**
Local Government (Miscellaneous Provisions) Act 1976		
Section 15	Power to survey land which the Council proposes to acquire compulsorily and appoint officers to exercise functions under this section	**DUE AD-FS only**
Section 16	Power to serve requisitions for information	**AD-P&R** **AD-FS** **HST HBC** **Principal Building**

		Surveyor **H-Enf**
Sections 20, 23, 24, 25, 29, 33 & 35	Powers in relation to the provision of toilets at places of entertainment, controls on dangerous trees, dangerous excavations, unoccupied buildings, the restoration of water, gas and electricity supplies and the removal of obstructions from private sewers	**H-Enf** **HIMPS**
Energy Act 1976		
Sections 15 & 16	Powers to enforce Orders relating to the price of fuel and the testing of motor fuel for consumption	**H-Enf**
Protection from Eviction Act 1977		
Section 6	Power to authorise prosecutions for unlawful harassment and eviction of residential tenants and occupiers	**HHSO**
Criminal Law Act 1977		
Section 1	Power to prosecute conspiracy to commit any offence relating to the enforcement functions of the Directorate	**H-Enf**
Section 12A(6)(d)	Power to sign and issue a certificate to a protected intending occupier	**AD-SCH** **HHNL**
Rent Act 1977		
Section 68	Power to apply to a rent officer for consideration of a fair rent	**AD-SCH** **HHSO**
Insurance Brokers (Registration) Act 1977		
Section 22	Power to enforce restrictions on the use of titles and descriptions	**H-Enf**
Greater London Council (General Powers) Act 1978		
Section 5	Power to enforce provisions of this Act with respect to entertainments booking offices	**H-Enf**
Refuse Disposal (Amenity) Act 1978		
Sections 2, 2A, 2B &	Powers to enforce against the	**H-Enf HP**

10	unauthorised dumping of vehicles and other waste matter and the provision of false information including powers to serve fixed penalty notices, prosecute, recover costs, enter premises and enforce Regulations under the Act	**HST**
Sections 3 to 5	Powers to remove and dispose of abandoned vehicles and to recover related expenses	**H-Enf HP HST Abandoned vehicle inspectors, Parking service managers & Parking team leaders**
Section 6	Power to remove and dispose of refuse unlawfully abandoned	**H-Enf H-EnvRes**
Section 8	Power to authorise officers in writing to enter land for the purposes of ascertaining whether powers relating to abandoned vehicles should be exercised	**AD-FS HP HST only**
Transport Act 1978		
Whole Act	Duty to ensure vehicles are mechanically sound, not overloaded and meet other legal requirements	**H-EnvRes**
Estate Agents Act 1979		
Sections 11 & 26	Powers to regulate the work of estate agents and the persons who can offer services as such and to enter premises and to inspect and seize records	**H-Enf**
Greater London Council (General Powers) Act 1979		
Section 5	Power to provide and permit advertisement units, showcases etc. upon the highway	**HST**
Section 8 and Schedule 2	Power to serve notice on occupiers to destroy Brown Tail Moth on their land and to enter and carry out works in default and recover expenses	**H-Enf**
Highways Act 1980		

Whole Act (except sections 90A to 90H)	Powers relating to highways including the register, adoption, agreements, maintenance, repair, improvement, bridges, stopping up, gating, diversion, upholding public rights, prevention of damage and interference, crossovers, new streets, private streets, advance payments, agreements for works, permitting amenities and services, recovering expenses, powers of entry and enforcement	**AD-FS** **HST** **TTL**
Sections 90A to 90H	**Limited Delegation:** All functions relating to road humps and other traffic calming works including powers to undertake consultations and to implement unopposed proposals but any proposals subject to objection shall be referred to the Cabinet/Cabinet Member for decision	**AD-FS*** **HST***
Sections 115K, 130 to 134, 136 to 156, 160A to 180, 184, 289 to 294, 297, 303, 305, 312, 321 & 322	All powers to enforce and to prosecute offences in relation to highways and the obstruction of officers and powers of entry to premises/land and powers to serve notices/documents	**H-Enf**
Magistrates Courts Act 1980		
Section 44	Power to authorise prosecutions of aiding and abetting principal offenders in summary cases	**H-Enf**
Wildlife and Countryside Acts 1981 - 1991		
Section 25	Powers to protect wild birds, their nests and eggs and to enforce against offences	**H-Enf**
Section 53	Powers to modify the Definitive Map and Statement of Public Rights of Way in the Borough on the happening of a relevant event (creation or cessation of highway rights)	**HST TTL**
Zoo Licensing Act 1981		
Sections 1, 4, 5, 6, 7, 15, 16 & 19	**Limited Delegation:** Powers relating to the licensing of private zoos including inspection and enforcement and determination of fees except that any application for a new zoo in the Borough	**H-Enf**

	shall be referred to the Miscellaneous Functions Sub-Committee for determination	
Animal Health Acts 1981 - 2002		
Sections 13, 17, 18, 50, 52, 57, 72 & 73	Powers relating to animal welfare, the control of infectious diseases and the appointment of inspectors	**H-Enf**
Section 52	Power to appoint inspectors and assign duties under the Acts	**AD-FS H-Enf only**
Criminal Attempts Act 1981		
Part 1	Power to prosecute for offences under this Part of the Act relating to attempts to commit offences	**H-Enf**
Forgery and Counterfeiting Act 1981		
Parts 1 and 2	Power to prosecute for offences of forgery counterfeiting and using a false instrument under this Act	**H-Enf**
Energy Conservation Act 1981		
Section 20 and Part 1	Power to enforce provisions of the Act relating to the proper marking/grading of energy consuming appliances	**H-Enf**
Local Government (Miscellaneous Provisions) Act 1982		
Section 2 & Schedule 3	**Limited Delegation:** Powers in relation to the licensing of sex establishments including entry to premises, inspection and enforcement except that any applications for the grant, renewal, variation or transfer of a licence subject to objection, or that would enable a sex establishment to open on a Sunday, are to be referred to the Miscellaneous Functions Sub-Committee for determination	**H-Enf**
Sections 29, 30 & 33	Powers in relation to the boarding up of vacant premises, property protection and	**H-Enf**

	renovation	**HIMPS**
Section 37	Powers in relation to temporary markets	**H-Enf**
Litter Act 1983		
Section 5 & 6	Powers to maintain receptacles on streets for litter and to enforce against littering elsewhere	**H-EnvRes H-Enf**
Cycle Tracks Act 1984		
Sections 3 & 4	**Limited Delegation:** All functions relating to cycle tracks except that: (i) the Cabinet Member shall approve all proposed Orders to designate all or part of a public footpath as a cycle track prior to statutory consultation, and (ii) no Order which has been subject to objection shall be submitted to the Secretary of State for confirmation without the prior agreement of the Cabinet Member	**AD-FS* HST ***
Food Act 1984		
Section 54, 55 & 57	Powers to weigh animals at markets and to charge for doing so	**H-Enf**
Road Traffic Regulation Act 1984		
Sections 6, 9, 10, 14, 15, 16, 21, 23, 26, 45, 46, 46A, 49, 51, 61, 63, 63A, 65, 68, 69, 71, 73, 74, 74A, 84, 121B, 122 & 122A	**Limited Delegation:** All functions under these provisions relating to road traffic except that any proposed permanent traffic regulation order subject to valid objection shall be referred to the Cabinet Member or Cabinet meeting for decision	**AD-FS HST**
Section 10(2)	Power to act as a specified officer for modifying or suspending experimental traffic schemes	**AD-FS HST only**
Sections 16A, 16B & 16C	**Limited Delegation:** Power in consultation with the Cabinet Member to approve and implement temporary road closures for special events subject to at least half the cost being met by the applicant	**AD-FS* HST***
Sections 8, 11, 16, 35A, 61 & 108 to 112	Powers to give or fix penalty charge notices relating to contraventions of Traffic Regulation Orders or similar Orders, Experimental Traffic Orders, Temporary Prohibition Orders, Off Street Parking Places	**HP CEOs and Parking Supervisors**

	Orders and Prohibitions against Vehicles in Loading Areas	
Sections 99 to 103	All powers and functions relating to the removal, custody, release and disposal of vehicles illegally, dangerously or obstructively parked, abandoned or broken down and recovery of charges and ascertainment of keepers and owners of vehicles	**H-Enf HP HST Abandoned vehicle inspectors, Parking team leaders & Parking service managers**
Public Health (Control of Disease) Act 1984		
Whole Act	Powers in relation to the control of notifiable diseases and infected persons, premises and articles under the Act and Regulations	**H-Enf**
Telecommunications Act 1984		
Sections 28 and 29	Power to enforce provisions relating to the sale and advertising for sale of telecommunications equipment	**H-Enf**
Video Recordings Act 1984		
Section 16A	Powers to make test purchases and to enter premises and inspect and seize goods and documents	**H-Enf**
Greater London Council (General Powers) Act 1984		
Sections 25, 26, 28, 31, 34, 37 & 38,	Powers to register market premises and stalls and to enforce against sales from unregistered premises/stalls and to take action in respect of dangerous buildings or structures	**H-Enf**
Building Act 1984		
Whole Act	All functions in relation to building regulations, building plans, building standards and requirements, including powers to reject plans, to require the removal, alteration or execution of works, to enforce the building regulations, to serve notices, to execute works in default	**AD-P&R HBC H-Enf Principal Building Surveyors HIMPS**

	and to prosecute offences	
Food and Environment Protection Act 1985		
Part 1	Powers in relation to contamination of food	**H-Enf**
Housing Act 1985		
Sections 9, 10, 11, 12, 15 & 32 to 42,	Functions in relation to the provision of land, accommodation and other facilities and in relation to disposals of housing and the repayment of discounts	**AD-SCH only**
Sections 13 & 14	Powers to lay out public streets and open spaces when developing housing land and to contribute to expenses and to execute works in connection with housing operations outside the Borough	**DUE only**
Sections 18 and 106	Powers to deal with land acquired or appropriated for the provision of accommodation and to provide information about housing allocation	**AD-SCH HHNL**
Part IV and Part V	**Limited Delegation:** Power to take any decisions in the Council's interests in accordance with (i) policies agreed by the Cabinet and (ii) the Management Agreement with Homes for Haringey Ltd in relation to Part IV (secure tenancies) and Part V (right to buy)	**DUE AD-SCH**
Part VI	All functions relating to repair notices for unfit dwellings under this Part	**AD-SCH HIMPS**
Part VIII	**Limited Delegation:** All functions relating to Area Improvement under this Part excluding powers to declare housing action areas and general improvement areas which are reserved to the Cabinet Member or Cabinet meeting	**AD-SCH HIMPS**
Part XI	**Limited Delegation:** All functions relating to Slum Clearance under this Part excluding power to declare a clearance area which is reserved to the Cabinet Member or Cabinet meeting	**AD-SCH HIMPS**
Part X	All functions relating to overcrowding of dwellings under this Part	**AD-SCH HIMPS**

Part XI	All functions relating to houses in multiple occupation under this Part including registration schemes, management standards and control orders	**AD-SCH HIMPS**
Section 428 and Part XIV and Schedules 16, 17 & 18	Powers to borrow for purposes of the Act and functions relating to the advancement, management and enforcement of mortgages under Part XIV	**AD-SCH only**
Section 523 and Part XVI and Schedule 21	Power to provide separate service pipes for water supply and functions relating to assistance for owners of defective housing under Part XVI	**AD-SCH HIMPS**
Sections 582 & 583	Powers give notices of non-confirmed CPOs and to continue tenancies in houses compulsorily acquired	**AD-SCH HIMPS**
Sections 604A, 605, 609 & 610	Powers relating to closing orders, to inspect district, to enforce covenants and to apply to Court to modify covenants	**AD-SCH HIMPS**
Housing Associations Act 1985		
Sections 34, 58 & 61	Powers to assist housing associations and sell furniture to persons housed by them	**AD-SCH**
Weights and Measures Act 1985		
Whole Act except provisions expressly set out below	All functions of weights and measures inspectors under the Act including powers of inspection, entry, test purchases, enforcement and prosecution	**H-Enf Weights & Measures Inspectors only**
Section 11	Power to direct manner in which equipment for verification is submitted and charge reasonable fees	**H-Enf TL-TS only**
Section 72	Power to appoint Inspectors of Weights and Measures and Deputy Chief Inspector	**AD-FS H-Enf only**
Section 74	Power to make arrangements for the adjustment of Weights and Measures and to charge a reasonable fee.	**H-Enf TL-TS only**
Section 76	Power to determine fee for the verification of items in bulk.	**H-Enf only**
Landlord & Tenant Act 1985		
Sections 1 to 7 & 34	Power to authorise prosecutions relating to breach of landlord's obligations under the	**HIMPS**

	Act	
Business Names Act 1985		
Sections 2 to 6	Power to enforce as to provisions of the Act including failure to disclose information	**H-Enf**
Companies Act 1985		
Sections 33, 34, 348 & 351	Powers to enforce against companies falsely claiming "limited" company status and failing to include company's name on letters and premises	**H-Enf**
Intoxicating Substances (Supply) Act 1985		
Section 1	Power to enforce as to provisions of the Act	**H-Enf**
Greater London Council (General Powers) Act 1986		
Sections 5 to 8	Power to relating to works under streets, underground cellars and vaults and retaining walls including enforcement and prosecution of offences	**HST**
Protection of Children (Tobacco) Act 1986		
Sections 3 & 4	Powers to enforce against unlawful sale of unpackaged cigarettes to children and failure to display warnings	**H-Enf**
Crossbows Act 1987		
Sections 1 & 2	Power to enforce against sale or letting of crossbows involving young persons or on-line	**H-Enf**
Motor Cycle Noise Act 1987		
Section 1 and Schedule	Power to enforce provisions of the Act	**H-Enf**
Consumer Protection Act 1987		
Sections 14, 16, 28, 29, Part III and Part IV	Functions relating to annual and occasional licences and powers of entry, inspection, test purchase, seizure, examination of records and prosecution of offences	**H-Enf**

Fire Safety and Safety of Places of Sport Act 1987		
Whole Act	Powers to secure public safety at sports places and grounds	**H-Enf**
Copyright Designs and Patents Act 1988		
Sections 107, 107A, 198 & 198A	Powers to investigate and enforce against alleged offences of possessing, importing, making, dealing with or using any illicit recording or article infringing copyright	**H-Enf**
Criminal Justice Act 1988		
Sections 141 & 141A	Powers to inspect, investigate and enforce against alleged offences in connection with offensive weapons including knives offered or sold to young persons	**H-Enf**
Local Government Act 1988		
Section 37	Power to enforce Regulations as to establishment of dog registration scheme	**H-Enf**
Education Reform Act 1988		
Section 215	Powers to enter premises and seize evidence	**H-Enf**
Road Traffic Act 1988		
Sections 17, 40A, 41A, 41B, 42, 70, 75, 76, 78 & 81	Power to investigate and enforce provisions regulating the sale of protective helmets and eye protection for motor cyclists and the construction and use of vehicles and other safety controls	**H-Enf**
Section 39	Duty to promote road safety	**AD-FS HST**
Sections 19, 21 & 36	Power to give or fix penalty charge notices relating to the parking of heavy goods vehicles on highway verges, central reservations and footways and relating to driving or parking mechanically propelled vehicles on cycle tracks and relating to failure to comply with a traffic sign	**CEOs and Parking Supervisors**
Scotch Whiskey Act 1988		

Section 2	Power to enforce restrictions on sale of spirits falsely described as scotch whiskey	**H-Enf**
Local Government and Housing Act 1989		
Sections 92, 93, 97 & Part VIII	Power in relation to renewal areas and to re-determine previously approved grants towards cost of improvements and repairs etc and to recover grant monies where appropriate	**AD-SCH HIMPS**
Control of Pollution (Amendment) Act 1989		
Sections 1, 5, 5A, & 5B	Powers to enforce against unregistered carriers of controlled waste and to stop search and seize vehicles with regard to transport of controlled waste	**AD-FS H-Enf**
London Local Authorities Act 1990		
Part III	**Limited Delegation:** Powers to grant and renew street trading licences in respect of licence streets and to issue temporary licences and licences by way of succession, to make Regulations specifying terms and conditions attached to licences, to designate pitches and to enforce against illegal trading. This delegation excludes the revocation of licences which stand referred to the Miscellaneous Functions Sub-Committee.	**H-Enf**
Planning (Hazardous Substances) Act 1990		
Section 24	Power to issue a Hazardous Substances Contravention Notice	**AD-P&R HDM**
Town and Country Planning Act 1990		
Sections 70, 70A, 72, 73 & 73A	**Limited Delegation:** Power to determine applications for planning permission, including the imposition, variation and removal of conditions, and power to decline to determine applications, subject to the limitations on delegation set out in Appendix 1 below	**AD-P&R*** **HDM*** **only**

Section 106 & 106A (1) & (2)	**Limited Delegation:** Power to enter into planning agreements/obligations in accordance with, or to give proper effect to, existing decisions or policies of the Planning Committee and, in consultation with the Chair of the Planning Committee, where this would be expedient in the interests of the Council as local planning authority and in terms of planning considerations. Power to modify or discharge any agreement provided this does not conflict with heads of terms and/or substantive benefits agreed by the Committee. In any case where this would conflict with the agreed heads of terms and/or substantive benefits, the power shall only be exercised with the consent of the Chair of the Planning Committee	**AD-P&R*** **HDM*** **only**
Section 107	**Limited Delegation:** Power to pay compensation for revocation or modification of planning permission after obtaining advice from the Head of Property Services and the Head of the Legal Service.	**AD-P&R** **HDM** **only**
Sections 69, 71, 78, 78A, 110, 127, 132, 139, 146, 151, 152, 159 & 169	All functions under these provisions relating to applications generally including the register of planning applications, consultation on applications, notices to applicants, compensation claims and notices, purchase notices & response notices and blight notices & counter-notices	**AD-P&R** **HDM**
Part VII	All functions under this Part relating enforcement of planning control including planning contravention notices, enforcement notices, stop notices, injunctions, certificates of lawful use or development and rights of entry	**AD-P&R HDM TL-PE H-Enf**
Part VIII	All functions under these provisions relating to trees including tree preservation orders, trees in conservation areas, tree replanting, controls on works to trees, rights of entry and powers to prosecute, and all functions relating to land adversely affecting local amenity and control of advertisements	**AD-P&R HDM TL-PE H-Enf**

Section 247	**Limited Delegation**: Power to submit a holding objection, on behalf of the local highway authority or local planning authority, in respect of proposals by another London Borough to stop up highway(s) for development until such time as the proposed stopping-up can be reported to Members for a formal decision and power to authorise the stopping up or diversion of any highway if necessary to enable development (permitted by the Planning Committee or under other powers delegated to officers) to be carried out	**AD-P&R*** **HDM*** **TTL*** **HST*** **only**
Sections 324	Power to authorise officers to enter land for any purposes under this section	**AD-P&R HDM H-Enf TL-PE only**
Section 325, 329 & 330	Power to prosecute for obstructing officers exercising rights of entry, to serve any notice or other document under the Act and to serve notices requiring information as to the nature of interest in the land/premises and to prosecute for non-compliance	**AD-P&R HDM H-Enf TL-PE**
Planning (Listed Buildings & Conservation Areas) Act 1990		
Sections 7, 9, 42, 43 & 59	Powers to prosecute for executing etc. works or demolition to listed buildings or buildings in conservation areas that are unauthorised or in breach of condition, powers to authorise entry onto land and to prosecute for non-compliance with a listed building enforcement notice or a conservation area enforcement notice and to recover the costs of steps required and power to prosecute for acts damaging listed buildings	**H-Enf** **AD-P&R** **HDM** **TL-PE**
Sections 14, 15, 16, 17, 18, 19, 28, 29, 38, 44A, 53, 54 & 55	Powers and duties relating to the determination of applications for listed building consent and conservation area consent or variations, functions relating to compensation for revocation of listed building consent or service of a listed	**AD-P&R** **HDM** **only**

	building preservation notice, functions relating to the management and disposal of land acquired under the Act, powers to execute urgent work for the preservation of listed buildings and to recover costs. Powers to issue listed building and conservation area enforcement notices and power to apply to Court for injunctions to restrain unauthorised works	
Environmental Protection Act 1990		
Part 1	Functions in relation to integrated pollution control and air pollution control under this Part of the Act include authorisations and enforcement	**H-Enf**
Part II – Sections 33, 33C, 34, 34A to C, 35, 44, 47ZA, 47ZB, 59, 59C, 59ZA, 60, 62 & 63	Functions in relation to waste on land under this Part of the Act including powers to prosecute, give fixed penalty notices and enforce against unauthorised deposits of waste and breaches of the duty of care, waste management licence conditions, requirements relating to the collection of household, commercial and industrial waste and requirements relating to special and controlled waste	**H-Enf** **H-EnvRes**
Part II - Sections 46, 47 & 55	Powers to impose requirements by notice in relation to the collection of household, commercial and industrial waste, powers to fix local rates of charge and powers to buy, use or dispose of waste in connection with recycling	**H-EnvRes** **Contract monitoring manager & contract monitoring officers**
Part IIA	Functions under this Part relating to contaminated land	**H-Enf**
Part III & Part IV	Functions under these Parts relating to statutory nuisances, litter and abandoned shopping trolleys	**H-Enf**
Part VIII & Part IX	Functions under these Parts include powers to enforce against injurious substances, restrictions on the import/export of waste, obtaining information about hazardous substances, power to seize and receive stray dogs and power to serve notices	**H-Enf**
Section 143	Duty to compile and maintain a public register of land subject to contamination	**H-EnvRes** **H-Enf**

Food Safety Act 1990		
Whole Act	All functions under the Act including food hygiene, powers of entry, inspection, sampling, analysis, seizure enforcement and the prosecution of offences	**H-Enf**
Breeding of Dogs Act 1991		
Sections 1 & 2	Power to authorise officers to obtain justice's warrant to enter unlicensed premises and to apply to Court for disqualification from holding licence	**H-Enf**
London Local Authorities Act 1991		
Sections 6 to 12	**Limited Delegation:** Powers to grant, renew and transfer unopposed applications for a special treatment licence (use for massage, manicure, acupuncture, tattooing, cosmetic piercing, chiropody, light, electric or other special treatment including vapour sauna or other baths) and the imposition of conditions, variation and cancellation of licences. Opposed applications for licences and their proposed revocation are referred to the Miscellaneous Functions Sub-Committee for decision	**H-Enf**
Sections 14, 23 & 25	Powers to control the installation of audible intruder alarms and to enforce the provisions of the Act including entry and inspection of premises	**H-Enf**
New Roads & Street Works Act 1991		
Part III	Functions under this Part relate to street works licensing, enforcement of controls, advance notice of works, timing directions, duties to re-instate, charges for occupation of the highway by undertakers, location of apparatus and the prosecution of offences and recovery of costs	**HST**
Land Drainage Act 1991		
Sections 14, 15, 17, 20 & 25	Powers to maintain, improve and construct works, to apply for powers of entry, to apply to the National Rivers Authority to	**HST**

	carry out drainage works and to enter into agreements, serve notices and recover costs	
Property Misdescriptions Act 1991		
Section 3 and Schedule	Power to enforce provisions of the Act	**H-Enf**
Dangerous Dogs Act 1991		
Sections 1, 3 & 5	Powers to enter premises, seize dangerous dogs and enforce provisions of the Act	**H-Enf**
Deer Act 1991		
Section 11	Power to inspect the records of licensed game dealers and to enforce the provisions of the Act	**H-Enf**
Water Industry Act 1991		
Section 84	Power to authorise appropriate officers to exercise the powers of entry	**AD-FS H-Enf only**
Section 85	Power to serve on any person a notice requiring them to furnish information	**H-Enf**
Section 115	Power to agree use of highway drains	**HST**
Children and Young Persons (Protection from Tobacco) Act 1991		
Whole Act	Enforcement functions to prevent children and young persons from being sold tobacco	**H-Enf**
Road Traffic Act 1991		
Sections 66, 69 & 77	Power to give or fix penalty charge notices to stationary vehicles in a designated parking place, power to fix immobilisation devices to vehicles and power to give or fix penalty charge notices to stationary vehicles outside a designated parking place and to fix an immobilisation device	**CEOs and Parking Supervisors**
Section 71(7)	Power to determine sums to be refunded under section 71(6) when statutory ground is established	**HP & Parking Service Managers**

Section 71(6) and Schedule 6	Powers to consider representations made concerning the removal or immobilisation of vehicles and to serve notice as to whether the Council accepts that a statutory ground has been established and power to serve notices to owner on the expiry of a penalty charge notice, power to consider representations and to serve notice as to whether statutory grounds are established and powers to serve and enforce a charge certificate	**HP & Parking Service Managers, Customer Administration Officers & Team Leaders, Parking Revenue Officers & Team Leaders**
Timeshare Act 1992		
Section 10 and Schedule	Power to enforce provisions of the Act	**H-Enf**
Leasehold Reform, Housing and Urban Development Act 1993		
Sections 104 to 120	Powers relating to the Council's voluntary home sales scheme and to the rents to mortgages scheme	**AD-SCH**
Clean Air Act 1993		
Whole Act	Functions under the Act include approving furnaces and chimneys, powers relating to smoke control areas, adaptations to fireplaces and dwellings, content of fuel, air pollution controls, obtaining information, powers of entry, inspection, enforcement and powers to prosecute	**H-Enf**
Noise and Statutory Nuisance Act 1993		
Section 8 & Schedule 2 and Section 9 & Schedule 3	Power to grant consent for the operation of a loudspeaker and power to enforce requirements as to audible intruder alarms	**H-Enf**
Radioactive Substances Act 1993		
Sections 18 & 39	Power to make charges in respect of special precautions as to authorised disposal of radioactive waste and power to main records sent to authority under the Act and to make copies available to public	**H-Enf**

Criminal Justice and Public Order Act 1994		
Sections 77 & 78	Powers to give direction to leave Council owned land and to authorise Court proceedings for failure to comply or for re-entry onto the land and for the removal of persons and vehicles from Council owned land	**H-Enf**
Sunday Trading Act 1994		
Section 1 and Schedules 1, 2 and 3	Power to enforce the provisions of Schedule 1[restrictions on Sunday opening of large shops], Part 2 of Schedule 2 [shops occupied by persons observing Jewish Sabbath] and Schedule 3 [restrictions on loading and unloading at large shops on Sunday morning]	**H-Enf**
Trade Marks Act 1994		
Section 93	Power to investigate and enforce provisions of the Act against unauthorised use of trade marks in relation to goods	**H-Enf**
London Local Authorities Act 1995		
Sections 11 & 12	Power to issue a notice requiring the removal of unauthorised advertisement hoardings and to enter land to enforce removal and recover reasonable expenses, and powers to enforce provisions in relation to defacement of buildings	**AD-P&R** **HDM** **H-Enf**
Part 4	Powers to grant, renew, transfer, vary and refuse near beer licences and to prescribe standard terms, conditions and restrictions for attachment to licences including powers of entry, inspection, seizure, enforcement and prosecution	**H-Enf**
Olympic Symbol etc. (Protection) Act 1995		
Sections 8 & 8A	Power to prosecute offences in relation to goods infringing the Act	**H-Enf**
Town and Country Planning (General Permitted Development) Order		

1995		
Schedule 2, Parts 24, 25 & 31.	Power to determine applications for development by telecommunications code system operators and power to decide any application for a determination as to whether the prior approval of the authority will be required to the method of a proposed demolition and any proposed restoration of the site.	**AD-P&R** **HDM**
Environment Act 1995		
Sections 82, 83, 84, 108 & 113	Powers to review Air Quality regularly, to designate Air Quality Management Areas, to disclose information in accordance with the Act and to investigate and enforce the provisions of the Act	**H-Enf**
The Party Wall etc Act 1996		
Section 10 (8)	Power to appoint independent surveyor in neighbour disputes concerning party walls	**HBC**
Housing Grants, Construction and Regeneration Act 1996		
Sections 81, 82, 84 & 86	Functions and determinations in relation to Deferred Action Notices	**HIMPS**
Noise Act 1996		
Whole Act	Powers to investigate noise complaints including the service of warning notices and fixed penalty notices and powers to enter dwellings and seize equipment	**H-Enf**
London Local Authorities Act 1996		
Section 4	Power to serve penalty charge notices with respect to contraventions of any Traffic Regulation Order affecting a bus lane	**CEOs and Parking Supervisors, CCTV Operators & CCTV Supervisors**
Section 6 and Schedule 1	Power to serve enforcement notices, consider representations and serve notices as to whether statutory grounds are	**HP Parking Service Managers, Customer**

	established and powers to serve and enforce charge certificates	**Administration Officers & Team Leaders, Parking Revenue Officers & Team Leaders, CCTV Operators & CCTV Supervisors**
Housing Act 1996		
Part V	Power to take any decisions in the Council's interests in accordance with (i) policies agreed by the Cabinet and (ii) the Management Agreement with Homes for Haringey Ltd in relation to Part V (conduct of tenants)	**DUE AD-SCH only**
Part VI Sections 159 to 160A, 166 to 168, 170 & 171	Functions relating to the allocation of housing accommodation, the allocation scheme and co-operation with registered social landlords and powers to prosecute for false information and other contraventions	**AD-SCH HHNL**
Part VII	Functions relating to homeless persons and those threatened with homelessness and powers to prosecute for false information and other contraventions	**AD-SCH HHNL**
Knives Act 1997		
Sections 1 & 2	Powers to enforce against unlawful marketing of knives and associated publications	**H-Enf**
Protection from Harassment Act 1997		
Sections 1, 2, 4 & 5	Power to authorise prosecutions for harassment and putting people in fear of violence and powers relating to restraining orders	**H-Enf**
Crime and Disorder Act 1998		
Section 1	Power to apply for and enforce anti-social behaviour orders (ASBOs)	**H-Enf**

Building (Local Authority Charges) Regulations 1998		
	Authority to revise scale of charges (in consultation with Cabinet Member, Environment)	**AD-P&R* HBC***
Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999 - 2008		
	• Power to adopt a screening opinion i.e. to determine whether or not development is "EIA development", within the meaning of the Regulations. • Power to adopt a scoping opinion on the information or matters to be covered by an environmental statement. • Powers to seek further information or to secure compliance with the Regulations	**AD-P&R** **HDM** **only**
Breeding and Sale of Dogs (Welfare) Act 1999		
Sections 8 & 9	Power to enforce provisions of the Act on sale of dogs by keepers of licensed breeding establishments	**H-Enf**
Food Standards Act 1999		
Sections 10 to14 & 27	Powers to carry out observations, enter premises and take samples in accordance with authorisation by the Food Standards Authority (FSA), to enforce Regulations as to the notification of tests for food borne disease and to publish reports and supply information to the FSA on Council enforcement activity	**H-Enf**
Greater London Authority Act 1999		
Part 9	Power to provide information in response to directions and requests from the Mayor as to waste, air quality and noise.	**H-Enf**
Pollution Prevention		

and Control Act 1999		
Section 2	Power to enforce Regulations to control polluting activities.	**H-Enf**
Regulation of Investigatory Powers Act 2000		
Sections 28 and 29	Power to authorise directed surveillance or the conduct and use of a covert human intelligence source for the purpose of preventing or detecting crime	**DUE AD-FS H-Enf - only**
Local Government Act 2000		
Sections 2 to 4	**Limited Delegation:** Powers to take steps to promote economic, social and environmental well-being subject to advice from the Head of Legal Services on each proposed exercise of these powers	**AD-P&R H-Econ Reg**
London Local Authorities Act 2000		
Part 2	Enforcement of powers relating to parking controls	**HP**
Part 3 including section 19	Enforcement of powers relating to waste control and litter including power to require by cleansing notice the sweeping and cleansing of land and power to revoke notices	**H-Enf H-EnvRes**
Part 5 and section 50	Enforcement of all provisions relating to buskers including power to grant licences subject to conditions, to refuse applications and to cancel or revoke licences and power to enforce against the obstruction of authorised officers	**H-Enf**
Section 45	Powers to take emergency measures to deal with dangerous buildings including the making of representations to a Magistrate's Court in respect of dangerous buildings or structures	**AD-P&R HBC Principal Building Surveyors, Senior Building Surveyors**
Criminal Justice and Police Act 2001		
Sections 19, 20, 22,	Powers relating to closure notices against	**H-Enf**

25, 29 to 32 & 46	unlicensed sales of alcohol on premises, powers to control or prevent the purchase or consumption of alcohol by young persons and powers to enforce against the placing of advertisements in or near public telephones relating to prostitution	
Vehicles (Crime) Act 2001		
Sections 1 to 5, 7, 8, 11 & 12 and Part 2	Powers in relation to the registration of motor salvage operators and to enforce provisions relating to registration plate suppliers	**H-Enf**
Private Security Industry Act 2001		
Section 13	Power to undertake relevant licensing functions in accordance with regulatory provisions as to door supervisors	**H-Enf**
Tobacco Advertising and Promotion Act 2002		
Sections 13, 14 & 15	Power to enter premises, apply for warrants, make purchases and enforce provisions	**H-Enf**
Enterprise Act 2002		
Part 8 & Part 9	Power to enforce provisions including prior consultation, applying to Court for enforcement order, accepting undertakings, serving and enforcing information notice and power to disclose information under the Act	**H-Enf**
Proceeds of Crime Act 2002		
Parts 2, 5 and 8	Power to institute proceedings for the recovery of assets and to engage the services of the Asset Recovery Agency, Regional Asset Recovery Team or an accredited Financial Investigator when appropriate	**H-Enf**
The Regulatory Reform (Housing Assistance) Order 2002		
Articles 3 to 7	**Limited Delegation:** Power to provide assistance for the acquisition, improvement, repair, demolition or	**AD-SCH HIMPS**

	replacement of living accommodation and functions in relation to supplementary and protective provisions and the provision of information and evidence. This delegation can only be exercised in accordance with a policy for the provision of assistance under Art.3 adopted by the Cabinet Member or Cabinet meeting	
London Local Authorities and Transport for London Act 2003		
Sections 4, 5, 6, 8, 9, 16, 17, 22 and Schedules 1 to 4	Powers to serve penalty charge notices in relation to road traffic contraventions, to issue operator's notices and to enforce against contraventions of lorry ban order, to serve fixed penalty notices for prescribed offences under the Highways Act 1980, to enforce in relation to vehicle crossings over footways and in relation to the removal of things deposited on the highway and to recover the expenditure incurred and to enforce against obstruction of authorised officers	**HP H-Enf CEOs and Parking Supervisors**
Section 21	Power to appoint authorised officers under this Act	**AD-FS HP H-Enf only**
Fireworks Act 2003		
Section 12	Power to enforce Regulations made under section 2 of the Act	**H-Enf**
Licensing Act 2003	**Limited Delegation:** The delegations to officers under this Act exclude all the matters reserved by law to the Licensing Committee and Licensing Sub-Committees as set out in Appendix 2 below	
Section 5	Power to consult about the Statement of Licensing Policy or revisions but excluding the final adoption of the Statement of Licensing Policy or revisions to it	**H-Enf**
Section 8 and Schedule 3	Duties in relation to the register of prescribed licensing information	**H-Enf**
Sections 13, 69, 108 and 179	Power to appoint authorised persons or officers for purposes of this Act	**AD-FS H-Enf - only**
Part 3 and Schedule 5 Part 1	Powers in relation to Premises Licenses including	**H-Enf**

	applications for, and the grant, duration, variation, updating, transfer and review of, licences and provisional statements, interim authority notices and inspection of premises. Powers in relation to the conduct of appeals and the enforcement of these provisions	
Part 4 and Schedule 5 Part 2	Powers in relation to Club Premises Certificates including applications for, and determinations relating to, the grant, duration, variation, updating, withdrawal and review of, certificates. Powers in relation to the conduct of appeals and the enforcement of these provisions	**H-Enf**
Part 5 and Schedule 5 Part 3	Powers in relation to Permitted Temporary Activities including Temporary Event Notices and objections, modifications, rights of entry and copies. Powers in relation to the conduct of appeals and the enforcement of these provisions	**H-Enf**
Part 6 and Schedule 5 Part 3	Powers in relation to Personal Licences, Including applications for, and the grant and renewal of, licences including notification of changes and convictions. Powers in relation to the conduct of appeals and the enforcement of these provisions	**H-Enf**
Parts 7, 8 & 9 and all Regulations made under the Licensing Act 2003	Powers in relation to offences, closure of premises and miscellaneous and supplementary matters, including special events and exemptions, and all procedural or operational matters excluding final decisions on applications which are reserved to Members	**H-Enf**
Criminal Justice Act 2003		
Sections 22, 23 & 24	Power to give conditional cautions where the Council has been specified as a "relevant prosecutor" and power to enforce the provisions of the Act against failure to comply with any conditions of a conditional caution	**H-Enf**
Anti-Social Behaviour Act 2003		
Part 1A	Powers in relation to closure notices and orders in respect of premises associated	**H-Enf**

	with persistent disorder or nuisance	
Part 6	Powers in relation to the environment, noisy premises, graffiti, fly-posting, adverts, aerosol paints, litter and waste and the enforcement of this Act and prosecution of offences	**H-Enf**
Part 8	Powers in relation to complaints about high hedges including the issue, relaxation or withdrawal of remedial notices and power to enter land, take samples and other required action and to recover expenditure incurred	**H-Enf**
Parts 1A, 6 & 8	Power to appoint authorised officers for the purposes of the Act	**H-Enf only**
London Local Authorities Act 2004		
Section 6	Powers to enter a vehicle in the Council's custody in order to remove anything in the interests of safety	**H-Enf HP Abandoned vehicle inspectors**
Section 9	Power to take action in relation to nuisance from birds	**H-Enf**
Section 28	Power to appoint "authorised officers" under this and previous London Local Authorities Acts and related legislation	**AD-FS H-Enf H-EnvRes only**
Christmas Day Trading Act 2004		
Sections 1 & 2	Powers to enforce provisions of the Act	**H-Enf**
Section 3	Power to appoint inspectors for purposes of the Act	**H-Enf only**
Planning and Compulsory Purchase Act 2004		
Sections 13, 24, 32 & 35	Powers to survey and review matters affecting development, to request the opinion of the Mayor of London as to the general conformity of a development plan document or a local development document with the spatial development strategy, to disregard representations made in relation to a local development document if statutory conditions apply and to make annual monitoring report to the Secretary of State	**AD-P&R**
Section 15	**Limited Delegation:** Power to prepare the Local Development Scheme for approval	**AD-P&R**

	by the Cabinet before submission to the Secretary of State, to make amendments directed by the Secretary of State and to carry out all related functions under this section	
Sections 17 & 19	**Limited Delegation:** Powers to prepare and keep Local Development Documents (LDDs) under review, carry out appraisals of sustainability of proposals, and take all related action subject to approval of LDDs by Members	**AD-P&R**
Section 18	**Limited Delegation:** Power to prepare and consult upon a draft Statement of Community Involvement for approval by full Council	**AD-P&R**
Section 20	**Limited Delegation:** Powers to prepare Development Plan Documents (DPDs) for approval by full Council before submission to the Secretary of State and to take all related action	**AD-P&R**
Section 26	**Limited Delegation:** Powers to prepare a revision of a LDD subject to approval of the revised LLD by Members and to take steps directed by the Secretary of State	**AD-P&R**
Traffic Management Act 2004		
Sections 16 & 17(1)(4)(5) & (6)	Functions relating to the network management objectives and powers to make arrangements to perform the network management duties	**AD-FS HST**
Section 17(2)	Power to appoint the "traffic manager" under this provision	**DUE AD-FS only**
Sections 33 to 37	Powers in relation to the preparation, implementation, variation and revocation of permit schemes for street works	**AD-FS HST**
Section 76	Power to appoint civil enforcement officers in relation to enforcement against road traffic contraventions under the Act	**AD-FS HP**
Part 6 and Schedule 7 Part 1	Powers and functions of civil enforcement officers in relation to all parking contraventions in Schedule 7 Part 1 of the Act	**CEOs, Parking Supervisors, CCTV Operators & CCTV Supervisors**
Part 6 and Schedule	Powers and functions of civil enforcement	**CEOs,**

7 Part 2	officers in relation to all bus lane contraventions in Schedule 7 Part 2 of the Act	**Parking Supervisors, CCTV Operators & CCTV Supervisors**
Part 6 and Schedule 7 Part 4	Powers and functions of civil enforcement officers in relation to all moving traffic contraventions in Schedule 7 Part 4 of the Act	**CEOs, Parking Supervisors, CCTV Operators & CCTV Supervisors**
Housing Act 2004		
Part 1 Sections 3 to 45 and 49 to 50 and Schedules 1, 2 & 3	Powers relating to the assessment of housing conditions, enforcement of housing standards, improvement notices, prohibition orders and hazard awareness notices, emergency measures and recovery of enforcement expenses	**AD-SCH HIMPS**
Part 2 Sections 61 to 76 and Schedules 4 & 5	Powers relating to the licensing of houses in multiple occupation including exemptions, grants, refusals, conditions, variations, revocations, appeals and enforcement	**AD-SCH HIMPS**
Part 3 Sections 79 & 85 to 98 and Schedules 4 & 5	Powers relating to the selective licensing of other residential accommodation including exemptions, grants, refusals, conditions, variations, revocations, appeals and enforcement	**AD-SCH HIMPS**
Part 4 Sections 101 to 145 and Schedules 6 & 7	Powers relating to interim and final management orders, including the making, operation, variation, review and revocation of orders and powers relating to interim and final empty dwelling management orders including payment of compensation and powers relating to overcrowding notices	**AD-SCH HIMPS**
Part 5 Sections 165 to 169 and Schedule 8	Powers to enforce duties relating to Home Information Packs including restrictions on unauthorised disclosure from the register of home condition reports, requirement to produce home information packs, the issue or withdrawal of penalty charge notices, considering representations and enforcement against obstruction	**H-Enf Weights and Measures Inspectors only**
Part 7 Sections 232,	Powers to maintain and make available	**AD-SCH**

235, 236 & 238 to 242	the register of licences, temporary exemption notices and management orders, to enforce requirements to produce information or documents, to enforce against false or misleading information and obstruction and powers to enter premises and apply for warrants and to supply information about action taken to owners	**HIMPS**
Section 243	Power to give authorisations to officers for the purposes mentioned in this section	**AD-SCH HIMPS only**
Sections 246 to 248 and 255 to 256	Powers to operate provisions relating to service of documents including electronic communications and powers to serve and revoke notice declaring building to be house in multiple occupation	**AD-SCH HIMPS**
Clean Neighbourhoods and Environment Act 2005		
Part 2 Sections 3 to 7	Powers to enforce against nuisance and illegal parking including exposing vehicles for sale and repairing vehicles on a road and powers to give fixed penalty notices and require names and addresses	**H-Enf HP**
Part 6 Sections 55 to 61	Powers to enforce controls on dogs including the making, amendment and revocation of dog control orders, giving of fixed penalty notices, fixing penalties and requiring names and addresses	**H-Enf**
Part 7 Sections 69 to 79	Powers relating to audible intruder alarms noise including the designation of alarm notification areas and the withdrawal of such designation, the giving of fixed penalty notices, fixing penalties, requiring names and addresses, powers of entry and application for justice's warrants	**H-Enf**
Section 96	Power to use fixed penalty receipts for qualifying functions	**DUE AD-FS H-Enf only**
Gambling Act 2005	**Limited Delegation:** The delegations to officers under this Act exclude all the matters reserved by law to the Licensing Committee and Licensing Sub-Committees as set out in Appendix 2 below	
Sections 29, 30, 350	Duties and powers to provide information	**H-Enf**

and Schedule 6 Parts 1 & 4	required or requested by the Gambling Commission or other bodies	
Sections 33, 37, 41, 42 to 44, 185, 242, 258 to 262, 305, 307, 309 to 315, 317 to 319, 322 & 326	Power to prosecute and enforce against offences under these provisions and powers of entry for the purposes of these provisions	**H-Enf**
Part 8 Sections 156, 161, 163 to 165, 167 to 169, 186 to 190, 192 to 200 and 206 to 209	Functions in relation to the register of premises licences. Powers to make representations on applications for premises licences, to determine applications where valid representations have not been made, to notify surrenders, to revoke premises licence on non-payment of fees, to reinstate licences, to handle applications for review of a premises licences and to conduct appeals	**H-Enf**
Part 9 Sections 218, 220, 222, 225, 226, 227, 228 and 234	Power to give counter-notice in response to a temporary use notice, to acknowledge temporary use notice, to agree with other parties in the event of objection that a hearing is unnecessary, to dismiss objections, to conduct appeals and to endorse, return and provide copies of temporary use notices and to maintain and make available the register	**H-Enf**
Section 247 and Schedule 10	Power to determine applications for the grant or renewal of permits for family entertainment gaming machines including consideration of representations, the conduct of appeals and the enforcement of all provisions	**H-Enf**
Section 262 and Schedule 11 Parts 4 & 5	Power to determine applications to register small society and non-commercial society lotteries in accordance with the provisions including the conduct of appeals, and the enforcement of all provisions	**H-Enf**
Section 274 and Schedule 12	Power to determine applications for the grant or renewal of club gaming permits or club machine permits in accordance with the provisions including grant by "fast track procedure", the conduct of appeals and the enforcement of all provisions	**H-Enf**
Section 283 and Schedule 13	Power to determine applications relating to licensed premises gaming machine permits in accordance with the provisions including the conduct of appeals and the	**H-Enf**

	enforcement of all provisions	
Section 289 and Schedule 14	Power to determine applications for the grant or renewal of prize gaming permits in accordance with the provisions including the conduct of appeals, and the enforcement of all provisions.	**H-Enf**
Section 304	Power to designate officers as authorised persons for the purposes of the Act	**AD-FS H-Enf only**
Section 349	Power to prepare and consult upon a draft statement of principles and any review or revision of such statement subject to Members' approval of the final statement or revision	**H-Enf**
Legislative and Regulatory Reform Act 2006		
Whole Act	Power to enforce all Orders in Council, Regulations or other subordinate legislation made under this Act relating to the functions of the Directorate	**H-Enf**
Animal Welfare Act 2006		
Section 51	Power to appoint officers to be inspectors for the purposes of this Act	**H-Enf only**
Sections 10, 18, 19, 23, 25 to 30, 54 & 56	All powers of inspectors and local authorities under these provisions	**H-Enf**
Charities Act 2006		
Sections 58 to 66	All powers under these provisions relating to permits for charitable collections in public places including appeals, prosecution of offences, service of documents and all functions under related Regulations	**H-Enf**
Fraud Act 2006		
Sections 1 to 16	All powers to enforce against and prosecute any offence under this Act relating to the Directorate's functions	**H-Enf**
Health Act 2006		
Sections 1 to 12	All powers to enforce against and prosecute any offence under this Act and Regulations relating to smoke-free premises and requirements	**H-Enf**
London Local Authorities Act 2007		
Parts 2, 5 & 6 (except sections 73	Powers in relation to unauthorised advertising, graffiti, waste and litter and	**H-Enf**

& 75)	other controls including prosecution and enforcement	
Sections 20 to 22	Functions relating to the regulation of household, commercial and industrial waste	**H-EnvRes**
London Local Authorities and Transport for London Act 2008		
Section 9	Power to remove anything obscuring the registration mark of a vehicle	**H-Enf Parking Supervisors and CEOs**
Section 11	Power to remove abandoned apparatus from streets	**HST H-Enf**

APPENDIX 1 – DELEGATIONS TO PLANNING OFFICERS OF MATTERS OTHERWISE WITHIN THE TERMS OF REFERENCE OF THE PLANNING COMMITTEE

Authority to determine the following categories of application for planning permission or other consents is delegated to the officers listed below and shall be exercised by any one or more of those officers acting in consultation with the Chair (or in the Chair's absence, the Deputy-Chair) of the Planning Committee:

Officers

(i) The Assistant Director, Planning & Regeneration*
(ii) The Heads of Development Management – North & South*
(iii) The Head of Development Management, Major Sites*
(iv) The General Manager, Planning Policy*

Categories of Application

(a) Development within the curtilage of an existing residential property, including
extensions, alteration and ancillary buildings and works, and including works that would be permitted development but for

the use of the premises as flats or the effect of express planning conditions.

(b) Conversion of dwelling houses or non-residential buildings into two or more self-contained dwellings.

(c) Formation of vehicular access, or alteration to existing vehicular access, on to highways.

(d) Minor amendments to the siting and design of buildings following approval or original developments.

(e) The erection of not more than 5 dwellings.

(f) Changes of use to up to 500 sq. metres of floor spaces (including application for H.M.O.'s and hostels).

(g) Erection, or extension, of non-residential buildings where the new build does not exceed 500 sq. metres of total floor area (including installation of underground fuel and other storage tanks).

(h) Installation of shop fronts.

(i) Continuation of temporary planning permissions.

(j) Display of advertisements.

(k) Listed building consent applications, and applications for demolition of buildings or structures in Conservation Areas.

(l) Works to trees (including pruning, lopping or felling) covered by a Tree Preservation Order, and works to trees within a Conservation Area; works to trees covered by a planning condition.

(m) Certification of Lawfulness for Proposed or Existing Development

(n) Sundry minor developments not including above and not involving the provision of more than 100 sq. metres of floor space (e.g. walls, fences, windows, replacement roofs or walls, electricity installations, external staircases, satellite dishes, cash dispensers, and the like).

(o) The determination of the need for further details on outline applications; the approval of reserved matters following the grant of outline permission, and the approval of matters subject of condition on a full planning permission.

(p) The determination of proposals for the erection or installation of telecommunications equipment, including masts, antennae, and equipment

cabinets, including those submitted under the Prior Notification procedures of the General Permitted Development Order.

(q) Any other applications where the officer's recommendation is for refusal unless requested by the Chair to be considered at the Planning Committee.

(r) Any other applications where the officer's recommendation is for approval and the proposal is in accordance with agreed planning policy, following discussion of the case with the Chair (or in the Chair's absence, the Deputy-Chair) of the Planning Committee. Applications where there have been objections from all the Ward Councillors and/or a local community body and/or a local residents' association and/or at least 10 individual local residents, are excluded from this delegation and will be referred to the Planning Committee for determination

APPENDIX 2 – MATTERS WITHIN THE TERMS OF REFERENCE OF THE LICENSING COMMITTEE AND LICENSING SUB-COMMITTEES EXCLUDED FROM DELEGATION TO OFFICERS

Licensing Act 2003	**Function**
Section 5(1) & (4)	Adopting the Council's Statement of Licensing Policy and any revisions to it
Section 18(3)	Determination of applications for premises licences where relevant representations have been made
Section 31(3)	Determination of applications for provisional statements where relevant representations have been made
Section 35(3)	Determination of applications for variations of premises licences where relevant representations have been made
Section 39(3)	Determination of applications to vary designated premises supervisors following police objection
Section 44(5)	Determination of applications for transfer of premises licences following police objection
Section 48(3)	Consideration of police objection made to interim authority notices
Section 52(2) or (3)	Determination of valid applications for review of premises licences where relevant representations have been made
Section 72(3)	Determination of applications for club premises certificates where relevant representations have been made
Section 85(3)	Determination of applications to vary club premises certificates where relevant representations have been made
Section 88(2) or (3)	Determination of valid applications for review of club premises certificates where relevant representations have been made
Section 105(2)	Decisions to give counter notices following police objection to temporary event notices
Section 120(7)	Determination of applications for grants of personal licences following police objection
Section 121(6)	Determination of applications for renewals

	of personal licences following police objection
Section 124(4)	Decisions on revocation of personal licences where convictions come to light after grant
Section 167(5)	Determination of statutory review following closure order in any case where relevant representations have been made

Gambling Act 2005	**Function**
Section 163	Determination of applications for premises licences where relevant representations have been made under section 161
Section 166	Passing a resolution not to issue any casino premises licences in the Borough
Section 187 and related provisions	Determination of applications for the variation of premises licences where relevant representations have been made under section 161 as applied by section 187
Section 188	Determination of applications for the transfer of premises licences where relevant representations have been made by the Gambling Commission or others
Section 195	Determination of applications for the reinstatement of a premises licence where relevant representations have been made under section 161
Sections 201 and 202	Determination of applications for the review of premises licences
Section 204 and related provisions	Determination of applications for a provisional statement in respect of premises where relevant representations have been made under section 161 as applied by section 204
Section 212	Determination of fee levels for premises licences
Section 224	Deciding whether to give a counter-notice where a person has given a temporary use notice which has been followed by a notice of objection
Schedule 12 paragraphs 4 to 9 and 24	Determination of applications for the grant or renewal of club gaming permits and club machine permits where a valid objection has been made
Schedule 12 paragraph 21	Determination of proposals by Licensing Officers to cancel a club gaming permit or a club machine

	permit where the permit holder requests a hearing
Section 284 and Schedule 13 paragraph 16	Determination of proposals by Licensing Officers: (i) to make an Order removing the entitlement of an on-premises alcohol licence holder to have one or two gaming machines or facilities for equal chance gaming, or (ii) to cancel or vary a licensed premises gaming machine permit
Schedule 13 paragraphs 1 to 6 and 15	Determination of applications for the grant or variation of licensed premises gaming machine permits where this is for 5 or more machines or in any case where the Chair of the Licensing Committee considers that there is cause for concern about the proper management of the application premises
Section 349	Adopting the Statement of Gambling Policy and any revisions to it

Section 5 - The Children and Young People's Service - Scheme of Delegation to Officers

To the Director of the Children and Young People's Service

All Education Service functions of the Council and all Social Care functions of the Council relating to children. Excluded from this delegation are matters which are:

(i) Key Decisions,
(ii) Expressly reserved to the Cabinet or Cabinet Committee within its terms of reference
(iii) Included on the Forward Plan
(iv) Expressly reserved to full Council within its terms of reference
(v) Expressly reserved to a non-executive Committee or Sub-Committee within its terms of reference
(vi) Expressly excluded from the scheme of delegation to officers under paragraphs 4.01 and 4.02 of Part 3 Section E of the Constitution. Such an exclusion will not apply where the power to set fees or charges is specifically delegated in the statutory or non-statutory delegations below.

In addition the following matters are reserved to The Cabinet/Cabinet Member and excluded from this delegation:

(a) Local Management of Schools – significant variations to the Scheme and any
cases of a withdrawal of delegated powers;
(b) The adoption of a syllabus of religious education on the recommendation of
the Standing Advisory Council on Religious Education (SACRE);
(c) The determination of discretionary awards;
(d) The establishment or discontinuance of schools
(e) Permanent closure, relocation or change of use of residential establishments
and day establishments providing services for children.

Without prejudice to the generality of the delegation above, there are included in this delegation all the statutory and non-statutory functions delegated to the designated officers as listed below. The Director has authority to exercise the powers delegated to all officers reporting to him/her and the Deputy Directors and Assistant Directors have the same authority in relation to all officers reporting to them.

Any Deputy Director or Assistant Director in the Children's Service may exercise the delegated powers of any other Deputy Director or Assistant Director if that other officer is absent in order to ensure 24 hour service provision

Schedule of abbreviations used for designated officers

Director of the Children and Young People's Service	**DCYPS**
Deputy Director - School Standards	**DDSS**
Deputy Director – Children & Families	**DDC&F**
Deputy Director – Business Support & Development	**DDBS&D**
Assistant Director – Children's Networks	**ADCN**
Attendance and Welfare Strategy Officers	**AWSOs**
Chief Financial Officer	**CFO**
Risk and Insurance Manager	**R&IM**

In the event that any of the designated officer posts above are renamed or the duties varied, then the powers delegated to that post in this section of the scheme will continue to be delegated to the post that substantially fills the duties of the original post.

Those delegated powers where prior consultation with, or instructions from, a Member or Member body are required before officers can exercise the powers are shown with an asterisk * in the right hand column.

Non-statutory delegations

Further Education Matters	
1. Power to approve applications from full-time youth workers employed by the Borough to accompany youth groups on residential visits as part of their official duties subject to the time spent on such visits not exceeding 10 working days in any year and each individual residential visit not exceeding 5 working days.	**DDSS**
2. Power to approve arrangements for youth service leadership and other training courses.	**DDSS**
School Matters	
1. Power to deal with application for compensation in respect of lost or stolen property belonging to pupils whilst at school.	**CFO** **R&IM**
2. Power to consider applications and grant assistance towards the cost of boarding education within the agreed criteria.	**DDC&F**
3. Power to place children with special educational needs at suitable residential schools as and when necessary.	**DDC&F**
4. Power to consider and decide upon applications by teaching staff for leave of absence.	**DDSS**
5. Power to approve school journeys and payment of assistance to pupils and teachers in accordance with the approved regulations for such journeys.	**DDBS&D**
6. Power to enforce requirements regarding school attendance and the employment of children or young persons and discretion to institute a Parenting Order as an alternative to prosecution for non-attendance.	**ADCN**
7. Power to vary the teacher/pupil ratio for staff accompanying children from Special Schools or classes.	**DDSS**
8. Power to make exceptions for urgent medical or social reasons to the policy of admissions of pupils below statutory school age.	**DDBS&D**
9. Power to increase price of school meals to meet inflation.	**DDBS&D**
10. Power to authorise a review of the group of a special school in response to representations from the governors of the head teacher of the school.	**DCYPS**
11. Power to determine the school term and holiday dates including	**DDBS&**

in-service training days for any community, community special or voluntary controlled school.	**D**
12. Power to undertake the appointment of appraisers of head teachers.	**DDSS**
13. Authority to determine response to governing bodies in respect of teachers below head teacher, secondary deputy head or posts of comparable level in respect of premature retirement.	**DDSS**
14. Authority to agree to the LEA meeting the costs of the employers' contribution in appropriate cases where changes in the employment status of teachers are effected in the interests of the effective discharge of the education function. The exercise of this power is subject to consultation with, and the agreement of, the Cabinet Member. In the event of disagreement, the matter shall be reported for decision to the Cabinet.	**DCYPS* CFO***
15. Power to authorise all enforcement action and prosecutions under any legislation relating to school attendance or related matters.	**ADCNA WSOs**
Educational Development Matters	
1. Power to approve the acceptance of any tender for a minor works project which exceeds the approved estimated cost by up to 10% and to utilise as necessary the contingency sum in this respect.	**DDBS& D**
2. Power to take action for the security of educational premises to prevent damage and trespass at schools.	**DDBS& D**
3. Power to determine the future siting of mobile classrooms having regard to the amount allocated for this purpose in the approved estimates and to the proved need for such accommodation.	**DDBS& D**
4. Power to approve the occupation of residential properties on education land.	**DDBS& D**
5. Power to agree on appropriate charges in exceptional circumstances and settle questions of interpretation re letting of education premises.	**DDBS& D**
6. Power to approve voluntary projects for buildings where a loan is not required; the proposal does not involve an additional teaching space; the proposed building is in permanent, traditional or pre-fabricated concrete construction and the Chief Executive and Chief Financial Officer are satisfied that the revenue implications of the proposed development can be contained within the appropriate budget.	**DDBS& D**
7. Power to apply for deemed planning permission for all appropriate building projects provided that the project is within an approved programme or, in the case of the projects which are the responsibility of schools or the college under the schemes of local management, that an appropriate resolution has been passed by the governing body approving the project.	**DDBS& D**

8. Power to determine each year for schools not having a delegated budget the standard charge for the various categories of lettings within the approved scheme of lettings.	**DDBS&D**
9. Power to implement the provisions of uncontested statutory notices.	**DCYPS**
10. Power to exercise all the functions of the Director of the Children & Young People's Service under Contract Procedure Rules (Part 4 Section J of the Constitution) in relation to the all capital programmes in the Directorate	**DDBS&D**
Social Care Matters	
1. Appoint review panels to consider stage 3 complaints relating to children that fall within the National Health Service and Community Care Act 1990	**DCYPS**
2. Power to determine requests for access to personal files relating to children	**DDC&F**
3. Consent to passport application of a child subject to a Care Order	**DDC&F**
4. Consent to medical treatment for a child subject to a Care Order	**DDC&F**

Statutory Delegations

NOTE A "child" is defined in the Children Act 1989 as a person

under the age of 18. Different ages may be relevant to the statutory duty in the case of former "looked after" children and for the purposes of other Statutes.

The statutory delegations listed in the Schedule below include all local authority functions (whether expressed as a power, duty, discretion or otherwise) under the sections/parts of the Acts listed in the left hand column. These include any related Schedules, or the whole Act if so stated, and all subordinate legislation arising under the listed Acts. The fact that certain subordinate legislation is expressly listed and other subordinate legislation is not listed does not affect the generality of this delegation. The statutory delegations include all subsequent legislative amendments and additions to the listed provisions. Except where a power is expressly stated to be a "Limited Delegation", the delegations are not limited, conditioned or qualified in any way by the descriptions of the powers in the middle column which are for information only.

With the exception of the statutory powers that are shown in the right hand column
as delegated to specified officers "only", all the powers listed below are delegated to
each Service Manager, Group Manager and Team Leader reporting to the specified
Assistant Director, Deputy Director or the Director.

Schedule of Statutory Delegations

Children & Young Persons Act 1963		
Sections 37, 39, 41 & 56	Powers relating to the licensing of child performances	**ADCN AWSOs**
Health Services & Public Health Act 1968		
Section 65	Power to give assistance by way of grant or loan to a voluntary organisation providing a similar service	**DDC&F**
Children & Young Persons Act 1969		
Sections 23 & 30	Powers relating to the detention of children and young persons in secure accommodation and other places	**DDC&F**
Local Government Act 1972		
Section 195(3)	Powers to make arrangements for the care of mothers and young children subject to the approval of the Secretary of State	**DDC&F**
Adoption Act 1976		
Sections 18 to 21	Functions concerning to the adoption of children and adopted persons including powers to apply to a Court for an Order declaring a child free for adoption and related matters	**DDC&F**
Supreme Court Act 1981		
Section 41	Power to make wardship applications in respect of minors	**DDC&F**
Mental Health Act		

1983		
Section 27	Powers of nearest relative in respect of children and young persons in care of local authority.	**DDC&F**
Adoption Agencies Regulations 1983		
Whole Regulations	**Limited Delegation:** (1) Power to establish an Adoption Panel to exercise functions under the Adoption Agencies Regulations 1983 including recommendations in adoption cases, and (2) Power to make decisions in adoption cases in accordance with the above Regulations, and (3) Power to nominate another officer within the CYPS to do (1) or (2) above, subject to the proviso that if the Director, or any nominated officer, establishes an Adoption Panel under (1) they shall not make a decision in an adoption case under (2)	**DCYPS only**
Disabled Persons (Services, Consultation and Representation) Act 1986		
Sections 5 and 6	Powers in relation children with special educational needs and disabled children and students	**DDC&F**
Children Act 1989		
Whole Act except section 36(1)	All functions relating to the welfare of children including children at risk and looked after children, payments and expenses, complaints, voluntary organisations, fostering, care and accommodation, educational welfare, assessment of needs and Court proceedings	**DDC&F**
Section 36(1)	Power to apply for Education Supervision Order	**DDSS ADCN**
Section 36(8)	Power to respond to consultations by the Local Education Authority prior to the LEA making an application for an Education Supervision Order	**DDC&F ADCN**
Complaints Procedure Directions 1990		
Whole Directions	Power to take action on recommendations of the Review Panel	**DDC&F**

Education Act 1996		
Sections 29 & 518	Duty to make such reports to the Secretary of State as required and powers to pay expenses to children and to grant scholarships to people over compulsory school age	**DCYPS only**
Sections 14, 14A, 16, 17, 408, 459, 508A, 508E & 509 to 513	Functions relating to securing and maintaining sufficient schools, considering parental representations on education, provision of information, promoting sustainable travel and school travel schemes/arrangements, and in respect of charges for clothing, milk, meals & refreshments	**DDBS&D**
Sections 13A, 18, 19, 316, 316A, 453, 455 to 457, 494, 515, 520, 526, 527, 529 & 560	Functions relating to promotion of education standards, provision of education at non-maintained schools and education for excluded or sick children, recovery of exam fees and permitted charges, payments in respect of excluded pupils, provision of teachers at day nurseries, provision of medical & dental inspections for pupils, research & conferences on education, acceptance of gifts for educational purposes and arrangements to provide work experience for pupils	**DDSS**
Sections 317 to 329A, 331 & 528	Functions relating to special educational needs and statemented children including assessment, reviews, monitoring, disputes, appeals and provision of information and duty to publish disability statements relating to further education	**DDC&F**
Sections 437 to 444B, 447, 507A, 521 to 523 & 559	Functions relating to school attendance, including service of notices of intention, orders, penalty notices and education supervision orders and relating to recreation/training facilities for pupils under 13 and ensuring the cleanliness of pupils	**ADCN**
Sections 15A, 409 & 547	Functions relating to the provision of suitable full/part time education for 16-18s, the handling of complaints and the prosecution of persons causing nuisance/disturbance on school premises	**DDBS&D DDSS**
Sections 332A, 332B & 348	Functions relating to the provision of advice and information for parents, making arrangements to resolve disputes and the costs of special education at non-maintained schools	**DDC&F DDSS**
Sections 436A & 507B	Duty to make arrangements to identify children of compulsory school age not receiving suitable	**ADCN DDSS**

	education and functions in respect of leisure activities for 13-19s	
Section 508	Duty to secure that secondary education includes adequate facilities for social physical and recreational training and powers to provide or assist with camps, holiday classes, playing fields, play centres and other recreational and training facilities	**DDSS ADCN DDBS&D**
Section 461	Power to recover education related charges as civil debts	**CFO**
Housing Act 1996		
Section 213A	Power to make a request for advice and assistance from the housing authority where a case is referred to children's social services under this section (case of person under 18 living with applicant for housing who is likely to be unsuccessful)	**DDC&F**
Education Act 1997		
Section 43	Duty to provide careers education	**DDSS**
School Standards and Framework Act 1998		
Sections 15(2) & 16A	Powers to give warning notice to the governing body of a maintained school where conditions in s.15(1) are met and to provide for school governing body to consist of interim executive members	**DCYPS only**
Sections 22, 51A, 86, 88 to 90A, 92, 94 & 95	Functions in relation to the maintenance of schools, recovery of LEA maintenance costs from governing bodies, compliance with parental preferences, school admission arrangements including arrangements for appeals by parents and governing bodies	**DDBDS**
Sections 96 to 97C, 118 & 118A	Power to give direction to admit a child to a specified school and related functions and duties to secure sufficient nursery education and to review sufficiency of childcare in the Borough	**DDBS&D only**
Section 67	Duty to arrange appeals against exclusions	**DDBS&D DDSS**
Section 52	Functions in relation to annual financial statements	**CFO**
The Teaching & Higher Education		

Act 1998		
Sections 22 to 24	Function in relation to the award of support for students in further and higher education	**DDBS&D**
Adoption (Inter-country Aspects) Act 1999		
Section 2(4)	Powers in relation to inter-country adoption under Article 9(a) to (c) of the Hague Convention on Protection of Children and Co-operation in Respect of Inter-country Adoption 1993 (Hague Convention)	**DDC&F**
Protection Of Children Act 1999		
Sections 2, 4C and 7	Powers in relation to individuals who are considered unsuitable to work with children	**DDC&F**
Immigration and Asylum Act 1999		
Sections 95, 99 and 100	Powers in relation to support for asylum seekers	**DDC&F**
Criminal Justice and Court Services Act 2000		
Section 34	Power to apply to the High Court for an order disqualifying a person from working with children	**DDC&F**
Care Standards Act 2000		
Whole Act	All functions in relation to children's homes and residential family centres and in relation to adoption and fostering in so far as this relates to children	**DDC&F**
Carers and Disabled Children Act 2000		
Sections 1, 2, 3 & 6	Powers in relation to the assessment and support of carers for disabled children	**DDC&F**
The Learning and Skills Act 2000		
Sections 114 & 116	Functions in relation to arrangements for the provision of services to assist participation by young people in education and training	**DDSS**
The Adoption and Children Act 2002		
Sections 3, 4, 9 to	Powers in relation to adoption services and	**DDC&F**

11, 15, 18, 22 to 24, 41, 44 & 53	adoption agencies	
Education Act 2002		
Sections 2 ,19 & 20 to 23 & Schedule 1	Power to apply to the Secretary of State for the relaxation of statutory requirements and powers in relation to the membership, governance and proceedings of governing bodies and connected matters including the appointment of clerks	**DCYPS only**
Sections 32, 37, 131, 190 & 207	Powers in relation to determining school term dates, recovery of costs of premature staff retirement from governing bodies, teachers' performance appraisal, awarding/authenticating academic and vocational qualifications and recouping costs of education provision for pupils from outside Borough	**DDBD&S**
Sections 35 & Schedule 2	Powers in relation to the staffing of community, voluntary, controlled and community special schools	**DCYPS DDBS&D only**
Section 52	Powers under Regulations made under this section in relation to appeals concerning the exclusion of pupils	**DDBS&D DDSS**
Fostering Services Regulations 2002		
Whole Regulations	**Limited Delegation:** (1) Power to establish a Fostering Panel to exercise functions under the Fostering Services Regulations 2002 including the assessment of prospective foster parents, and (2) Power to decide whether to approve another person as a foster parent including the terms of any such approval, and (3) Power to nominate another officer within the CYPS to do (1) or (2) above, subject to the proviso that if the Director, or any nominated officer, establishes a Fostering Panel under (1) they shall not approve a person as a foster parent under (2)	**DCYPS only**

Anti-Social Behaviour Act 2003		
Sections 19 to 29 Part 3	Powers in relation to parenting contracts and Parenting Orders	**ADCN**
Children Act 2004		
Section 18 (1), (2), & (4)	Power to exercise all the officer functions relating to children set out in the sub-sections here specified	**DCYPS only**
Education Act 2005		
Sections 38, 39, 40 & 51	Powers in relation to maintained schools	**DCYPS only**
Childcare Act 2006		
Section 3	Duties in relation to the provision of early childhood services	**ADCN DDSS**
Section 4	Duty to make arrangements to work with relevant partners in relation to childcare provision	**DCYPS only**
Sections 6, 11 & 12	Duties to secure sufficient childcare for working parents, to assess sufficiency of childcare in the Borough and to provide information, advice and assistance to parents	**DDBD&S**
Section 7	Duty to secure sufficient early years provision free of charge	**DDBS&D ADCN**
Sections 8, 9, 10, 13 & 91	Functions in relation to the provision of childcare including payments, information advice and training for childcare providers and duty to co-operate with requests made by the Chief Inspector	**DDBS&D ADCN DDSS**
Education and Inspections Act 2006		
Sections 5 & 155	Duties to appoint accredited school improvement partners and to pay prescribed annual fee to Chief Inspector	**DDSS only**
Sections 60 & 65	Powers in relation schools eligible for intervention and their governing bodies	**DCYPS only**
Section 106	Power to appoint authorised officers to give	**ADCN**

	penalty notices relating to excluded pupils in public places	**only**
Education and Skills Act 2008		
Sections 12, to 14, 17, 40, 41, 45 to 47, 50, 51, 53, 56 to 58, 72, 73 & 77	Functions relating to young persons failing to participate in education or training including identification, requesting and sharing information, parenting contracts, parenting orders, attendance notices, penalty notices and prosecutions for non-compliance and enforcement through the Courts	**ADCN**
Sections 48 & 54	Functions in relation to the establishment of, and making appeals to, Attendance Panels against attendance notices	**ADCN DDBS&D**
Sections 68 to 71	Duties to provide support services to encourage, enable or assist young persons to participate in education and training	**ADCN DDSS**

Section 6 Adult, Culture and Community Services - Scheme of Delegation to Officers

To the Director of Adult, Culture and Community Services

All the Social Care functions of the Council relating to Adult Services, Adult Culture, Learning, & Libraries and Recreation and Leisure Services. Excluded from this delegation are matters which are:

(i) Key Decisions,
(ii) Expressly reserved to the Cabinet or Cabinet Committee within its terms of reference
(iii) Included on the Forward Plan
(iv) Expressly reserved to full Council within its terms of reference
(v) Expressly reserved to a non-executive Committee or Sub-Committee within its terms of reference
(vi) Expressly excluded from the scheme of delegation to officers under paragraphs 4.01 and 4.02 of Part 3 Section E of the Constitution. Such an exclusion will not apply where the matter is specifically delegated in the statutory or non-statutory delegations listed below.

In addition, decisions on the permanent closure, relocation or change of use of residential establishments and day establishments, are

excluded from this delegation and reserved to The Cabinet/Cabinet Member.

Without prejudice to the generality of the delegation above, there are included in this delegation all the statutory and non-statutory functions delegated to the designated officers as listed below. The Director has authority to exercise the powers delegated to all officers reporting to him/her and Assistant Directors and Heads of Service have the same authority in relation to all officers reporting to them.

Any Assistant Director in the Directorate may exercise the delegated powers of any other Assistant Director if that other officer is absent in order to ensure 24 hour service provision.

Schedule of abbreviations used for designated officers

Director of Adult, Culture and Community Services	**DACCS**
Assistant Director – Adult Services	**AD-AS**
Assistant Director – Recreation & Leisure Services	**AD-RLS**
Assistant Director – Culture, Libraries & Learning	**AD-CLL**
Assistant Director – Commissioning & Strategy	**AD-CS**

In the event that any of the designated officer posts above are renamed or the duties varied, then the powers delegated to that post in this section of the scheme will continue to be delegated to the post that substantially fills the duties of the original post.

Those delegated powers where prior consultation with, or instructions from, a Member or Member body are required before officers can exercise the powers are shown with an asterisk * in the right hand column.

Non-statutory delegations

Appointing review panels to consider Stage 3 complaints in Social Services that fall within the National Health Service and Community Care Act 1990	**DACCS**
Power to determine requests for access to personal files	**DACCS**
Power to take part in such schemes of co-operation	**AD-CLL**

between library authorities as will improve the library service.	
Power to permit groups from interested organisations to visit the library buildings at suitable times during the day and after closing hours when necessary.	**AD-CLL**
Power to approve the conditions for the display of works of historical, archaeological and artistic interest which are the responsibility of the Libraries and Community Information Department where it may be desirable to show them elsewhere than in Library premises.	**AD-CLL**
Power occasionally to vary library opening hours.	**AD-CLL**
Power to fix the number of items loaned per borrower	**AD-CLL**
Power to adopt appropriate pricing policy for sale of withdrawn stock	**AD-CLL**
Power to charge for copies of local studies material	**AD-CLL**
Power to permit the use of library premises for adult literacy and English language classes	**AD-CLL**
Power to determine the charges for the reproduction of the local studies material required for commercial purposes having regard to the scales recommended by the Museums Association	**AD-CLL**
Power to approve appropriate charges for events of an educational or cultural nature held on library premises	**AD-CLL**
Power to approve charges for individual library or museums publications	**AD-CLL**
Power to alter the library charge for copies produced from microfilms to conform to that levied by the Planning Service	**AD-CLL**

Statutory delegations

The statutory delegations listed in the Schedule below include all local authority functions (whether expressed as a power, duty, discretion or otherwise) under the sections/parts of the Acts listed in the left hand

column. These include any related Schedules, or the whole Act if so stated, and all subordinate legislation arising under the listed Acts. The fact that certain subordinate legislation is expressly listed and other subordinate legislation is not listed does not affect the generality of this delegation. The statutory delegations include all subsequent legislative amendments and additions to the listed provisions. Except where a power is expressly stated to be a "Limited Delegation", the delegations are not limited, conditioned or qualified in any way by the descriptions of the powers in the middle column which are for information only.

With the exception of the statutory powers that are shown in the right hand column
as delegated to specified officers "only", all the powers listed below are delegated to
each Service Manager, Group Manager and Team Leader reporting to the specified
Assistant Director or the Director.

Schedule of Statutory Delegations

Public Health Acts Amendment Act 1890		
Section 44	**Limited Delegation:** Power to close and grant the exclusive use of parks and pleasure grounds except for events within any of the categories below for which express Cabinet Member approval is required: • Over 10,000 persons attending per day; • Duration of more than 7 days; • Duration of more than 2 days with 5,000 persons or more attending per day; • Occupying the site for more than 14 days	**AD-RLS* only**
Open Spaces Act 1906		
Sections 10 & 11	Power to administer and maintain opens spaces and burial grounds	**AD-RLS**
Public Health Acts Amendment Act 1907		

Section 76(1)(a) & (b)	**Limited Delegation:** Power to enclose part of park or ground for games and recreations, and to charge for admission, except for events within any of the categories below for which express Cabinet Member approval is required: • Over 10,000 persons attending per day; • Duration of more than 7 days; • Duration of more than 2 days with 5,000 persons or more attending per day; • Occupying the sire for more than 14 days	**AD-RLS* only**
Section 76(1)(c),(f),(g),(h) & (i)	Powers to provide apparatus & facilities for games and recreations	**AD-RLS**
The Small Holdings and Allotments Act 1908		
Sections 26, 28, 30, 44 and 46	All functions relating to allotments, allotment land and connected interests	**AD-RLS**
Census Act 1920		
Section 3(1)(d)	Duty to comply with and to exercise and perform any powers and duties contained in any regulations made under this section with regard to the making of census returns in respect of the inmates of any institution for which the Council is responsible	**DACCS** **AD-AS** **AD-CS**
Allotments Act 1922		
Sections 2 and 11	All functions relating to allotments, allotment land and connected interests	**AD-RLS**
Public Health Act 1925		
Section 56	**Limited Delegation:** Power to agree the use of part of a park or ground set aside for games or recreation facilities subject to the charges for such uses being approved by the Cabinet Member	**AD-RLS**
National Assistance Act 1948		
Sections 21 to 24 (except the limited delegation in section 22 below), 26, 29, 30, 32, 43, 45, 47 to 49, 55 & 56	Functions relating to the provision of accommodation for, and the protection of, vulnerable adults including financial arrangements	**AD-AS** **AD-CS**

Section 22	**Limited Delegation:** Power to fix any standard rates for accommodation under this section shall be exercised in consultation with the relevant Cabinet Member	**AD-CS* only**
Allotments Act 1950		
Sections 4 and 5	All functions relating to allotments, allotment land and connected interests	**AD-RLS**
National Assistance (Amendment) Act 1951		
Section 1	Power to make an application under section 47 of the National Assistance Act 1948 without notice where the medical officer and another medical practitioner certify that removal is necessary without delay	**AD-AS AD-CS**
Births and Deaths Registration Act 1953		
Sections 16 and 18	Duties to give information to the registrar in respect of persons dying in Council maintained institutions	**AD-AS AD-CS**
Disabled Persons (Employment) Act 1958		
Section 3	Power to seek approval from the Secretary of State for, and to comply with directions from the Secretary of State with regard to, the making of arrangements for the provision of facilities for any of the purposes mentioned in section 14(1) of the Disabled Persons (Employment) Act 1944 (provision of employment or work for registered persons who are seriously disabled)	**DACCS AD-AS AD-CS AD-RLS AD-CLL**
Public Health Act 1961		
Section 52, 54 & 75	All functions relating to the management of parks and pleasure grounds	**AD-RLS**
Public Libraries and Museums Act 1964		
Sections 7, 9, 12, 14, 15, 19 & 20	All functions relating to library services, library premises, museums and galleries	**AD-CLL**
Health Services and Public Health Act 1968		
Section 45	Power to seek the approval of the Secretary of State for arrangements for promoting the welfare of old people, and to employ any voluntary organisation or other person as the Council's agent in this respect	**AD-AS AD-CS only**

Section 65	Power to give assistance by way of grant or loan to a voluntary organisation whose activities consist of or include the provision of a service similar to a relevant service (services under the National Assistance Act 1948 and National Health Service Act 2006)	**AD-AS** **AD-CS**
Greater London Council (General Powers) Act 1969		
Section 43	Power to grant exclusive right of burial in any part of a burial ground or cemetery	**AD-RLS**
Local Government Grants (Social Need) Act 1969		
Section 1	Power to comply with and to exercise and perform any powers and duties contained in any conditions made by the Secretary of State when making a grant to the Council	**DACCS** **AD-AS** **AD-CS**
The Chronically Sick and Disabled Persons Act 1970		
Sections 1 & 2	Powers relating to the provision of welfare services to disabled persons	**AD-AS** **AD-CS**
Local Authority Social Services Act 1970		
Sections 7 & 7A	Powers relating to the exercise of social services functions	**DACCS** **AD-AS** **AD-CS**
Local Government Act 1972		
Section 145 (except the limited delegation below)	Power to make arrangements for the provision of entertainments and the development of arts and crafts	**DACCS** **AD-CLL only**

Section 145	**Limited Delegation:** Power to enclose or set aside part of a park or pleasure ground for provision of an entertainment, to charge for admission and to agree terms for use with any other person providing entertainment except for events within any of the categories below for which express Cabinet Member approval is required: • Over 10,000 persons attending per day; • Duration of more than 7 days; • Duration of more than 2 days with 5,000 persons or more attending per day; • Occupying the sire for more than 14 days.	**AD-RLS* only**
Section 195(3)	Powers to make arrangements for the provision of accommodation welfare and employment for disabled persons subject to the approval of the Secretary of State	**AD-AS**
Section 214	Powers to provide and maintain cemeteries, to contribute to expenses, to grant burial rights and rights to erect memorials, to enter into agreements to maintain graves and memorials, to extend the period of grant of exclusive right to burial for up to a maximum of 100 years.	**AD-RLS**
Local Government (Miscellaneous Provisions) Act 1976		
Section 19	**Limited Delegation:** Powers to provide indoor or outdoor recreational facilities but subject to any charges for such facilities being approved by the Cabinet Member	**AD-RLS* AD-CLL***
Greater London Council (General Powers) Act 1978		
Section 12	**Limited Delegation:** Power to close park or pleasure ground on a Sunday in consultation with the Cabinet Member	**AD-RLS* only**
Mental Health Act 1983		
The whole Act	All functions in relation to mental health, patients, offenders and connected services	**AD-AS**
Health and Social Services & Social Security Adjudications Act 1983		

Sections 17, 21 & 22	Power to determine and recover charges and to create charges on land in respect of services and accommodation	**AD-CS**
Section 24	**Limited Delegation:** Power to determine the rate of interest payable in respect of any charge created under section 22 of this Act. This power is to be exercised in consultation with the Chief Financial Officer.	**AD-CS only**
Public Health (Control Of Disease) Act 1984		
Section 46	Power to bury or cremate the body of any person who has died whilst receiving accommodation under Part 111 of the National Assistance Act 1948, and to recover the costs of burying or cremating any person who was receiving Part 111 accommodation	**AD-RLS**
Transport Act 1985		
Section 106	Power to make grants for transport facilities and services for disabled people	**AD-AS**
Disabled Persons (Services Consultation and Representation) Act 1986		
Sections 1 & 2	Powers relating to services for, and the appointment of authorised representatives of, disabled persons	**AD-AS AD-CS AD-RLS AD-CLL**
Sections 3, 4, 7 & 8	Powers relating to services for, and the assessment of, disabled persons and their carers	**AD-AS AD-CS**
Social Security Act 1988		
Section 13	Duty to comply with and to exercise and perform any powers and duties contained in any regulations made under this section with regard to the distribution of welfare foods	**DACCS**
Firearms (Amendment) Act 1988		
Section 19 and Schedule	Power to apply to the Secretary of State for a firearms licence in respect of any firearms or ammunition to be kept in a museum	**AD-CLL**
NHS & Community Care Act 1990		

Section 46	**Limited Delegation:** Power to consult in connection with and to publish any plan for community care services. (The power to adopt and modify any such plan is not delegated)	**AD-AS only**
Section 47	Power to carry out any assessment of any person's need for community care services, and to exercise all functions set out in directions made by the Secretary of State under this section	**AD-AS AD-CS**
Carers (Recognition and Services) Act 1995		
Section 1	Power to carry out an assessment of any carer's ability to provide and continue to provide care for any person when so requested before making any decision as to the care to be provided by the Council, and to comply with any directions made by the Secretary of State under this section with regard to the carrying out of such assessments	**AD-AS AD-CS**
Housing Act 1996		
Sections 182 & 213(1)(b)	Duties to have regard to any guidance issued by the Secretary of State under this section when performing any functions under Part VII of this Act (homelessness) and to co-operate in assisting any local housing authority in discharging homelessness functions where so requested	**DACCS AD-AS**
Housing Grants Construction and Regeneration Act 1996		
Sections 19 to 24, 29 to 43, 51, 52 & 57	Powers relating to Disabled Facilities Grant including assessments, extent of works, conditions and provisions for payment and repayment	**AD-AS AD-CS**
Education Act 1996		
Section 15B	Power to secure part time or full time education suitable for persons of 19 or over	**AD-CLL**
Care Standards Act 2000		
Sections 12, 15, 16, 18, 21, 22, 28, and 31 to 33	Functions relating to the registration and inspection of care homes, residential family centres and other care premises and the regulation of care workers and managers	**AD-AS AD-CS**

Section 82	Duty to refer to the Secretary of State a care worker for inclusion in the list maintained under section 81 of this Act (individuals who are considered unsuitable to work with vulnerable adults)	**AD-AS AD-CS only**
Local Government Act 2000		
Section 93	Power to apply to the Secretary of State for any grant under this section in respect of welfare Services and all related functions	**DACCS AD-AS AD-CS only**
Health and Social Care Act 2001		
Section 50, 51 and 54 to 57	Functions in relation to the provision of community care services and arrangements for the provision of accommodation under the National Assistance Act 1948	**AD-AS AD-CS**
Homelessness Act 2002		
Section 1	Power to assist in the carrying out of a homelessness review, and to take account of any homelessness strategy formulated under this section	**DACCS**
Health and Social Care (Community Health and Standards) Act 2003		
Section 114	Powers to make arrangements and to take steps, in accordance with Regulations, in relation to the handling and consideration of complaints about the discharge of the Council's Social Services functions	**DACCS only**
Mental Capacity Act 2005		
Section 39	Powers in relation to arrangements for the provision of residential accommodation for persons lacking the capacity to agree arrangements	**AD-AS AD-CS**
National Health Service Act 2006		
Sections 74 & 76	Functions in relation to co-operation, entering into prescribed arrangements and financial arrangements with NHS bodies in accordance with Regulations	**DACCS AD-AS AD-CS**

Section 75 & 82	Power to enter into prescribed arrangements with NHS bodies in accordance with Regulations under this section, including procurement arrangements, subject to Council Contract Procedure Rules, and powers to carry into effect the duty to co-operate with NHS bodies in exercising functions	**DACCS AD-AS AD-CS only**
Health and Social Care Act 2008		
Sections 11, 14, 19, 27 & 32	Powers in relation to registration with the Care Quality Commission as social care provider and/or manager including applications for variation of conditions and making representations and appeals	**DACCS AD-AS AD-CS only**
Section 50(4)	Power to take any action which the Care Quality Commission has specified in a notice under this section that the Council should take to remedy a failure	**DACCS AD-AS AD-CS**

Section 8 General Delegations

Exclusion from the General Delegations

Excluded from these delegations below are matters which are:

(i) Key Decisions,
(ii) Expressly reserved to the Cabinet or Cabinet Committee within its terms of reference
(iii) Included on the Forward Plan
(iv) Expressly reserved to full Council within its terms of reference
(v) Expressly reserved to a non-executive Committee or Sub-Committee within its terms of reference
(vi) Expressly excluded from the scheme of delegation to officers under paragraphs 4.01 and 4.02 of Part 3 Section E of the Constitution. Such an exclusion will not apply where the power to set fees or charges is specifically delegated in the statutory or non-statutory delegations below.

General Non-Statutory Delegations to all Chief Officers and Deputy Chief Officers:

The Chief Executive, Assistant Chief Executives, Directors and the General Manager of Alexandra Palace & Park, and all Deputy Chief Officers reporting to the afore-mentioned Chief Officers, may exercise any functions, powers and duties of the Council to take management and operational decisions on behalf of the Council. For the avoidance of doubt, these delegations are granted to all the senior officers reporting directly to the Chief Financial Officer. Decisions under these delegations must be taken in accordance with the law in those areas of responsibility assigned to the officers mentioned above in Appendix D of the Constitution from time to time:

- to secure the effective management of their services including the authorisation of any procedures or contracts within the framework of Financial Procedure Rules and Contract Procedure Rules;
- to implement and develop initiatives within the strategic policy framework and other Council plans and policy documents;
- to carry out, or authorise the carrying out, of the functions of the proper officer of the Council in any legislation relating to those areas of responsibility assigned to senior officers in Appendix D.

<u>This authorisation includes power:</u>

- to authorise the service of any statutory notice;
- to authorise officers to enter any land or premises in pursuance of a statutory function of the Council;
- to apply, or to authorise other officers to apply, to a Court for a warrant to enter any land or premises, in exercise of his/her responsibilities;
- to authorise the institution of any process or proceedings for administering or enforcing the functions of the Council;
- to authorise the recovery by legal proceedings of any sum to which the Council is entitled;
- to appoint officers as authorised officers for any statutory purpose;
- to supply photocopies of documents to the general public subject to making such charges as may be agreed in a scheme approved by the Chief Executive and Director of Corporate Resources, subject to the provisions of the Copyright, Designs and Patents Act 1988
- to take action on any urgent matter, whether or not power to do so is specifically delegated elsewhere, between meetings of the Cabinet or any Committee or Sub-Committee of the Council subject to statutory provisions and the provisions of Part 3 Section E of the Constitution;
- to commit the Council to any action or process when the decision-maker is acting as the principal representative of the Council on a subordinate body of the Haringey Strategic Partnership subject to

this being in accordance with the Council's Budget & Policy Framework, Finance Procedure Rules and Contract Procedure Rules;

- To make decisions on expenditure and project implementation under the "Making the Difference" Budget, and in accordance with the wishes of Area Assemblies, subject to an annual limit of £50,000, or agreed increase in this limit, when the officer is appointed as an "Area Liaison Officer";

<u>This authorisation includes the following powers in Personnel Matters except where the delegation is stated to be to the Chief Executive alone:</u>

- Taking all decisions relating to changes to the establishment, affecting 20 posts or less, where the relevant employees' side are in agreement or have not raised objections within the agreed timetables, but excluding the closure of schools or colleges. Consultation with the relevant Cabinet Member is required before the delegated decision is taken;

- In the case of decisions relating to changes to the establishment affecting 20 posts or less, where there are objections from the relevant employees' side within the agreed timetables, then the decision will be made by the relevant Chief or Deputy Chief Officer in consultation with the relevant Cabinet Member unless the Cabinet Member first wishes to refer the decision on the service delivery aspects to the full Cabinet. In that case the Officer will determine the non-executive aspects of the changes to the establishment in accordance with the decision(s) made by the full Cabinet. In any event, the employees' side representative(s) will be given the opportunity to address the decision-maker(s) before the decision is taken;

- Changes to the establishment affecting more than 20 posts. All non-executive functions are delegated to the Chief Executive who will have power to implement the service restructuring in accordance with the decisions(s) made by the Cabinet on the service delivery aspects. In the case of objections from the employees' side within the agreed timetables, their representative(s) will have the right to make representations to the relevant meeting of the Cabinet;

- For the avoidance of doubt, when calculating the number of posts affected by a change to the establishment, this means the number of posts to be added or deleted even though a different number of

posts may be subject to alteration of terms and conditions in the same restructuring;

- Power to designate posts as casual or essential users in accordance with criteria as determined by the Head of Human Resources;
- Approval of sickness pay (half and full pay) or extension beyond the national, provincial or local agreements;
- Extensions of service in accordance with agreed procedures, beyond the age of 65
- Approval of extension of special leave with pay;
- Extensions of accident pay beyond the national, provincial or local agreements;
- Grant of honoraria and where relevant ex-gratia payments to employees;
- Power to appoint applicants above the minimum permissible increment point upon appointment;
- Power to authorise accelerated increments below Senior Management pay grades;
- Approval to changes to grades on various scales/conditions for all employee groups, except for Chief Officers and Deputy Chief Officers;
- Re-designation of posts - subject to normal consultative procedures;
- Decisions not to reclaim financial assistance granted under the Post-Entry Training Scheme;
- Decision not to reclaim maternity pay;
- Deletion of vacant, unfunded posts;
- Approval of minor changes in conditions of service established practice;
- Appointments to vacancies and new posts below Deputy Chief Officer or equivalent level in accordance with agreed procedures;
- The establishment and deletion of Chief Officer and Deputy Chief Officer or equivalent level posts, the setting of the initial terms of employment including the level of starting salary, and any variation of the duties of such posts, are decisions delegated to the Chief Executive for determination in accordance with the decisions(s) previously made by the Cabinet on the service delivery aspects of a service restructuring. All appointments to such Senior Management posts must be made by an Appointments Panel, in accordance with Part 4, Section K of the Constitution, unless the Monitoring Officer advises a different procedure in any individual case for employment law reasons. The remuneration and other terms and conditions of Senior Management posts are subject to review by the Remuneration Committee;
- Dismissals and disciplinary/capability action below Deputy Chief Officer or equivalent level in accordance with agreed procedures ;
- Approval of more than 5 days carry-over of annual leave to the following leave year.

General Non-Statutory Delegations to all Chief Officers

The Chief Executive, Assistant Chief Executives, Directors, and the General Manager of Alexandra Palace & Park are granted the non-statutory powers set out below.

Administrative Matters

- Power to deal with requests for access to Council premises by the media
- Power to waive charges where justified in exceptional circumstances and where this is legally permissible

Property Matters

Any decision concerning the management or use of land held for the operational requirements of the officers of a Directorate may be taken by the relevant Director or Chief Officer. Any decision on the letting or disposal of land held for the Directorate shall be referred to the Director of Corporate Resources or the Head of Property in accordance with their respective delegated powers, unless it is a key decision referred to The Cabinet or the appropriate individual Cabinet Member.

Statutory Delegations

The statutory powers in the Schedule below are granted to the Chief Executive, Assistant Chief Executives, Directors and the General Manager of Alexandra Palace & Park, and all Deputy Chief Officers reporting to the afore-mentioned Chief Officers. For the avoidance of doubt, these delegations are granted to all the senior officers reporting directly to the Chief Financial Officer.

Those delegated powers, where prior consultation with, or instructions from, a Member or Member body are required before officers can exercise the powers, are shown with an asterisk * in the right hand column.

The statutory delegations listed in the Schedule below include all local authority functions (whether expressed as a power, duty, discretion or otherwise) under the listed sections/parts of the Acts, including any

related Schedules, or the whole Act if so stated, and all subordinate legislation arising under the listed Acts. The fact that certain subordinate legislation may be expressly listed, and other subordinate legislation is not listed, does not affect the generality of this delegation. The statutory delegations include all subsequent legislative amendments and additions to the listed provisions. Except where a power is expressly stated to be a "Limited Delegation", the delegations are not limited, conditioned or qualified in any way by the descriptions of the powers in the right hand column which are for information only.

Schedule of Statutory Delegations

Local Government (Records) Act 1962	
Sections 1 & 2	Powers to promote adequate use of records and to acquire by agreement, or accept as gifts, any records of local interest
Local Government (Financial Provisions) Act 1963	
Section 5	Power to defray expenses properly incurred by an officer of the Council.
G.L.C (General Powers) Act 1969	
Section 37	Power to microfilm documents and to designate an officer who shall certify microfilm copies for evidence in Court
Local Authorities (Goods & Services) Act 1970	
Section 1	Power to enter into any agreement with any other public body for the supply of goods and services subject to this being in accordance with the Council's Budget & Policy Framework, Finance Procedure Rules and Contract Procedure Rules;
The Chronically Sick & Disabled Persons Act 1970	

Sections 4, 7 & 8A	Duty to make provision for the persons with needs under the Act who are members of the public or Council employees in Council premises including means of access, parking facilities sanitary conveniences and appropriate signage
Town & Country Planning Act 1971	
Section 125	Power to manage or use a listed building occupied by the Council.
Local Government Act 1972	
Section 138 (1)	**Limited Delegation:** Power to incur such expenditure as is considered necessary in taking action calculated to avert, alleviate or eradicate the effects of an emergency or disaster affecting the whole or part of the Borough which has occurred or is apprehended subject to the arrangements for co-ordinating response to emergencies in Article 11.07 of the Constitution
Health & Safety at Work Etc Act 1974	
Section 2(1)	Duty to ensure, so far as is reasonably practicable, the health, safety and welfare at work of all employees.
Local Government Act 1974	
Section 36(1)	Power to recover administration costs in addition to actual costs of undertaking work.
Sex Discrimination Act 1975	
Section 76A	Duties to promote equality of opportunity between men and women and to eliminate unlawful discrimination and harassment
Race Relations Act 1976	
Section 71	Duty to have due regard, when carrying out any of the Council's functions, to the need to eliminate unlawful racial discrimination and to promote equality of opportunity and good relations between persons of different racial groups, and to perform such duties as may be imposed by the Secretary of State by order under this section in relation to the better performance of such functions
Local Government (Miscellaneous Provisions) Act 1976	

Section 16	Power to serve on any person occupying, having an interest in, or managing any land a notice requiring them to furnish the Council with information regarding the nature of their interest in the land and the name and address of others occupying, managing or having an interest in the land.
Representation of the People Act 1983	
Section 35(6)	Power to place the services of any Council officers at the disposal of any person acting as the returning officer at any Greater London Authority election for an electoral area situated wholly or partly in the Borough.
Local Government & Housing Act 1989	
Section 150	**Limited Delegation:** To exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section permitting the making of a charge for any Council function for which there is no other statutory power to charge. The power to set any charges or scales of charges shall be exercised in consultation with the relevant Cabinet Member. *
Charities Act 1993	
Section 78	Power to make arrangements for co-ordinating the activities of the Council and those of any charity established for purposes similar or complementary to services provided by the Council in the interests of persons who may benefit from those services or from the charity and to disclose to any such charity any information obtained in connection with the services provided by the Council.
Civil Evidence Act 1995	
Section 9	Power to certify that any document forms part of the records of the Council for the purpose of admitting that document as evidence in civil proceedings
Disability Discrimination Act 1995	
Sections 4, 4A, 6, 15C, 21, 21E & 49A	Duties to prevent discrimination against disabled persons in Council employment, applicants for employment or Council service users including the taking of reasonable steps with respect to the physical features of premises or with respect to any practice, policy or procedure concerning service provision

Local Government Act 1999	
Sections 3 & 3A	Duty to arrange consultation with tax payers, non-domestic rate-payers, service users and other local representatives about fulfilment of the best value duties and duty to involve representatives of local persons in the exercise of Council functions
Local Government Act 2000	
Sections 2, 3 & 4	**Limited Delegation:** Powers to take steps to promote economic, social and environmental well-being subject to advice from the Head of Legal Services on each proposed exercise of these powers
Section 92	Power to approve compensation payments to remedy complaints in accordance with the Corporate Complaints Procedure and Financial Regulations
Criminal Justice & Court Services Act 2000	
Section 35	Duty to ensure that a person who is disqualified from working with children under the terms of this Act is not offered work in a regulated position (as defined in section 36 of this Act) and that any such person who is so employed is removed from such work.
Criminal Justice and Police Act 2001	
Sections 50, 52-55, 60-62	Power to authorise any officer exercising a power to enter and/or seize items found on premises to exercise the additional powers of seizure contained in this section, to give the required notice under section 52 of this Act, and to perform the duties contained in sections 53-55 of this Act (to return certain items seized) and sections 60-62 of this Act (to secure certain items seized).
Local Government Act 2003	
Section 93	Power to charge for discretionary services.

Civil Contingencies Act 2004	
Sections 5 & 7	Powers to implement Central Government Orders and Directions on civil protection
Equality Act 2006	
Section 52	Duty to take steps to prevent acts constituting discrimination on the grounds of religion or belief
Climate Change and Sustainable Energy Act 2006	Duty to have regard to the most recent energy measures report from central government when exercising delegated powers and making recommendations to Members
Section 3	
Local Government and Public Involvement in Health Act 2007	
Section 108	Duty to have regard to relevant local improvement targets specified in the local area agreement when exercising delegated powers and making recommendations to Members

Section 9 Proper Officer and Specified Officer Functions

1.1 **Chief Executive**

The Chief Executive is appointed Proper Officer and specified officer in relation to:

(a) Any reference to "the Clerk of the Council" or "the Town Clerk of the Borough" contained in any enactment, passed before, or during, the 1971/72 sessions of Parliament (other than the Local Government Act 1972) or in any instrument made before 26th October 1972;

(b) Any statutory function of a Proper Officer, or other specified officer, contained in any legislation, whenever made, whether or not expressly delegated to any other officer(s) in this Constitution;

(c) The Local Government Act 1972, Sections 83, 84, 88(2), 89(1)(b), and 225 and Schedule 12, Part I, paragraphs 4(2)(b) and 4(3) (notices relating to Members and meetings);

(d) The Representation of the People Act 1983, Sections 8 (Registration Officer) and 35(3) (Returning Officer at an election of Councillors);

(e) The Local Government and Housing Act 1989, Sections 4 (Head of Paid Service), and notifications pursuant to sections 15 to 17 and Schedule 1 and Regulations made under the Act (Political Balance);

(f) Section 234 of the Local Government Act 1972. This authorises the Chief Executive to sign any notices or other documents which the Council is statutorily empowered to give, make or issue. This delegation is in addition to, and does not reduce, the power of individual senior officers to sign such notices or other documents, as provided for elsewhere in this Constitution.

In addition the Chief Executive is empowered:

(g) To authorise any officer to attend any conference, seminar, or symposium etc. after consultation with the appropriate Cabinet Member, where the conference, seminar or symposium etc. is outside Great Britain; *

(h) To authorise any Member to attend any conference, seminar, symposium etc. after consultation with the Leader, where the conference, seminar or symposium etc. is outside Great Britain. *

1.2 **Chief Financial Officer**

The Chief Financial Officer is appointed Proper Officer and specified officer in relation to:

(a) The proper administration of the Council's financial affairs under Section 151 of the Local Government Act 1972;

(b) Sections 115 and 146 of the Local Government Act 1972 (receiving monies due from other officers and certifying changes in name or area of Council);

(c) Part VIII (sections 111 to 116) of the Local Government Finance Act 1988 (Financial administration and the duty to report to Cabinet/Council on any unlawful expenditure);

(d) Responsibility for the overall management of the internal audit function in accordance with the Accounts and Audit Regulations 2003;

(e) Budget calculations and budget monitoring under Part 2 of the Local Government Act 2003.

1.3 **Head of Legal Services**

The Head of Legal Services is appointed Proper Officer and specified officer in relation to:

(a) Sections 6, 8, 9 and 13 of the Registration Services Act 1953 (appointment of superintendent registrars and registrars of births and deaths and their deputy and interim officers and related functions);

(b) Sections 229 and 238 of the Local Government Act 1972 (certification of documents and byelaws);

(c) Section 30(5) of the Local Government Act 1974 (public notice of Ombudsman's reports);

(d) Authorising any officer to appear on behalf of the Council in proceedings before a Magistrates Court under Section 223(1) of the

Local Government Act 1972 and in proceedings before a County Court under Section 60 of the County Courts Act 1984. This includes the power to certify such authorisation under Section 41(3) of the Local Government (Miscellaneous Provisions) Act 1976;

(e) Signing on behalf of the Council to certify a contract under the Local Government (Contracts) Act 1997;

(f) The functions of the Monitoring Officer under sections 5 and 5A of the Local Government and Housing Act 1989 and Part 3 of the Local Government Act 2000 or other legislation relating to Local Government and Regulations made under the above;

(g) Determining whether the public interest requires information to be treated as "exempt information" in any report or related background paper and whether any meeting of the Council or a Council body is likely not to be open to the public because of the risk of disclosure of confidential or exempt information or the advice of a political assistant under Part VA and Schedule 12A of the Local Government Act 1972 and the Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2000-2006 (Access to Information);

(h) Determining whether the public interest in maintaining the exemption of information, or the exclusion of the duty to confirm or deny, outweighs the public interest in disclosure in relation to any request for information, or to any internal review after the refusal of a request, under section 2 and Part 2 of the Freedom of Information Act 2000;

(i) Being the "qualified person" to form a reasonable opinion as to whether disclosure of information would be likely to inhibit the free and frank provision of advice or exchange of views or would be likely otherwise to prejudice the effective conduct of public affairs under section 36 of the Freedom of Information Act 2000;

1.4 **Head of Local Democracy and Member Services**

The Head of Local Democracy and Member Services is appointed Proper Officer and specified officer in relation to:

(a) Those proper officer functions relating to access to information not delegated to the Head of Legal Services above under Part VA and Schedule 12A of the Local Government Act 1972 and the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000-2006;

(b) Section 191 of the Local Government Act 1972 (providing information to assist the Ordnance Survey);

(c) Sections 225 and 229 and Schedule 14, Part II, Paragraph 25 (7) of the Local Government Act 1972, and Section 41(1) of the Local Government (Miscellaneous Provisions) Act 1976 (custody of, and certifying, documents);

(d) Section 8 of the Representation of the People Act 1983 (the officer who will act as Deputy to the Electoral Registration Officer in the event of the latter's incapacity or a vacancy arising);

(e) Section 2(2) of the Local Government and Housing Act 1989 (Maintenance of the list of politically restricted posts);

In addition the Head of Local Democracy and Member Services is empowered:

(f) To determine the appointment of outside members to the "pool"

from which the membership of School Admissions Appeals Panels and
School Exclusions Appeals Panels are drawn;

(g) To determine the membership of individual Appeals Panels (under (f)
above) and the selection of Chairs of these Panels;

(h) To make appointments of representative School Governors as
notified by the Executive Member for Education or the Opposition
Spokesperson, as appropriate; *

(i) To make appointments to vacancies on the Standing Advisory Council
on Religious Education and Conference Committees;

(j) To make appointments to the membership of Special Licensing Sub-
Committees from among the Members of the Licensing Committee; *

(k) To appoint an additional Member or Members to any scheduled
meeting of a Licensing Sub-Committee from among the Members of
the Licensing Committee whenever the appointment of a substitute
Member under the Committee Procedure Rules (Part 4, Section B)
would be impracticable and the meeting would otherwise be
inquorate; *

(l) The exercise of the delegated powers in (j) and (k) above shall be, so far as practicable, in consultation with the Chair of the Licensing Committee and the Chief Whip of each Group and with a view to achieving political balance in the membership of Licensing Committees. *

1.5 **Head of Human Resources**

The Head of Human Resources is authorised to provide the "Certificate of Opinion" for an employee ~~s~~ on SCP44 or above

making application to the Standards Committee for exemption of his/her post from political restriction under section 3 of the Local Government and Housing Act 1989 – (Opinion as to whether the duties of the post involve regularly giving advice to Members or speaking to journalists/broadcasters).

1.6 **Director of Urban Environment**

The Director of Urban Environment is appointed Proper Officer and specified officer in relation to:

(a) Section 606 of the Housing Act 1985 (reports on unfit houses);

(b) Section 191 Local Government Act 1972 (information to assist the Ordnance Survey);

(c) Section 205 of the Highways Act 1980 (certification of proposed works, estimated cost and provisional apportionment under the private street works code).

1.7 **General Provisions**

(a) All Chief Officers have been appointed Proper Officers in relation to the functions of their respective Services for the purposes of section 234 of the Local Government Act 1972 (signing or authenticating any notice, order or other document which the Council are authorised or required to issue under any enactment);

(b) Any reference to the function of a Proper Officer in relation to any legislation is to be taken as including subordinate legislation and any enactment for the time being amending or replacing such legislation;

(c) If the office of any of the officers referred to above is vacant or the officer is absent or otherwise unable to act, his/her deputy, or, failing that deputy, the most suitable senior officer, is hereby authorised to act as the Proper Officer.

1.8 **Attestation of Seal**

The Seal on documents shall be attested by any one of the following officers:

Chief Executive, Director of Corporate Resources, Chief Financial Officer, Head of Legal Services, Deputy Head of Legal Services or any officer authorised by the Head of Legal Services either in relation to a specific document or particular categories of documents.

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MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 19 FEBRUARY 2009

Councillors *Adje (Chair), *Bevan, *Kober and *Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC92.	**BUILDING SCHOOLS FOR THE FUTURE: AWARD OF MAIN CONTRACT FOR HIGHGATE WOOD SCHOOL** (Report of the Director of the Children and Young People's Service – Agenda Item 4) The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person. The Committee was in agreement that recommendations set out in the report should be approved. **RESOLVED:** 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the main works design and build contract for Highgate Wood School to Breyer Group plc with the value set out at paragraph 16.1 of the appendix to the interleaved report with a 35 week programme to 23 November 2009. 2. That approval be granted to spending on the contract up to the sum detailed in paragraph 16.1.2 of the appendix with reference to the build up of this sum in paragraph 16.1.1.	DCYPS DCYPS
PROC93.	**BUILDING SCHOOLS FOR THE FUTURE: AWARD OF CONTRACT FOR PARK VIEW ACADEMY SCHOOL** (Report of the Director of the Children and Young People's Service – Agenda Item 5) The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person. The Committee was in agreement that recommendations set out in the report should be approved. **RESOLVED:** 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the main works design and build contract for Park View Academy to Balfour Beatty Construction Ltd. plc with the value set out at paragraph 16.1 of the appendix to the interleaved report with a 70 week programme to 20 September 2009.	DCYPS

	2. That approval be granted to spending on the contract up to the sum detailed in paragraph 16.1.2 of the appendix with reference to the build up of this sum in paragraph 16.1.1.	DCYPS
PROC94.	**HARINGEY PUBLIC MORTUARY** (Report of the Director of Urban Environment – Agenda Item 6) The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person. The Committee was supplied with pictures of the new mortuary and it was noted that this formed a state of the art facility that would provide a service to residents of Haringey and Enfield. It was noted that construction work had overrun by seven weeks and as a result additional costs attached had been incurred. The Committee was advised that the charge placed on Enfield had recently increased significantly, in relative terms, and therefore it had not been considered appropriate to request an additional sum to meet this cost. The Chair noted that fees applied to Enfield would be reviewed on a regular basis. The Committee discussed options for generating additional income and there was agreement that any use of the facilities by external parties would have to be treated sensitively and discreetly. **RESOLVED:** That the spending issues arising from the construction of the new mortuary be noted and, in accordance with Contract Standing Order 13.02, approval be granted to a variation of the contract to allow the funding of the additional costs as proposed in paragraph 5.3 of the interleaved report.	DUE
PROC95.	**THE AWARD OF THE NUISANCE VEHICLE CONTRACT** (Report of the Director of Urban Environment – Agenda Item 7) The Appendices to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person. The Committee was advised that the potential savings of the contract budgeted for 2009/10 were dependent on the contract being implemented from April 2009. Therefore, if the procurement competition process was undertaken again, this saving would not be realised.	

	In response to a query, the Committee was advised that preliminary work had been carried out to determine the viability of establishing a Vehicle Pound within the Borough. We were informed that the Head of Parking Services and the Head of Corporate Procurement were in dialogue with the Head of Corporate Property Services with a view to addressing this issue in the foreseeable future whilst taking into account the current contract provisions. **RESOLVED:** 1. That approval be granted to the award of the Nuisance Vehicle contract to Ontime for a period of five years and with strengthened contract conditions. 2. That approval be granted to the extension to the existing contract for two months until the end of May 2009 to allow adequate lead time for the new contract.	DUE DUE

CHARLES ADJE
Chair

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MINUTES OF THE HARINGEY STRATEGIC PARTNERSHIP BOARD (HSP)
THURSDAY, 26 FEBRUARY 2009

Present: Councillor Claire Kober (Chair), Margeret Allen, Tracey Baldwin, Councillor John Bevan, John Brown, Yolande Burgess, Eugenia Cronin, Dave Grant, Robert Edmonds, Lynne Featherstone, Michael Fox, Paul Head (Vice-Chair), Rachel Hughes, Derma Ioannou, Michael Jones, Maria Kane, Peter Lewis, Councillor Dr Ita O'Donovan, Pastor Nims Obunge, Martha Osamor, Councillor Lorna Reith, Faiza Rizvi, Michelle Stokes, Richard Sumray.

In Attendance: Xanthe Barker, Jackie Barry-Purssell, Mary Connolly, Karen Galey, Sharon Kemp, Susan Otiti, Eve Pelekanos, Pamela Pemberton, Helena Pugh, Naeem Shiekh.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
HSP117.	**APOLOGIES AND SUBSTITUTIONS** Apologies for absence were received from the following: Councillor Nilgun Canver John Egbo Councillor Brian Haley	
HSP118.	**DECLARATIONS OF INTEREST** No declarations of interest were made.	
HSP119.	**MINUTES** **RESOLVED:** That the minutes of the meeting held on 4 November 2008 be confirmed as a correct record.	
HSP120.	**URGENT BUSINESS** There were no items of Urgent Business raised.	
HSP121.	**PARTNERSHIP RESPONSE TO THE RECESSION** The Board received a presentation in relation to the current economic climate and its impact upon the Borough and discussed how the Partnership could work together to respond to this. It was noted that the Partnership would need to consider how it would respond to the economic downturn in the short and long term. In response to a query the Chair advised that the Council had looked at options for establishing a Credit Union. It was noted that the process	

attached to this was complicated and could take up to two years to complete. However, the possibility of joining an existing Credit Union, in partnership with a neighbouring Borough, was being explored and a feasibility study was being carried out to look at the issues attached to this.

The Board was advised that the Leader and Deputy Leader of the Council and the Cabinet Member for Community Cohesion had met with representatives from the Citizens Advice Bureau (CAB) to discuss how the change in economic climate was affecting their clients. They had been advised that a significant number of people were coming forward, from the west of the Borough and it was anticipated that this would increase as the impact of further job losses were felt.

There was agreement that a coordinated approach from the Partnership was essential in order to ensure that the resources available were used as effectively as possible. As a number organisations represented at the HSP were large employers there was an opportunity for initiatives to be developed jointly.

This also presented an opportunity for the Partnership to consider how volunteering, apprenticeships and different skills sets could be developed amongst people who were out of work. This could be linked to citizenship by encouraging people who had recently become unemployed, who may possess a different skills sets, to work with people who had been unemployed on a long term basis.

It was suggested that a time limited 'Task and Finish' group should be established to focus on a small number of key initiatives on behalf of the HSP.

The Chair asked Board members supply the Council's Head of Economic Regeneration with information setting out the actions and initiatives they were taking to address the current economic climate. This information would be considered by the 'Task and Finish' group and the Partnership's response would be formulated.

It was noted that there were currently several Government initiatives aimed at 'kick starting' the economy particularly in relation to the construction industry. At present Homes for Haringey was using funding obtained as part of this to push forward the Decent Homes Programme. This meant that the number of apprenticeships that the organisation was able to offer had increased.

The Board was advised that CONEL and the Learning and Skills Council (LSC) were currently working together to extend flexibility around the Homes for Haringey Apprenticeship Scheme. Initiatives were also being formed to address the needs of people who had recently been made redundant. These included Education and Skills Clubs that were held in different locations around the Borough and Job Clubs.

It was noted that the Council and Homes for Haringey had recently

	organised a Job Fair to assist people living in Temporary Accommodation to find routes into employment and there was agreement that the Task and Finish Group should focus on establishing similar targeted initiatives. **RESOLVED:** i. That the presentation be noted. ii. That a time limited Task and Finish Group should be established to form a small number of targeted initiatives on behalf of the HSP and that this would be coordinated by the Council's Economic Regeneration Team. iii. That Partners should advise the Council's Head of Economic Regeneration of the measures that they were taking to address the current economic downturn as soon as possible.	karen Galey All
HSP122.	**THE COUNCIL'S BUDGET 2009/10** The Board received a presentation from the Council's Chief Financial Officer that provided an overview of the Council's Budget for 2009/10. Following the presentation members of the Board were invited to put questions to the Council's Chief Financial Officer. The Board was advised that the Council Plan and Community Strategy largely determined how the budget priorities were set. The Business Planning process then drew on these and cases were built up around the priorities contained within them and considered by Councillors. It was noted that the importance of joint commissioning and that provision was being made for developing mechanisms to facilitate this. **RESOLVED:** That the presentation be noted.	
HSP123.	**ACTION PLAN IN RESPONSE TO THE JOINT AREA REVIEW OF SAFEGUARDING IN HARINGEY** The Board received a report presenting the Action Plan that had been formed in response to the Joint Area Review (JAR) of the arrangements in place for Safeguarding children in Haringey. The JAR report, received from OFSTED in December 2008, made a number of recommendations for improving the Safeguarding of children in Haringey. Following the publication of this the Secretary of State had required the new Director of Children's Services to produce an Action Plan addressing the recommendations by the end of February 2009. The Board was advised that Partners had worked together to produce the Plan and that there had been significant level of enthusiasm and	

commitment in formulating the document. The Plan set out how the recommendations within the JAR report would be addressed and how Safeguarding would be improved over the next three years.

In addition to the document presented there were a number of monitoring and performance management documents beneath it. At present a piece of work was being carried out to rationalise the bodies with Safeguarding responsibilities; the Children and Young People's Strategic Partnership Board was taking steps to become a Children's Trust Board and several other existing bodies were being merged or abolished. All of these measures were intended to ensure that Safeguarding in the Borough was as effective and transparent as possible and that the governance arrangements were robust.

It was noted that a narrative document would also being produced, which would provide an overview of what the Action Plan aimed to achieve over the next three years and its strategic priorities. A 'map' would also accompany the document setting out how the various documents were linked, key milestones and timeline for the three year period covered by the Plan.

Concern was raised by representatives from the Community and Voluntary Sector that there had been insufficient consultation with the sector during the formation of the Plan. This point was acknowledged, however, it was noted that there had been a very limited timescale in place to draw together the Plan. As a result it had not been possible to consult with the range of partners and organisations that were normally engaged with.

It was noted that following the death of Baby P it had become evident that staff had raised concerns around the handling of cases with senior officers and that these had not been addressed. In response to a query, as to how this, and the broader issue of attitude and cultural change were being addressed, the Board was advised that this was a key issue and that there were measures included within it that were aimed at improving and developing reflective practice and how staff were supported by senior officers.

The Plan also contained measures to raise awareness of Safeguarding issues amongst the public and to encourage people to come forward if they had issues of concern.

It was contended that for the Plan was to be successful the narrative would need to specify what had to change and how it was intended to achieve this. It was suggested that there should be further detail should be included in relation to the roles of partners and the responsibilities assigned to them within the Plan.

There was agreement that it would be useful if Councillors and other responsible partners, who were not practitioners, met to discuss how they could assure themselves that Safeguarding was working effectively and that there were the proper mechanisms in place.

Peter Lewis/ Councillor

	The Board was advised that Risk Assessments had been undertaken in relation to the measures set out in the Plan and that recruitment and retention of staff was recognised as being key to its success. **RESOLVED:** i. That the report and Action Plan be noted. ii. That a meeting of non practitioners with responsibility for delivering the Plan should be arranged.	Lorna Reith Peter Lewis/ Councillor Lorna Reith
HSP124.	**COMPREHENSIVE AREA ASSESSMENT (CAA): AUDIT COMMISSION LEAD, JACKIE BARRY-PURSSELL** The Board received a presentation on the Comprehensive Area Assessment (CAA) from Jackie Barry-Purssell, Haringey's Lead CAA officer from the Audit Commission. An overview was provided of how the CAA would assess the performance and effectiveness of public services in the Borough and was comprised of two key elements area assessment and organisational assessment. The Area Assessment would focus on how well local priorities expressed community needs and aspirations and how effectively outcomes and improvements were delivered and published at the end of November 2009. The Organisational Assessment would be informed by the Area Assessment and would focus on the contribution made by public services individually and as part of the wider partnership. The Board was advised that the CAA would be published on both the individual organisations respective websites and the Audit Commission's website. A more customer orientated approach was intended and summary documents would be produced and categorised so that people were able to 'drill down' and obtain more detailed information. Following the presentation the Chair invited questions from members of the Board. In response to a query the Board was advised that the Assessment would be guided by the priorities contained within the LAA and Sustainable Community Strategy (SCS). However, if there were additional sources that were relevant these could also be considered. In terms measuring and assessing Third Sector involvement and influence the CAA team would need to see evidence of the mechanisms in place to facilitate this and the outcomes that had been produced. The Chair thanked Jackie Barry-Purssell for her presentation. **RESOLVED:**	

	That the presentation be noted.	All to note
HSP125.	**PREPARING FOR HARINGEY'S COMPREHENSIVE AREA ASSESSMENT (CAA) -THE AREA ASSESSMENT** The Board considered a report setting out the proposed governance arrangements for the preparation of the Comprehensive Area Assessment (CAA). An overview of the proposed governance arrangements was provided and it was noted that the HSP Performance Management (PMG) would oversee the Area Assessment. A working group had been established consisting of members nominated by the PMG and Chaired by John Brown that had been tasked with compiling the Self Assessment and supporting evidence base. It was noted that the final document would be submitted to the HSP in June for approval. The Board was advised that the group would include a range of partners including representatives from the Community and Voluntary Sector. **RESOLVED:** That the proposed governance arrangements, timetable for the Area Assessment and CAA Briefings, set out in the report be approved.	Sharon Kemp/ Helena Pugh
HSP126.	**HARINGEY'S FIRST COMMUNITY ENGAGEMENT FRAMEWORK** The Board considered a report setting out progress on the development of a Community Engagement Framework (CEF). The HSP Performance Management Group (PMG) had established a multi agency sub group to lead on the delivery of the CEF. The first phase of the consultation process had now concluded and the second phase was due to commence on 5 March. This would include publishing the consultation document on the Council's website and circulating it to Voluntary Sector groups for feedback. A questionnaire would also be circulated seeking specific comments in relation to the vision, definition and principles of the CEF. During the second phase each of the Thematic Boards would also be provided with an opportunity to discuss and comment on the draft CEF. The third phase of the consultation process would take place in the Autumn and that this would focus primarily on the development of the Action Plan. The Board discussed progress to date and concern was raised that there was insufficient emphasis on Empowerment and how this would be achieved. Representatives from the Third Sector felt that this formed an essential part of the CEF and its success and should be highlighted in the document. The Board was advised that it had not been considered appropriate to	

	carry out a cost analysis or allocate funding until the second phase of consultation had been completed. Once this had concluded work in relation to this would commence. It was noted that organisations often received requests for the same sets of information on a regular basis and it was suggested that there should be cross referencing with tools such as the Compact Tool Kit to ensure that duplication did not occur. The sub-group working on the document had recognised the need to present information in a way that made it accessible to people. To reflect this information had been presented in the form of a matrix rather than in a list. **RESOLVED:** That the draft CEF consultation document be approved for public consultation in early March 2009.	
HSP127.	**LOCAL AREA AGREEMENT 2ND AND 3RD QUARTER PERFORMANCE REPORT** The Board received a report that provided a summary of performance against Local Area Agreement (LAA) targets during the second and third quarters of 2008/09. An overview was provided of the areas where targets were not being met and the measures being taken to mitigate this. Performance in relation to the Prevalence of Chlamydia was expected to improve during the forth quarter as a result of the increased action taken by partners to address this. The Board was advised that a number of suggestions arising from discussion at the previous meeting had been taken forward in relation to improving Chlamydia screening. These included two articles in Haringey People and new initiatives by CONEL and the PCT. It was agreed that a list of the specific actions taken as a result of the HSP's discussion should be circulated to the Board. The Board discussed the target around reducing the number of people receiving Incapacity Benefit and was advised that this had been a problematic target for all London Boroughs. As a result it had been proposed that this target should be removed from the LAA during the current Refresh and adopted as a Local Target. It was clarified that the Performance Reward Grant was tied to the successful meeting of targets. As the target in relation to Incapacity Benefit could not be achieved within the remaining timescale for 2008/09 future financial calculations had already been made on the basis that this would not be achieved. **RESOLVED:** i. That performance during the second and third quarters be noted.	Eve Pelekanos

	ii. That the remedial actions being taken to address areas of under performance be noted.	
HSP128.	**LOCAL AREA AGREEMENT REFRESH** The Board received a report that provided an overview of the process in relation to the Local Area Agreement Refresh for 2008/09. Following the JAR report the opportunity was being taken to include the following additional Safeguarding indicators: • NI 59 –Initial assessments for children's social care (National Indicator) • NI 61 –Stability of looked after children adopted following an agency decision (Local Indicator) • NI 62 –Stability of placements of looked after children -number of moves (Local Indicator) • NI 67 –Child protection cases reviewed within the required timescales (Local Indicator) It was noted that in order to accommodate the adoption of N1 59 as an LAA target N1 would become a Local Indicator rather than an LAA target. Concern was raised that there had been no discussion in relation to the removal of NI 127. The Board was advised that although the target was being removed from the LAA it would still remain as a Local Target and would continue to be monitored and reported on. **RESOLVED:** i. That the report be noted. ii. That the recommendations from the PMG set out below be endorsed: a. The additional Safeguarding targets set out in the report be approved. b. The Stretch Target in relation to the number of people claiming Incapacity Benefit be converted to a Local Indicator. c. The removal of Local Target N1 127. iii. That the timescales for completing the LAA Refresh be noted. iv. That the Leader of the Council, as Chair of the HSP, be authorised to agree any final revisions that may be required by GOL after the report has been approved by the Council's Cabinet on 24 February 2009 and endorsed by the HSP.	Eve Pelekanos
HSP129.	**AREA BASED GRANT: ALLOCATIONS TO THEME BOARDS 2009/10 - 2010/11** The Board considered a report detailing the allocations to Thematic Boards for 2009/10 and 2010/11 and setting out the process for	

	approving the programme of activity funded by the Area Based Grant (ABG) for the period. At present the Thematic Boards were in the process of planning activities funded by the ABG for the next two year period. It was noted that the Children and Young People's Strategic Partnership Board would receive the most significant increase in its funding due to an increase in the number of Department for Children, Schools and Families (DCSF) grants within the overall allocation. As supporting children and young people was a key priority for the Board it had been agreed that this additional funding should be passed directly to the Board. The Board was advised that the PMG would consider the proposed Activity Programmes from each of the Thematic Board at its meeting on 18 March. **RESOLVED:** i. That the report be endorsed and the process and timescales for approving the 2009/10 programme be noted. ii. The authority be delegated to the PMG to approved the programme of activity funded as recommended by the Thematic Boards at its meeting in March.	Mary Connolly/ Sharon Kemp
HSP130.	**HARINGEY HOUSING STRATEGY 2009-19 -UPDATE** The Board received a report, for information, which provided an update on progress made in relation to new Housing Strategy 2009-19. **RESOLVED:** That the be noted.	All to note
HSP131.	**HARINGEY SUSTAINABLE COMMUNITY STRATEGY: PROGRESS REPORT JUNE 2007 - DECEMBER 2008** The Board received a report seeking approval of the final Haringey Community Strategy: Progress Report Summary. **RESOLVED:** That the Haringey Community Strategy: Progress Report Summary for the period June 2007 to December 2008 be approved and circulated with the April edition of Haringey People.	All to note
HSP132.	**BRIEFING ON THE PROPOSED MERGER OF THE COLLEGE OF NORTH EAST LONDON (CONEL) AND ENFIELD COLLEGE** The Board received a report that provided a briefing on progress in	

	relation to the proposed merger of the College of North East London (CONEL) with Enfield College. **RESOLVED:** That the report be noted.	All to note
HSP133.	**THEMATIC BOARD UPDATES** The Board received a report that provided a summary of work streams and recent decisions undertaken by each of the Thematic Partnership Boards. **RESOLVED:** That the report be noted.	All to note
HSP134.	**NEW ITEMS OF URGENT BUSINESS** No new items of Urgent Business were raised.	
HSP135.	**ANY OTHER BUSINESS** No items of AOB were raised.	
HSP136.	**DATES OF NEXT MEETINGS** It was noted that the next meeting of the HSP was due to take place on 27 April 2009.	All to note

COUNCILLOR CLAIRE KOBER

Chair

The meeting closed at 8.45pm.

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 3 MARCH 2009

Councillors *Adje (Chair), *Bevan, *Kober and *Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC96.	**DECLARATIONS OF INTEREST** (Agenda Item 3) Councillor Reith – Item 7 - North Tottenham Decent Homes Programme 2009/10 Phase NT 10	HLDMS
PROC97.	**MINUTES** (Agenda Item 4) **RESOLVED:** That the minutes of the meeting held on 3 February 2009 be approved and signed.	HLDMS
PROC98.	**UPDATE ON PROGRAMME MANAGEMENT CONSULTANT TO BSF PROGRAMME** (Report of the Director of Children and Young People's Service - Agenda Item 6) It was reported that in accordance with our decision of 30 September 2008 officers in consultation with the Cabinet Member for Children and Young People had authorised approval of the continued engagement of the Tribal Group for period 1 January to 31 March 2009. This approval was in accordance with Contract Standing Order 7.02 and because the Tribal Group were on the OGCBS framework was in compliance with EU legislation. We noted the progress made in moving from consultancy based staff to permanent posts with 27 out of 36 posts now held by permanent Haringey staff and that there were plans to reduce further the number of consultants through the appointment of the Council's employees. We also noted that there was a need to secure additional services to continue to take forward the BSF programme and other work streams. In accordance with the agreed procurement strategy and, as allowed under the OGCBs Framework, discussions about these requirements were in hand with Tribal to ensure adequate resources were available to support the ongoing programme streams and that costs were acceptable to the Council. A further report would be made to our Committee following completion of these negotiations **RESOLVED:** That the report be noted.	
PROC99.	**NORTH TOTTENHAM DECENT HOMES PROGRAMME 2009/10 PHASE NT 10** (Report of the Director of Urban Environment - Agenda Item 7) Councillor Reith declared a personal interest in this item by virtue of	

	being an RTB leaseholder. The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person. We noted that there were 37 leaseholders living in the properties affected by the works described in this report and that the requisite notice had been issued and had expired on 28 February 2009. The notice had given a description of the proposed works and provided details for the costs of the works. Only one response had been received and a reply sent in answer to the issues raised. While it was accepted that under the terms of their leases the lessees were required to make a contribution towards the cost of maintaining in good condition the main structure, the common parts and common services of the building, concern was expressed about the size of some of the contributions which were to be recovered in respect of these particular works. Disquiet was also voiced that while the invoices for these works would be included with the annual Certificate of Actual Service Charge and would be payable interest free over a period of up to one year, the current interest rate charged for longer periods interest of 7.46% seemed high. We were informed that Homes for Haringey had a dedicated team in place to manage resident consultation and we asked that through this team consideration be given to providing advice sessions for leaseholders and to advise them of the 'fast track' procedure which could be implemented for referrals to the Citizens Advice Bureau. We also asked that officers provide us with a copy of the information pack which was sent to leaseholders. In relation to programme delivery we asked further that in consultation with the constructor partners' Resident Liaison Officers, Homes for Haringey ensure that notification of the working arrangements including the start date was given to the appropriate staff as well as to residents. **RESOLVED:** 1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the contract for a detailed programme of works to various properties in the North Tottenham area known as Phase NT10 to Lovell Partnerships. 2. That the Agreed Maximum Price excluding fees for the Project together with the Compliance Team fees as set out in the exempt Appendix A to the interleaved report be noted.	DUE DUE DUE

CHARLES ADJE
Chair

Agenda Item 17

Haringey Council

Agenda item:

[No.]

Cabinet **24 March 2009**

Report Title. URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS	
Report of Chief Executive Signed :	
Contact Officer : Richard Burbidge Telephone: 020 8489 2923	
Wards(s) affected: **Not applicable**	Report for: **Information**

1. Purpose of the report

1.1 To inform the Cabinet of urgent actions taken by Directors in consultation with Cabinet Members.

1.2 The report details urgent actions taken by Directors in consultation with Cabinet Members since last reported. Item number 5 (2008-9) has not previously been reported.

2. Introduction by Cabinet Member (if necessary)

2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. These are contained in the individual consultation forms.

4. Recommendations

4.1. That the report be noted

5. Reason for recommendation(s)

5.1. Not applicable.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 To inform the Cabinet of urgent actions taken by Directors in consultation with Cabinet Members.

7.2 The report details urgent actions taken by Directors in consultation with Cabinet Members since last reported. Item numbers 3 (2008-9) has not previously been reported.

8. Chief Financial Officer Comments

8.1. These are contained in the individual consultation forms.

9. Head of Legal Services Comments

9.1. These are contained in the individual consultation forms.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. Not applicable

11. Equalities & Community Cohesion Comments

11.1. These are contained in the individual consultation forms.

12. Consultation

12.1. Details are contained in the individual consultation forms.

13. Service Financial Comments

13.1. Details are contained in the individual consultation forms.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers
The following background papers were used in the preparation of this report;

Executive Member Consultation Forms
Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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1. ACTION TAKEN UNDER URGENCY PROCEDURES – 2008-09

Exempt forms are denoted by ♦

No	Directorate	Date received by Cabinet Committees Team	Date approved by Director	Date approved by Cabinet Member/ Leader	Title	Decision
5.	**Policy, Performance, Partnerships & Communication/Corporate Resources**	24.07.09	11.02.09 S. Kemp 18.02.09 J. Parker	17.02.09 C. Kober M. Cooke C. Adje	**Jacksons Lane Community Centre**	Approval to the provision of additional support in the sum of £55,000 to Jacksons Lane Community Centre subject to Arts Council funding continuing at its full level for 2009/10 onwards. The Councils contribution would be initially for 2009/10 and, subject to continued business improvements, for a further two years.

1. ACTION TAKEN UNDER URGENCY PROCEDURES – 2008-09

Exempt forms are denoted by ♦

No	Directorate	Date received by Cabinet Committees Team	Date approved by Director	Date approved by Cabinet Member/ Leader	Title	Decision
						•

1. ACTION TAKEN UNDER URGENCY PROCEDURES – 2008-09

Exempt forms are denoted by ♦

No	Directorate	Date received by Cabinet Committees Team	Date approved by Director	Date approved by Cabinet Member/ Leader	Title	Decision

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Agenda Item 18

Haringey Council

Agenda item:

[No.]

Cabinet **24 March 2009**

Report Title. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS	
Report of Chief Executive Signed :	
Contact Officer : Richard Burbidge Telephone: 020 8489 2923	
Wards(s) affected: **Not applicable**	Report for: **Information**

1. Purpose of the report

7.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.

1.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £50,000) taken during the same period are also detailed.

2. Introduction by Cabinet Member (if necessary)

2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. These are contained in the individual action forms.

4. Recommendations

4.1. That the report be noted

5. Reason for recommendation(s)

5.1. Not applicable.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.

7.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £50,000) taken during the same period are also detailed.

8. Chief Financial Officer Comments

8.1. Where appropriate these are contained in the individual delegations.

9. Head of Legal Services Comments

9.1. Where appropriate these are contained in the individual delegations.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. Not applicable

11. Equalities & Community Cohesion Comments

11.1. Where appropriate these are contained in the individual consultation forms.

12. Consultation

12.1. Where appropriate details are contained in the individual consultation forms.

13. Service Financial Comments

13.1. Where appropriate details are contained in the individual consultation forms.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers
The following background papers were used in the preparation of this report;

Delegated Decisions and Significant Action Forms
Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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DIRECTOR OF ACCS

Significant decisions - Delegated Action - February 2009

♦ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	04.02.09	Alexandra Road Crisis Unit establishment change – 4 x casual residential crisis worker posts	Agreed
2.			
3.			
4.			

Delegated Action

Type	Number
04.02.09: CSO 11.02 White Hart Lane Community Sports Centre – Strength Gym	1
11.02.09: Extension to Supporting People bridging contracts	1

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DIRECTOR OF THE CHILDREN AND YOUNG PEOPLE'S SERVICE

Significant decisions - Delegated Action February 2009

♦ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.			
2.			
3.			
4.			

Delegated Action

Type			Number
6.04	waiver of CSO – BSF e-rooms.net facility	US$70,788	
11.02	BSF – Heartlands – test borehole and conductivity test	£14,100	
	BSF – Hornsey – Advanced Works package	£132,000	
	BSF – Park View Academy – Early Works package	£224,418.98	
13.01	contract variation – consultancy	£19,500	
	Domiciliary Care Provider Agencies – extension of contract		
	Extension of contract – consultant	£7,900	

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CORPORATE RESOURCES AND CHIEF EXECUTIVE SERVICE

Significant decisions - Delegated Action 2008/09 – February 2009

♦ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	05.02.09	Muswell Hill Library roof works (amended approval)	For the Director of Corporate Resources to award the contract for refurbishment of the Muswell Hill Library roof works.
2.	18.02.09	Treasury Management Advisory Service	For the Director of Corporate Resources to award the contract for the Treasury Management Advisory Service.

Delegated Action	
Type	**Number**
Request to extend contract sum CSO 13.03 re: Station Road Window Works, signed by DCR 01.02.09.	1
Approval for award of contract under CSO 11.02 re: 639 High Road – Removal of Fire Escape Bridge, signed by DCR 05.02.09.	1
Request for waiver of CSO 6.04 under CSO 7 re: Use of surveying consultancy (PSW) for work in relation to adaptations for the Disability Discrimination Act (DDA), signed by DCR 18.02.09.	1
Request for waiver of CSO 6.04 under CSO 7 re: Appointment of consultant to examine a complaint, signed by DCR 18.02.09.	1
Request for implementation of CSO 6.03 re: HIV Community Network Development – Phase One, signed by ACE (PPP&C) 24.02.09.	1

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Agenda Item 21

Document is exempt

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Agenda Item 22

Document is exempt

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